



- Requests must be made within 30 days of the last day the student travelled by bus.
- Refunds are issued for complete months following the Request to Cancel form submission.
- Refunds: If the student no longer requires transportation services, a prorated refund shall be made upon receipt of the Request to Cancel School Bus Transportation form and receipt of the student's bus pass. Any credit will be applied to outstanding fees prior to issuing a refund.
- Please keep your ZPass. It is a multiyear pass that can be reactivated in the future.

Allow four to six weeks for processing.

My Elementary aged child will continue to stay at school for lunch: Yes No
If 'No' also submit a Request to Cancel Noon Supervision Registration form.

Please print clearly.

Cancel the School Bus Transportation Contract for the following student(s):

| Student information for all CBE students living with parent/guardian noted below | | | |
|--|------------|----------------|-------------------------------|
| Last Name | First Name | Name of School | Last day student took the bus |
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Please mail the refund cheque (if applicable) to:

| Parent/Guardian (student primary residence) | | | |
|---|------------|-------------|--------|
| Last name | First name | Home # | |
| Address | | City | Work # |
| Email | | Postal code | Cell # |

Parent/Guardian (Print Name)

Signature

Date

Submit |

- Scan and email documents to transportationforms@cbe.ab.ca
- Bring documents to any CBE school office
- Mail to: Calgary Board of Education
Attention: Transportation Services
1221 – 8 Street S.W.
Calgary, Alberta T2R 0L4

Contact |

CBE Transportation:
transportation@cbe.ab.ca or 403-817-7433