

## **CALGARY BOARD OF EDUCATION**

Minutes of the Regular Meeting of the Board of Trustees (the “Board”) held in the Multipurpose Room, Education Centre, 1221 – 8<sup>th</sup> Street SW, Calgary, Alberta on Tuesday, November 6, 2012 at 3:00 p.m.

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### MEETING ATTENDANCE

#### Board of Trustees:

Trustee P. Cochrane, Chair  
Trustee C. Bazinet  
Trustee J. Bowen-Eyre  
Trustee L. Ferguson  
Trustee P. King  
Trustee G. Lane  
Trustee S. Taylor

#### Administration:

Ms. N. Johnson, Chief Superintendent of Schools  
Mr. D. Stevenson, Deputy Chief Superintendent of Schools  
Mr. F. Coppinger, Superintendent, Facilities and Environmental Services  
Ms. C. Faber, Superintendent, Learning Innovation  
Ms. D. Lewis, Superintendent, Learning Services  
Ms. D. Meyers, Superintendent, Finance and Supply Chain Services  
Mr. K. Peterson, Acting Superintendent, Human Resources  
Mr. R. Peter, Chief Communications Officer  
Ms. L. Safran, Acting General Counsel  
Ms. J. Barkway, Corporate Secretary  
Ms. D. Perrier, Recording Secretary

#### Stakeholder Representatives:

Mr. B. Anderson, Canadian Union of Public Employees, Local 40  
Mr. F. Bruseker, Alberta Teachers' Association, Local 38  
Ms. L. Robb, Calgary Board of Education Staff Association  
Ms. S. Anderson, Elementary School Principals' Association

### **1 | CALL TO ORDER, NATIONAL ANTHEM AND WELCOME**

Chair Cochrane called the meeting to order at 2:59 p.m. on the Link and O Canada was led by the grade 3 and 4 choir students from Chris Akkerman School.

The meeting resumed in the Multipurpose Room and Chair Cochrane acknowledged and welcomed representatives from the aforementioned organizations.

**2 | CONSIDERATION/APPROVAL OF AGENDA**

Ms. Barkway, Corporate Secretary, noted that the proposed changes to the Agenda include the addition of a public speaker under Item 6.0; the removal of Item 9.2, Financial Status of Operating Reserves and Designated Funds as at August 31, 2012, and Item 9.3, Capital Budget and Reserves Status Report at August 31, 2012, from the Consent Agenda, for consideration immediately following the Consent Agenda, and a new Item 10.0, In-Camera Session.

MOVED by Trustee Taylor:

**THAT the Agenda be amended by the addition of new Item 7.2, Public Survey – Donor Recognition.**

Trustee comments in favour of the amendment are summarized as follows:

- It was felt to be an appropriate time for the Board to look at donor recognition and the Administrative Regulations surrounding it.
- The proposal has ties to Board policy GC-3 and OE-3, and naming and donor recognition in schools is a Board matter.
- The belief was shared that the Board should directly engage the public on matters such as this.
- In June 2010 the Board asked the Chief Superintendent to bring forward quarterly reports on this matter, which has not occurred.

Trustee comments in opposition to the amendment are summarized as follows:

- The belief was shared that a survey would not be an adequate tool to inform public conversation on corporate sponsorship or donor recognition.
- It was felt to be premature for consideration at this time. In response to a question from a trustee asking if a motion was intended to come forward asking Administration to provide more information about the matter, it was noted that such a motion was not anticipated at this time.

Chair Cochrane called for the vote on the motion.

The motion was  
DEFEATED.

In favour: Trustee Bazinet  
Trustee Taylor

Opposed: Trustee Bowen-Eyre  
Trustee Cochrane  
Trustee Ferguson  
Trustee King  
Trustee Lane

MOVED by Trustee King:

**THAT the Agenda for the Regular Meeting of November 6, 2012, be approved as submitted, subject to the revisions as noted by the Corporate Secretary.**

The motion was  
CARRIED.

In favour: Trustee Bazinet  
Trustee Bowen-Eyre  
Trustee Cochrane  
Trustee Ferguson  
Trustee King  
Trustee Lane  
Opposed: Trustee Taylor

### 3 | **AWARDS AND RECOGNITIONS**

#### 3.1 **Global Best Awards for the Campus Calgary/Open Minds Program**

Superintendent Faber introduced the item, noting that Campus Calgary/Open Minds Program was the winner of the 2012 Global Best Award. This international award celebrates effective business, education and community partnerships that have a significant impact on our community. At the International Partnership Network Conference in Durban, South Africa, Campus Calgary/Open Minds was honoured in the category of Partnerships, which demonstrates capacity building, leadership and innovation in the Americas. The program was also recognized as the overall 2012 Global Best Partnership for both South and North America. Campus Calgary/Open Minds started with a single week at the Calgary Zoo in 1993. Since then, the program has grown to 13 community sites located across Calgary. Currently, 10 corporate partners are funders of the program. This school year, the program accommodates 260 teachers and over 7500 students.

Appreciation was extended to the Calgary Catholic School District for their collaborative work with the Calgary Board of Education to make this program available to students and teachers across the city of Calgary. Superintendent Faber recognized the following partners of the program:

##### Open Minds Sites

- Chevron Canada – “Zoo School” at the Calgary Zoo; “Glenbow Museum School” at the Glenbow Museum; and “Science Centre School” at TELUS Spark Science Centre

##### Campus Calgary Sites

- The Department of Continuing Education - “University School” at the University of Calgary
- The City of Calgary – “City Hall School” at the Municipal Building
- Suncor - “Nature School” at City of Calgary Parks’ Inglewood Bird Sanctuary
- The Stampede Foundation – “Stampede School” at Stampede Park
- For the Love of Children Society - “Aero Space School” at the Aero Space Museum
- ATCO Gas – “Fire School” at the Fire Training Academy
- EnCana – “EcoAction School” at City of Calgary Parks’ *Ralph Klein Park*
- Cenovus – “Active Living School” at Cardel Place

- Ann and Sandy Cross Conservation Area - “Cross Conservation School”
- Calgary Board of Education - “2School”

Chair Cochrane accepted the awards on behalf of the Board of Trustees. She expressed appreciation to the many educators and members of our community for their support in making this possible for students.

#### 4 | **RESULTS FOCUS**

##### 4.1 **Chris Akkerman School Presentation**

Dr. D. Yee, Area III Director, introduced the presentation noting that a snapshot would be provided of Citizenship and Personal Development as learned by the Kindergarten to Grade 4 students at Chris Akkerman School. In the school’s traditional learning environment, citizenship, character and personal development results are quite closely intertwined. The three pillars of the school are “respect for self, respect for others, and respect for the environment”. Daily character education is directly taught based on a specific monthly virtue – this month’s virtue is “responsibility”. The students see themselves as helping the world on a variety of levels: locally in their school, in the Calgary community, nationally and globally. They view generosity and caring for others as essential to being good citizens.

Dr. Yee expressed appreciation to the teachers for their support to students, and to the teachers responsible for bringing over 100 grades 3 and 4 choir students to the Education Centre to lead in the singing of the national anthem.

She introduced Ms. D. Warmington, Principal, and the following students who were in attendance: Kariena, Sarah, Fahim, Jaina, Aaryan, Jishaan, Mursal and Umniyah. Students gave the presentation as a “newscast”, which they performed live in the meeting and through a video presentation of themselves as newscasters interviewing teachers and students to tell the story of citizenship and personal development at Chris Akkerman School. The following is a summary of the information they shared:

- Grade 4 CAVA Club: This is a leadership club in which students keep current on local and world events to share with their fellow students. They plan and co-ordinate special events. Their ideas are shared on how to make positive changes. They hold a “Full Awareness Week” during which the Club members act as mentors.
- A “Weather Report” was given by a student newscaster, who also mentored a student about proper dress apparel for the cold weather. He also shared information about how to help the homeless and people in need, with donations of food and necessities.
- A student interviewed another student who was participating in the “Terry Fox Run”.
- The school’s “Multicultural Day” was showcased. There are 28 languages spoken at Chris Akkerman School.
- School ambassadors to UNICEF co-ordinated fundraisers that included: “Orange Day”; a luncheon with popcorn and a movie; a pumpkin raffle; art sales; and a penny drive. Students raised \$5,021.13 for UNICEF envelopes, and \$6,909.93 from

fundraisers. In the past five years, students at Chris Akkerman School raised \$26,997.26 for UNICEF.

On behalf of the Board of Trustees, Trustee King expressed appreciation for the enthusiasm and passion of the students in their learning, and in the teaching at Chris Akkerman School. She shared that it was a unique presentation and very much enjoyed.

## **5 | OPERATIONAL EXPECTATIONS**

### **5.1 Operational Expectations 12: Facilities – Annual Monitoring**

Superintendent Coppinger provided highlights of the contents of the report.

Chair Cochrane noted that Trustees are to determine whether the Chief Superintendent is in compliance with OE-12: Facilities, based on the Board's previously approved interpretation and indicators. She pointed out that any decision or comment of the Board of Trustees around non-compliance of the operational expectation, or any part of it, is in no way intended to be a vote of non-confidence for the Chief Superintendent.

Trustees posed questions, to which Administration responded and the following is a summary of the discussion that took place:

- Proactive preventive maintenance routines include inspection and repair of playground equipment. An annual inspection of playground structures on Calgary Board of Education school properties is performed as a preventive maintenance measure to ensure that the equipment is safe for utilization by children. In the event that an Inspector finds any deficiency or unsafe item connected with the playground structure, they are required to raise an emergency work order and arrange for the repair work to be undertaken.
- The Board receives a report every year that outlines the list of Infrastructure Maintenance and Renewal projects that are undertaken during the course of the year, on a school by school basis. The 116 planned and emergent safety related projects refer to addressing the most critical components of the deferred maintenance backlog that is part of the building infrastructure, i.e., the building envelope, mechanical and electrical systems, windows and roofs. There are overall backlogs in the system amounting to \$800 million, and the Calgary Board of Education receives a total grant of \$80 million per year; each year our maintenance requirement grows by approximately \$40 million.
- There are 225 schools with a school code in the Calgary Board of Education, but there are fewer school buildings because in some facilities there are two or even three schools operating within one building. Some of the facilities that are used for outreach programs are not owned by the Calgary Board of Education. The reference to 206 schools, in evidence of compliance #4 on page 5-10, includes the six P-3 schools from phase one, but it does not include the four middle schools that opened this year.
- With respect to policy subsection 12.2, indicator #3 speaks to adherence to the requirement for obtaining a permit to do the work. The work was done by qualified electricians, in accordance with the electrical code requirements, but the associated

permits required by the City were not in place for some of the work. This had no direct impact on the school performance because the electrical work that was required in the school was undertaken.

- In regards to indicator #6, the paper-based process that was used for approximately 26,000 work requests took a significant amount of time to process. To organize the work for that number of work orders, with a limited number of staff, takes more than two months to complete. It is anticipated that with the implementation of a mobile computing strategy for trades employees and enhanced use of integrated workplace management software, productivity will improve by the elimination of travel time and paper entries, and compliance in 2012-2013 can be met.
- The Calgary Board of Education has a computerized maintenance system that tracks the required maintenance work and the urgency with which the work is required. Monitoring reports can be obtained from the computerized system to determine the percentage for each type of work, and if it is emergency work, what percent was undertaken. There are different target times for emergency work, as distinct from regular maintenance work.
- Administration clarified that policy subsection 12.2, the benchmark for indicator #6 is actually the time with which the work is done; some work takes longer to do than others, and it may take four months to complete certain work. Administration felt that this may have been an overly ambitious target for the first year. It was pointed out that there is always a backlog of work to be undertaken.

MOVED by Trustee Lane:

**THAT the Board of Trustees approves that the Chief Superintendent is in compliance with the provisions of OE 12: Facilities.**

MOVED by Trustee Taylor:

**THAT the motion be amended to include “with the exception of policy subsection 12.2”.**

Trustees debated the amendment, and comments in favour are summarized as follows:

- The monitoring report indicates that there are some subsections that are out of compliance, and although some corrective actions have been identified, it was felt that the amendment to the motion was necessary.
- It is questionable whether or not the evidence of compliance for #3 and #6 is enough to put the whole policy subsection out of compliance.
- The indicators of compliance were previously approved by the Board and it is felt that we should strive to reach those indicators.
- For indicators related to safety, it is always wise to be extra cautious.

Trustee comments in opposition to the amendment are summarized as follows:

- The belief was shared that because indicators #1, #2, #4 and #5 are in compliance, our facilities are safe, clean and properly maintained.

- It appears that the two indicators that have not met compliance are internal processing issues; and the indicators that are more directly related to emergency issues and safety and cleanliness have been met.
- These indicators of compliance were set part-way through last year and some of the processes to achieve these percentages may not have been in place in time.

Chair Cochrane called for the vote on the amendment.

The amendment was  
DEFEATED.

In favour: Trustee Bazinet  
Trustee Bowen-Eyre  
Trustee Taylor

Opposed: Trustee Cochrane  
Trustee Ferguson  
Trustee King  
Trustee Lane

Chair Cochrane noted that the main motion was back on the table for consideration.

In debate of the motion, a trustee noted that she was highly impressed with the information and data that was provided in the monitoring report for OE-12. She commented that the Calgary Board of Education is a very complex organization with many different sites, and she again shared her belief that the emergency issues have been attended to and that our schools are safe and clean.

Chair Cochrane called for the vote on the motion.

The motion was  
CARRIED UNANIMOUSLY.

## 6 | **PUBLIC COMMENT**

### 6.1 Mr. L. Leach, on behalf of the Association for Responsive Trusteeship in Calgary Schools

Mr. Leach commented on the issue of donor recognition and classroom sponsorship, sharing his belief that this should be a topic that is discussed publicly, with input from the public. Mr. Leach also commented on the busing fees and the surplus that is shown in this area for the Calgary Board of Education. He pointed out that the Board has heard in the past from parents that they want to know what the hard costs are for transportation of students, and he noted that parents will now be questioning the apparent surplus and asking whether or not they are paying too much in transportation fees. He expressed his hope that these two issues would be made transparent to the public, with trustees asking for this information to be provided publicly by the Calgary Board of Education administrators.

Recessed: 4:23 p.m.  
Reconvened: 4:36 p.m.

## 7 | MATTERS RESERVED FOR BOARD ACTION

### 7.1 Report from the Trustee Remuneration Committee

Trustee Lane provided a review of the contents of the report. He noted the work of the Trustee Remuneration Committee is to review the remuneration annually. Once every three years, usually prior to the forthcoming election, a more thorough analysis is performed. On May 1, 2012 the Board directed the committee to perform a review and report back with a recommendation by October 31, 2012. The committee reviewed three options to address the Board's requirement for an in-depth comparative review. The committee unanimously agreed to the one option being proposed to the Board.

MOVED by Trustee Lane:

**THAT the Board of Trustees approves the acquisition of external contracting services, with an estimated cost of \$25,000, to assist with the in-depth comparative review of trustee remuneration in the 2012-2013 year.**

The following is a summary of trustee questions and responses:

- It was clarified that the work of consultant services would be limited to confirming the compensation philosophy, summarizing the market data and preparing an independent report for the Committee's review. The Trustee Remuneration Committee would, in turn, propose a recommendation to the Board by March 1, 2013.
- Superintendent Peterson acknowledged that Human Resources staff had an opportunity to review the submission that was provided by the consulting firm, and it was determined that the cost provided by the firm was reasonable given the scope of services that was described.
- The issue of trustees' expenses disclosure will be reviewed by the Trustee Remuneration Committee.

Chair Cochrane addressed a point of order that was made by a trustee, and restated the motion as follows:

**THAT the Board of Trustees approves the acquisition of external contracting services, with an estimated cost of \$25,000, to assist with the in-depth comparative review of trustee remuneration in the 2012-2013 year.**

Trustees debated the motion, and comments in favour are summarized as follows:

- It is difficult for a Board to come up with a proposition that is fair, reasonable, professional, and is something that can be agreed to by all trustees.
- Trustee remuneration must be attractive for individuals to run for trustee election.
- A trustee shared the belief that over the years the position of a trustee has changed somewhat with serving higher numbers of students; the operation is more complex than it used to be; and there are higher expectations from the community.
- There is no need for radical changes to trustee remuneration, but there is a need to determine whether or not there should be some evolutionary change. The suggestion



is not intended that a review would result in an increase to trustee remuneration – it could result in a decrease.

- The review would include a look at best practice.
- The cost of the proposal appears to be in the middle in relation to the other two options that were considered by the Trustee Remuneration Committee.
- As noted in the report, a contractual agreement for Human Resources consulting services has been awarded through a Request for Proposal (RFP) process, and it would be acceptable for the Board to use the firm for this engagement.
- The opinion was shared that in hiring a consultant you get what you pay for, and it would be advantageous to use the skills of those who are specialized in performing such specific work.
- It is felt to be an appropriate proposal in acknowledgement of the Calgary Board of Education's size, responsibilities and role in the world as a leading school system.

Other comments included:

- It is uncertain that an analysis could be done without the support of the Trustee Remuneration Committee.
- A comparison of our Board with other metro boards would be like comparing apples to oranges in view of the differences, such as student populations, the number of trustees serving each board, the differences in committee structures, and different roles that trustees fulfill within their own work.
- Trustees approach their work very differently, which makes it difficult to get a sense of what trustees do with their time; and it is unclear how an external consultant could determine what the monetary value is for the position of a trustee.

Trustee comments in opposition to the motion are summarized as follows:

- The Board has engaged consultants in the past and costs are adding up. It is unclear what the Board would receive for \$25,000, which is felt to be a high cost.
- Concern was shared that three bids for this proposal have not been pursued, which was believed to be an expectation of Administration - that such proposals go to competitive bids, as best practice.
- Concern was expressed about the possibility of an external consultant report being shelved, should it be unacceptable.
- The belief was shared that the current method of trustee remuneration is really good because it is transparent.
- The belief was shared that the work could be done fairly simply and adequately if it were a limited review of the four metro boards.

Chair Cochrane called for the vote on the motion.

The motion was  
CARRIED.

In favour: Trustee Cochrane  
Trustee Ferguson

Trustee King  
Trustee Lane  
Opposed: Trustee Bazinet  
Trustee Bowen-Eyre  
Trustee Taylor

Chair Cochrane declared the following items to be adopted as submitted:

**8 | BOARD CONSENT AGENDA**

**8.1 Approval of Minutes**

- Organizational Meeting held October 16, 2012
- Regular Meeting held October 16, 2012
- Regular Meeting held October 23, 2012

**THAT the Board of Trustees approves the Minutes of the Organizational Meeting held October 16, 2012, and the Regular Meetings held October 16, 2012 and October 23, 2012, as submitted.**

**8.2 Correspondence**

**THAT the Board of Trustees receives the following correspondence for information and for the record, in the form as submitted:**

- **Email dated October 23, 2012 from the Honourable Jeff Johnson, Minister of Alberta Education, to Board Chairs, regarding the introduction of Bill 3, The Education Act.**

**8.3 Roster for Second Vice-Chair**

**THAT the Board of Trustees approves the roster for Second Vice-Chair for the period of November 2012 through October 2013 as follows:**

<b>November/December 2012</b>	<b>Trustee King</b>
<b>January/February 2013</b>	<b>Trustee Bowen-Eyre</b>
<b>March/April 2013</b>	<b>Trustee Bazinet</b>
<b>May/June 2013</b>	<b>Trustee Taylor</b>
<b>July/August 2013</b>	<b>As Available</b>
<b>September/October 2013</b>	<b>Trustee Lane</b>

**8.4 Trustee Liaison Report – Alberta School Boards Association Zone 5**

**THAT the Board of Trustees receives the Alberta School Boards Association (ASBA) Zone 5 Meeting Minutes dated Friday, October 7, 2011; Friday, May 18, 2012; and Friday, September 7, 2012 for information.**

**9 | CHIEF SUPERINTENDENT CONSENT AGENDA**

**9.1 Chief Superintendent's Update**

**THAT the Board of Trustees receives the report for information.**

The following items were removed from the Consent Agenda:

**9.2 Financial Status of Operating Reserves and Designated Funds at August 31, 2012**

Administration responded to trustee questions, which are summarized as follows:

- Reference was made of page 9-16 of the report, regarding the third column, and it was confirmed that the figures in that column relating to operating transfers should have been bracketed as they are transfers “from”.
- There was no need to transfer any amounts from the amortization reserve funds for this year.
- The fiscal stability reserve funds are for the provision of managing any instability or factors that are not contemplated. It is possible that there will be some changes in accounting treatment that may change numbers in our expenses, which might impact the bottom line.
- The utility expense stabilization reserve funds can accumulate only to a maximum of 25% of the Calgary Board of Education’s annual budget for utility expenses. The funds from this reserve may be used for other emergent operating expenses that are within the Plant Operations and Maintenance (PO&M) block.
- Some discussion took place about the Board approved terms and conditions for various operating reserves, which include conditions for additions and withdrawals that are subject to Board approval consistent with OE-6: Financial Administration.
- Administration had not planned to use the utility expense stabilization reserve funds in anticipation of a cold winter, but had planned to use all reserve surpluses in order to put as much funding as possible into the classroom.
- Subsequent to making all transfers to designated funds and operating reserves, the bottom line is a \$626,327 surplus and in accordance with accounting rules it is transferred to the unrestricted net assets, which is a reserve as well. The top line operating surplus, revenues minus expenses, which includes proceeds from the sale of buildings, is \$49.8 million.
- Administration noted the belief that the maximum had been reached for all of the existing reserves and a transfer of the \$626,327 was not possible.
- A further breakdown of the transportation fee stabilization reserve surplus of \$2.8 million was provided. It was noted that half of that amount related to the unanticipated fuel grant that was received part-way through the year, and a little over \$1 million related to savings as a result of reductions in bus routes.
- Administration noted that the Calgary Board of Education’s 2012-2013 budget anticipates using approximately \$12.2 million from reserves. With respect to transportation, the reserve will be taken into consideration when determining next year’s fees.
- It was pointed out that under the former Board governance policies the Board had approved terms of reference for the various operating reserve funds. It was suggested that the current Board policies be reviewed at a later date to determine if this is still under the purview of the Board.

MOVED by Trustee Bazinet:

1. **THAT information regarding all provisional transfers to and from operating reserves and balances at August 31, 2012, be received for information and for the record as outlined in Attachment I.**
2. **THAT a transfer of \$162,886 to the Unrealized Investment Gain/Loss Reserve, reflecting unrealized investment gains experienced during the 2011-12 fiscal year, be approved.**
3. **THAT a transfer of \$2,815,583 to the Transportation Fee Stabilization Reserve be approved.**
4. **THAT a transfer of \$1,637,000 to the Utility Expense Stabilization Reserve be approved.**
5. **THAT a transfer of \$3,000,000 to the Fiscal Stability Reserve be approved.**
6. **THAT a transfer of \$500,000 to the System Transformation Reserve be approved.**
7. **THAT a transfer of \$626,327 to Unrestricted Net Assets (UNA) Operating Surplus be approved.**
8. **THAT the unspent service unit fund balances of \$1,514,250 and the unspent school decentralized fund balances of \$1,126,815, totalling \$2,641,065, be approved for carry forward to 2012-13.**

The motion was  
CARRIED UNANIMOUSLY.

### **9.3 Capital Budget and Reserves Status Report as at August 31, 2012**

Administration responded to trustee questions, which are summarized as follows:

- Administration explained the changes to the financial reporting of the proceeds of sale from Albert Park School and King Edward School, noting it was a miscommunication between our staff and Alberta Education, and therefore, the additional transfers were made to reflect the appropriate proceeds to be put into reserve.
- With respect to a question of the residual proceeds of \$15.6 million from the sale of the building at 515 Macleod Trail, Administration stated that the details of how those funds might be drawn down has not been established, pending Ministerial approval. The intention is to transfer the \$15.6 million to an operating reserve, which will then be supported by some financial instrument for assistance with the operating lease.
- Financing for the encryption of computers had come forward in the past, but it had not been approved until this year, for the current 2012-2013 budget.
- Reference was made to the table on page 9-6, particular to Human Resources and the details shown for PeopleSoft. Administration noted that in the past the Calgary

Board of Education has revised its capital budgets each quarter. With the new governance policy and the decision to go to "fixed" budgets, there is some confusion in reading this report. Where it lists the new unbudgeted projects, projects that were unanticipated when the budget was formed, it will show a negative variance. With respect to this issue, it is important to review the last attachment of this report to see that, while we may have new projects which may be funded either from reallocation of existing, previously budgeted projects, or from new funding, all projects have sufficient funding and there is no chance for overspending the funding that is available.

- The report shows the total expenditures up to August 31, 2012, and with respect to the Lord Shaughnessy Career Technology Centre, there will be further expenditures to show in the next reporting because this project is not yet complete.

At 5:58 p.m. Chair Cochrane received the consent of the Board to continue the meeting to the completion of the Agenda.

MOVED by Trustee Taylor:

- 1. THAT information regarding all and previously approved transfers, as outlined in this report for the period June 1 to August 31, 2012 inclusive, be received for information and for the record;**
- 2. THAT attachments I-IV, reflecting actual capital expenditures for the period June 1 to August 31, 2012 and actual expenditures for the year ending August 31, 2012 be received for information and for the record;**
- 3. THAT the net capital carry forward amounts of \$11,373,162 for Board Funded projects (\$4,621,604 non-facility related and \$6,751,558 facility related) at August 31, 2012, and as identified in Attachment III, be approved;**
- 4. THAT \$68,109 in net proceeds from the disposal of capital equipment assets be transferred to the Plant Operations and Maintenance Asset Reserve in accordance with legislation (Attachment III);**
- 5. THAT the additional net proceeds of \$2,009,987 (\$159,682 from the disposal of Albert Park School and the net proceeds of \$1,850,305 from the disposal of King Edward School), as identified in Attachment III, be transferred to the Capital Building Reserve in accordance with legislation; and**
- 6. THAT \$35,824,117 in net proceeds from the disposal of 515 Macleod Trail, the previous administration building, as identified in Attachment III, be transferred to the Capital Building Reserve in accordance with legislation.**

The motion was  
CARRIED UNANIMOUSLY.

Recessed: 6:00 p.m.  
Reconvened: 6:12 p.m.

**10 | IN-CAMERA ISSUES**

**10.1 Motion To Move In Camera**

MOVED by Trustee Ferguson:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the Private Agenda for the Regular Meeting of the Board of Trustees, Tuesday, November 6, 2012 be considered at an in-camera session; therefore, be it

***Resolved, THAT the Regular Meeting of the Board of Trustees moves in camera.***

The motion was  
CARRIED UNANIMOUSLY.

During the in-camera session, Trustee Bazinet declared a pecuniary interest with the ASBA Tri-Partite Update agenda item and left the meeting at 7:04 p.m.

**10.2 Motion To Revert To Public Meeting**

MOVED by Trustee Ferguson:

**THAT the Regular Meeting of the Board of Trustees moves out of in camera.**

The motion was  
CARRIED UNANIMOUSLY.

Absent: Trustee Bazinet

**10.3 Motion to Action In-Camera Recommendations**

MOVED by Trustee King:

**THAT the Board of Trustees receives for information, the legal advice regarding parliamentary procedure.**

The motion was  
CARRIED UNANIMOUSLY.

Absent: Trustee Bazinet

MOVED by Trustee King:

**THAT on adjournment, the meeting adjourns to meet at the call of the Chair.**

The motion was  
CARRIED UNANIMOUSLY.

Absent: Trustee Bazinet

11 | **ADJOURNMENT**

Chair Cochrane declared the meeting adjourned at 7:13 p.m.