

## **CALGARY BOARD OF EDUCATION**

Minutes of the Regular Meeting of the Board of Trustees (the “Board”) held in the Multipurpose Room, Education Centre, 1221 – 8 Street SW, Calgary, Alberta on Tuesday, February 3, 2015 at 12 noon

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### MEETING ATTENDANCE

#### Board of Trustees:

Trustee J. Bowen-Eyre, Chair  
Trustee L. Ferguson  
Trustee J. Hehr  
Trustee T. Hurdman  
Trustee P. King  
Trustee A. Stewart

#### Administration:

Mr. D. Stevenson, Chief Superintendent of Schools  
Ms. S. Church, Deputy Chief Superintendent of Schools  
Mr. F. Coppinger, Superintendent, Facilities and Environmental Services  
Ms. C. Faber, Superintendent, Learning Innovation  
Mr. B. Grundy, Superintendent, Finance and Supply Chain Services  
Mr. B. Brunton, Chief Communications Officer  
Mr. G. Francis, General Counsel, Legal Services  
Ms. J. Barkway, Corporate Secretary  
Ms. D. Perrier, Recording Secretary

#### Stakeholder Representatives:

Mr. F. Bruseker, Alberta Teachers’ Association, Local 38  
Mr. D. Fisher, Principals’ Association for Adolescent Learners (PAAL)  
Mr. J. Hartl, Principals’ Association for Adolescent Learners (PAAL)  
Mr. B. Hebert, Elementary School Principals’ Association  
Ms. L. Robb, Calgary Board of Education Staff Association  
Mr. J. Scott, Senior High School Principals’ Association

### 1 | **CALL TO ORDER, NATIONAL ANTHEM AND WELCOME**

Chair Bowen-Eyre called the meeting to order at 11:55 a.m. on the Link and O Canada was led by the Collingwood School Grade 4 Choir. The meeting reconvened in the Multipurpose Room.

Chair Bowen-Eyre welcomed staff, members of the public and the above-noted stakeholders. She also introduced and welcomed grade 4 students from Maple Ridge School and their teacher Ms. S. Deibert, who have moved their classroom to the historical classroom this week. They will be exploring the many artifacts at the CBE and the community of Connaught, visiting the Lougheed House and Nellie McClung School, gathering data to support why it is important to keep items from the past and how they

influence the future. They will spend a day at the McDougall Centre, interview Deputy Chief Superintendent Church and meet with Trustee Stewart.

## 2 | **CONSIDERATION/APPROVAL OF AGENDA**

Ms. J. Barkway, Corporate Secretary, noted that Item 8.3.1, Correspondence was removed from the Consent Agenda for questions, and that an in-camera session was added as new Item 9.0.

MOVED by Trustee King:

**THAT the Agenda for the Regular Meeting of February 3, 2015 be approved as submitted, subject to the above-noted changes.**

The motion was  
CARRIED UNANIMOUSLY.

## 3 | **AWARDS AND RECOGNITIONS**

### 3.1 **Lighthouse Award**

Superintendent Faber shared that the Lighthouse Award recipient this month is the Calgary Public Library (CPL). The CPL has a long-standing relationship with the CBE allowing for the sharing of resources and connections with teachers and students through multiple programs. Most recently, a joint initiative between the CBE and the CPL called *Library Unlimited* provided free library cards to all CBE students and staff, making digital and physical library resources available to even more students. Superintendent Faber commented on a number of future partnership opportunities that are being reviewed.

Rebeca, a Grade 8 student at Arbour Lake School and Spencer, a Grade 11 student at Robert Thirsk High School, came forward and shared their individual stories of how access and use of resources provided by the Calgary Public Library has benefitted them, both personally and academically. Ms. J. Hutchinson, Board Chair, Calgary Public Library, shared comments about the new initiative *Library Unlimited* and appreciation for this partnership recognition.

On behalf of the Board of Trustees, Chair Bowen-Eyre thanked Rebeca and Spencer for sharing their experiences, and Ms. Hutchinson for the important role the Calgary Public Library plays in providing learning opportunities and resources to our students and staff. Chief Superintendent Stevenson acknowledged the prodigious work by Superintendent Faber in this initiative.

## 4 | **RESULTS FOCUS**

### 4.1 **Results 3: Citizenship – Annual Monitoring**

Chief Superintendent Stevenson provided highlights of the contents of the report. He noted that the CBE's levels of student accomplishments during the 2013-2014 year, as represented by both report card measures and survey measures, have once again

exceeded 90% in many instances and even 95% in two large measures of our Kindergarten to Grade 9 cohort. Our high school students continue to volunteer in their communities at very high rates. For 2013-2014, Alberta Education evaluated Citizenship within the CBE to be very high, improved significantly and excellent overall.

Tia, a Grade 9 student at Ernest Morrow School, and Chris, a Grade 12 student at Queen Elizabeth High School, came forward and shared their views of what Citizenship means. They shared their experiences of how Citizenship is learned and demonstrated by themselves and by their peers. They commented on the importance it has in making connections between students, teachers, staff and society as a whole and noted that it encourages a sense of acceptance and belonging within a diverse cultural environment.

Chair Bowen-Eyre noted that trustees are to determine whether or not the report provides sufficient evidence that the CBE has made reasonable progress towards achieving the Results, and to build a portfolio of the Chief Superintendent's performance in the Results side of the Chief Superintendent's job expectations. The emphasis for monitoring Results is not on compliance, but rather on reasonable progress.

Administration addressed trustee questions on a number of issues, including: the collection of student contributions as examples of Citizenship in action; the student survey pertaining to policy subsection 3.4, extended to include self-reporting by students in grades 4, 7 and 10; clarification of some of the measures used in the collection of data; and the rationale for use of an external indicator for comparison against CBE results and to set as a target.

Administration noted that it needs to review the student survey strategy in terms of what is the most useful information to collect for clarity of practices and purposes across the system. According to Statistics Canada, volunteerism across the nation has taken a downturn. With respect to the changes across the province for measuring and tracking student learning outcomes, i.e., moving from provincial achievement tests to student learning assessments, it is important for parents and our public to be engaged and their voices heard. Work is ongoing throughout the CBE for effective communications with our public about these changes.

In keeping with the new Board Meeting Procedures, the Chair clarified that Board decisions may be spread over two public Board meetings – the first meeting will accommodate questions and a more fulsome discussion prior to making any decision at the second meeting.

Chair Bowen-Eyre asked trustees to identify their intentions to bring forward any motions related to reasonable progress, exceptions or commendations for Results 3: Citizenship. Trustee Stewart stated that she would be bringing forward a motion of commendation.

Chair Bowen-Eyre remarked that the report will be placed on the agenda for the Regular Meeting of the Board of Trustees on February 10, 2015 for decision.

Recessed: 12:54 p.m.  
Reconvened: 1:06 p.m.

## 5 | **OPERATIONAL EXPECTATIONS**

### 5.1 **OE-12: Facilities – Annual Monitoring**

Superintendent Coppinger provided opening comments and highlights of the contents of the monitoring report. He provided further details surrounding a number of the indicators and their related evidence of compliance or non-compliance.

Administration responded to questions posed by trustees on issues related to: the acquisition of city maps delineating the CBE's and the City's property lines, to better understand which authority is responsible for grounds upkeep and safety; the increased maintenance work that is required as a result of our aging buildings; and the differences in the types of work required of a facility operator and a licensed tradesperson. It was noted that the CBE is able to do market comparisons for contracting out facility maintenance work.

Chair Bowen-Eyre asked trustees to identify their intentions to bring forward any motions related to compliance, exceptions or commendations for OE-12: Facilities. She noted that trustees would have until noon on Wednesday, February 4, 2015 to state their intentions to bring forward motions and if none were received, the item would be placed on the consent agenda for the Regular Meeting of the Board on February 10, 2015.

### 6.0 **PUBLIC COMMENT**

There were no public comments.

## 7 | **MATTERS RESERVED FOR BOARD ACTION**

There were no items for Board action.

## 8 | **CONSENT AGENDA**

Chair Bowen-Eyre declared the following items to be adopted as submitted.

### 8.1 **Approval of Minutes**

- Regular Meeting of the Board of Trustees held January 13, 2015
- Regular Meeting of the Board of Trustees held January 20, 2015
- Regular Meeting of the Board of Trustees held January 27, 2015

**THAT the Board of Trustees approves the minutes of the Regular Meetings held January 13, 20, and 27, 2015, as submitted.**

### 8.2 **OE-6: Financial Administration – Annual Monitoring**

**THAT the Board of Trustees approves that the Chief Superintendent is in compliance with the provisions of OE-6: Financial Administration, with the exception of policy subsections 6.1 and 6.4.**

### 8.3 **Item Provided for Board Information**

8.3.2 Trustee Liaison Report re: Alberta School Boards Association Board of Directors

The following item was removed from the Consent Agenda.

### 8.3.1 Correspondence

Administration responded to a number of questions posed by trustees in regards to what the impacts might be with Alberta Education's partial approval of modular classroom requests for the CBE. Superintendent Stevenson stated that Administration does everything possible to ensure that accommodation issues have no impact on student learning. Alberta Education assessed the need for modular classrooms by looking at the number of students in a school in comparison to the provincially-calculated capacity of the school. The number they used this year for deciding on modular classrooms was a minimum of 93% utilization. In terms of program delivery needs, the CBE seeks an overall utilization of 80% within a school to allow flexibility in assigning programs to various classrooms. In establishing priority requirements, Administration follows the factors that are approved by the Board, which amounted to a request for 28 classrooms as put forward to the province in our 2015-2016 Capital Plan. The province approved only new modular classrooms – it did not consider any requests for replacement modular classrooms.

Chair Bowen-Eyre announced that the Regular meeting would go in-camera for the Board to discuss a labour relations issue.

Recessed: 1:43 p.m.

Reconvened: 2:02 p.m.

## 9 | IN-CAMERA SESSION

### Motion to Move In Camera

MOVED by Trustee Ferguson:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the Private Agenda for the Regular Meeting of the Board, February 3, 2015, be considered at an in-camera session; therefore be it

***Resolved, THAT the Regular Meeting of the Board of Trustees moves in camera.***

The motion was  
CARRIED UNANIMOUSLY.

### Motion to Revert to Public Meeting

MOVED by Trustee Stewart:

**THAT the Regular Meeting of the Board of Trustees moves out of in camera.**

The motion was  
CARRIED UNANIMOUSLY.

Motions to Action In-Camera Recommendations

MOVED by Trustee Ferguson:

**THAT the Board of Trustees supports the recommendation regarding a human resources issue, as discussed in camera.**

The motion was  
CARRIED UNANIMOUSLY.

10 | ADJOURNMENT

Chair Bowen-Eyre declared the meeting adjourned at 3:14 p.m.

