

## **CALGARY BOARD OF EDUCATION**

Minutes of the Special Private Meeting of the Board of Trustees (the "Board") held in Room T224, Education Centre, 1221 - 8 Street SW, Calgary, Alberta on Tuesday, October 30, 2018 at 3:00 p.m.

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### MEETING ATTENDANCE

#### Board of Trustees:

Trustee T. Hurdman, Chair  
Trustee A. Adams  
Trustee M. Bradshaw  
Trustee L. Davis  
Trustee M. Dennis  
Trustee R. Hehr  
Trustee J. Hrdlicka

#### Administration:

Mr. D. Stevenson, Chief Superintendent of Schools  
Mr. G. Francis, Superintendent, Human Resources and General Counsel  
Ms. K. Fenney, Director, Legal Services and Corporate Secretary  
Ms. T. Minor, Associate Corporate Secretary

### **CALL TO ORDER**

Chair Hurdman convened the Special Private Meeting of the Board of Trustees to consider compliance with Board policies at 3:04 p.m. She stated that all trustees received Notice of this Special Private Meeting pursuant to the *School Act*. On October 23, 2018 trustees reviewed and adopted the process for this special meeting.

Chair Hurdman stated the following regarding conflict of interest:

- GC 8.1 states that trustees with a personal interest or pecuniary interest in a matter before the Board are to disclose that interest, shall not vote, and shall not attempt to influence the decisions of the Board.
- In the case of a financial interest (pecuniary) the *School Act* requires a trustee with a pecuniary interest to declare the conflict. The trustee shall follow the process outlined in s. 83 of the *School Act*, which is to disclose a conflict, not participate in deliberations, not vote, and absent him/her self from the room until discussion and the vote is concluded.
- The Board adopted a process for this meeting that allows for individual trustees to be heard on the concerns regarding compliance prior to the Board making a decision, but not to participate in any deliberations or decisions if that trustee has personal or pecuniary interest in the matter before the Board.



- Trustees with a conflict – whether personal (common law) or pecuniary – in this matter are expected to refrain from participating in the deliberations and decisions of the Board.

Chair Hurdman asked trustees to identify any conflict of interest at this time and acknowledge they will follow the process as adopted by the Board.

Trustee Davis declared a conflict of interest and acknowledged she will not be voting on this matter; however she requested it noted on the records that she objected to not participating in the debate.

Chair Hurdman called Trustee Hrdlicka to order following which Trustee Hrdlicka apologized to the Board of Trustees.

### **MOTION TO MOVE IN-CAMERA**

MOVED by Trustee Hehr:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the agenda for the Special Private Meeting of the Board of Trustees, Tuesday, October 30, 2018 be considered at an in-camera session; therefore, be it

***Resolved, THAT the Special Private Meeting of the Board of Trustees moves in-camera.***

The motion was  
CARRIED UNANIMOUSLY.

### **MOTION TO REVERT TO PUBLIC MEETING**

MOVED by Trustee Hehr:

**THAT the Special Private Meeting of the Board of Trustees moves out of in-camera.**

The motion was  
CARRIED UNANIMOUSLY.

### **ADJOURNMENT**

MOVED by Trustee Adams:

**THAT the Board of Trustees adjourns the October 30, 2018 Special Private Meeting to November 13, 2018 commencing at 2:00 p.m. in Room T224 at 1221 – 8 Street SW Calgary, Alberta.**

The motion was  
CARRIED.

In favour: Trustee Adams  
Trustee Davis  
Trustee Dennis  
Trustee Hehr  
Trustee Hurdman



Opposed: Trustee Bradshaw  
Trustee Hrdlicka

The meeting adjourned at 3:29 p.m.

Chair Hurdman reconvened the October 30, 2018 Special Private Meeting of the Board of Trustees on Tuesday, November 13, 2018 at 2:35 p.m., in Room T224 of the Education Centre, 1221 – 8 Street SW, Calgary, Alberta.

#### MEETING ATTENDANCE

##### Board of Trustees:

Trustee T. Hurdman, Chair  
Trustee A. Adams  
Trustee M. Bradshaw  
Trustee L. Davis  
Trustee M. Dennis  
Trustee R. Hehr  
Trustee J. Hrdlicka

##### Administration:

Mr. D. Stevenson, Chief Superintendent of Schools  
Mr. G. Francis, Superintendent, Human Resources and General Counsel  
Ms. K. Fenney, Director, Legal Services and Corporate Secretary  
Ms. T. Minor, Associate Corporate Secretary

Chair Hurdman stated that all trustees received Notice of this Special Private Meeting pursuant to the *School Act*, and that on October 23, 2018 trustees reviewed and adopted the process outlined for this meeting. She noted that there are some procedural matters that Trustee Davis has asked to be considered.

#### **MOTION TO MOVE IN-CAMERA**

MOVED by Trustee Dennis:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the agenda for the Special Private Meeting of the Board of Trustees, October 30, 2018 and reconvened on November 13, 2018, be considered at an in-camera session; therefore, be it

*Resolved*, **THAT the Special Private Meeting of the Board of Trustees moves in-camera.**

The motion was  
CARRIED UNANIMOUSLY.



### **MOTION TO REVERT TO PUBLIC MEETING**

MOVED by Trustee Bradshaw:

**THAT the Special Private Meeting of the Board of Trustees moves out of in-camera.**

The motion was  
CARRIED UNANIMOUSLY.

Chair Hurdman stated the following regarding conflict of interest:

- GC 8.1 states that trustees with a personal interest or pecuniary interest in a matter before the Board are to disclose that interest, shall not vote, and shall not attempt to influence the decisions of the Board.
- In the case of a financial interest (pecuniary) the *School Act* requires a trustee with a pecuniary interest to declare the conflict. The trustee shall follow the process outlined in s. 83 of the *School Act*, which is to disclose a conflict, not participate in deliberations, not vote, and absent him/her self from the room until discussion and the vote is concluded.
- The Board adopted a process for this meeting that allows for individual trustees to be heard on the concerns regarding compliance prior to the Board making a decision, but not to participate in any deliberations or decisions if that trustee has personal or pecuniary interest in the matter before the Board.
- Trustees with a conflict – whether personal (common law) or pecuniary – in this matter are expected to refrain from participating in the deliberations and decisions of the Board.

Chair Hurdman asked trustees to identify any conflict of interest at this time and acknowledge they will follow the process as adopted by the Board.

Trustee Davis declared a conflict and noted that, while she will not be voting, she will participate in the discussion. The Chair stated again that the Board has adopted a process for this special meeting and asked whether Trustee Davis intended to abide by the process. A discussion ensued regarding the special meeting process requirement for a conflicted trustee to leave the room during Board debate; the Board's Governance Culture 8: Board Member Conflict of Interest; and personal, pecuniary and common law conflict of interest. Trustee Davis acknowledged she would abide by any motion approved by the Board of Trustees in relation to the special meeting.

Chair Hurdman asked if there were any other trustees who wished to declare a conflict, to which none were stated.



**MOTION TO MOVE IN-CAMERA**

MOVED by Trustee Hrdlicka:

**THAT the Special Private Meeting of the Board of Trustees moves in-camera.**

The motion was  
CARRIED UNANIMOUSLY.

**MOTION TO REVERT TO PUBLIC MEETING**

MOVED by Trustee Hrdlicka:

**THAT the Special Private Meeting of the Board of Trustees moves out of in-camera.**

The motion was  
CARRIED UNANIMOUSLY.

**MOTIONS TO ACTION IN-CAMERA RECOMMENDATIONS**

MOVED by Trustee Hrdlicka:

**THAT the Board of Trustees directs Trustee Davis to absent herself from Board deliberations from matters to be decided arising from the Special Meeting.**

The motion was  
CARRIED.

In favour:	Trustee Adams
	Trustee Bradshaw
	Trustee Dennis
	Trustee Hehr
	Trustee Hrdlicka
	Trustee Hurdman
Opposed:	Trustee Davis

**ADJOURNMENT**

MOVED by Trustee Adams:

**THAT on adjournment, the meeting adjourns to the call of the Chair.**

The motion was  
CARRIED UNANIMOUSLY.

The meeting adjourned at 5:57 p.m.

Chair Hurdman reconvened the October 30, 2018 Special Private Meeting of the Board of Trustees on Thursday, November 22, 2018 at 9:16 a.m., in Room T224 of the Education Centre, 1221 – 8 Street SW, Calgary, Alberta.



## MEETING ATTENDANCE

### Board of Trustees

Trustee T. Hurdman, Chair  
Trustee A. Adams  
Trustee M. Bradshaw  
Trustee L. Davis  
Trustee M. Dennis  
Trustee R. Hehr  
Trustee J. Hrdlicka

### Administration:

Mr. D. Stevenson, Chief Superintendent of Schools  
Mr. G. Francis, Superintendent, Human Resources and General Counsel  
Ms. K. Fenney, Director, Legal Services and Corporate Secretary  
Ms. T. Minor, Associate Corporate Secretary

### Other Attendees:

Mr. G. Stapon, legal counsel to Trustee Davis

## **MOTION TO MOVE IN-CAMERA**

MOVED by Trustee Hehr:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the agenda for the Special Private Meeting of the Board of Trustees, October 30, 2018 and reconvened on November 13 and November 22, 2018, be considered at an in-camera session; therefore, be it

*Resolved, THAT the Special Private Meeting of the Board of Trustees moves in-camera.*

The motion was  
CARRIED UNANIMOUSLY.

## **MOTION TO REVERT TO PUBLIC MEETING**

MOVED by Trustee Hehr:

**THAT the Special Private Meeting of the Board of Trustees moves out of in-camera.**

The motion was  
CARRIED UNANIMOUSLY.

Recessed: 11:23 a.m.  
Reconvened: 3:07 p.m.



**MOTION TO MOVE IN-CAMERA**

MOVED by Trustee Hrdlicka:

**THAT the Special Private Meeting of the Board of Trustees moves in-camera.**

The motion was  
CARRIED UNANIMOUSLY.

Absent: Trustee Davis

**MOTION TO REVERT TO PUBLIC MEETING**

MOVED by Trustee Adams:

**THAT the Special Private Meeting of the Board of Trustees moves out of in-camera.**

The motion was  
CARRIED UNANIMOUSLY.

**MOTION TO ACTION IN-CAMERA RECOMMENDATIONS**

MOVED by Trustee Hehr:

**THAT the Board of Trustees determines there has been a breach of the Board's Governance Culture policies, as discussed in-camera.**

The motion was  
CARRIED.

In favour:	Trustee Bradshaw Trustee Dennis Trustee Hehr Trustee Hrdlicka Trustee Hurdman
Opposed:	Trustee Adams
Abstained:	Trustee Davis

MOVED by Trustee Hehr:

**THAT the Board of Trustees agrees that all trustees will attend facilitated sessions on the Board's Governance Culture policies, as discussed at the Special Meeting.**

The motion was  
CARRIED UNANIMOUSLY.

**ADJOURNMENT**

Chair Hurdman declared the meeting adjourned at 6:11 p.m.

