

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees (the “Board”) held in the Multipurpose Room, Education Centre, 1221 – 8 Street SW, Calgary, Alberta on Tuesday, November 5, 2019 at 12:00 noon

MEETING ATTENDANCE

Board of Trustees:

Trustee M. Dennis, Chair
Trustee A. Adams
Trustee M. Bradshaw
Trustee L. Davis
Trustee R. Hehr
Trustee J. Hrdlicka
Trustee T. Hurdman

Administration:

Mr. C. Usih, Chief Superintendent of Schools
Mr. R. Armstrong, Superintendent, Human Resources
Mr. D. Breton, Superintendent, Facilities and Environmental Services
Ms. K. Fenney, General Counsel
Mr. B. Grundy, Superintendent, Finance/Technology Services
Ms. M. Martin-Esposito, Chief Communications Officer
Ms. J. Pitman, Superintendent, School Improvement
Dr. D. Yee, Acting Superintendent, School Improvement
Ms. T. Minor, Corporate Secretary
Ms. D. Perrier, Recording Secretary

Stakeholder Representatives:

Mr. B. Cocking, Alberta Teachers’ Association, Local 38
Ms. C. Cornea, Senior High School Principals’ Association
Mr. C. Gordon, Canadian Union of Public Employees, Local 40
Mr. B. Johnston, Principals’ Association for Adolescent Learners
Mr. T. Killam, Canadian Union of Public Employees, Local 40
Ms. M. Krickhan, Principals’ Association for Adolescent Learners
Ms. L. Nachtigal, Elementary School Principals’ Association
Ms. L. Robb, Calgary Board of Education Staff Association
Ms. R. Royal, Calgary Board of Education Staff Association

1 | **CALL TO ORDER, NATIONAL ANTHEM AND WELCOME**

Chair Dennis called the meeting to order on the link at 11:59 a.m. and the Grade 9 Symphonic Ensemble from Woodman School led the singing of O Canada. On behalf of the Board, Trustee Hrdlicka expressed appreciation to the students and their music



teacher Ms. J. Maystrowich. Chair Dennis called for a short recess to assemble in the Multipurpose Room.

Chair Dennis acknowledged the traditional territories and oral practices of the Blackfoot Nations, which includes the Siksika, the Piikani, and the Kainai. She also acknowledged the Tsuut'ina and Stoney Nakoda First Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta.

Chair Dennis acknowledged and welcomed staff, students, public members and representatives from the aforementioned organizations.

2 | **CONSIDERATION/APPROVAL OF AGENDA**

Ms. Minor, Corporate Secretary, noted that Item 8.1.2 Financial Status of Reserves and Designated Funds at August 31, 2019 was removed from the consent agenda for questions.

MOVED by Trustee Hehr:

THAT the Board of Trustees approves the agenda for the Regular Meeting of November 5, 2019 as submitted, subject to the change noted above.

The motion was
CARRIED UNANIMOUSLY.

3 | **AWARDS AND RECOGNITIONS**

3.1 Lighthouse Award

Ms. M. Martin-Esposito, Chief Communications Officer, introduced this month's Lighthouse Award recipient as Ever Active Schools, a provincial initiative that works to create and support healthy school communities. Ever Active Schools has been in CBE schools for nearly 20 years helping students to learn the importance of leading an active lifestyle and understand the benefits of physical wellness. They also help with organizing and supporting teachers in many professional learning opportunities and initiatives.

Marwa, a Grade 6 student from Rosscarrock School, shared comments about the impacts Ever Active Schools has had on her personally and collectively throughout her school.

Mr. C. Fenlon-MacDonald, Provincial Education Coordinator, noted he is a CBE teacher on secondment. He stated that Ever Active Schools is an established cross-ministerial provincial initiative in Alberta that helps to create and sustain active healthy school communities. He shared details surrounding the various projects they offer to students and families that are in addition to normalizing physical activity in schools. On behalf of Ever Active Schools, he thanked the Board for the long-standing partnership and noted they look forward to many more years together.



On behalf of the Board of Trustees, Chair Dennis shared comments of appreciation for the CBE's partnership with Ever Active Schools.

4 | **RESULTS FOCUS**

4.1 **Summary of the 2018-19 Provincial Achievement Test and Diploma Examination Results**

Chief Superintendent Usih introduced the report, noting that our students continue to do exceptionally well and he congratulated staff and students for these results. Superintendent Pitman provided highlights of the 2018-19 Provincial Achievement Test (PAT) and Diploma Examination (DIP) Results.

Administration responded to trustee questions on matters including: an explanation of the difference between all students enrolled and writer results; participation rates of English Language Learners, Indigenous learners and special needs students for PATs and DIPs; tracking of trends for specific student cohorts; the definition and identification of students with special program needs; funding for English Language Learners; and the progress of CBE's Indigenous education strategy.

5 | **OPERATIONAL EXPECTATIONS**

5.1 **OE-4: Treatment of Employees – Annual Monitoring**

Chief Superintendent Usih introduced the report, noting that compliance was met on 12 of the 13 indicators, and that attachments to the report contain information on capacity building for indicators 4.1.2 and 4.1.4. Superintendent Armstrong provided highlights of the contents of the report.

Administration responded to trustee questions on matters including: clarification of employee engagement survey responses to company practices surrounding diversity and inclusion; the tools that are in place for teachers to manage workplace violence; reporting structures for incidents referenced in indicator 4 of policy subsection 4.1; time involved to process and action outcomes from the employee engagement survey; what is and is not tracked with respect to sick leave; and how Administration ensures that required teacher skills for system needs are met.

Chair Dennis asked trustees to identify their intentions to bring forward any motions related to compliance, exceptions or commendations for OE-4: Treatment of Employees to the Corporate Secretary and to trustees by noon, November 7, 2019. She stated that if no motions come forward, the item will be placed on the November 12, 2019 Consent Agenda with the motion that the Board of Trustees approves that the Chief Superintendent is in compliance with the provisions of OE-4: Treatment of Employees.

6 | **PUBLIC COMMENT**

There were no public comments.



7 | **MATTERS RESERVED FOR BOARD ACTION**

There were no items.

8 | **CONSENT AGENDA**

8.1 **Items Provided for Board Approval**

The Chair noted that Item 8.1.2 was removed from the consent agenda for discussion and the following item is approved with the agenda:

8.1.1 Governance Policy GC-3E: Closure of Schools

THAT the Board of Trustees amends Governance Culture 3: Board Job Description policy to include the addition of GC-3E: Closure of Schools Procedure, as submitted in Attachment I to the report.

8.1.2 OE-1: Financial Status of Reserves and Designated Funds at August 31, 2019

Superintendent Grundy responded to trustee questions on matters including: the daily costs of operating the system; provincial requirements in relation to the use of operational and capital reserves; clarification of the reserves balance as at August 31, 2019; comparisons of operating reserves for rural boards, metro boards, and charter schools; and school divisions being prohibited from having a deficit budget.

MOVED by Trustee Hrdlicka:

THAT the Board of Trustees approves the transfers represented in Attachment I to the report.

In debate of the motion trustees comments included: it was beneficial to get clarity on this report and on the current state of our available reserves.

Chair Dennis called for the vote on the motion.

The motion was
CARRIED UNANIMOUSLY.

Chair Dennis noted that the Board would meet in camera following the public portion of the meeting to discuss two legal and four strategic governance matters. She noted the next public meeting of the Board is scheduled for Tuesday, November 12, 2019.

Recessed: 1:29 p.m.
Reconvened: 1:49 p.m.

9 | **IN-CAMERA SESSION**

Motion to Move In-Camera



MOVED by Trustee Hehr:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the private agenda for the Regular Meeting of the Board of Trustees, November 5, 2019, be considered at an in-camera session; therefore, be it

Resolved, THAT the Regular Meeting of the Board of Trustees moves in-camera.

The motion was
CARRIED UNANIMOUSLY.

Motion to Revert to Public Meeting

MOVED by Trustee Hehr:

THAT the Regular Meeting of the Board of Trustees moves out of in-camera.

The motion was
CARRIED UNANIMOUSLY.

Motion to Action In-Camera Recommendations

MOVED by Trustee Bradshaw:

THAT the Board of Trustees approves the reappointment of Wendelin Fraser as a member of the Trustee Remuneration Committee for an additional three-year term effective October 30, 2019 to October 30, 2022.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Hurdman:

THAT the Board of Trustees approves recipients of the Legacy Awards for the 2019-20 school year.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Adams:

THAT the Board of Trustees approves the recommendations as outlined in the private report dated November 5, 2019.

The motion was
CARRIED UNANIMOUSLY.

In favour: Trustee Adams
Trustee Bradshaw
Trustee Dennis
Trustee Hehr
Trustee Hrdlicka
Trustee Hurdman

Abstained: Trustee Davis



Trustee Davis declared a conflict of interest with the above motion and abstained from the vote.

10 | **ADJOURNMENT**

Chair Dennis declared the meeting adjourned at 4:41 p.m.

