

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees (the “Board”) held in the Multipurpose Room, Education Centre, 1221 – 8 Street SW, Calgary, Alberta on Tuesday, May 7, 2013 at 3:00 p.m.

MEETING ATTENDANCE

Board of Trustees

Present:

Trustee P. Cochrane, Chair
Trustee C. Bazinet
Trustee J. Bowen-Eyre
Trustee L. Ferguson
Trustee P. King
Trustee G. Lane
Trustee S. Taylor

Administration:

Ms. N. Johnson, Chief Superintendent of Schools
Mr. D. Stevenson, Deputy Chief Superintendent of Schools
Mr. F. Coppinger, Superintendent, Facilities and Environmental Services
Ms. C. Faber, Superintendent, Learning Innovation
Mr. G. Francis, General Counsel, Legal Services
Ms. E. Gouthro, Acting Superintendent, Learning Services
Ms. D. Meyers, Superintendent, Finance and Supply Chain Services
Mr. K. Peterson, Acting Superintendent, Human Resources
Mr. R. Peter, Chief Communications Officer
Ms. J. Barkway, Corporate Secretary
Ms. J. Manfield, Recording Secretary

Stakeholder Representatives:

Mr. F. Fuchs, Calgary Board of Education Staff Association
Mr. F. Bruseker, Alberta Teachers’ Association, Local 38
Ms. K. Hegg, Elementary School Principals’ Association
Mr. K. Brown, Elementary School Principals’ Association
Ms. J. Higgins, Principals’ Association for Adolescent Learners (PAAL)

1 | CALL TO ORDER, NATIONAL ANTHEM AND WELCOME

Chair Cochrane called the meeting to order at 3:00 p.m. and O Canada was led by students Kevin, Morgan, Rudi and Roisin from the Ernest Manning High School vocal quartet.

Chair Cochrane acknowledged and welcomed representatives from the aforementioned organizations.

2 | CONSIDERATION/APPROVAL OF AGENDA

Ms. J. Barkway, Corporate Secretary, noted the following amendments to the proposed Agenda: the Minutes of the Special Meeting held on April 29, 2013 were added to Item 8.1 on the Consent Agenda; and, under Item 6, Public Comment, there were five proposed public comments.

Trustee Taylor requested the addition of Item 7.2, Capital Plan Reporting motion, which was circulated to Trustees on the morning of May 6, 2013.

MOVED by Trustee Taylor:

THAT the Board of Trustees amends the Agenda by adding Item 7.2, Capital Plan Reporting Motion.

The motion was
CARRIED.

In favour:	Trustee Bazinet Trustee Bowen-Eyre Trustee Lane Trustee Taylor
Opposed:	Trustee Cochrane Trustee Ferguson Trustee King

3 | RESULTS FOCUS

3.1 Ernest Manning High School Presentation – Results 2

Mr. C. Davies, Area IV, introduced the presentation. He noted that Ernest Manning High School staff and students would demonstrate how they are achieving at individually challenging levels of complexity, demonstrating higher order skills of knowledge, comprehension, application, analysis, synthesis, evaluation, and creativity. The realization of academic success was shared through the students' experiences at the International Robotics Championship held in St. Louis, Missouri. He told how the school is shifting the responsibility of learning from the teacher to the learner.

Principal M. Hood stated that the school has now been opened for 20 months; it opened with 550 students in the new building, and they are anticipating enrollment to reach 1,600 this September. Through a public consultation process, the need for Mandarin, Chinese, and French languages, as well as advanced placement courses, engineering, robotics, and design were identified. The students are exposed to industry professionals within their interest areas, to show them what is expected in real life. Students refer to themselves as the *Can Do Culture*.

Students have embraced industry standards for intellectual demand, and have redefined cooperation around "*gracious professionalism*", which means that you can't win contests unless you are helping others in your team as well as other teams.

Teacher A. Johnson added that from a teaching perspective, it was the hardest thing he has ever done, being his first year teaching robotics. Facilitating leadership is a

balancing act, where teachers need to balance the management of student agency and having students take control of their own destiny in learning.

Students Aakash, Abdu, Cienna, Sandon, Alex, Ron and Tessa explained how they participated in an international competition known as *FIRST*, which stands for *For Inspiration, Recognition in Science and Technology* that inspires young people to be leaders in society. Their challenge was called *Ultimate Defence* which required each team to have one robot shoot Frisbees through a goal, and then finish with climbing a pyramid. At the Western Canadian Calgary Regionals, the team won the Rookie All-Star Award, which led to the World Championships in St. Louis. Some highlights of the competition were:

- over 400 teams and 16,000 spectators
- CEOs from global companies including NASA, GM, Google, and Boeing attended and were available to meet and help the teams
- Conferences were held with companies looking for future employees
- MIT, Harvard and Stanford universities also attended scouting for students.

A demonstration was provided and students gave further details regarding their learning from the experience.

As trustee for Ward 6, Trustee Lane thanked the students for the presentation which gives an indication of where education is going. He also thanked the vocal quartet for their stupendous performance in singing O Canada.

3.2 Results 2: Academic Success – Arts – Presentation and Discussion

Chief Johnson stated that this is one in a series of presentations to the Board, and called upon Superintendent Gouthro to lead the presentation.

Superintendent Gouthro commenced by stating that students are successful in the Fine Arts when they experiment to develop artistic, musical and dramatic knowledge and skills, and when they share their work to provoke the thinking of others. She invited all present to visit the Alberta College of Art and Design (ACAD) show-off exhibit displayed in the link. The exhibit is ACAD's annual juried exhibition of the best of art and design created by high school students in Alberta, NWT, and Nunavut.

The presentation included a PowerPoint presentation and video clips of student Brooklyn who shared personal educational experiences. She spoke of how students cultivate knowledge, skills and artistic processes that lead to academic success in fine arts courses. In 2011-12 classroom assessments showed that students achieved 97.8% in their programs of study. The presentation showcased a student's work that reveals the knowledge she gained about environmental costs of water pollution and how she engaged in the creation of visually compelling pieces of art to communicate her concerns and raise awareness about the issue. Students grow as artists through experimentation, feedback and practice. They also learn to perform, appreciate, understand and critique with discrimination. Through the creation of images, dance sequences, and musical compositions students acquire technical skills, insights, and competencies.

Many examples were provided to demonstrate students' learning in the Arts.

The presentation concluded with students from Central Memorial High School presenting two genres of dance, traditional ballet and contemporary hip hop.

Chair Cochrane thanked Administration for the fantastic Arts presentation.

3.3 Results 4: Personal Development – Annual Monitoring

Chief Johnson introduced the report by stating this is the first monitoring report for Results 4 which provides evidence of organization success in ensuring that each student identifies and actively develops their individual gifts, talents and interests. The report shows they have met 10 out of 11 targets for the 2011-12 school year; there are a number of indicators with results over 90%, and six with results over 95%. She noted one indicator with a decline in results, and another where the data is lower than expected. As the data expands and stabilizes they are able to identify leverage points for continued success and new opportunities for improvement. She shared comments from students about the work they do that is part of their ongoing personal development.

Chair Cochrane noted that trustees are to determine whether or not the report provides sufficient evidence that the CBE has made reasonable progress towards achieving the Result, and to build a portfolio of the Chief Superintendent's performance in the Results side of the Chief Superintendent's job expectations. The emphasis for monitoring results is not on compliance, but rather on reasonable progress.

Trustees posed questions, which were addressed by Administration and are summarized as follows:

- Reasons for the increase for the Annual Return Rate in 2010 are difficult to measure as the results are received one year after. A contributing factor is the economy which contributes to students staying or returning to school. It was noted that the trend in Alberta mirrors Calgary for that year.
- The target for 2013 of 88% is lower than in the past because a three-year average is factored in.
- The assessment practices for personal development involve looking at data across time, and at evidence of students in action, engaging in conversations with other students, in relation to the indicators on the report cards that reflect the policies.
- Administration is in the process of reviewing the report card data. They have met with a group of 55 teachers and looked at developing a K-9 report card. There are currently a number of reports cards across the system, and consideration is being given to developing consistency. The language of teachers has changed and is now reflected in the results and the values stated. Chief Superintendent Johnson provided an overview of the *IRIS* web based application which consists of a learner profile, a learning plan, a teacher workspace where teachers can connect online with students, an area where students can post their work, and also an area for administrators. Hopefully we will have 50 schools involved with *IRIS* by the fall.

- There is a significant connection between students' personal development in the classroom and out of school. An example is with *IRIS*, where students could post photos or videos; teachers can then engage the students about places where, for example, they show perseverance.
- Some of the indicators Administration felt needed to be understood better were brought to the student results symposiums held recently where students had conversations about what helps them be successful.

MOVED by Trustee Lane:

THAT the Board has reviewed the monitoring report on Results 4: Personal Development and concludes that reasonable progress is being made toward the ultimate achievement of this Results policy.

Trustees debated the motion, and comments are summarized as follows:

- A trustee commented that this is work in progress and as we progress data may become more complex.
- A trustee felt the results were outstanding and there is excellent progress in this area. The skills and attitudes outlined in Results 4 are ones that both parents and employers have communicated are important for students to be able to demonstrate and apply. It is important as a school system we monitor and assess student performance in this area.
- The report is very indicative of what is happening in the school system. We have heard from communities that these are the attributes they want students to have.
- A trustee expressed some reservations with the numbers and that we may not be seeing the whole picture, noting her opinion that she needed a better understanding of the data in order to analyze it more. She also felt there may be too many indicators in the report cards and that it could be more streamlined.

Chair Cochrane called for the vote on the motion.

The motion was
CARRIED UNANIMOUSLY.

4 | **AWARDS AND RECOGNITIONS**

4.1 Excellence in Teaching Awards

The recognition and presentation of the Excellence in Teaching Awards took place at 5:00 p.m. but is recorded at this point to provide continuity to the minutes.

Chair Cochrane provided preliminary comments about the origin of the Excellence in Teaching Awards, which are presented and sponsored by Alberta Education. The 2013 awards recognized nineteen creative and innovative CBE teachers as semi-finalists for their exceptional work in Alberta's Kindergarten to Grade 12 classrooms.

Trustees read the nominator quotes related to the semi-finalists from their respective Wards and presented the following teachers and principals with certificates of recognition and tokens of appreciation:

- Ms. E. DiMarino, Belvedere Parkway School
- Ms. R. Cafaro, F.E. Osborne School
- Ms. L. Foofat-Siddons, F.E. Osborne School
- Mr. M. Good, Discovering Choices School
- Mr. C. Hill, Discovering Choices School (absent)
- Ms. D. Unruh, Panorama Hills School
- Ms. T. Bedard-Weigel, Alex Munro School
- Ms. K. Geddes, Edgemont School
- Ms. T. Watt, Sir John A. Macdonald School
- Mr. D. Williams, Rosemont School
- Ms. K. Goods, Vincent Massey School
- Mr. B. Hagan, Western Canada School
- Mr. M. Masuch, Sunalta School
- Mr. D. Prather, Christine Meikle School
- Ms. Y. Sheyka, Jennie Elliot School
- Mr. G. Bennett, William Roper Hull School
- Ms. N. McLeod, Dr. E.P. Scarlett School (absent)
- Ms. F. McIvor, Centennial School
- Ms. M. Ray, Deer Run School

Early Learning and Child Care Professional Awards of Excellence Finalist

Chair Cochrane also recognized Ms. J. Green, System Principal, as a finalist for the Alberta Human Services 2013 Early Learning and Child Care Professional Award of Excellence. The award recognizes leadership and contributions to creating quality early learning environments for young children.

A recess was taken to enjoy celebratory refreshments on the link.

Recessed: 5:49 p.m.

Reconvened: 6:13 pm

Chair Cochrane received consent from the Board to move to Item 6, Public Comment, at this point of the Agenda. For continuity of the minutes, the Public Comments are recorded as Agenda Item 6.0.

5 | OPERATIONAL EXPECTATIONS

5.1 2013-2014 Operating Budget

Chief Johnson welcomed and introduced our new Director of Finance, Mr. Brad Grundy. She stated that today they are presenting a proposed 2013-2014 operating budget that is balanced as required by the province. Although CBE has faced a \$62 million revenue shortfall, students have remained a top priority in preparing the budget. Severe cuts to Administration were required and it will be difficult to maintain the level of service in

many areas of the organization. She provided details of the various areas where cuts have been made, while trying to minimize any negative impacts on students, parents, classrooms, staff, programs and services. While funds from the Resource Allocation Method (RAM) will increase by 2% on average, this year schools will have an average 2.1% less funding than is required to do their work. The increase is weighted to ensure that K-3 class size is maintained. At 2.8%, Administration will be extremely lean. She also noted that this year all reserves will be depleted.

Trustees asked questions in regards to the proposed operating budget and a summary of responses by Administration follows:

- The 2.1% is an average increase across the district. The Minister has directed that we maintain the pupil-teacher ratio for K-3. Grades 4-12 will be impacted more, with Grades 10-12 feeling the most impact. The largest impacted RAM distribution to schools is a 10-11% decrease.
- The Transportation Fee Reserve is net of a forecasted use in 2012-2013.
- The 22.5% increase in Fees results from a combination of a \$2.8 million increase due to increased enrolment, an increase in the planned phase-in of fees for the bus riders who were having their fees discounted, and also an increase in fees for noon supervision. Another \$3.5 million is a budget to budget issue which is a reflection of the projected 2012-2013 actuals for the 2013-2014 budget.
- The increase in fee revenue from bus riders is due to increasing enrolment and with no new schools planned, students not currently being transported may need to start being transported because of lack of space in the schools. It is due to the dynamics of the growth within communities and within the schools where there is space.
- Due to the volume of information to assess, the report requested at the Board's April 16, 2013 public meeting regarding the legal implications to eliminating funding to EducationMatters will be completed in the next two weeks.
- The major maintenance renewal budget has been cut by 20%. As a result we expect an increase in demand for minor maintenance to keep schools safe and operational. There will be some budget adjustments from other parts of the organization to cover this expected increase in minor maintenance. The criteria for determining the priority of major maintenance work will not change. The reduction will also result in the elimination of four positions.
- Although representatives from the Minister's office have been meeting with Boards to hear concerns, it is our understanding that the Minister will not be responding with any further English Language Learners (ELL) funding.
- Administration explained the calculations regarding changes in net assets on page 5-37 of the report. The amount of ±\$17 million in operating reserves shown at August 31, 2014 is restricted and their use is not readily available.
- At this time, changes to employee numbers are uncertain. Learning departments are still being reorganized, principals are still making decisions around their RAM allocation, and information about retirements will not be known until the end of May.
- The effect of a ±11% RAM cut for high schools will affect each differently as some will have increased enrolment and others are changing designations. There may be a

change in programs or fewer options offered. Principals are also considering increasing teacher workload from 6 classes out of 8 to 7 out of 8. Concern was expressed around teacher preparation time with increased instructional time. The maximum number of hours that teachers can teach as set out in the Teacher Framework is 907 and high school teachers are currently teaching far below that. A trustee expressed concern on how the reduction may affect the high school completion rate.

- The Continuing Education Fee Stabilization fund was intended to cover the cost of things not funded through Alberta Infrastructure when Chinook Learning Services moves to the new facility.
- A trustee stated that this organization has had difficult budgets over the last three years and questioned why high schools are being targeted for reductions this year more than any other year. Other areas have been cut in previous years, and with the Minister's direction to keep funds targeted at the K-3 level, they were forced to spread the cuts over Grades 4-12.
- The Alberta Teacher Retirement Fund is flow-through funding that is received from the province. It is shown as both a revenue and an expense.
- In response to a question about surplus funds held at the school level, Administration noted that with the change in policy last year, Administration is not able to identify any carry-forwards. Schools have to make an application for specifically identified projects and any remaining surpluses would flow through to the general operating surplus and become part of unrestricted assets at the end of the year.
- In regards to the CBE continuing to build on innovation already in progress, a trustee questioned whether there is any work already in progress that could be stopped to direct funds back to schools. Administration stated that is part of their analysis; they will continue to move forward with the *IRIS* project as it has made a huge difference to teachers and students. They are looking at streamlining in several areas.
- The lease operating budget last year was approximately \$11 million. There will be some reduced costs with the closing of the Learning Commons, and with the reorganization of the learning departments, it may be possible to lease another floor which would save approximately \$700,000.
- Recommendation #3 regarding use of the Continuing Education Fee Stabilization Reserve Fund refers to a change in the use of the fund, while recommendation #4 refers to approving amortization and operating fund reserves for use.
- Specific memberships have not been identified for the proposed savings of \$300,000 in membership fees. As the Board of Trustees' budget was approved by the Board and did not eliminate ASBA fees, the expectation is that this strategy item now relates to memberships in the realm of administration.

Recessed: 8:04 p.m.

Reconvened: 8:16 p.m.

- The budget doesn't place the CBE in fiscal jeopardy in future years. Provincial funding is uncertain, and additional revenue would relieve pressure. Identified costs are not committed at this point and could be eliminated, reduced or deferred to assist

with balancing future budgets. Funding the operating lease over a different term would free up operating dollars in order to respond to an unexpected need for cash.

- The numbers shown for full time equivalent enrolled students in the table on page 5-38 focus on funded students, which are expected to increase. Adult learners, home education, CBe-learn, and foreign students are considered unfunded students.
- A trustee questioned whether Administration has reviewed the cost to the CBE of providing alternative programs. Administration stated that one of the values listed in *Inspiring Education* is the value of choice where the Minister clearly recommends that Albertans be provided with choices.

MOVED by Trustee Bowen-Eyre:

THAT the 2013-2014 Operating Budget report, dated May 28, 2013, be received for information.

Trustees debated the motion, and comments are summarized as follows:

- This is a difficult but balanced budget. Although tough choices have been made, it is imperative that we put students at the forefront of all of the choices.
- A trustee acknowledged the hard work that Administration put into preparing the budget and stated that parents are anxious to find out the impacts of the budget on their child and school. A concern about school maintenance was noted, with an example of shop classes and if we would potentially be closing shops due to the condition they are in. Students have voiced concerns about what courses will be cut. Another student had questions around how seniority factors in to which teachers would be cut.
- A trustee stated that at a recent school council meeting, an issue was raised around providing equipment and maintaining class sizes, and suggested that perhaps the CBE needs to look at other sources of revenue.
- A trustee expressed concern that it is hard to plan long term when commitments made by the provincial government are broken.
- A trustee expressed discouragement with the level of cuts, and that some of the most vulnerable children will be been directly affected. We need to send clear messages to parents and communities about how students are being affected. Concern was expressed that government cuts are affecting the ability of students to be successful.

Chair Cochrane called for a vote on the motion.

The motion was
CARRIED UNANIMOUSLY.

Motion Arising

MOVED by Trustee Bowen-Eyre:

THAT the Board of Trustees directs the Chief Superintendent to maintain funding for EducationMatters until the Board receives the report requested by the Board on April 16, 2013 regarding possible legal liabilities and consequences to the Board.

At 8:50 p.m. Chair Cochrane declared a pecuniary interest regarding the item and left the meeting. Trustee Ferguson assumed the role of Chair.

Trustees debated the motion, and comments are summarized as follows:

- A trustee noted opposition to the motion in that there is an operational expectation that directs the Chief Superintendent to not do anything that would put the Board in any untenable legal position and expressed an opinion that the discussion should be around if we are providing the right level of funding.
- In support of the motion, a trustee stated that additional information regarding the legalities and impacts on the Board needs to be made clear before a decision is made.
- A trustee noted difficulty supporting a motion that would put a \$750,000 expenditure back into the budget and force Administration to recycle the budget.
- There is value in what EducationMatters is doing for students.
- A trustee suggested there could be options other than simply to fund or not to fund the organization.
- A trustee felt that we need to work with EducationMatters to better understand the issues in order to make an informed decision.
- When the Board receives the information requested, they can then consider an appropriate level of funding. It would be irresponsible of the Board to eliminate funding without the information.

Vice-Chair Ferguson called for a vote on the motion.

The motion was
CARRIED.

In favour:	Trustee Bowen-Eyre Trustee Ferguson Trustee King Trustee Lane
Opposed:	Trustee Bazinet Trustee Taylor
Absent:	Trustee Cochrane

Chair Cochrane rejoined the meeting at 9:09 p.m.

6 | **PUBLIC COMMENT**

6.1 **Mr. M. Shaikh, Vice Chair, EducationMatters**

Mr. Shaikh stated he would speak about the impact the reduction of CBE funding to EducationMatters would have on the organization. He stated that elimination of the \$750,000 funding would not result in a savings of that amount. The CBE would have to perform the functions that EducationMatters does on behalf of the organization, which would still be a cost to the CBE. In his estimate, it would cost the CBE \$500,000-

\$600,000 a year, which results in a savings of only \$100,000-\$200,000. He stated EducationMatters raised \$2 million last year, which equates to 10 to 20 times the amount of savings to the CBE. He also pointed out that this would not advance efforts to raise money for the National Sport School. He added that they have raised over \$11 million to build a legacy to support students of today and tomorrow, and that he would like the opportunity to answer questions with respect to the numbers.

6.2 Ms. N. Close, Board Member, EducationMatters

Ms. Close shared three messages as follows:

- Scholarship & Grants Committee member Gerry Burger-Martindale wished to draw attention to the hours of work in support of awarding scholarships and grants. This June EducationMatters expects to process over 1,500 scholarship applications. They have mastered an efficient and respectful process to support personal donor relationships and processing scholarships for students.
- Board Member Hanif Ladha wished to express the importance of having a separate governance structure and public accountability, the diversity of points of view and expertise of the board, with direct exposure to the community, all in support of better fund-raising strategies for the public school system.
- Her own perspective is that the work of EducationMatters reflects direct correlation between successful personal relationships and successful fundraising, and creates opportunities for success.

She noted concern that it did feel disrespectful to present a zero-based assumption without forewarning. She felt that the organizations are better together and expressed the desire to find a way to work together.

6.3 Mr. R. Garossino, Board Member, EducationMatters

Mr. Garossino stated he is Chair of the Fund Development Committee and has been a Board Member since 2008. He has spent his professional career in sponsorship marketing, non-profit fund development and corporate community investments. He feels his experience has given him the combined perspective of both the non-profit organization engaged in fund-raising, and the donor seeking to make a positive contribution to the community by partnering with effective community organizations.

In recent years, he has seen a significant increase in major donations from some of Calgary's leading philanthropists, and feels that these major donors bring rigor through the investments they make. They invest in organizations that can leverage their dollars into maximum community impact. They tend to invest where their peers are investing because they trust their collective due diligence. The operational grant from the CBE has enabled them to achieve success and momentum. He asked that the CBE recognize that it is an effective way to put more money into our classrooms for the benefit of students.

6.4 Mr. J. McCreath, Board Member, EducationMatters

Mr. McCreath stated he got involved in 2011 when he competed in an Iron Man competition in an attempt to raise money for Connaught School to fund a software program, so students from 50 different countries could learn English in their native language. He stated his opinion that it would be unwise to withdraw funding at this point, as EducationMatters is well on its way to becoming a self-sustaining enterprise, and as EducationMatters becomes more widely known and understood, revenues will increase. He closed by saying that a city is only as strong as the youth that it educates.

6.5 Mr. G. Edworthy, Chair, EducationMatters

Dr. Edworthy, Chair of the Board of Governors, stated that the trust foundation was created by the Board of Trustees in 2003 with the mission to facilitate public engagement with public education, in order to enhance and enrich the education offered to all students. Although the long-term goal is self-sustainability, the foundation would require flow-through donations of \$15 million a year, or an endowment of \$25 million, and they are not there yet. He stated the *The Calgary Foundation* took over 30 years to reach self-sustaining status, and that the elimination of operational funding at this time would require the foundation to cease operations. There would be significant costs, such as legal costs to transfer the \$2.5 million in endowments to another organization, ongoing management of over 100 individual funds and scholarships, dealing with 1,500 applications for funding per year, and donor authorizations and commitments are just a few of the costly repercussions of winding down the organization. They have raised over \$10 million since 2004. They have disbursed over \$7 million in learning enhancements and scholarships, built an endowment of \$2.5 million, and impacted over 250,000 students. He feels that the CBE would be set back for years if they had to try to rebuild relationships and trust in corporate and philanthropic communities. He stated that the CBE is not spending public dollars on a charity, but rather leveraging public dollars to bring in more public and corporate engagement in public education.

At 6:33 p.m., Chair Cochrane received the consent of the Board to continue the meeting past the scheduled adjournment time, to the completion of the Agenda.

7 | MATTERS RESERVED FOR BOARD ACTION

7.1 ASBA Zone 5 Board Liaison Report

This item commenced prior to the Excellence in Teaching Awards celebration. For continuity of the minutes, the entire item is recorded together.

Trustee Taylor referred to the items presented in the board report. The following is a summary of questions and concerns:

- There are inconsistencies with who is included in the Zone Executive between ASBA Bylaw No 6 and the bylaws for Zone 5. It was stated that the Zone Secretary would not be considered part of the Executive Committee.
- It was felt that any revisions to the Zone 5 bylaws should come after the ASBA has completed their review.

- There was confusion over whether membership fees paid by school districts would include travel and attendance at Canadian School Boards Association Annual Congress and/or the National School Board Association Congress for the Chair, and if so, how professional development would comply with the ASBA authority for zones to cover operating expenses and projects.
- The budget for Zone 5 is prepared in May or June. Approval of the budget is in October for a fiscal year that commences September 1.
- In past practice the Board has not voted on Zone membership fees and it was felt that the Board should have a position on this.
- A correction was noted on page 7-26. Calgary School *Division* No. 19 should be revised to read Calgary School *District* No. 19.
- A contradiction was found between page 7-31 where it states “*a financial report shall be presented twice a year*” and page 7-35 where it states the Treasurer shall “*submit a financial report at each meeting*”.
- A trustee asked for clarification regarding the role of a trustee Labour Relations Coordinator and questioned why trustees would need assistance with contracts or contract negotiations.
- Committees should not be listed in Appendix A, as the title of Appendix A is “*Roles and Responsibilities of Executive*”. A concern was expressed around how an individual would represent Zone member Boards to these Committees.
- A trustee stated there needs to be more clarity around expenses. Details of what types of expenses are eligible for reimbursement should be included.
- On page 7-30, a trustee questioned if *Operational Year* is also the *Fiscal Year*.
- A trustee expressed frustration that the committee recommending the proposed changes did not do a comparison of the two documents.
- The Zone handbook refers to the 1999 ASBA Strategic Plan on page 7-26. As the ASBA prepares a Strategic Plan annually, it would be appropriate that this should be updated.

MOVED by Trustee Taylor:

THAT the Board of Trustees endorses submission of the policy recommendation in Attachment 1 to the ASBA Board of Directors.

Trustee Taylor agreed to a friendly amendment to the motion with the deletion of the words “*for further review and action*” which have been incorporated into the motion as noted above.

Comments in support of the motion are summarized as follows:

- Endorsing submitting the policy does not mean that the Board of Trustees is endorsing the content of the recommendation, it merely refers the item to the ASBA to review the policy and to be placed on the agenda at the fall general meeting where the Board has the opportunity to decide if this policy is consistent with our values and to debate the motion.

Chair Cochrane called for a vote on the motion.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Taylor:

THAT the Board of Trustees endorses Alberta School Boards Association Zone 5 Handbook revised April 2013.

Comments of Trustees in debate of the motion are summarized as follows:

- Trustees felt it was appropriate to return the document to the Zone committee responsible for review of the bylaws to address the identified concerns and inconsistencies.
- A more transparent expense disclosure policy is considered critical for ASBA as it is not apparent what can be reimbursed.

Chair Cochrane called for a vote on the motion.

The motion was
DEFEATED.

In favour:	Trustee Bazinet Trustee Taylor
Opposed:	Trustee Bowen-Eyre Trustee Cochrane Trustee Ferguson Trustee King Trustee Lane

Motion Arising

MOVED by Trustee Ferguson:

THAT the Board directs the CBE Zone 5 representative to recommend to the ASBA Zone 5 Bylaw Review Committee that a comprehensive review of the bylaws, giving consideration to the many inconsistencies within the document, be undertaken prior to the proposed changes being presented to the Zone membership for approval.

Chair Cochrane called for a vote on the motion.

The motion was
CARRIED.

In favour:	Trustee Bowen-Eyre Trustee Cochrane Trustee Ferguson Trustee King Trustee Lane
Opposed:	Trustee Bazinet Trustee Taylor

Motion Arising

MOVED by Trustee Bowen-Eyre:

THAT each CBE Trustee document their concerns regarding the ASBA Zone 5 Handbook and submit to the Corporate Secretary by May 14, 2013 for compilation.

The motion was
CARRIED.

In favour:	Trustee Bowen-Eyre Trustee Cochrane Trustee Ferguson Trustee King Trustee Lane
Opposed:	Trustee Bazinet Trustee Taylor

MOVED by Trustee Taylor:

THAT the Board of Trustees receives for information the ASBA Zone 5 minutes from February 1, 2013 and March 1, 2013 as detailed in attachments 4 and 5 of the report.

The motion was
CARRIED UNANIMOUSLY.

7.2 Capital Plan Report Upgrading

Trustee Taylor introduced the motion by stating that after the announcement of six new schools for Calgary last week, it has resulted in renewed interest from communities around the capital planning process. She has heard from several communities that feel more information is necessary to clearly lay out how the calculations are arrived at in a format that communities can use and understand.

MOVED by Trustee Taylor:

THAT the Board of Trustees directs the Chief Superintendent to include a complete breakdown of the ranking calculation for each project in the new school construction section of the 2014-2017 Capital Plan.

The following is a summary of comments and questions posed about the motion:

- A trustee referred to pages 97-98 of the 2013-2016 report which included all the relevant information. A concern was noted that there is confusion among communities regarding where they are within those ranges. Some communities feel they have been incorrectly ranked as they have different facts and figures. The Minister has quoted student numbers that are not in evidence anywhere.
- The date of the data used for student enrolment growth rates refers to the date of the City census and the date for student enrolment projections.

Trustees debated the motion, and comments are summarized as follows:

- With the release of the new report, a trustee felt there will be increased scrutiny, and there could be some benefit in including the information to make it more clear to communities.
- A trustee felt the existing document is highly transparent and the proposed changes would not alleviate the public's concern over the capital plan priorities.
- There was a concern about the administrative time involved in creating more charts and graphs at a time when we are cutting administration. There needs to be a balance between the time involved in preparing reports and actually doing the work. Communities are frustrated that there is a five year wait on announcements from the province on new schools, and their numbers changed in the meantime.

The motion was
DEFEATED.

In favour:	Trustee Bazinet Trustee Bowen-Eyre Trustee Taylor
Opposed:	Trustee Cochrane Trustee Ferguson Trustee King Trustee Lane

Chair Cochrane declared the items on the Consent Agendas to be approved as presented.

8 | **BOARD CONSENT AGENDA**

8.1 Approval of Minutes

- Regular Meeting held April 2, 2013
- Regular Meeting held April 16, 2013
- Regular Meeting held April 23, 2013
- Special Meeting held April 29, 2013

THAT the Board of Trustees approves the Minutes of the Regular Meetings held April 2, April 16, April 23, and the Special Meeting held April 29, 2013, as submitted.

8.2 Correspondence

THAT the Board of Trustees receives the following correspondence for information and for the record, in the form as submitted:

- **Email dated April 17, 2013 to Board Chairs from the Honourable Jeff Johnson, Minister, Alberta Education, regarding the formation of the Education Act Regulatory Review Committee.**

9 | CHIEF SUPERINTENDENT CONSENT AGENDA

9.1 Chief Superintendent's Update

THAT the Board of Trustees receives the Chief Superintendent's Update report for information.

Recessed: 9:38 p.m.
Reconvened: 9:48 p.m.

10 | IN-CAMERA ISSUES

10.1 Motion to Move In Camera

MOVED by Trustee Ferguson:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the Private Agenda for the Regular Meeting of the Board of Trustees, Tuesday, May 7, 2013, be considered at an in-camera session; therefore, be it

Resolved, THAT the Regular Meeting of the Board of Trustees moves in-camera.

The motion was
CARRIED UNANIMOUSLY.

10.2 Motion to Revert to Public Meeting

MOVED by Trustee King:

THAT the Regular Meeting of the Board of Trustees moves out of in camera.

The motion was
CARRIED UNANIMOUSLY.

10.3 Motions to Action In-Camera Recommendations

MOVED by Trustee Lane:

THAT the Board of Trustees authorizes the Chair of the Board to execute a contract with the Aspen Group International for the provision of consulting services in support of the furthering of the Coherent Governance model, as discussed in camera.

The motion was
CARRIED.

In favour:	Trustee Bowen-Eyre Trustee Cochrane Trustee Ferguson Trustee King Trustee Lane
Opposed:	Trustee Bazinet Trustee Taylor

MOVED by Trustee Bowen-Eyre:

THAT the Board of Trustees requests the Chief Superintendent to provide information, prior to June 30, 2013, on private sector engagement regarding the National Sport School and the Career and Technology Center at Lord Shaughnessy School since June, 2010.

The motion was
CARRIED UNANIMOSLY.

At 10:48 p.m. Trustee Bazinet declared a pecuniary interest and left the meeting.

10.4 Motion to Move In Camera

MOVED by Trustee Ferguson:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the Private Agenda for the Regular Meeting of the Board of Trustees, Tuesday, May 7, 2013, be considered at an in-camera session; therefore, be it

Resolved, THAT the Regular Meeting of the Board of Trustees moves in-camera.

The motion was
CARRIED UNANIMOUSLY.

Absent: Trustee Bazinet

Recessed: 11:00 p.m.

Chair Cochrane reconvened the May 7, 2013 Regular Meeting of the Board of Trustees at 11:32 a.m. on Wednesday, May 8, 2013, in Room T224 of the Education Centre, 1221 – 8 Street SW, Calgary, Alberta

MEETING ATTENDANCE

Board of Trustees

Present:

Trustee P. Cochrane, Chair
Trustee J. Bowen-Eyre
Trustee L. Ferguson
Trustee P. King
Trustee G. Lane
Trustee S. Taylor

Absent:

Trustee C. Bazinet (Due to a declared pecuniary interest in the agenda item, Trustee Bazinet did not attend the meeting.)

Administration:

Ms. N. Johnson, Chief Superintendent of Schools
Mr. G. Francis, General Counsel, Legal Services
Mr. K. Peterson, Acting Superintendent, Human Resources
Mr. R. Peter, Chief Communications Officer
Ms. J. Barkway, Corporate Secretary

Recessed: 1:35 p.m.
Reconvened: 1:43 p.m.

At 2:00 p.m. Trustee Taylor left the meeting.

10.5 Motion to Revert to Public Meeting

MOVED by Trustee Ferguson:

THAT the Regular Meeting of the Board of Trustees moves out of in camera.

The motion was
CARRIED UNANIMOUSLY.

Absent: Trustee Taylor
Trustee Bazinet

11 | ADJOURNMENT

MOVED by Trustee King:

THAT when the Board adjourns, it adjourns to meet at the call of the Chair.

The motion was
CARRIED UNANIMOUSLY.

Absent: Trustee Taylor
Trustee Bazinet

Chair Cochrane declared the meeting adjourned at 2:30 p.m.

Chair Cochrane reconvened the May 7, 2013 Regular Meeting of the Board of Trustees at 12:00 p.m. on Monday, May 13, 2013, in the Multipurpose Room of the Education Centre, 1221 – 8 Street SW, Calgary, Alberta

MEETING ATTENDANCE

Board of Trustees

Present:

Trustee P. Cochrane, Chair
Trustee J. Bowen-Eyre
Trustee L. Ferguson
Trustee P. King (attended via Skype)
Trustee G. Lane
Trustee S. Taylor

Absent:

Trustee C. Bazinet (Due to a declared pecuniary interest in the agenda item, Trustee Bazinet did not attend the meeting.)

Administration:

Ms. N. Johnson, Chief Superintendent of Schools
Mr. D. Stevenson, Deputy Chief Superintendent of Schools
Mr. F. Coppinger, Superintendent, Facilities and Environmental Services
Ms. C. Faber, Superintendent, Learning Innovation
Mr. G. Francis, General Counsel, Legal Services
Ms. E. Gouthro, on behalf of Ms. D. Lewis, Superintendent, Learning Services
Ms. D. Meyers, Superintendent, Finance and Supply Chain Services
Mr. K. Peterson, Acting Superintendent, Human Resources
Mr. R. Peter, Chief Communications Officer
Ms. J. Barkway, Corporate Secretary
Ms. J. Manfield, Recording Secretary

12 | LABOUR RELATIONS ISSUE

Chair Cochrane commenced by informing that Trustee Bazinet would not be attending due to a pecuniary interest in the matter to be discussed. She added that as this meeting was called to order with such short notice, the Board needs to waive the eight hour notice requirement in the Board Meeting Procedures, in order to have Trustee King attend the meeting electronically, as she is currently out of province.

MOVED by Trustee Ferguson:

THAT the Board of Trustees waives the requirements of the Board Meeting Procedures that require eight hours' notice for a Trustee to attend a meeting electronically and authorize Trustee King to attend this meeting via electronic means.

The motion was

CARRIED UNANIMOUSLY.

Absent:

Trustee Bazinet
Trustee King

Trustee King verbally acknowledged her identity to the Board.

MOVED by Trustee Taylor:

THAT the Board of Trustees waives Section (3) of Conducting Business at Regular Board of Trustees' Meetings – Private Agenda on page 16 of the Board Meeting Procedures, in order to allow Board discussion on an issue arising from the Private Agenda.

The motion was

CARRIED UNANIMOUSLY.

Absent:

Trustee Bazinet

MOVED by Trustee Bowen-Eyre:

THAT the Chair of the Board of Trustees advises the Minister of Education that the Board of Trustees does not ratify the proposed Framework Agreement between Her Majesty the Queen in Right of the Province of Alberta (Government), the Alberta Teachers' Association (the Association), and the Alberta School Boards Association.

Trustees debated the motion, and comments are summarized as follows:

- There have been many conversations with the province regarding the Agreement. Many concerns were expressed regarding the costs of the Agreement and the uncertainty of receiving any of the provincially promised funding.
- Trustees voted against the agreement on March 19, and are now revisiting the decision formally at the request of the Minister. A trustee noted that the responsibility of the organization is to the students and the people of Calgary, and not, as suggested, to the province.
- There is confusion around the hierarchy of documents such as the proposed Framework Agreement, the Ministerial Order, two comfort letters, the School Act, the new Education Act, and a Memorandum of Understanding, and how these documents will work together.
- Much concern was expressed over the process used to arrive at the Framework Agreement, including the lack of consultation with the Alberta School Boards Association. The agreement would provide employment stability for education for four years.
- The allusion to the comment that Boards could be dismissed if they did not support the agreement was noted.
- The Minister had requested unanimous agreement of all school boards. This standard for acceptance is unusual and rare. It is trustees' duty to make a decision that is in the best interest of students and the long term advantages to students and the school system.
- A trustee stated that the agreement puts too much decision making about the future of education in the hands of the union, and it impedes progress towards *Inspiring Education*.
- The agreement is advertised as being no cost. A trustee felt there is excessive bureaucracy created with no understanding of the disruption or the cost to the system. It will create more administrative costs in a year when we are asked to cut administration by 10%.
- It was noted that several boards across the province changed their view as a result of consultation with the Minister, and that there is support from our Alberta Teachers' Association Local 38.
- A trustee expressed concerns around what would happen at the end of the four year agreement, and that there were questions not adequately answered by the Minister or Alberta Education.
- It was noted that the agreement was announced as an agreement between the Government of Alberta and the Alberta Teachers' Association, without the Alberta

School Boards Association being present at the press conference. It was also noted that the Minister does have the ability to legislate the agreement, which the Board would support. It is the Board's responsibility to put students first, ahead of political issues or pressures around possible dismissal.

- In closing, it was stated that we have a great relationship with our Local 38 teachers' union and it may have been possible to negotiate a better deal locally. It was felt that this agreement will not improve learning and education in the province.

Chair Cochrane called for a vote on the motion.

The motion was
CARRIED.

In favour:	Trustee Bowen-Eyre Trustee Cochrane Trustee Ferguson Trustee King Trustee Lane
Opposed:	Trustee Taylor
Absent:	Trustee Bazinet

13 | **ADJOURNMENT**

MOVED by Trustee Ferguson:

THAT when the Board adjourns, it adjourns to meet at the call of the Chair.

The motion was

CARRIED UNANIMOUSLY.

Absent	Trustee Bazinet
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Chair Cochrane declared the meeting adjourned at 12:36 p.m.