

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees (the “Board”) held in the Multipurpose Room, Education Centre, 1221 – 8 Street SW, Calgary, Alberta on Tuesday, September 29, 2020 at 12:00 p.m.

MEETING ATTENDANCE

Board of Trustees:

Trustee M. Dennis, Chair
Trustee A. Adams
Trustee M. Bradshaw
Trustee R. Hehr
Trustee J. Hrdlicka
Trustee T. Hurdman

Administration:

Mr. C. Usih, Chief Superintendent of Schools
Mr. R. Armstrong, Superintendent, Human Resources
Mr. D. Breton, Superintendent, Facilities and Environmental Services
Ms. K. Fenney, General Counsel
Mr. B. Grundy, Superintendent, Finance/Technology Services
Ms. M. Martin-Esposito, Chief Communications Officer
Ms. J. Pitman, Superintendent, School Improvement
Dr. D. Yee, Superintendent, School Improvement
Ms. T. Minor, Corporate Secretary
Ms. M. Broda, Recording Secretary

Stakeholder Representatives:

Mr. B. Cocking, Alberta Teachers’ Association, Local 38
Mr. T. Killam, Canadian Union of Public Employees, Local 40
Ms. D. McQueen, Governance Instructor

1 | **CALL TO ORDER, NATIONAL ANTHEM AND WELCOME**

Chair Dennis called the meeting to order at 12:01 p.m. and O Canada was led by students from Deer Run School by way of pre-recorded video.

Chair Dennis acknowledged the traditional territories and oral practices of the Blackfoot Nations, which includes the Siksika, the Piikani, and the Kainai. She also acknowledged the Tsuut’ina and Stoney Nakoda First Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta.

Chair Dennis welcomed staff, public members and representatives from the aforementioned organizations.



2 | CONSIDERATION/APPROVAL OF AGENDA

Ms. Minor, Corporate Secretary, shared a request for the addition of opening remarks as item 3.1 and renumbering of remaining agenda items and item 9.2.1 Construction Projects Status Report be removed from the consent agenda.

MOVED by Trustee Hehr:

THAT the Board of Trustees approves the agenda for the Regular Meeting of September 29, 2020 as submitted, subject to the changes noted above.

The motion was
CARRIED UNANIMOUSLY.

3 | AWARDS AND RECOGNITIONS

3.1 Opening Remarks

Chief Superintendent Usih announced that Dr. D. Yee is retiring from The Calgary Board of Education at the end of September. She has served in various leadership capacities in her 16 years with The Calgary Board of Education. Dr. Yee's knowledge and passion for public education and students has contributed greatly to the success of students and the organization as a whole. Her dedication to teaching and learning continues as she is going into a teaching role at the University level. Chief Superintendent Usih wished Dr. Yee continued success and good health in her new role.

4 | RESULTS FOCUS

There were no reports or presentations.

5 | OPERATIONAL EXPECTATIONS

There were no reports or presentations.

6 | PUBLIC COMMENT

There were no public comments.

7 | MATTERS RESERVED FOR BOARD INFORMATION

There were no reports or presentations.

8 | MATTERS RESERVED FOR BOARD DECISION

8.1 Proposed Amendments to GC-5E: Agenda Planning Committee Terms of Reference

Trustee Hrdlicka, spoke about the report, stating that it was a continuation of the work that began in June of 2019 with the formation of the Board Procedures Committee. The



Committee was asked to review the Trustee agenda request process in light of best practices and with the principles of openness and transparency. The changes before the Board are the addition of a decision tree as well as changes to the Terms of Reference.

MOVED by Trustee Hrdlicka:

THAT the Board of Trustees approves the amendments to GC-5E: Board Committees – Agenda Planning Committee Terms of Reference, Attachment I to this report.

In debate of the motion, Trustees made comments on: the goal was to update the Terms of Reference for the Agenda Planning Committee to better align with best practices and to be more transparent; the changes made were the addition of the decision tree so that the process is clearly defined for how all trustee agenda requests will be handled; changes in the Terms of Reference regarding committee membership, allowing for a smaller committee; the changes bring more clarity and transparency; pleased with the changes; the decision of the Board to operate through a policy driven model of governance and how it provides consistency to administration in terms of expectations and managing workflow throughout the year and allows for more effective resource allocation.

Chair Dennis called for a vote on the motion.

The motion was
CARRIED UNANIMOUSLY.

8.2 Proposed Amendments to the Board Meeting Procedures

Chair Dennis spoke about the report stating that during the Covid-19 pandemic, the Board of Trustees temporarily suspended sections of the procedure to allow for virtual Board meetings to occur. The Board wishes to consider permanently amending the procedures to allow for the electronic attendance of Trustees and official staff at Regular Public, Special and In-camera Board meetings.

MOVED by Trustee Hrdlicka:

THAT the Board of Trustees approves the amendments to the Board Meeting Procedures, as shown in Attachment I to this report, to come into effect on October 1, 2020.

In debate of the motion, Trustees made comments on: the amendment allows flexibility and reduces in person interactions; Covid-19 has not stopped work from happening, only made it more difficult to meet in person; there is an opportunity to look at using electronic means for meetings; the Trustee agenda request form was removed from this as it belongs with GC-5E; the quote from Winston Churchill at the beginning of the procedures document was partially read, speaking about flexibility but also about being meticulous; the Grant Thornton report mentioned getting caught up in form not substance; changes allow for participants to attend meetings in the safest way for them.

Chair Dennis called for a vote on the motion.



The motion was
CARRIED UNANIMOUSLY.

9 | **CONSENT AGENDA**

Chair Dennis noted the following items approved as submitted with the consent agenda:

9.1 **Items Provided for Board Approval**

9.1.1 Minutes of the Board Meetings held:

- August 11, 2020 Special Meeting
- August 21, 2020 Special Meeting
- August 27, 2020 Special Meeting

THAT the Board of Trustees approves the Minutes of the Special Meetings held August 11, August 21, and August 27, 2020 as submitted.

9.2 **Items Provided for Board Information**

9.2.1 Construction Projects Status Report

Questions from Trustees included: an update on the North High School construction and when the ground breaking is going to happen; and anticipated opening date for new Skyview Ranch School.

9.2.2 EducationMatters Financial Statements – August 31, 2020

Chair Dennis noted that the Board would meet in camera following the public portion of the meeting to discuss one land, two legal, three labour, and five strategic planning matters. She noted the next public Board meeting is scheduled for Tuesday, October 13, 2020.

Recessed: 12:21 p.m.
Reconvened: 12:47 p.m.

10 | **IN-CAMERA SESSION**

Superintendent Grundy confirmed he was alone and in a location that no other person could hear him or any part of this meeting.

Motion to Move In-Camera

MOVED by Trustee Adams:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the private agenda for the Regular Meeting of the Board of Trustees, September 29, 2020 be considered at an in-camera session; therefore, be it



Resolved, THAT the Regular Meeting of the Board of Trustees moves in-camera.

The motion was
CARRIED UNANIMOUSLY.

Trustee Bradshaw departed a portion of the meeting due to a declared pecuniary interest in accordance with Section 88(1) of the Education Act.

Motion to Revert to Public Meeting

MOVED by Trustee Bradshaw:

THAT the Regular Meeting of the Board of Trustees moves out of in-camera.

The motion was
CARRIED UNANIMOUSLY.

Motion to Action In-Camera Recommendations

MOVED by Trustee Hurdman:

THAT the Board of Trustees ratifies the Memorandum of Agreement dated August 24, 2020, with respect to collective bargaining between the Calgary Board of Education (CBE) and the Alberta Teachers' Association (ATA) regarding local bargaining matters.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Adams:

- **THAT the Board of Trustees approves the reappointment of Mr. Mike Shaikh as Governor of EducationMatters for an additional three-year term effective October 18, 2020, ending October 18, 2023.**
- **THAT the Board of Trustees approves the appointment of Ms. Amanda Field as Governor of EducationMatters for a three-year term effective October 10, 2020, ending October 10, 2023.**
- **THAT the Board of Trustees approves the appointment of Mr. Steve Aubin as Governor of EducationMatters for a three-year term effective October 10, 2020, ending October 10, 2023.**

The motion was
CARRIED UNANIMOUSLY.

16 | **ADJOURNMENT**

The meeting adjourned at 5:53 p.m.

