

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees (the "Board") held in the Board Room, Education Centre, 515 Macleod Trail SE, Calgary, Alberta on Tuesday, June 28, 2011 at 5:00 p.m.

MEETING ATTENDANCE

Board of Trustees:

Trustee P. Cochrane, Chair
Trustee C. Bazinet
Trustee J. Bowen-Eyre
Trustee L. Ferguson
Trustee P. King
Trustee G. Lane
Trustee S. Taylor

Administration:

Ms. N. Johnson, Chief Superintendent of Schools
Mr. D. Stevenson, Deputy Chief Superintendent of Schools
Mr. F. Coppinger, Superintendent, Facilities and Environmental Services
Ms. C. Faber, Superintendent, Learning Innovation
Mr. J. Johnston, Superintendent, Human Resources
Ms. D. Lewis, Superintendent, Learning Support
Mr. W. Braun, on behalf of Ms. D. Meyers, Superintendent, Finance & Business Services
Mr. R. Peden, General Counsel and Corporate Secretary
Ms. J. Ramondt, on behalf of Mr. R. Peter, Chief Communications Officer
Ms. D. Doll, Assistant Corporate Secretary
Ms. D. Perrier, Recording Secretary

Stakeholder Representatives:

Mr. R. Anderson, Canadian Union of Public Employees, Local 40
Ms. L. Newton, Calgary Association of Parents and School Councils
Ms. J. Regal, Alberta Teachers' Association, Local 38
Ms. L. Robb, Calgary Board of Education Staff Association

Action By

1.0 CALL TO ORDER, NATIONAL ANTHEM AND WELCOME

Chair Cochrane called the meeting to order at 5:00 p.m. and the singing of the national anthem took place, led by Forest Lawn High School students by way of a DVD recording.

Chair Cochrane acknowledged and welcomed stakeholder representatives from the organizations as noted above.

2.0 CONSIDERATION/APPROVAL OF AGENDA

Ms. D. Doll, Assistant Corporate Secretary, noted an addition to the Agenda as Item 6.2 – Board Meeting Minutes of June 14, 2011 and June 21, 2011, and she noted that a late distribution was made of the report for Item 8.1 – Governance Committee Report.

Action By:

MOVED by Trustee Bowen-Eyre:

THAT the Agenda for the Regular Meeting of June 28, 2011 be approved as amended.

The motion was
CARRIED UNANIMOUSLY.

3.0 SCHOOL/SYSTEM PRESENTATIONS

There were no presentations.

4.0 HONOURS AND RECOGNITIONS

4.1 Lighthouse Award

Ms. M. Levy, System Principal, Learning Innovation, provided introductory remarks about Lighthouse Award recipient, Métis Calgary Family Services Society, noting that they have partnered with the Calgary Board of Education ("CBE") since 1994. The relationship began with a stay-in-school program and over the years it shifted to focus on preschool and kindergarten, offering a school-readiness program that reflects a culturally enriched curriculum delivered through the Medicine Wheel Early Learning Centre. The Métis Calgary Family Services Society is a valuable resource for students as they begin their learning in school.

Chair Cochrane presented Mr. M. Laycock, CEO, and Ms. L. Houle, Executive Director, Métis Calgary Family Services Society, with the Lighthouse Award and extended the Board's appreciation for the partnership.

4.2 Acknowledgement of Board Page

Chair Cochrane shared remarks of appreciation for the work performed by Basmina as Board Page for the 2010-2011 school year and presented her with a gift on behalf of the Board.

5.0 PUBLIC CONVERSATION AND INFORMATION

5.1 Report from the Chair and Trustees

- Chair Cochrane noted that Board of Trustee meetings would be held in the new Education Centre starting September 2011.
- Trustee Ferguson shared comments about the Louise Dean School graduation ceremony held earlier in the day, where 38 graduates were recognized.
- Trustee Lane commented on his attendance at the following events:
 - the graduation ceremony for students of the National Sports' School; and
 - the unveiling of a plaque in honour of John L. Laurie, which took place at Crescent Heights High School, and was organized by the Calgary Civic Trust.

Action By:

- Trustee King noted that she attended a citizenship ceremony at Colonel J. Fred Scott School.

Chair Cochrane welcomed Mr. Kent Hehr, MLA for Calgary-Buffalo, to the public gallery.

5.2 Report from the Chief Superintendent

Chief Superintendent Johnson provided remarks about the following issues and events:

- She presented the Board with a replica memorial plaque of John L. Laurie, who was a CBE teacher at Crescent Heights High School from 1927 to 1956. She noted that the original plaque was relocated from a site near Morley, Alberta, to a site in Nose Hill Park.
- On June 22nd the Calgary Catholic Immigration Society held its 30th anniversary celebration banquet, at which the CBE was recognized with a plaque for continued collaboration and dedication to newcomers in our community.
- Superintendent Coppinger circulated a copy of a recent award given by the Masonry Contractors' Association of Alberta, in recognition of the restoration of Connaught School. He noted that Connaught School has also been awarded a Leeds' Silver certification.
- Ms. J. Regal, President of Alberta Teachers' Association, Local 38, presented the Board with a plaque to commemorate the 125th Anniversary of the CBE.

5.3 Public Question Period

Ms. Doll, Assistant Corporate Secretary, noted that three responses were prepared for public questions that were previously posed on May 17th and June 7th, 2011, which she read as follows:

Question from May 17, 2011:

"When will the 13-page legal opinion given to Trustees on April 15th be made available to the public, and if it will not be released, why?"

Response:

"The legal opinion referenced in your question will not be made public as decided by the Board of Trustees at a regular private meeting held May 24, 2011, wherein the following motion was passed:

THAT the Board of Trustees declines to authorize the release of the particular information.

The legal opinion was accepted for information as a private report."

Action By:

Question from June 7, 2011:

"Since all Trustees' salaries, benefits, allowances and expenses account for less than \$450,000 of the \$1.7 million Board of Trustees 2010-11 budget, can you provide a detailed breakdown of where the remaining \$1.25 million dollars is being spent? Will any of this be cut for the 2011-2012 budget?"

Response provided by Deputy Chief Superintendent Stevenson:

"The budget for the Board of Trustees for 2010-2011 is \$1.7 million dollars. It is broken down into major categories as follows:

- Salaries and benefits for 2 staff and the 7 Trustees \$630,000
- Membership dues and fees (includes ASBA fees) \$250,000
- Professional and technical services \$360,000
(legal fees, audit fees, other contracted services)
- Elections for Trustees \$400,000
(this is budgeted for each year of the 3-year term)
- Travel and subsistence \$ 50,000
- Supplies and other \$ 50,000

There is an inflationary increase of \$50,000 or +2.7 percent budgeted for 2011-2012."

Question from June 7, 2011:

"Can the Calgary Board of Education provide a list of all current 2010-2011 non-school based positions and their accompanying salaries that are over \$100,000? Will any of these positions be cut for the 2011-2012 school year due to the budget shortfall?"

Response provided by Deputy Chief Superintendent Stevenson:

"The salary band ranges of non-school based positions where the maximum salary exceeds \$100,000 per annum are listed below. This salary information reflects the ranges as at January 1, 2011:

<u>Non-School Based Position</u>	<u>Minimum</u>	<u>Maximum</u>
Superintendent/General Counsel/ Chief Communications Officer	\$200,000	\$250,000
Director	\$135,000	\$180,000
Manager/System Principal	\$105,000	\$133,000
Supervisor/Senior Professional	\$ 87,000	\$120,000

There will be reductions in the number of employees in these positions for the 2011-2012 school year due to the budget shortfall."

Ms. Doll noted that a question had been received from Mr. P. Pryce, and subsequent to confirming his presence in the boardroom, she read the question as follows:

Action By:

"Has the Board received any indication from the Honourable Dave Hancock, Minister of Alberta Education, as to when an amendment to the School Act might be introduced in the legislature to address the conflict of interest issue raised recently in the media?"

Response:

"The Board of Trustees has not received any indication from the Honourable Dave Hancock, Minister of Alberta Education, in respect of such an amendment."

5.4 Stakeholder Reports

5.4.1 Ms. E. Kelly, Co-President, Calgary Association of Parents and School Councils (CAPSC)

Ms. Kelly noted that in the 2010-2011 school year, CAPSC had facilitated public engagement opportunities for its members in the public in a variety of ways. In the Fall, they hosted former Trustees Gordon Dirks and Nancy Close, who held a discussion around the roles and responsibilities of trustees and the importance of making an informed vote. This led to the trustee candidate forums that CAPSC organized and held across the city in each Ward pairing during last year's civic election. In partnership with Alberta Teachers' Association (ATA), Local 38, they provided each trustee candidate with a questionnaire in advance of the forums and the responses to those questions were posted online for access and commentary.

The new *Education Act* was introduced in the spring legislative session and prior to that, Alberta Education sent a representative to discuss the framework for this legislation with parents and gather feedback. Ms. Kelly noted that this was well received by their members and that several trustees were in attendance to listen and share their perspective. Education Minister Dave Hancock, Chief Superintendent Naomi Johnson, and Chair Pat Cochrane participated in CAPSC's educational panel discussion which brought together over 300 concerned citizens. Chief Superintendent Johnson and several members of CBE's Finance and Communications departments also attended one of CAPSC's monthly meetings to discuss the issues surrounding the CBE's budget shortfall.

Ms. Kelly noted that CAPSC could not do this work alone and deeply values the collaborative relationship that they have with the Board, Administration, ATA and other stakeholder organizations. Over the year the members of CAPSC and the public have also had many opportunities to engage with trustees at meetings around a variety of issues, both formally and informally. The role of CAPSC as a critical friend to the Board has a rich and varied history and is something that they and their members place great value on. Ms. Kelly stated that CAPSC would continue to ask provocative questions and offer informed perspectives in constructive criticism as a friend and that they would continue to be advocates for the success and improvement of public education.

Action By:

5.5 Trustee Inquiries

An inquiry submitted by Trustee King on June 14, 2011 was re-read into the record as follows:

"I respectfully request information regarding the impact on students, staff and resources with respect to continuing the pursuit of implementing ENDS reporting on student report cards. Please include information regarding what the hard and soft costs associated with this endeavour are and where we are in the implementation process; how much work is involved in Ends reporting? Does this work take away from other opportunities for students because teachers are not available, and ultimately how will continuing this process improve student learning?"

Chief Superintendent Johnson responded verbally to the inquiry. A summary is as follows:

Ends assessment and reporting serves two purposes, one being about teaching and learning, and the other about accountability. The most significant teaching and learning impact of this work is the formative assessment process – the way teachers come to know their students and to make instructional decisions accordingly. When well considered and intentionally done, the work of Ends reporting simply becomes the work of teaching. It is the work of knowing students well. It is the work of personalization.

There is inherent value for students in the work of Ends, as making the connections between their day-to-day actions and decisions and their success in learning helps to build the self-knowledge necessary for effectively engaging in life, work and continued learning."

Ms. Doll noted that a copy of the full written response would be tabled at a future board meeting.

An inquiry was submitted by Trustee Taylor, as follows:

"For each of the past ten fiscal years for the Calgary Board of Education, please indicate:

- 1. Q3 forecast net operating surplus or deficit, in dollars*
- 2. Final audited net operating surplus or deficit, in dollars."*

Trustee Taylor noted in her inquiry that it would be useful if the information was displayed in a graph on a screen in the public meeting as well as having the 20 data points in order to understand trends.

Ms. Doll informed that Administration was in receipt of the inquiry, but did not have a response available at this time.

6.0 ACTION ITEMS

Action By:

6.1 Consideration of 2011-2012 Preliminary Operating Budget

Chief Superintendent Johnson provided an overview of the process that was followed and shared some of the messages that had been discussed over the past few months with both internal and external stakeholders. Budget planning is a year-long process that begins in December and ends in November of the following year. It is incumbent upon the CBE to utilize best practices, sound financial business processes and to incorporate those within the annual budget monitoring and reporting cycles of the organization. The budget process will continue until after September 30th, to include final enrolment numbers. Chief Superintendent Johnson stated that all available reserves were used for this budget, and decisions were made to maintain as many staff as possible, however, a reduction of 331 full time equivalent positions is proposed.

The budget was presented in a different manner than in previous years as directed by Board motion on April 26, 2011, to construct a budget process that would maximize trustee involvement.

Trustee Taylor declared a pecuniary interest on recommendations 1 through 4 of the report and left the meeting at 5:56 p.m.

The Board then gave consideration to recommendation 2 of the report.

MOVED by Trustee Lane:

THAT budgetary information regarding the 2011/12 Noon Supervision program, as set by Administration and as outlined in Attachment I (Item A2.), reflecting planned revenues of \$5.32 million and corresponding expenses of \$5.32 million be approved.

The motion was

CARRIED UNANIMOUSLY.

Absent:

Trustee Taylor

Trustees Bowen-Eyre and Bazinet declared a pecuniary interest on recommendations 1, 3 and 4 of the report and left the meeting at 6:02 p.m.

MOVED by Trustee King:

- 1. THAT budgetary information regarding the 2011/12 Instructional Supplies and Materials fee, as set by Administration and as outlined in Attachment I (Item A1.), reflecting planned revenues of \$6.35 million and corresponding expenses of \$6.35 million be approved;**
- 3. THAT budgetary information regarding the 2011/12 Elementary and Junior High Incidental Activity Fees, as set by Administration and as outlined in Attachment I (Item A3.), reflecting planned revenues of \$0.72 million and corresponding expenses of \$0.72 million be approved; and**

Action By:

4. THAT budgetary information regarding the 2011/12 Student Transportation Fees, as outlined in Attachment I (Item A4.), reflecting planned revenues of \$8.32 million and corresponding partial expenses of \$8.32 million be approved.

The motion was
CARRIED UNANIMOUSLY.

Absent: Trustee Bazinet
Trustee Bowen-Eyre
Trustee Taylor

Trustees Bazinet, Bowen-Eyre and Taylor returned to the meeting at 6:07 p.m.

MOVED by Trustee Bowen-Eyre:

THAT budgetary information regarding the 2011/12 Other Parent and Independent Student fees related to Chinook Learning Services Fees, CBe-learn Fees, Non-Resident Student Fees, Music Instrument Registration Fees, and Parking Fees, as set by Administration and as outlined in Attachment I (Item A5.), reflecting planned revenues of \$9.62 million and corresponding partial expenses of \$9.62 million be approved.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Bazinet:

THAT budgetary information regarding the 2011/12 non-fee based components, as outlined in Attachment I (Item A6.), reflecting revenues of \$1,069.92 million and corresponding expenses of \$1,089.22 million, with the difference being covered by Operating and Amortization Reserves, School and Service Unit Designated Funds and Unrestricted Net Assets be approved.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Ferguson:

THAT the following operating reserves, designated funds, amortization reserve and unrestricted net assets (UNA) totaling \$19.3 million be approved for the planned application to support 2011/12 planned spending.

		<u>\$ million</u>
	<u>Operating Reserves</u>	
a)	Utility Expense Stabilization	3.352
b)	Snow Removal	0.200
c)	General Instruction	1.000

Action By:

d)	Fiscal Stability	2.000
e)	Administrative Systems Renewal	2.248
f)	System Transformation	1.500
	Designated Funds	
g)	Schools Designated Funds	2.500
h)	Service Unit Designated Funds	2.500
i)	Contribution from Capital Amortization Reserve	3.000
j)	Unrestricted Net Assets	1.000
	Total	19.300

Trustees posed questions, which were addressed by Administration and are summarized as follows:

- With respect to remaining reserves, \$3.9 million is projected to be left in reserves due to certain restrictions.
- Unrestricted Net Assets are surplus funds that have been accumulated over a period of time and not just from one particular year. Administration is requesting the Board's permission to use the remaining \$1 million in the upcoming fiscal year.
- The Board is required to approve the actual use of reserves and those requests are presented to the Board generally sometime before the audited financial statements are presented in November. The expectation is that schools' designated funds would be used to mitigate staff reductions in 2011/2012, and that service unit designated funds would be used during this budget cycle.
- The Minister of Alberta Education has given clear direction to school boards to deplete operating reserves to mitigate budget reductions, but there has also been direction from the ministry that school boards have some operating reserves to backstop for uncertainties. A challenge was noted that all of these reserves were established for specific purposes and they all have a terms of reference attached to them, identifying their rationale.
- Administration shared comments about the challenges school boards face in the attempt to plan for sustainable budgets into the future, based on Alberta Education's business plan for 2013/2014. Indications show the Calgary Board of Education's 2012/2013 budget will have a shortfall of approximately \$33.9 million, and if there is no sustainable funding provided by the province, that deficit would grow exponentially.

Another challenge is with the loss of revenue in the next four years as a result of changes in provincial procedures and expiring leases of CBE properties to charter schools. The CBE's current revenue from leases is \$4.5 million. The only compensation for this loss of revenue is funding from Alberta Education that is to resume for Infrastructure Maintenance Renewal (IMR), which will total approximately \$1.2 million.

Action By:

Chair Cochrane called for the vote on the motion.

The motion was
CARRIED UNANIMOUSLY.

Trustees posed questions surrounding recommendation 8 of the report, which were addressed by Administration. Mr. W. Braun, Director, Corporate Financial Services, reviewed the changes that were made to the budget report presented at this meeting, which resulted from the discussion of the budget on June 14, 2011. He noted that the changes were minor and for the purpose of clarification.

MOVED by Trustee Ferguson:

THAT the 2011/12 Preliminary Operating Budget, as presented in Attachment II of this report, reflecting total planned spending of \$1,119.6 million be approved and submitted to Alberta Education by June 30, 2011.

MOVED by Trustee Bazinet:

THAT the 2011/12 Preliminary Operating Budget be amended so that the increase to Administration, as defined by the province and as found on page 6-15 under the Expense heading, be restricted to three percent of the 2010/2011 modified approved budget amount, and that any extra dollars currently allocated to Administration be redistributed to school and area instruction.

Trustee Bazinet explained that a reduction of three percent would equal approximately \$2.3 million. Director Braun stated that the increase to the Administration budget is tied to the Education Centre lease and the Dr. Carl Safran building operating costs. Trustee Bazinet stated that she was not familiar with what was included in the Administration budget expenses and was unable to address what the effects of those expenses might be. She stated that schools were given three percent and she felt that the same should be given to Administration.

Chief Superintendent Johnson spoke to the impacts, should the amendment be approved, noting that a further reduction to the budget for Administration would make it necessary for further cuts to administrative positions. A lengthy discussion ensued about how the organization would be affected by this and the belief was shared by Chief Superintendent Johnson that further cuts would be detrimental to the system.

Recessed: 7:05 p.m.
Reconvened: 7:17 p.m.

Trustees debated the amendment and comments that were made in favour are summarized as follows:

- Administration designated a three percent increase to schools and it was felt that the Administration budget should be increased by the

Action By:

same amount, as it was unclear what the Administration budget line items included.

- It was believed reasonable and fair to expect the Administration to limit its budget to three percent, at the same level as schools.

Trustee comments in opposition to the amendment surrounded concerns that there was not enough information to support the amendment, and that as identified by senior administrators, there are fixed costs associated with Administration's budget.

Chair Cochrane called for the vote on the amendment.

The amendment was
DEFEATED.

In favour:	Trustee Bazinet Trustee Taylor
Opposed:	Trustee Bowen-Eyre Trustee Cochrane Trustee Ferguson Trustee King Trustee Lane

MOVED by Trustee Taylor:

THAT the budget be amended to limit the Board of Trustees' budget increase to zero for 2011/12, compared to the 2010/11 modified approved budget, as per pages 6-15 and 6-25, and to distribute any excess funds to schools.

It was clarified by Administration that the proposed amendment, if approved, would mean that \$47,000 would be distributed to schools, equaling approximately 47 cents per student. In response to a question, Trustee Taylor concurred that there were fixed costs within the Trustee budget, but she felt that some of those costs could be reworked through a collaborative process amongst all trustees.

In debate of the amendment, Trustee comments that were in favour are summarized as follows:

- A comment was made that \$47,000 might not be miniscule to some students.
- Trustees should lead by example in looking within their own corner for budget cuts.
- The belief was expressed that many of the costs in the trustee budget would not increase over the next year, and there would be no hardship in taking a zero percent increase in 2011/2012.
- A comment was shared that \$47,000 may be a small amount of money, but the gesture was believed to be symbolic.

Trustee comments that were made in opposition to the amendment are summarized as follows:

Action By:

- The belief was shared that the amount proposed to be cut from the trustee budget would be a negligible impact for students, and that the money would help to improve on the Board's leadership for the system, in terms of investment in governance.
- The comment was made that the Board has led by example through its decision to freeze trustee benefits and salaries.

At 7:54 p.m. Chair Cochrane received the consent of the Board to continue the meeting to the completion of the Agenda.

- A Trustee noted that there would be administrative costs associated with the time involved to have the discussions around where to cut the \$47,000 from the trustee budget.

Chair Cochrane called for the vote on the amendment.

The amendment was
DEFEATED.

In favour:	Trustee Bazinet Trustee Taylor
Opposed:	Trustee Bowen-Eyre Trustee Cochrane Trustee Ferguson Trustee King Trustee Lane

Trustee comments in debate of the main motion are summarized as follows:

- It was noted that this budget process had been particularly difficult with the identified funding shortfall of \$61.7 million. The Board had heard about a thorough redesign of central support services to lessen the impact on classrooms and to continue to provide a level of support necessary to a system with such a diverse student population. The budget provides the system with the ability to continue to offer teachers and students some central support for the outcomes contained within the Three-Year Education Plan.
- A comment was made that long-term sustainable and predictable funding appeared to be a common theme amongst school boards in the province. Recognition was shared that the CBE was likely as lean as it could possibly be. Support for the motion was expressed.
- Comments were shared about the difficult budget year, the increase in fees to parents, the loss of staff positions and about the need to use up reserves.
- Concerns were expressed that the budget was presented in a summary format, thereby creating uncertainty about enough information being provided. It was questioned whether we should be planning out beyond one year.
- The belief was shared that the focus should be kept on maintaining and improving the system. It was expressed that the major problem was not necessarily with the amount of funding, but rather it was with the ups and downs of the funding that we receive from the

Action By:

government, and especially with cuts being made in the middle of a budget year, such as with the Alberta Initiative for School Improvement funding.

- A Trustee noted having more of a concern about the budget process than about the budget itself. The belief was shared that the CBE has not built a shelter for itself in terms of budgeting for the coming years.
- Acknowledgement was made of the many stakeholder engagements that occurred, and it was noted that the budget survey was a first good step. It was shared that it would have been good to have seen clear examples of the feedback that was obtained, and that we should be looking to obtain feedback that is practical for our use.
- A belief was shared that the core questions are "What is the value of our young people? What is the base level that public education should be funded at in our province?" It was noted that the current method of funding from the province is not values based.
- A Trustee shared the opinion that there was not enough clarity with the level of detail provided in the budget, which was cause for more questions than answers in reading the document.

Chair Cochrane called for the vote on the main motion.

The motion was
CARRIED.

In Favour:	Trustee Bowen-Eyre Trustee Cochrane Trustee Ferguson Trustee King Trustee Lane
Opposed:	Trustee Bazinet Trustee Taylor

6.2 Approval of Minutes

- Regular Meeting held June 14, 2011
- Regular Meeting held June 21, 2011

The Board agreed to move this item to follow Item 8.1.

Recessed: 8:24 p.m.
Reconvened: 8:36 p.m.

7.0 MONITORING AND RESULTS

7.1 Annual Monitoring Report for Ends 5: Character

Chief Superintendent Johnson provided brief highlights of the contents of the report. She noted that one of the challenges in determining standards for character measures is that nobody else measures such things, and the CBE is breaking ground in this area and setting the standard. This report used the performance targets set by Alberta Education for two of the measures, and provincial statistics gathered over time.

Action By:

The following corrections were noted to the report:

- In the footnote on page 7-45 of the report, change 85% to 80%.
- The second paragraph of Result 3.1, page 7-51, currently reads 75% to 80%, and it should read 74% to 84%.
- The second paragraph of Result 3.4, page 7-56, currently reads 77% to 85%, and it should read 85% to 89%.
- On page 7-63, under Rational 4.4, the word "engage" was changed to "engaged" and the word "is" was deleted for grammatical correctness.
- On page 7-60, at the top of the page, the heading of Table 47 should read "Total Student Self-Reporting on Stopping to Think".

Trustees posed questions, which were addressed by Administration and are summarized as follows:

- With respect to the variation in responses between students, parents and teachers, Dr. R. Mosher, Director, Curriculum and Design, responded that the data was collected anonymously and because it is single perception data it does not ask respondents to give examples or to explain their thinking.
- It was noted that with the engagement of students in their learning plans and in the collaborative assessments with their teachers, students should become more knowledgeable about their learning needs and teaching should become more specific to students' learning needs.
- Much of the data in this report is first year and it will be better understood as it is gathered over time and patterns begin to develop.

MOVED by Trustee Bowen-Eyre:

THAT the Board has reviewed the scheduled monitoring report on Ends 5 and concludes that reasonable progress has been made towards the ultimate achievement of this Ends policy.

In debate of the motion, appreciation was expressed for the structure and the contents of the report. Chair Cochrane called for the vote on the motion.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Taylor:

THAT the Board of Trustees approves the recommended change to the reasonable interpretation of Ends 5: Character, as described in Section VI of the report.

A Trustee questioned the proposed motion, asking at what point there would be future debate on the reasonable interpretation. It was suggested that the issue could be considered as part of the work of the Governance Committee.

Action By:

Chair Cochrane called for the vote on the motion.

The motion was
CARRIED.

In favour:	Trustee Bazinet Trustee Bowen-Eyre Trustee Ferguson Trustee King Trustee Lane Trustee Taylor
Opposed:	Trustee Cochrane

MOVED by Trustee Bowen-Eyre:

THAT the Board of Trustees commends the Chief Superintendent on the following areas of success:

- 1. Excellent data results that identify our students at either at or above the provincial benchmarks; and**
- 2. With the great diversity of students in our system it is heartwarming to hear that our students demonstrate exemplary character in: taking initiative and willing to take risks, taking responsibility for learning, perseverance in learning, making responsible decisions in their learning, and learning with integrity.**

A request was made for a division of the question, which was agreed to and trustees debated the first part of the proposed motion, as follows:

- The belief was shared that evidence has been provided that our students are at or above the provincial benchmarks.
- Opposition to the motion was noted because it was felt that the provincial benchmarks don't coincide with the questions posed.

Chair Cochrane called for the vote on the first part of the motion.

The motion was
CARRIED.

In Favour:	Trustee Bowen-Eyre Trustee Cochrane Trustee Ferguson Trustee King Trustee Lane Trustee Taylor
Opposed:	Trustee Bazinet Trustee King

Chair Cochrane called for the vote on the second part of the motion.

The motion was
CARRIED UNANIMOUSLY.

Recessed: 9:42 p.m.
Reconvened: 9:46 p.m.

Action By:

7.2 Annual Monitoring Report for Ends 1: Mega End

Chief Superintendent Johnson introduced the report, noting that the last report was given in November 2010 and the timeline was changed for reporting on this Ends policy to June, which led to a better alignment of the timelines for gathering the data sources and a more comprehensive report.

Chief Superintendent Johnson provided brief highlights of the contents of the report. She noted that new measures were added to support the reporting on Ends 1 and that Alberta Education's annual report targets and provincial statistics were used to demonstrate the accomplishment.

Trustees posed questions, which were addressed by Administration and are summarized as follows:

- Reference was made to page 7-21 of the report, and concerns were expressed about the low numbers of students who are satisfied with the connection between their learning and the real world of work and life, and using learning in life. It was noted that the numbers represent a small sample of volunteer participants. The belief was shared that instead of waiting for data comparisons to be made over a period of time, Administration should explore this issue more fully with older students in an attempt to address the concern.
- Students who participated in the Mega Ends Symposium are given the opportunity, by their own choice, to continue giving their input to the survey after graduation and into the future.

MOVED by Trustee Lane:

THAT the Board has reviewed the scheduled monitoring report on Ends 1: Mega End, and concludes that reasonable progress has been made towards achievement of this Ends policy.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Taylor:

THAT the Board of Trustees approves the changes to the Reasonable Interpretation of Ends 1: Mega End as described in Section VI of the report, recommendations 1 and 2.

The motion was
CARRIED.

In favour:	Trustee Bazinet Trustee Bowen-Eyre Trustee Ferguson Trustee King Trustee Lane Trustee Taylor
Opposed:	Trustee Cochrane

Action By:

MOVED by Trustee Bazinet:

THAT the Board of Trustees approves the changes to the Reasonable Interpretation of Ends 1: Mega End as described in Section VI of the report, recommendation 3.

Trustee Bazinet provided rationale for the motion, noting her belief that this is a left-over from past reports and that most of the wording was taken out of the reports, but may have been left in outcome 1 inadvertently. It appears from reading Outcome 1 that evidence is provided through accomplishment of the reasonable interpretation.

Chair Cochrane called for the vote on the motion.

The motion was
DEFEATED.

In favour:	Trustee Bazinet
Opposed:	Trustee Bowen-Eyre
	Trustee Cochrane
	Trustee Ferguson
	Trustee King
	Trustee Lane
	Trustee Taylor

8.0 POLICY DEVELOPMENT AND REVIEW

8.1 Governance Committee Report

MOVED by Trustee Bowen-Eyre:

- 1. THAT the Board of Trustees approves the minutes of the Governance Committee dated May 11, May 16, June 1, 8, 15 and 22, 2011.**
- 2. THAT the Board of Trustees directs the Chair of the Board to negotiate a contract with the Aspen Group to provide consultation services in support of the adoption by the Board of Trustees of the Coherent Governance model.**
- 3. THAT the Board of Trustees approves the continuation of the Governance Committee and that revised Terms of Reference for the Governance Committee be brought forward for approval at the September 6, 2011 meeting of the Board of Trustees.**

The motion was
CARRIED UNANIMOUSLY.

6.2 Approval of Minutes

- Regular Meeting held June 14, 2011
- Regular Meeting held June 21, 2011

MOVED by Trustee King:

THAT the Board of Trustees approves the Minutes of the Regular Meeting held June 14, 2011, subject to a revision on page 3, under Trustee Lane's report, to insert the word

Action By:

"distinguished" in front of "alumni", and that the Minutes of June 21, 2011 be approved as submitted.

The motion was
CARRIED UNANIMOUSLY.

9.0 CONSENT AGENDA

Chair Cochrane declared the following items to be adopted as submitted:

9.1 Board Consent Agenda

9.1.1 Correspondence

THAT the Board of Trustees receives the following correspondence for information and for the record, in the form as submitted:

- **Email with attachments dated June 15, 2011, from the Honourable Dave Hancock, Minister of Education, to Board Chairs of Public, Separate and Francophone School Boards, and Presidents of Stakeholder Associations, regarding May 3-4 Education Act Sessions.**
- **Email dated June 15, 2011, from the Honourable Dave Hancock, Minister of Education, to Board Chairs of Public, Separate and Francophone School Boards, and Presidents of Stakeholder Associations, regarding 2011/2012 Curriculum Handbooks for Parents, Curriculum, Summaries and Curriculum Express for Parents.**

9.1.2 Monitoring of Governance Process Policies 3, 4, 8 and 9

THAT the Board of Trustees approves the Governance Process Policy Monitoring reports for Governance Process Policies 3, 4, 8 and 9, in the form as submitted as Attachment I to the report dated June 28, 2011.

9.2 Chief Superintendent Consent Agenda

9.2.1 Chief Superintendent's Update

THAT the Board of Trustees receives the report for information.

9.2.2 Report on the Financial Status of the Operating Budget as at May 31, 2011 and Forecast for the Year Ending August 31, 2011

THAT information regarding all budget revisions made during the period March 1, 2011 to May 31, 2011 inclusive (identified in the report and in Attachment I), be received for monitoring information and for the record.

THAT the 2010/2011 Budget Variance Report as at August 31, 2011 (identified in Attachment II) be received for monitoring information and for the record.

Action By:

9.2.3 Capital Budget and Reserves Status Report as at May 31, 2011

THAT information regarding all budget revisions and previously approved transfers, as outlined in the report for the period March 1 to May 31, 2011 inclusive, be received for monitoring information and for the record.

THAT attachments I to IV, reflecting actual capital expenditures for the period March 1 to May 31, 2011 and forecast expenditures for the year ending August 31, 2011, be received for monitoring information and for the record.

THAT the \$10,603 in proceeds from the disposal of capital equipment assets be placed in Capital Reserves (Attachment IV).

9.2.4 Education Centre Financial Status Report

THAT the report be received for information and for the record.

9.2.5 Education Centre Department Allocations

THAT the report on Education Centre Department Allocations be received for information.

10.0 TRUSTEE NOTICES OF MOTION

There were no trustee notices of motion.

11.0 IN-CAMERA ISSUES

11.1 Motion To Move In-Camera

MOVED by Trustee Ferguson:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the Private Agenda for the Regular Meeting of the Board of Trustees, June 28, 2011, be considered at an in-camera session; therefore, be it

Resolved, THAT the Regular Meeting of the Board of Trustees moves in-camera.

The motion was
CARRIED UNANIMOUSLY.

11.2 Motion To Revert To Public Meeting

MOVED by Trustee King:

THAT the Regular Meeting of the Board of Trustees moves out of in-camera.

The motion was
CARRIED UNANIMOUSLY.

Action By:

11.3 Motion to Action In-Camera Recommendations

MOVED by Trustee Lane:

THAT Administration be granted the authority to enter into a contract with a real estate service provider for the disposition of the Education Centre at 515 Macleod Trail S.E.

The motion was
CARRIED UNANIMOUSLY.

Chair Cochrane declared the following Consent Agenda items to be adopted as submitted:

THAT the Board of Trustees receives the following correspondence for information and for the record, in the form as submitted:

- **Correspondence dated June 21, 2011, copied to Chair Pat Cochrane, regarding Board Decision at Special Meeting, June 17, 2011, Case #PS-0511-01.**

THAT the Board approves the Minutes of the Special Meeting held June 17, 2011, as submitted.

MOVED by Trustee Ferguson:

THAT the Board of Trustees receives the update on the Human Resources Master Services Agreement.

The motion was
CARRIED UNANIMOUSLY.

12.0 ADJOURNMENT

MOVED by Trustee King:

THAT on adjournment, the meeting adjourn to the call of the Chair.

The motion was
CARRIED UNANIMOUSLY.

(11:32 p.m.)

Action By:

Minutes of the Reconvened Regular Meeting of the Board of Trustees, which commenced at 5:00 p.m. on Tuesday, June 28, 2011 and adjourned to 10:10 a.m. on Monday, August 15, 2011, held in Meeting Room S308, Education Centre, 1221 – 8th Street SW, Calgary, Alberta

MEETING ATTENDANCE

Board of Trustees

Present:

Trustee P. Cochrane, Chair
Trustee J. Bowen-Eyre
Trustee L. Ferguson
Trustee P. King
Trustee G. Lane
Trustee S. Taylor

Absent:

Trustee C. Bazinet

Administration:

Ms. N. Johnson, Chief Superintendent of Schools
Mr. D. Stevenson, Deputy Chief Superintendent of Schools
Mr. F. Coppinger, Superintendent, Facilities and Environmental Services
Ms. C. Faber, Superintendent, Learning Innovation
Ms. D. Lewis, Superintendent Learning Support (arrived at 10:47 a.m.)
Mr. J. Johnston, Superintendent, Human Resources
Mr. R. Peter, Chief Communications Officer
Ms. D. Doll, Assistant Corporate Secretary
Ms. D. Perrier, Recording Secretary

Chair Cochrane informed that a request was received from Superintendent Coppinger to add a private report entitled "Real Estate Service Provider for Disposition of Property located at 515 Macleod Trail SE" to the agenda as Item 11.2.3 due to the emergent nature of the information contained therein.

MOVED by Trustee Bowen-Eyre:

THAT the Board of Trustees approves the addition of Item 11.2.3 to the private agenda.

A concern was expressed about the addition of a new item to the agenda of a meeting that has been reconvened. A brief discussion ensued at the conclusion of which the Chair noted that in accordance with Board Procedures new items may be added to the agenda of a regular meeting of the Board of Trustees by motion approved by majority.

Chair Cochrane called for the vote on the motion.

Action By:

The motion was
CARRIED.

In favour: Trustee Bowen-Eyre
Trustee Cochrane
Trustee Ferguson
Trustee King
Trustee Lane
Opposed: Trustee Taylor

IN-CAMERA ISSUES

MOTION TO MOVE IN-CAMERA

MOVED by Trustee King:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the Private Agenda for the Regular Meeting of the Board of Trustees, June 28, 2011, be considered at an in-camera session; therefore, be it

Resolved **THAT the Regular Meeting of the Board of Trustees moves in-camera.**

The motion was
CARRIED UNANIMOUSLY.

MOTION TO REVERT TO PUBLIC MEETING

MOVED by Trustee Ferguson:

THAT the Regular Meeting of the Board of Trustees moves out of in-camera.

The motion was
CARRIED UNANIMOUSLY.

MOTION TO ACTION IN-CAMERA RECOMMENDATIONS

MOVED by Trustee Lane:

THAT the engagement of CB Richard Ellis to provide real estate broker services for the disposition of the Education Centre at 515 Macleod Trail SE be received for information.

The motion was
CARRIED UNANIMOUSLY.

Action By:

MOVED by Trustee Bowen-Eyre:

THAT the Board approves the recommendations regarding the Human Resources Master Service Agreement set out in the report dated August 15, 2011.

The motion was
CARRIED UNANIMOUSLY.

ADJOURNMENT

Chair Cochrane declared the meeting adjourned at 11:17 a.m.