

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees (the “Board”) held in the Multipurpose Room, Education Centre, 1221 – 8 Street SW, Calgary, Alberta on Tuesday, December 13, 2022 at 11:00 a.m.

MEETING ATTENDANCE

Board of Trustees:

Trustee L. Hack, Chair
Trustee P. Bolger
Trustee N. Close
Trustee M. Dennis
Trustee D. Downey (attended virtually)
Trustee C. May
Trustee S. Vukadinovic

Administration:

C. Usih, Chief Superintendent of Schools
R. Armstrong, Superintendent, Human Resources
D. Breton, Superintendent, Facilities and Environmental Services
K. Fenney, General Counsel
B. Grundy, Superintendent, Finance/Technology Services (attended virtually)
A. Holowka, Superintendent, School Improvement
M. Martin-Esposito, Chief Communications Officer
J. Pitman, Superintendent, School Improvement
P. Minor, Corporate Secretary
M. Graham, Board Administrator

1 | CALL TO ORDER, NATIONAL ANTHEM AND WELCOME

Chair Hack called the meeting to order at 11:00 a.m. and students from Fish Creek School led the national anthem through a video recording.

Chair Hack acknowledged the traditional territories and oral practices of the Blackfoot Nations, which includes the Siksika, the Piikani, and the Kainai. She also acknowledged the Tsuut’ina and Stoney Nakoda First Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta.

The Chair welcomed staff, union representatives and members of the public to the meeting.

2 | CONSIDERATION/ APPROVAL OF AGENDA

P. Minor, Corporate Secretary, noted the following agenda change request: that Item 9.2.2: 2022-2023 School Enrolment Report be removed from the Consent Agenda.

MOVED by Trustee Vukadinovic:



THAT the Board of Trustees approves the agenda for the Regular Meeting of December 13, 2022 subject to the change noted above.

The motion was
CARRIED UNANIMOUSLY.

3 | AWARDS AND RECOGNITIONS

There were no presentations.

4 | RESULTS FOCUS

There were no reports or presentations.

5 | OPERATIONAL EXPECTATIONS

5.1 OE-8: Communicating and Engaging With the Public – Annual Monitoring

Chief Superintendent Usih introduced the report stating it highlights evidence of work done to foster relationships with communities to support student success; the evidence indicates compliance with 13 of 14 indicators. Non-compliance on indicator 8.4.2 of the report is due to the nature of the engagement conducted last year and the health measures that were in place.

M. Martin-Esposito provided highlights of the contents of the report. She added that work is being done on collation of improvement evaluation feedback for reporting.

Administration responded to trustee questions on the report including: opportunities to provide input and feedback from schools without a school council; the concerns and complaints processes including levels and response timelines; the nature of concerns; how CBE uses feedback to adjust communication; and metrics around existing communication tools.

Chair Hack asked trustees to identify their intentions to bring forward any motions related to compliance, exceptions or commendations for OE-8: Communicating and Engaging with the Public to the Corporate Secretary and to trustees by noon, Thursday, January 12, 2023. If no motions come forward, the item will be placed on the January 17, 2023 consent agenda with the motion that the Board of Trustees approves that the Chief Superintendent is in compliance with the provisions of OE-8: Communicating and Engaging with the Public.

6 | PUBLIC COMMENT

There were no public comments.

7 | MATTERS RESERVED FOR BOARD INFORMATION

8.1 There were no reports or presentations.



8 | **MATTERS RESERVED FOR BOARD DECISION**

8.1 **Annual Education Results Report 2021-22**

Chief Superintendent Usih introduced the report stating it provides an in depth look at CBE provincial assurance and local measure results; ties together goals, key outcomes and key actions of CBE's Education Plan; provides assurance that students are successful and the system is taking action on key areas of focus; provides monitoring of key actions, key areas of concern, and utilization of data for strategic planning; is reflective of a school year again impacted by the global pandemic; highlights significant points including continued increase in overall high school completion rates, successful Provincial Achievement Test and Diploma Exam results, and positive CBE student self-reported engagement in learning.

Superintendent's Pitman and Holowka provided additional details on the Learning Excellence portion of the report including 3-year and 5-year high school completion rates that have improved significantly; that CBE diploma exam results were higher than provincial counterparts; and analysis of students who self-identify as Indigenous, English Language Learners, and students with special education needs.

Trustees commended students and CBE schools for student success.

Administration responded to trustee questions on the report including: school responses to the challenges of attendance; the encouragement to improve student engagement and attendance particularly related to COVID-19 and illness; funding for operations and maintenance from Alberta Education; hiring of teachers with training and life experience in Indigenous Education; impacts of not attending Kindergarten on student learning; the implementation of CBE learning frameworks in schools; the newly implemented Cultural-Spiritual-Ceremonial (CSC) absence code; literacy screening measures; Indigenous Education support request fulfillment rates; student well being and areas of growth; the decrease in diploma exam results for English Language Learners; student engagement feedback regarding mathematics; parent feedback regarding availability of supports and services for students; teacher well-being; actions being taken to increase the achievement results in Math 20-2 and 30-3; increased high school completion rates among students with special education needs; and student engagement with texts.

Superintendent Pitman provided additional detail on the People Excellence portion of the report stating that progress is determined by measures such as professional learning opportunities, feedback, and staff absences; and noted significant work on leadership development processes, ongoing teacher recruitment, and continued focus on staff well-being.

Administration responded to trustee questions on the report including: the impact of professional learning on time away from classrooms; workplace planning with regard to retirements; and public interest disclosures.

Superintendent Holowka provided additional detail on the Collaborative Partnerships portion of the report, highlighting the importance and continued priority of work with partnerships.

Administration responded to trustee questions on the report including: what the CBE superintendents' team is most proud of in this area; the importance of the knowledge that elders provide to the system; and the Indigenous Education and Holistic Lifelong Learning framework and consistency across schools.

Superintendent Pitman provided additional detail on the Strategic Resourcing portion of the report noting key measures and focus areas identified, and the balancing of student needs with funds received.

Recessed: 1:28 p.m.
Reconvened: 1:38 p.m.

MOVED by Trustee Close:

THAT the Board of Trustees approves the Annual Education Results Report 2021-22, and authorizes its submission to Alberta Education.

In debate of the motion, trustees made comments on the comprehensiveness of the report; the success of CBE students; the process of accountability; recognition of CBE commitment to having highly qualified staff; areas for improvement; confidence that the report meets all Alberta Education reporting requirements; appreciation for collaborative partnerships; focus on CBE goals; success of the new frameworks; work on the Indigenous Education and Holistic Lifelong Learning framework; and confidence in CBE's ability to reduce barriers to student success.

Chair Hack called for a vote on the motion.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Vukadinovic:

THAT the Board of Trustees directs the Chair to send a letter on behalf of the Board of Trustees to the Minister of Education no later than April 28, 2023 regarding concerns with respect to the current formula the provincial government is using to calculate the capacity of schools and how the utilization rate is used to determine the allocation of provincial funding for capital priorities as well as for operations and maintenance.

In debate of the motion trustees commented on: concerns about future sustainability of student achievement with current provincial resources; the accuracy of utilization calculations; desire to partner with Alberta Education to continue to meet needs and support student success; numerous choices made with funding in mind, with various consequences across the system; the motion is not in regard to global funding for the CBE, only the calculation regarding utilization and capacity; the goal for high school utilization is 85-100% and almost 120 schools have utilization rates over 80%; concerns about growing utilization and far reaching impacts; further discussion needed prior to sending a letter; the need for a larger conversation about school ownership and utilization provincially; how the current calculations create barriers to the building of new schools;



how utilization calculations contribute to large class sizes; impacts on school maintenance; and trustees' duty to communicate with the Minister of Education regarding potential problems.

Chair Hack called for a vote on the motion.

The motion was
CARRIED.

In favour: Trustee Close
Trustee Downey
Trustee Hack
Trustee May
Trustee Vukadinovic

Opposed: Trustee Bolger
Trustee Dennis

9 | **CONSENT AGENDA**

9.1 Items Provided for Board Decision

9.1.1 Governance Culture and Board/Chief Superintendent Relationship Governance Policies – Board of Trustees' Annual Self-Evaluation.

THAT the Board approves the Board's self-evaluation report as developed during the evaluation workshop of September 20, 2022, as submitted.

9.1.2 Meeting Minutes

- Special Meeting held November 2, 2022
- Regular Meeting held November 24, 2022

THAT the Board of Trustees approves the Minutes of the Special Meeting held November 2, 2022 and the Regular Meeting held November 24, 2022 as submitted.

9.2 Items Provided for Board Information

9.2.1 Chief Superintendent's Update

9.2.2 2022-2023 School Enrolment Report

Administration responded to trustee questions on the report including: clarity on the starting grades for the Alternative Learning Program and Paced Learning Program classes; the increase in student enrolment and plans for addressing student placement and accommodations mid-year, particularly with the continued arrival of new-to-Canada families; how principals accommodate conditions associated with increased class sizes and complexity of learning needs when there might not be additional funding available; how increased funding can be made available; increased enrolment in January and whether this is a trend; what influence this report will have on planning; how space leased by private before and after school care is considered in utilization calculations and whether this creates a barrier to having before-and-after school care in more schools; whether the



Government of Alberta is providing additional funds to support the increase of 5,886 students; whether non-classroom instructional space is considered in the total utilization calculations; and, whether utilization rates are calculated based on class sizes or on square footage.

Chair Hack noted that the Board would meet in-camera following the public portion of the meeting to discuss two legal, three labour, two land, and four strategic planning matters. She noted the next public Board meeting will be held on Tuesday, January 17, 2023.

Recessed: 2:46 p.m.

Reconvened: 3:12 p.m. in Room T224

10 | **IN-CAMERA SESSION**

Trustee Downey and Superintendent Grundy confirmed they were alone and in locations that no other person could hear them or any part of this meeting.

Motion to Move In-Camera

MOVED by Trustee Vukadinovic:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the private agenda for the Regular Meeting of the Board of Trustees, December 13, 2022 be considered at an in-camera session; therefore, be it

Resolved, **THAT the Regular Meeting of the Board of Trustees moves in-camera.**

The motion was
CARRIED UNANIMOUSLY.

Motion to Revert to Public Meeting

MOVED by Trustee Bolger:

THAT the Regular Meeting of the Board of Trustees moves out of in-camera.

The motion was
CARRIED UNANIMOUSLY.

Motions to Action In-Camera Recommendations

MOVED by Trustee Close:

THAT the Board of Trustees approves the bargaining mandate, Attachment I of the report.

The motion was
CARRIED UNANIMOUSLY.



MOVED by Trustee Close:

THAT the Board of Trustees approves the bargaining mandate, Attachment I of the report.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Vukadinovic:

THAT the Board of Trustees approves recommendations regarding the recruitment of two external members to the Sir John A. Macdonald School Name Review Committee as outlined in the report.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Dennis:

THAT the Board of Trustees directs the Chief Superintendent to submit the KPMG Financial Position Audit to Alberta Education by January 16, 2023.

The motion was
CARRIED UNANIMOUSLY.

11 | **ADJOURNMENT**

The meeting terminated at 6:12 p.m.

