

## **CALGARY BOARD OF EDUCATION**

Minutes of the Regular Meeting of the Board of Trustees (the “Board”) held in the Multipurpose Room, Education Centre, 1221 – 8 Street SW, Calgary, Alberta on Tuesday, June 25, 2019 at 12:00 noon

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### MEETING ATTENDANCE

#### Board of Trustees:

Trustee M. Dennis, Chair  
Trustee A. Adams  
Trustee M. Bradshaw  
Trustee L. Davis  
Trustee R. Hehr  
Trustee J. Hrdlicka  
Trustee T. Hurdman

#### Administration:

Mr. C. Usih, Chief Superintendent of Schools  
Mr. D. Breton, Superintendent, Facilities and Environmental Services  
Mr. B. Grundy, Superintendent, Finance/Technology Services and Acting Superintendent, Human Resources  
Ms. S. Smith, Acting Superintendent, Learning  
Ms. C. Betz on behalf of Ms. M. Martin-Esposito, Chief Communications Officer  
Ms. K. Fenney, General Counsel and Corporate Secretary  
Ms. T. Minor, Associate Corporate Secretary  
Ms. M. Broda, Recording Secretary

#### Stakeholder Representatives:

Mr. B. Cocking, Alberta Teachers’ Association, Local 38  
Ms. J. Copithorne, Calgary Board of Education Staff Association  
Mr. C. Easter, Calgary Board of Education Staff Association  
Mr. T. Killam, Canadian Union of Public Employees, Local 40

### 1 | **CALL TO ORDER, NATIONAL ANTHEM AND WELCOME**

Chair Dennis called the meeting to order at 12:00 p.m. and O Canada was led via pre-recorded video from New Brighton School.

Chair Dennis acknowledged the traditional territories and oral practices of the Blackfoot Nations, which includes the Siksika, the Piikani, and the Kainai. She also acknowledged the Tsuut’ina and Stoney Nakoda First Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta. Chair Dennis acknowledged and welcomed representatives from the aforementioned organizations.



Chief Superintendent Usih announced Acting Superintendent of Learning Ms. S. Smith's retirement and spoke about her extensive career with the CBE. June 28, 2019 will be her last day. He thanked Ms. Smith for her many years of service, her outstanding leadership and commitment to public education, and wished her well on her journey.

## 2 | **CONSIDERATION/APPROVAL OF AGENDA**

Ms. T. Minor, Associate Corporate Secretary, noted that the proposed changes to the agenda included:

- Item 8.1 – OE-2: Learning Environment/Treatment of Students – Indicator 2.1.2 Revision, and
- Item 8.2 – Administrative Regulation: Student Code of Conduct

being removed from the consent agenda, for consideration immediately following the consent agenda.

MOVED by Trustee Hehr:

**THAT the Agenda for the Regular Meeting of June 25, 2019 be approved as submitted, subject to the revisions noted above.**

The motion was  
CARRIED UNANIMOUSLY.

## 3 | **AWARDS AND RECOGNITIONS**

There were no items.

## 4 | **RESULTS FOCUS**

There were no items.

## 5 | **OPERATIONAL EXPECTATIONS**

There were no items.

## 6 | **PUBLIC COMMENT**

There were no public comments.

## 7 | **MATTERS RESERVED FOR BOARD ACTION**

### 7.1 **Students Come First: Budget Report for 2019-22**

Chair Dennis stated that the budget report was introduced at the June 18, 2019 Regular meeting where trustees posed questions and received clarification on various issues. An updated 2019-20 budget report was distributed with the June 25, 2019 Agenda, and is before the Board for consideration.



Chief Superintendent Usih provided opening remarks, stating that while some information has been updated, the focus remains on the CBE's values: Students come first; Learning is our central purpose; and Public education serves the common good. Given the information provided, the budget is prudent and continues to put students first.

Superintendent Grundy shared highlights about the updated budget. The overall budget amounts are the same as presented at the June 18, 2019 meeting, however the costs have been allocated by expenditure for the 2019-20 school year. The CBE has not received any formal communication from Alberta Education regarding budget. He provided clarity regarding the funding, stating that overall funding will be equal to the total funding received for this school year, but that an overall enrolment increase of 1.5 percent is expected. The flat funding approach does not allow CBE to hire additional teachers to address the increased enrolment, which equates to the average class size increasing by one student across all grades. Some updates to the June 18, 2019 report include the allocation of costs to categories and blocks of expenditures; and additional information on staffing levels in schools, areas and service units. Alberta Education schedule changes include: updated basic assumptions to add additional clarity; allocated budget to the relevant line items and blocks of expenditures; adjusted fee revenue schedule to reflect allocation of fees based on prior year actual results; Full Time Equivalent's (FTE's) updated to include actual staffing changes to date; and appendix 7 related to transportation has been updated to reflect a balanced position.

Administration responded to trustee questions on matters including: transportation fee increases; number of psychologists located directly in the schools; allocation of staff in learning; Capital reserves to be used; uncollectable accounts, interest earned and amortization; where Classroom Improvement Fund money is captured and impact if not received for next year; surplus staff budget allocation;; funding per student declining as enrolment growth increases over the years; past circumstance effects of the Government not providing budget approval prior to the start of a school year; FTE numbers and costs after Resource Allocation Method (RAM) was rolled out; and the reason behind benefit costs declining when wages and salaries are increasing.

MOVED by Trustee Davis:

**THAT the Board of Trustees approves the 2019-20 Budget as reflected in Attachment 1 to the report, and authorizes its submission to Alberta Education.**

In debate of the motion, trustee comments included: cuts, and job losses still being felt by families and the parents of our students; the need to meet commitments to our students; the budget provides a prudent and balanced approach; uncertainty has been very difficult but Administration has managed to estimate based on the information provided; experience with a budget process that lacks information from Alberta Education, and appreciation for the difficult work by Administration; the Chief Superintendent and Administration took the lead and developed a prudent budget based on CBE values; the importance of continuing to advocate for students; the history of CBE covering shortfalls to maintain service levels; the need to protect public education; the



budget having an effect on two board priorities - Mathematics and Literacy; and the need to continue to meet with the government to ensure they are aware of CBE's needs.

Chair Dennis called for the vote on the motion.

The motion was  
CARRIED UNANIMOUSLY.

## 7.2 Results 2: Academic Success – Reasonable Interpretations and Indicators

Chief Superintendent Usih introduced the report, stating that it is focused on revisions to the reasonable interpretations of the Results 2 policy, which includes indicators.

Acting Superintendent Smith provided in depth comments. She stated that trustees and Administration have worked collaboratively over the last six months to determine what indicators should be used to measure academic success, including a review of data sets to determine what would support each indicator and whether they provide the information trustees require to monitor reasonable progress. Lengthy discussions took place and Administration expressed their appreciation for the collaborative work with trustees.

Administration responded to trustee questions on matters including: Alberta Education providing assessment measures; target setting for indicators with no baselines in place; ongoing work around report card data consistency; estimated timing for parent document on report card data consistency; how targets are chosen; reasoning for an improvement measure of maintained; what signifies a statistical improvement; difference between improved and improved significantly; no targets set for sub populations even though used in indicators; and measures used by other jurisdictions that were not provincial assessments/standardized tests.

MOVED by Trustee Hehr:

- 1. THAT the Board of Trustees approves the Chief Superintendent's amended Reasonable Interpretations for Results 2: Academic Success, including but not limited to, the indicators as presented in the report; and**
- 2. THAT the Board of Trustees approves the Results 2: Academic Success targets as presented in the report.**

The Chair asked whether the Board wished to consider the motions together or separately. The Board agreed to consider the motions separately.

Trustee comments in debate of part 1 of the motion included: indicators are clear; this is a good balance and vast improvement from previous indicators and targets; discussions help to understand why trustees need this information; and these indicators show where we are at, where we are going and how we are going to get there and also helps to see and understand the gaps.

Chair Dennis called for the vote on part 1 of the motion.



The motion was  
CARRIED UNANIMOUSLY.

MOVED by Trustee Hurdman:

**THAT the Board of Trustees postpones consideration of part 2 of the motion “THAT the Board of Trustees approves the Results 2: Academic Success targets as presented in the report” until October 8, 2019.**

A trustee asked a question on the significance of the date chosen.

In debate of the postponement motion, trustee comments included: this is new work as a Board and it is important to ensure it is done right; concerns with regards to the targets and sub populations; and this is an ongoing process that is essential to understand.

Chair Dennis called for the vote on the postponement motion.

The motion was  
CARRIED UNANIMOUSLY.

### 7.3 Results 2 Follow-up Report – Rescind Board Motion of February 12, 2019

Chair Dennis stated that this report is to rescind a Board motion made on February 12, 2019. At that meeting, the Board unanimously approved a motion related to the Results 2: Academic Success – Annual Monitoring that directed the Chief Superintendent to provide additional information including strategies, revised targets and the assessment of strategies for each of the areas identified as an exception or concern by November 30, 2019. She noted that significant work has already been completed by the Board and Administration related to the Results 2 policy – reasonable interpretations and indicators, and the Board would consider rescinding the February 12, 2019 motion.

Administration responded to a trustee question on the effect this may have on the Three-Year Education Plan and other strategies identified that the Board has asked Administration to work on.

MOVED by Trustee Hehr:

**THAT the Board of Trustees rescinds the motion adopted at the February 12, 2019 Regular meeting: “THAT the Board of Trustees directs the Chief Superintendent to provide additional information, including strategies, revised targets and the assessment of the strategies for each of the areas identified as an exception or a concern by November 30, 2019.”**

Trustee comments in debate of the motion included: this is now redundant based on the approval of agenda Item 7.2, Results 2: Academic Success – Reasonable Interpretations and Indicators; and this work is being done through indicators and updates expected on strategies.



Chair Dennis called for the vote on the motion.

The motion was  
CARRIED UNANIMOUSLY.

Recessed: 1:47 p.m.  
Reconvened: 2:09 p.m.

MOVED by Trustee Bradshaw:

**THAT the amended Agenda for the Regular Meeting of June 25, 2019 be further amended by the removal of the minutes for May 21, 2019 and May 28, 2019 from the consent agenda, for consideration immediately following the consent agenda.**

The motion was  
CARRIED UNANIMOUSLY.

#### 7.4 Establishment of Board Procedures Committee

Chair Dennis introduced the report, stating that this matter is before the Board to consider the creation of a new Board Committee, the "Board Procedures Committee," to undertake a review of the Board Meeting Procedures.

MOVED by Trustee Davis:

- 1. THAT the Board of Trustees amends policy GC-5E: Board Committees, to add a Board Procedures Committee as described in the report; and**
- 2. That the Board of Trustees approves the Terms of Reference for the Board Procedures Committee as put forward in Attachment 1 to the report.**

The Chair asked whether the Board wished to consider the motions together or separately. The Board agreed to consider the motions together.

In debate of the motion, trustee comments included: the Board has had some discussions about how to clarify rules and this work would formalize those discussions; and the *Education Act* that is coming into place may impact this work.

Chair Dennis called for the vote on the motion.

The motion was  
CARRIED UNANIMOUSLY.

Chair Dennis introduced the next item of business, the Membership of the Board Procedures Committee. The Committee requires three trustees, with one of them to serve as the Chair. She stated that three nominations had come forward for the Board Procedures Committee through a written process. The nominees were Trustee Hrdlicka



as Committee Chair, and Trustees Adams and Bradshaw as trustee members. She asked if there were any further nominations. With no further nominations, she asked Trustee Hrdlicka to indicate whether she would allow her name to stand for Chair of the Board Procedures Committee and Trustees Adams and Bradshaw to indicate whether they would allow their names to stand for trustee members. Trustees Hrdlicka, Bradshaw and Adams accepted the nominations.

Chair Dennis declared Trustee Hrdlicka as Chair of the Board Procedures Committee and Trustees Bradshaw and Adams as the trustee members of the Committee.

#### 7.5 Ten-Year Student Accommodation and Facilities Strategy

Superintendent Breton highlighted the contents of the report and stated that this strategy aligns with the student success strategy. Younger aged children are on the decline, and younger children are enrolling in schools in the outskirts of the city, requiring schools to be built in new communities which creates low enrolment in the inner city schools. There is also a surge expected in high school students during this ten-year period.

Administration responded to trustee questions on matters including: when the CBE would be exploring replacement schools, which could include consolidation of schools; where affordable housing plays a role in The City's densification strategy; how CBE is managing the number of anticipated school closures; the guiding principles used and the challenge around equity; projected enrolment numbers if no new schools are built and how this would impact CBE; the number of schools that are in marginal or poor condition according to the Province and the number that could be expected to be in marginal or poor condition within the next ten years, given consistent rates of funding; costs of modular classrooms being greater than permanent structures, and whether other school boards experience this; the average cost of modular classrooms; and IT infrastructure upgrades needing a medium term strategy.

MOVED by Trustee Hurdman:

**THAT the Board of Trustees approves the Ten-Year Student Accommodation and Facilities Strategy 2019-2029.**

Trustee comments in debate of the motion included: this is a strategy, not a plan and it is not set in stone; the strategy looks into the future and there are lots of moving parts when looking at facilities; CBE is aware of the issues and does its best to anticipate needs; and this is an opportunity for trustees to use the information especially as it pertains to school closures, the impacts to communities and densification.

Chair Dennis called for the vote on the motion.

The motion was  
CARRIED UNANIMOUSLY.

## 8 | CONSENT AGENDA

The Chair noted that items on the consent agenda are approved with the Agenda as follows:

### 8.3 Approval of Minutes

- Regular Meeting held May 14, 2019

**THAT the Board of Trustees approves the minutes of the Regular Meeting held May 14, 2019 as submitted.**

### 8.4 Items Provided for Board Information

#### 8.4.1 Correspondence

The following items were removed from the consent agenda:

### 8.1 OE-2: Learning Environment/ Treatment of Students – Indicator 2.1.2 Revision

Superintendent Breton noted the report was pulled from the consent agenda to address one amendment that is the revision to OE-2: Learning Environment/Treatment of Students, indicator 2.1.2, specifically the revised Attachment 2 reflecting the evidence of compliance with the new indicator.

Moved by Trustee Hurdman:

**THAT the Board of Trustees approves the revised indicator of OE-2: Learning Environment/Treatment of Students, subsection 2.1.2 as submitted.**

The motion was  
CARRIED UNANIMOUSLY.

### 8.2 Administrative Regulation: Student Code of Conduct

Administration responded to trustee questions on matters including: what has changed this year based on the review and plans to follow-through on suggestions made; whether the *Education Act* would affect the Student Code of Conduct and the Welcoming, Caring, Respectful and Safe Learning and Work Environments Administrative Regulations; any impacts on the notification provision and Gay Straight Alliance's (GSA); the process for starting a GSA under the *Education Act*, and guidance provided around supporting impacted students of bullying, harassment, or discrimination.

MOVED by Trustee Hrdlicka:

**THAT the Board of Trustees accepts the report as evidence that the CBE is in compliance with section 45.1(6) of the *School Act*.**





Trustee comments in debate of the motion included: the report shows the CBE is in compliance with the *School Act*; Administration has spoken with students, received feedback and completed its work on this; staff have done what is required; and this reporting is based on legislation.

Chair Dennis called for the vote on the motion.

The motion was  
CARRIED UNANIMOUSLY.

#### Approval of Minutes

- Regular Meeting held May 21, 2019

MOVED by Trustee Bradshaw:

**THAT the Board of Trustees approves the minutes of the Regular Meeting held May 21, 2019 as submitted.**

The motion was  
CARRIED UNANIMOUSLY.

Abstained: Trustee Davis

- Regular Meeting held May 28, 2019

MOVED by Trustee Adams:

**THAT the Board of Trustees approves the minutes of the Regular Meeting held May 28, 2019, as submitted.**

The motion was  
CARRIED UNANIMOUSLY.

Abstained: Trustee Hehr

Chair Dennis noted that the Board would meet in-camera following the public portion of the meeting to discuss two land, two legal, and three strategic governance matters. She noted the next public Board meeting is scheduled for Tuesday, September 10, 2019.

Recessed: 2:58 p.m.

Reconvened: 3:20 p.m.

## 9 | IN-CAMERA SESSION

### Motion to Move In-Camera

MOVED by Trustee Hurdman:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the private agenda for the Regular Meeting of the Board of Trustees, June 25, 2019, be considered at an in-camera session; therefore, be it



**Resolved, THAT the Regular Meeting of the Board of Trustees moves in-camera.**

The motion was  
CARRIED UNANIMOUSLY.

Motion to Revert to Public Meeting

MOVED by Trustee Adams:

**THAT the Regular Meeting of the Board of Trustees moves out of in-camera.**

The motion was  
CARRIED.

In favour: Trustee Adams  
Trustee Bradshaw  
Trustee Davis  
Trustee Dennis  
Trustee Hrdlicka  
Trustee Hurdman  
  
Absent: Trustee Hehr

Motion to Action In-Camera Recommendation

MOVED by Trustee Hrdlicka:

**THAT the Board of Trustees approves the recommendations as outlined in the report and directs the matter to come back before the Board by September 30, 2019.**

The motion was  
CARRIED.

In favour: Trustee Adams  
Trustee Bradshaw  
Trustee Dennis  
Trustee Hehr  
Trustee Hrdlicka  
Trustee Hurdman  
  
Opposed: Trustee Davis

MOVED by Trustee Bradshaw:

**THAT the Board of Trustees ratifies the memorandum of agreement dated April 11, 2019 with respect to collective bargaining between the Calgary Board of Education and the bargaining council of the Calgary Board of Education Construction and Maintenance Skilled Trades Union bargaining council.**

The motion was  
CARRIED UNANIMOUSLY.

MOVED by Trustee Hurdman:



**THAT the Board of Trustees directs the Chief Superintendent to provide the Board with service providers as discussed in-camera.**

The motion was  
CARRIED UNANIMOUSLY.

**10 | ADJOURNMENT**

MOVED by Trustee Davis:

**THAT on adjournment, the meeting adjourns to the call of the Chair.**

The motion was  
CARRIED UNANIMOUSLY.

Chair Dennis declared the meeting adjourned at 6:40 p.m.

Chair Dennis reconvened the June 25, 2019 Regular Meeting of the Board of Trustees on Wednesday, June 26, 2019 at 11:39 a.m., in Room T224 of the Education Centre, 1221-8 Street SW, Calgary, Alberta.

**MEETING ATTENDANCE**

Board of Trustees

In Attendance:

Trustee M. Dennis, Chair  
Trustee A. Adams (departed at 1:05 p.m.)  
Trustee L. Davis (departed at 12:35 p.m.)  
Trustee R. Hehr  
Trustee J. Hrdlicka  
Trustee T. Hurdman

Absent:

Trustee M. Bradshaw

Administration:

Mr. C. Usih, Chief Superintendent of Schools  
Ms. K. Fenney, General Counsel and Corporate Secretary  
Ms. T. Minor, Associate Corporate Secretary

Motion to Move In-Camera

MOVED by Trustee Adams:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the Private Agenda for the Regular Meeting of the Board of Trustees,



June 25, 2019, and reconvened on June 26, 2019, be considered at an in-camera session; therefore, be it

***Resolved, THAT the Regular Meeting of the Board of Trustees moves in-camera.***

The motion was  
CARRIED UNANIMOUSLY.

Motion to Revert to Public Meeting

MOVED by Trustee Hurdman:

**THAT the Regular Meeting of the Board of Trustees moves out of in-camera.**

The motion was  
CARRIED.

In favour:	Trustee Dennis Trustee Hehr Trustee Hrdlicka Trustee Hurdman
Absent:	Trustee Adams Trustee Davis

Motion to Action In-Camera Recommendation

MOVED by Trustee Hehr:

**THAT the Board of Trustees authorizes the Board Chair to communicate with the Minister of Education as discussed in-camera.**

The motion was  
CARRIED.

In favour:	Trustee Dennis Trustee Hehr Trustee Hrdlicka Trustee Hurdman
Absent:	Trustee Adams Trustee Davis

MOVED by Trustee Hurdman:

**THAT the Board of Trustees approves the recommendations as outlined in Attachment 1 to the report, to be included as an attachment to these minutes.**

The motion was  
CARRIED.

In favour:	Trustee Dennis Trustee Hehr Trustee Hrdlicka Trustee Hurdman
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Absent: Trustee Adams  
Trustee Davis

10 | **ADJOURNMENT**

Chair Dennis declared the meeting adjourned at 1:20 p.m.



## BOARD RECOMMENDATIONS

**WHEREAS** for the purpose of addressing the transition between the anticipated repeal of the School Act and the coming into force of the Education Act, the following definitions will apply:

- a) “Board” means the Board of Trustees of the Calgary Board of Education;
- b) “Governing Policies” means all and any Board governing, including but not limited to all and any Results Policies, Operational Expectations Policies, Governance Culture Policies and Board / Chief Superintendent Relationship Policies (collectively the “Board Governing Policies”);
- c) “New Act” means the Education Act E-O.3, Statutes of Alberta, 2012, as amended from time to time, including as amended by Bill 8: Education Act, 2019 (“Bill 8”) on the date Bill 8 comes into force;
- d) “School Act” means the School Act, RSA 2000 c. S-3, as it read immediately before the coming into force of the New Act;
- e) “Transition Period” means the date this Resolution comes into force until the Board passes a resolution to either amend this Resolution or enacts any new Board Governance Policies.

**WHEREAS** it is anticipated that effective at or around September 1, 2019 (“Effective Date”) the School Act will be repealed and replaced by the Education Act, as amended from time to time (“Coming into Force of the Education Act”);

**WHEREAS** the Board of Trustees of the Calgary Board of Education has approved Board Governing Policies which include:

- Governance Culture Policies;
- Board/Chief Superintendent Relationship Policies, in particular BCSR – 4 (The Authority of the Chief Superintendent) and BCSR – 4E (The Delegation of Authority of the Chief Superintendent) (collectively the “Delegated Authority and Powers”);
- Results Policies;
- Operational Expectations Policies; and
- Board Meeting Procedures.

### **BE IT RESOLVED:**

- A. THAT the Board of Trustees approves any reference to the School Act in any and all Board Governing Policies and any related material of whatever kind be replaced and superseded by the New Act on the Effective Date during the Transition Period.
- B. THAT on the Effective Date of the Coming into Force of the Education Act, the Delegated Authority and Powers of the Chief Superintendent of Schools shall remain in

force and continue to apply until such time as the Board approves a new delegation of authority in accordance with the Education Act, as amended from time to time, and the Board's Governing Policies.