

## **CALGARY BOARD OF EDUCATION**

Minutes of the Regular Meeting of the Board of Trustees (the "Board") held in the Multipurpose Room, Education Centre, 1221 – 8<sup>th</sup> Street SW, Calgary, Alberta on Tuesday, December 4, 2012 at 3:00 p.m.

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### MEETING ATTENDANCE

#### Board of Trustees

##### In Attendance:

Trustee P. Cochrane, Chair  
Trustee L. Ferguson  
Trustee P. King  
Trustee G. Lane  
Trustee S. Taylor

##### Absent:

Trustee C. Bazinet  
Trustee J. Bowen-Eyre

##### Administration:

Ms. N. Johnson, Chief Superintendent of Schools  
Mr. D. Stevenson, Deputy Chief Superintendent of Schools  
Mr. F. Coppinger, Superintendent, Facilities and Environmental Services  
Ms. C. Faber, Superintendent, Learning Innovation  
Ms. D. Lewis, Superintendent, Learning Services  
Ms. D. Meyers, Superintendent, Finance and Supply Chain Services  
Mr. K. Peterson, Acting Superintendent, Human Resources  
Mr. R. Peter, Chief Communications Officer  
Ms. L. Safran, Acting General Counsel  
Ms. J. Barkway, Corporate Secretary  
Ms. D. Perrier, Recording Secretary

##### Stakeholder Representatives:

Mr. F. Bruseker, Alberta Teachers' Association, Local 38

### **1 | CALL TO ORDER, NATIONAL ANTHEM AND WELCOME**

Chair Cochrane called the meeting to order at 2:58 p.m. on the Link and Grades 1, 2 and 3 students from Coventry Hills School led in the singing of O Canada.

The meeting reconvened in the Multipurpose Room. Chair Cochrane read from page 6 of the Board Meeting Procedures and received the consent of the Board to suspend point C Board Room Seating sub-part (2)(d), to allow for a new seating configuration in the room.

Chair Cochrane acknowledged and welcomed representatives from the aforementioned organizations.

## 2 | **CONSIDERATION/APPROVAL OF AGENDA**

Ms. J. Barkway, Corporate Secretary, noted that the proposed changes to the Agenda included the addition of Item 9.3, Amended Unaudited Schedules of the Calgary Board of Education for the Year Ended August 31, 2012 that was previously circulated, and the removal of Item 9.2, Fall 2012 Update to the 2012-13 Budget, from the Consent Agenda for consideration immediately following the Consent Agenda.

MOVED by Trustee Ferguson:

**THAT the Agenda for the Regular Meeting of December 4, 2012, be approved as submitted, subject to the revisions as noted above.**

The motion was  
CARRIED UNANIMOUSLY.

## 3 | **AWARDS AND RECOGNITIONS**

There were no awards or recognitions.

## 4 | **RESULTS FOCUS**

### 4.1 **Centennial High School**

Ms. S. Smith, Director, Area V, shared brief introductory remarks about Centennial High School noting the various programs offered to the over 1,700 students that attend the school in the community of Sundance. She informed that the school presentation to follow would focus on Results 3: Citizenship, and the "Student Voice", which is an outlet where students actively participate in citizenship activities. She introduced the following participants: Ms. C. Haney, Learning Leader, Ms. L. Hovan, teacher; Michaela and Nicole, Grade 12 students, and Mr. M. Christison, Principal.

Michaela and Nicole, leaders in Student Voice, explained that this is a place where students can voice their opinions and ideas as well as an opportunity to hear from the community and parents. A PowerPoint presentation was given, highlighting some of the initiatives that they have undertaken including: helping at the food bank, an anti-smoking campaign, the youth blood program, UNICEF promotion, Carla's Bikes, coat drive, penny drive, family hampers and an eye glasses drive. The students explained how they had participated and what the outcome was. Their focus is to help their own local community first with the goal being to let students experience the value of citizenship by seeing the difference that they can make in the lives of others, so that they will continue to actively participate in such activities into the future, even long after they have left high school.

On behalf of the Board of Trustees, Chair Cochrane extended appreciation to the students for showcasing citizenship as it is exemplified at Centennial High School. She

thanked them for their contributions to those in need locally and globally, and for their inspiring presentation.

## 5 | **OPERATIONAL EXPECTATIONS**

### 5.1 **OE-8: Communication With and Support for the Board**

Chief Superintendent Johnson provided a brief overview of the report. She noted this is a unique policy that articulates the Board's values and that it is the Board's feedback that provides the evidence to determine achievement of the indicators. She stated that the annual work plan has recently been adjusted and the report templates have been revised; therefore, evidence of compliance will be reported in the next monitoring cycle for OE-8 as data is collected over time.

Chair Cochrane noted that Trustees are to determine whether the Chief Superintendent is in compliance with OE-8: Communication With and Support for the Board, based on the Board's previously approved interpretation and indicators. She pointed out that any decision or comment of the Board of Trustees around non-compliance of the operational expectation, or any part of it, is in no way intended to be a vote of non-confidence for the Chief Superintendent.

MOVED by Trustee Ferguson:

**THAT the Board of Trustees approves that the Chief Superintendent is in compliance with the provisions of OE-8: Communication With and Support for the Board.**

Trustees debated the motion and their comments are summarized as follows:

- It has been a challenging year and there has been a lot of information shared between Administration and the Board of Trustees as the Board identified its expectations for monitoring under the new Results and Operational Expectation Policies. Administration is to be commended for their hard work.
- It is recognized that there is considerable change involved in improvement of practice, and this is an indication of positive change.
- Communication has improved; it is quickly and effectively handled; and, specifically in the area of media coverage, trustees are informed in a systematic manner.
- The ability to focus on past trends and to look forward is good. This is substantial work for such a large and diverse organization.

Chair Cochrane called for the vote on the motion.

The motion was  
CARRIED UNANIMOUSLY.

MOVED by Trustee Ferguson:

**THAT the Board of Trustees commends the Chief Superintendent for the challenging work done this year to operationalize the governance needs of the Board.**

Trustees spoke in support of the motion, expressing their appreciation for the significant efforts by Administration in this first year of implementation of the new governance model.

Chair Cochrane called for the vote on the motion.

The motion was  
CARRIED UNANIMOUSLY.

**6 | PUBLIC COMMENT**

There were no public comments.

**7 | MATTERS RESERVED FOR BOARD ACTION**

**7.1 Combined Annual Education Results Report 2011-2012 and Three-Year Education Plan 2012-2015**

Superintendent Faber commenced the presentation, noting a correction to page 7-1 of the report. The recommendation should read "THAT the Board receives the report for information and for approval".

She stated that this year there is a new requirement by Alberta Education that school boards present an annual education results report summary to their public. She noted that this report will be posted on the CBE website.

Superintendent Faber provided highlights of the CBE's annual education results report, commenting on areas of student achievement as well as areas that require improvement. She noted that the goal of success for First Nations, Métis and Inuit students continues to be a struggle.

A brief overview of the CBE's Three-Year Education Plan 2012-2015 and objectives was provided. It was noted that this document is collaborative work provided by all service units.

Trustees posed questions, which were addressed by Administration and are summarized as follows:

- A trustee commented that the report needs to be easily understood by the public and although the results are quite outstanding and show significant improvement in various areas, it is confusing. The performance measures are set by Alberta Education and the strategies to obtain the results are CBE strategies but are not identified as such. Administration responded that this would be taken into consideration for future reporting.

- Results are included as they are available. Some of the 2012 results that are not included were not available at the time of writing the report.
- Administration responded to a trustee question in regards to strategies for improvement in the success of First Nations, Métis, and Inuit (FNMI) students. Administration is working diligently to develop strategies that will help with the personal learning of these students. Family School Liaisons are provided and Elders are available in schools to assist with students individually and collectively. Superintendent Lewis stated that on a positive note, a greater number of FNMI students than ever before are returning and completing high school and receiving their diploma. Chief Superintendent Johnson noted that Administration is also working with the Paul Martin Foundation to develop further course work and strategies.
- A Trustee suggested that although the reporting method is required by Alberta Education, further explanation should be provided regarding the supports and strategies that are in place to help improve the results of FNMI students. Chief Superintendent Johnson noted that these suggestions would be reviewed and considered by Administration.
- In response to a trustee question inquiring if there are different learning needs for urban aboriginal students, Chief Superintendent Johnson pointed out that it is very important to make the connection not only with these students, but with their families. Superintendent Lewis noted that another issue is related to a feeling of isolation in the urban environment and many families are living with significant trauma.
- The transition to post-secondary education has been another area of challenge. The high school success initiative and Pathways are strategies that have been developed to address this and targets have been set for improvement. There was some discussion regarding concerns expressed over the lack of space in some of the post-secondary institutes. Superintendent Faber stated that there has been a decline in the registered apprenticeship programs; however this is also contingent on economic conditions. A longitudinal study will look at this issue and Administration is working with post-secondary institutions on dual credit and advanced placement opportunities.
- Some discussion took place about the setting of targets. It was noted that the province identifies the areas that we need to set targets for. The CBE has a lot of data available in the areas of trends and target tracking, and the setting of targets into the future will be discussed with staff and with trustees.

MOVED by Trustee Lane:

**THAT the Board of Trustees approves the 2011-2012 Combined Annual Education Results Report and the 2012-2015 Three-Year Education Plan, subject to changes that may be required for more clarity of the information.**

Trustees debated the motion and their comments are summarized as follows:

- This is an impressive, authentic report that shows some limitations and shortcomings as well as great progress.

- This report has been done in accordance with Alberta Education requirements, but as monitoring continues and more specific information is received on the Results more discussion can take place about future indicators and targets.
- It is prudent to note accomplishments such as the 1% improvement in the high school drop-out rate and high school completion rate. This is a significant success and should be noted.

Chair Cochrane called for the vote on the motion.

The motion was  
CARRIED UNANIMOUSLY.

Chair Cochrane declared the following items to be adopted as submitted:

## **8 | BOARD CONSENT AGENDA**

### **8.1 Correspondence**

**THAT the Board of Trustees receives the following correspondence for information and for the record, in the form as submitted:**

- **Correspondence dated November 22, 2012 from the Honourable Jeff Johnson, Minister of Education, to all Board Chairs and Presidents of Stakeholder Associations, regarding the passage of Bill 3, The Education Act, and expressing thanks for their contributions and collaborations.**

## **9 | CHIEF SUPERINTENDENT CONSENT AGENDA**

### **9.1 Chief Superintendent's Update**

**THAT the Board of Trustees receives for information the Chief Superintendent's Update.**

### **9.3 Amended Unaudited Schedules of the Calgary Board of Education for the Year Ended August 31, 2012**

**THAT the Board of Trustees approves the amended Unaudited Schedules of the Calgary Board of Education for the year ended August 31, 2012, for submission to the Minister of Education.**

The following Item was removed from the Consent Agenda:

### **9.2 Fall 2012 Update to the 2012-13 Budget**

A trustee requested clarification on how this report has changed from previous reports. Superintendent Meyers explained that this is a reporting requirement by Alberta Education and is not considered the quarterly variance report. In the past, the Board approved the update as the revised budget, and performance comparisons were done throughout the year using the revised budget. This report is not a revised budget, but it is

a forecast for Alberta Education. Performance comparisons continue to be done with the spring approved budget, which has not changed in accordance with OE-5.

A trustee noted that there is a considerable difference, \$12.8 million, between the fall update and the spring budget in regards to expenses by object, as noted on page 9-14 of this report. Superintendent Meyers explained that this variance is related to schools. Schools determine their budgets first by staffing needs and then the remainder becomes a decentralized budget, which is used for school supplies and contracts. In this regard, if there is a need for more staffing or to re-allocate funds, they have the ability to do so.

MOVED by Trustee Taylor:

1. **THAT the Board of Trustees receives the Fall 2012 Update to the 2012-13 Operating Budget (Attachment I) as at November 30, 2012, reflecting total planned spending of \$1,179.2 million, and authorize submission to Alberta Education; and**
2. **THAT the Board of Trustees receives for information the planned operating reserves and designated funds as at November 30, 2012 (Attachment II) reflecting a forecasted use of \$15.2 million.**

The motion was  
CARRIED UNANIMOUSLY.

Recessed at 4:13 p.m.  
Reconvened at 4:28 p.m.

## 10 | **IN-CAMERA ISSUES**

### 10.1 **Motion to Move In Camera**

MOVED by Trustee King:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the Private Agenda for the Regular Meeting of the Board of Trustees, Tuesday, December 4, 2012, be considered at an in-camera session; therefore, be it

***Resolved, THAT the Regular Meeting of the Board of Trustees moves in-camera.***

The motion was  
CARRIED UNANIMOUSLY.

### 10.2 **Motion to Revert to Public Meeting**

MOVED by Trustee King:

**THAT the Regular Meeting of the Board of Trustees moves out of in camera.**

The motion was  
CARRIED UNANIMOUSLY.

**10.3 Motions to Action In-Camera Recommendations**

MOVED by Trustee King:

**THAT the proposed bargaining mandate for the Bargaining Council of the Calgary Board of Education Construction and Maintenance Skilled Trade Unions, as attached to the report dated December 4, 2012 be approved.**

The motion was  
CARRIED UNANIMOUSLY.

Chair Cochrane declared the following items on the Consent Agenda approved as presented:

- **THAT the Board of Trustees receives the correspondence attached to the report for information and for the record.**
- **THAT the Chief Superintendent's Update report be received for information.**
- **THAT the Construction Projects Status report be received for information and for the record; and**
- **THAT the information in Attachments I, II and IV be authorized for public release.**

MOVED by Trustee King:

**THAT on adjournment, the meeting adjourns to meet at the call of the Chair.**

The motion was  
CARRIED UNANIMOUSLY.

**11 | ADJOURNMENT**

Chair Cochrane declared the meeting adjourned at 4:53 p.m.

Minutes of the Regular Meeting of the Board of Trustees (the "Board"), which commenced at 3:00 p.m. on Tuesday, December 4, 2011 and Reconvened on Monday, December 17, 2012 at 9:30 a.m. in Room T224, Education Centre, 1221 - 8 Street SW, Calgary, Alberta

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## MEETING ATTENDANCE

### Board of Trustees:

Trustee P. Cochrane, Chair  
Trustee C. Bazinet (departed at 9:55 a.m.)  
Trustee J. Bowen-Eyre  
Trustee L. Ferguson  
Trustee P. King  
Trustee G. Lane  
Trustee S. Taylor

### Administration:

Ms. N. Johnson, Chief Superintendent of Schools  
Mr. D. Stevenson, Deputy Chief Superintendent of Schools  
Ms. C. Faber, Superintendent, Learning Innovation  
Mr. E. Heeger on behalf of Mr. F. Coppinger, Superintendent, Facilities and Environmental Services  
Ms. D. Lewis, Superintendent, Learning Services  
Ms. D. Meyers, Superintendent, Finance and Supply Chain Services  
Mr. R. Peter, Chief Communications Officer  
Ms. J. Barkway, Corporate Secretary

## **IN-CAMERA ISSUES**

### **MOTION TO MOVE IN CAMERA**

MOVED by Trustee King:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the Private Agenda for the Regular Meeting of the Board of Trustees, December 4, 2012 and reconvened December 17, 2012, be considered at an in-camera session; therefore, be it

*Resolved, THAT the Regular Meeting of the Board of Trustees moves in camera.*

The motion was  
CARRIED UNANIMOUSLY.

### **MOTION TO REVERT TO PUBLIC MEETING**

MOVED by Trustee King:

**THAT the Regular Meeting of the Board of Trustees moves out of in camera.**

The motion was  
CARRIED UNANIMOUSLY.

**MOTIONS TO ACTION IN-CAMERA RECOMMENDATIONS**

MOVED by Trustee Ferguson:

**THAT the Board of Trustees amends the motion regarding "Schedule of Board Meetings and Annual Agenda" that was previously adopted on October 16, 2012 by removing the December 18, 2012 meeting from the schedule of regular board meetings, thereby cancelling the December 18, 2012 regular meeting of the Board of Trustees, and that Stakeholders and the public be informed as quickly as possible.**

The motion was  
CARRIED.

In favour: Trustee Bazinet  
Trustee Bowen-Eyre  
Trustee Cochrane  
Trustee Ferguson  
Trustee King  
Trustee Lane  
Opposed: Trustee Taylor

At 9:55 a.m. Trustee Bazinet declared a pecuniary interest with the matter about to be discussed at the in-camera session and left the meeting.

MOVED by Trustee Bowen-Eyre:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the Private Agenda for the Regular Meeting of the Board of Trustees, December 4, 2012 and reconvened December 17, 2012, be considered at an in-camera session; therefore, be it  
**Resolved, THAT the Regular Meeting of the Board of Trustees moves in camera.**

The motion was  
CARRIED UNANIMOUSLY.

Absent: Trustee Bazinet

MOVED by Trustee King:

**THAT the Regular Meeting of the Board of Trustees moves out of in camera.**

The motion was  
CARRIED UNANIMOUSLY.

Absent: Trustee Bazinet

MOVED by Trustee King:

**THAT on adjournment, the meeting adjourns to meet at the call of the Chair.**

The motion was  
CARRIED UNANIMOUSLY.

Absent: Trustee Bazinet

**ADJOURNMENT**

Chair Cochrane declared the meeting adjourned at 10:08 a.m.

The Chair reconvened the December 4, 2012 Regular Meeting of the Board of Trustees at 10:00 a.m. on Thursday, December 20, 2012, in Room T224 of the Education Centre, 1221 – 8 Street SW, Calgary, Alberta.

## MEETING ATTENDANCE

### Board of Trustees

#### Present:

Trustee P. Cochrane, Chair  
Trustee J. Bowen-Eyre  
Trustee L. Ferguson  
Trustee P. King  
Trustee G. Lane  
Trustee S. Taylor (departed at 11:30 a.m.)

#### Absent:

Trustee C. Bazinet (Due to a declared pecuniary interest, Trustee Bazinet did not attend the meeting.)

#### Administration:

Ms. N. Johnson, Chief Superintendent of Schools  
Mr. D. Stevenson, Deputy Chief Superintendent of Schools  
Mr. E. Heeger on behalf of Mr. F. Coppinger, Superintendent, Facilities and Environmental Services  
Ms. C. Faber, Superintendent, Learning Innovation  
Ms. D. Lewis, Superintendent, Learning Services  
Ms. D. Meyers, Superintendent, Finance and Supply Chain Services  
Mr. G. Francis, General Counsel, Legal Services  
Mr. R. Peter, Chief Communications Officer  
Ms. J. Barkway, Corporate Secretary

## IN-CAMERA ISSUES

### MOTION TO MOVE IN CAMERA

MOVED by Trustee Bowen-Eyre:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the Private Agenda for the Regular Meeting of the Board of Trustees, December 4, 2012 and reconvened December 20, 2012, be considered at an in-camera session; therefore, be it

*Resolved, THAT the Regular Meeting of the Board of Trustees moves in-camera.*

The motion was  
CARRIED UNANIMOUSLY.

Absent: Trustee Bazinet

**MOTION TO REVERT TO PUBLIC MEETING**

MOVED by Trustee Ferguson:

**THAT the Regular Meeting of the Board of Trustees moves out of in camera.**

The motion was  
CARRIED UNANIMOUSLY.

Absent: Trustee Bazinet  
Trustee Taylor

MOVED by Trustee King:

**THAT on adjournment, the meeting adjourns to meet at the call of the Chair.**

The motion was  
CARRIED UNANIMOUSLY.

Absent: Trustee Bazinet  
Trustee Taylor

**ADJOURNMENT**

Chair Cochrane declared the meeting adjourned at 11:58 a.m.