

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees held in the Board Room, Education Centre, 515 Macleod Trail SE, Calgary, Alberta, on Tuesday, November 29, 2005 at 5:01 p.m.

PRESENT

Board of Trustees:

Trustee G. Dirks, Chair
Trustee C. Bazinet
Trustee N. Close
Trustee P. Cochrane (departed at 8:06 p.m.)
Trustee K. Fawcett
Trustee L. Ferguson

Absent: Trustee G. Lane

Administration:

Dr. B. Croskery, Chief Superintendent of Schools
Ms. J. Barkway, Assistant Corporate Secretary
Ms. L. Angelo, Acting Superintendent, Human Resources
Ms. J. Crarer, on behalf of Mr. J. Drysdale, Superintendent, School Support Services
Mr. D. Dart, Superintendent, Business Operations & Environmental Services – Secretary Treasurer
Ms. B. Hubert, Deputy Chief Superintendent of Schools
Mr. J. Jones, Executive Assistant to the Chief Superintendent of Schools
Ms. B. Kuester, Executive Director of Communications
Mr. G. Scott, Director & General Counsel, Legal & Risk Management Services
Ms. S. Wasylshyn, Executive Assistant to the Trustees
Ms. D. Perrier, Recording Secretary

Stakeholder Representatives:

Ms. K. Bird, Principals' Association for Adolescent Learners
Ms. G. Burger-Martindale, Calgary Association of Parents and School Councils
Ms. B. Fellows, Elementary School Principals' Association
Mr. L. Liffiton, Alberta Teachers' Association

Action By

1.0 CALL TO ORDER, NATIONAL ANTHEM AND WELCOME

Chair Dirks called the meeting to order at 5:01 p.m. and the singing of the national anthem took place led by Tyler, a grade 6 student from Andrew Sibbald Elementary School. Chair Dirks welcomed representatives from the aforementioned organizations and members of the public.

2.0 CONSIDERATION/APPROVAL OF AGENDA

Ms. Barkway noted that an addition was requested to the Agenda, being a motion for consideration under Item 5.1 Correspondence. Also noted was an addendum page for Item

6.2.1, Financial Statements and Audited Reports, numbered as page 6-103(a), which received a late circulation.

MOVED by Trustee Cochrane:

1. **THAT the Board of Trustees waives the notice provisions in Section I(11)(f) of the Board Meeting Procedures that require two weeks' notice be given to bring forward a motion.**
2. **THAT the Agenda for the Regular Meeting of the Board of Trustees held November 29, 2005 be approved as submitted, subject to the addition of the proposed motion to come forward under Correspondence, and numbered as Item 5.1.1.**

The motion was
CARRIED UNANIMOUSLY.

3.0 SCHOOL/SYSTEM PRESENTATIONS

There were none.

4.0 HONOURS AND RECOGNITIONS

4.1 Lighthouse Award

4.1.1 Calgary Produce Marketing Association

Ms. Kuester provided introductory remarks, noting the attendance of Mr. T. Bytynen, Director of Calgary Produce Marketing Association (PMA) to accept the award on behalf of Calgary PMA. The Calgary PMA is a voluntary group of industry people that promotes the increased consumption of fresh produce. For the past two years, the Calgary PMA has taken part in a "Fruit Give Away" program with the Calgary Board of Education. The group also took part in the Alberta Cancer Foundation and CBE pilot program, "Healthy Eating: Colour Your Plate", launched in January of 2005.

Chair Dirks presented the Lighthouse Award to Mr. Bytynen and shared words of appreciation for the Calgary PMA's dedication to our programs and providing nutrition and health education to our schools and communities.

4.1.2 Calgary Health Region Public Health Nurses

Ms. Kuester introduced and welcomed Ms. G. Starchuk, who was present to accept the Lighthouse Award, as well as several other representatives from Public Health Nursing. Ms. Kuester shared information about the role of the Public Health Nurse in delivering services in partnership with the school community. She noted that the relationship between health services and education began more than 60 years ago, and in 1992 the Comprehensive School Health approach was introduced in Calgary.

Ms. Starchuk made some comments on behalf of the Calgary Health Region Public Health Nurses, and noted that it was an honour and a privilege to receive the Lighthouse Award. In 1993 nurses were introduced into schools and their motto is "Healthy Kids Learn Better". Chair Dirks presented the Lighthouse Award to Ms. Starchuk and noted that the Board looks forward to a long-standing partnership with the Calgary Health Region Public Health Nurses.

5.0 PUBLIC CONVERSATION AND INFORMATION

5.1 Correspondence

5.1.1 Motion re: Official Correspondence for Shawnessy/Somerset Middle School

MOVED by Trustee Close:

Be it resolved that the Board of Trustees sends a letter to the Minister of Education and to the Minister of Infrastructure and Transportation, regarding the delay in receiving the letter of approval for the Shawnessy/Somerset Middle School.

Trustee Close agreed to a friendly amendment, which is incorporated in the above motion. She noted that the motion puts forward a suggestion for the provincial government to provide confirmation of their September 16th announcement for new school construction funding, and that they proactively address the bureaucratic delay for future announcements.

Chair Dirks called for the vote on the motion.

The motion was
CARRIED UNANIMOUSLY.

5.2 Report from Chair and Trustees

Trustee Close shared remarks about her attendance at the following events:

- A musical performance at Central Memorial High School, which has a partnership with the Calgary Philharmonic, attended also by Deputy Chief Superintendent Hubert;
- The Calgary Learning Centre Annual General Meeting, at which Dr. Oakley School received a newly initiated award in recognition of outstanding contributions towards the lives of students with learning disabilities.

Trustee Ferguson reported on her attendance at the following schools, and noted that both of the schools showed a good representation of the Boards' Ends policies:

- James Fowler High School Awards Program, where students' achievements were showcased – many of these awards are community-sponsored bursaries;
- Alex Munro Elementary School, where they showed a good example of student voice as well as a good example of how students are teaching other students about the Board's Ends policies.

Trustee Fawcett noted his attendance at the Calgary High School Athletic Association's Fall Awards Ceremony, which was sponsored in part by the Calgary Booster Club, and four students, two of whom attend CBE schools, received athletic achievement awards.

Trustee Cochrane reported on the Board of Trustees' first Patron's Tour of the school year, which took place on November 24th, and noted that the invitation to the tour is made to representatives in our city who might not otherwise have any affiliation with our schools, to give them a snapshot of what we are doing in our public school system. The focus of the Patron tour was "Literacy" with visits to Olympic Heights Elementary and Bowness High School.

Chair Dirks noted that Trustees recently met with the Calgary Caucus of the provincial government, and lobbied them on some critical funding issues, including the need for new schools, and the need for enhanced maintenance and upgrades to existing school buildings. Trustees pointed out at that meeting the significance of the Metro Boards Study, which puts forward a number of ways in which metro boards are presently disadvantaged by the funding framework implemented a couple of years ago by the provincial government. The provincial government struck a committee to review the funding framework, on which Chair Dirks sits as the CBE's representative.

Chair Dirks informed that Trustees recently attended the Alberta School Boards Association Annual Fall General Meeting, where the Minister of Education indicated to the media that there is a \$1 billion school infrastructure deficit in the province.

5.3 Report from Chief Superintendent

Chief Superintendent Croskery reported on the following issues and events:

- Alberta Centennial Medals were awarded to the following CBE staff:
 - Ms. D. Brent, Braille Program Teacher, for her work with the local and provincial Citizens with Disabilities. Dr. Croskery elaborated further on the work Ms. Brent has undertaken for the disabled.
 - Ms. D. Logan and Ms. S. Robinson, Life Skills Teachers at Senator Patrick Burns Junior High School. Ms. C. Hall, Assistant Principal, Senator Patrick Burns, received the Alberta Commemorative Medal. These awards were presented in recognition of their fundraising work for the *Run for the Cure* initiative.
- Alberta Centennial Medals were also awarded to the following CBE staff:
 - Ms. T. Armstrong, Administrative Secretary, and Mr. G. Mills, Humanities Curriculum Leader, both of Juno Beach Academy, for their hard work as educators and citizens.
- Congratulations to the numerous CBE employees whose stories are featured in the University of Calgary Faculty of Education anthology of 100 stories about "My Most Memorable Teacher". More than 30 stories are about CBE teachers from the last 100 years.
- Dr. Croskery made an announcement on the unfortunate death of Ms. L. Kondro, who was a teacher at Hawkwood Elementary School. He noted that after meeting with staff at Hawkwood School to express condolences on behalf of the system, he visited the Calgary Separate School Board to thank them for their generosity and compassion they bestowed on the staff at Hawkwood School at this time of bereavement.

- Congratulations to Ms. R. McLean, Teacher, W.H. Cushing Workplace School, on being nominated for an award at the Alberta Association of Professional Engineers, Geologists and Geophysicists (APEGGA) Annual Awards Celebration.
- Acknowledgement and appreciation was noted of gifts that were received on November 7, 2005 from a delegation of Korean administrators from the Seoul Metropolitan Office of Education. This delegation attended a presentation given by Ms. L. Angelo on teacher evaluation.

5.4 Public Question Period

There were no public questions.

5.5 Stakeholder Reports

There were no stakeholder reports.

5.6 Trustee Inquiries

There were no trustee inquiries.

6.0 MONITORING AND RESULTS

6.1 Ends

6.1.1 Annual Education Results Report – 2004-2005

Chief Superintendent Croskery made introductory comments and noted the attendance of Ms. L. Brost, Director, Accountability Services, and Ms. L. LaRose, Program Teacher, Accountability Services, to present the report and respond to questions. This is the first time that this report has been framed around the Board of Trustees' governance policy values. Chief Superintendent Croskery referred to page 15 of the attachment report, *Highlights of Accomplishments*, and commented that the results show continued improvement in the CBE; that the CBE compares favourably to the province; and, particularly significant is that the CBE, in effect, sets the mean for the provincial results.

A correction to the report attachment was noted for page 5, under the Results Achieved column, to change the figure in the second bullet that references major scholarships, from 2229 to 2247.

Administration addressed questions posed by Trustees, and a summary is provided as follows:

- High School Completion Rates challenges – Ms. Brost informed that a breakdown of completion rates by gender shows that a higher percentage of females are completing high school. It was noted that this is not just a high school issue, and these findings have been presented to each school and to other groups looking at the various issues surrounding gender.
- Anticipated changes in budget allocations – Chief Superintendent Croskery said that in the coming year we can expect to see some differences in allocation, and to the best of our ability, resources will be put towards challenging areas that require attention.

Action By

- Reporting of achievement test results for English as a Second Language (ESL) – Ms. Brost stated this reporting accounts for all ESL students who are coded, regardless of whether they receive ESL funding or not.
- Monitoring success of aboriginal students – Discussion was held about the informal processes used by the CBE to collect results data on First Nations Metis and Inuit (FNMI) learners. A concern was also noted that accurate numbers are difficult to obtain for monitoring success because, in part, some students may choose not to identify themselves as an aboriginal learner. Chief Superintendent Croskery shared some observations of historical significance to this issue. He noted that as a reflection of the outstanding work by our aboriginal team, some confidences have been gained, and an indication of this is that the CBE now has 2800 aboriginal students, and seven to eight years ago there were only about 970 aboriginal students in the CBE.
- Percentage of special education students attending community schools – Chief Superintendent Croskery noted that the principle followed has been to place students with special needs in the least restrictive environment. Gifted and Talented Education (GATE) students are coded special education and, historically, have been placed in a congregated setting and he was of the belief that this practice should be revisited.
- International Baccalaureate (IB) and Advanced Placement (AP) programs – Chief Superintendent Croskery agreed that there is an increase in enrolments and in achievement results in both programs; and he also pointed out that students have been permitted to take selective IB courses, rather than the full IB program. He noted that further review of this option could be necessary. It was also pointed out that the number of schools offering IB has increased due to its high profile throughout our school system.
- Registered Apprenticeship Program (RAP) – Chief Superintendent Croskery informed that this is a relatively new program in our system. Ms. J. Crarer, Director, Curriculum Support, has been working diligently through *Career Pathways* to expand on the opportunities for offering RAP to our students, but what is not within our control is the number of employers that can be accessed.
- High school complete data relative to ESL students – Ms. Brost noted that the issue of high school completion was raised at the Alberta School Boards Association Fall General Meeting, where several school boards indicated their desire to have more in-depth data in relation to ESL, FNMI and Special Needs students. Alberta Education appears to be more perceptive of this issue; however, they are also being cautious about it. Ms. Brost stated that we are going forward in delving deeper into our own data with the hope to retrieve more accurate conclusions.
- Special Education Schools and Programs – these are listed on page 2 of the attachment report; additional information with respect to the number of students serviced in those programs would be provided to Trustees as soon as possible.
- A correction was noted to the attachment report, in the second section and within the first bullet under the Results column, to remove the statement that reads “The Planning Process was approved by the Board in 2005.”

B. Croskery

B. Croskery

MOVED by Trustee Close:

THAT the Board of Trustees approves the revised Annual Education Results Report 2004-2005 for submission to Alberta Education.

B. Croskery

The motion was
CARRIED UNANIMOUSLY.

Chief Superintendent Croskery provided some background information about the creation of the student achievement banner and the message it relays, noting that it serves to proudly acknowledge the commitment and focus to learning of staff and students in the CBE. The banner depicts that the 2005 Academic Results were 6017 Graduates and 2360 Scholarships.

On behalf of the Board of Trustees, Chair Dirks acknowledged and congratulated the fine work of our students, teachers, the partnerships with parents and with our supporting agencies, to collectively produce these very significant results.

6:18 p.m. - Recessed

6:33 p.m. – Reconvened

6.1.2 Global Citizenship (Tanzania & Korea trip results)

Tanzania Trip

Chief Superintendent Croskery introduced the presenters of the Tanzania trip as follows: Mr. A. Dadani, Manager, Corporate Financial Services, his daughter Aliza, who is a student at Winston Churchill High School, and Ms. S. Murfitt, Principal, William Reid Elementary School.

Ms. Murfitt commenced the presentation, noting this global education project is a reciprocal partnership between William Reid Elementary School and Darajani Primary School in Tanga, Tanzania. She pointed out that Mr. Dadani started his education at Darajani Primary School. A slide-show presentation was shown as background to the commentary. Ms. Murfitt and Mr. Dadani provided remarks about the implementation and design of the partnership. It was noted that the anticipated outcomes for the Darajani Primary School are to provide tools and resources to enhance literacy, to provide an understanding of democracy, respect and understanding of the different cultures. One of the goals of William Reid School is to provide books for sourcing a school library in Darajani Primary School. Further details were shared about the vision and the anticipated outcomes for this reciprocal partnership, and about the involvement and enthusiasm of students and parents of William Reid School in this project. Ms. Murfitt and Mr. Dadani made an acknowledgement to Mr. K. Renaud, System Assistant Principal, for his assistance in this project.

Aliza came forward and provided brief remarks about her perspective and knowledge gained from the trip to Tanzania. Aliza shared that she is currently making the effort to educate Calgary youth and adults about life in Tanzania, in hopes of inspiring them as she has been. Through presentations at schools, community centres and various clubs throughout the city, it is her hope to not only inform people about this foreign culture, but also to encourage tolerance and celebration of the diversity within our global community.

Korea Trip

Chief Superintendent Croskery called forward Mr. I. Mihaljevich, Principal, Hawkwood School, to commence the presentation. Mr. Mihaljevich gave recognition to a number of teachers who were in the audience, noting they were some of the group that went to Korea this past summer. He shared comments about the special relationship that exists between the Calgary Board of Education and the Seoul Metropolitan Office of Education (SMOE),

which he felt was developed out of admiration and recognition of the high achievement of our students and the excellence of our teaching staff, and which has been enhanced by the special marketing skills of Ms. S. McLeod, System Principal, International Bureau. Mr. Mihaljevich noted that this presentation is about an informal program that was initiated about four years ago, was implemented at the request of SMOE, and has been facilitated under the direction of Ms. McLeod and the International Bureau; and it is one in which Calgary teachers, administrators and specialists go to Korea and work with middle school students to teach in a totally English immersion situation. In the summer of 2004, there were a total of 13 Calgary teachers, administrators or specialists who went to Korea, as well as a number of volunteers. This summer past, there were a total of 49 Calgary teachers who went to Korea, to five different camps to work with approximately 1,000 Korean students and about 100-200 Korean teachers. Mr. Mihaljevich stated that the benefits gained from this experience are very personal as well as very professional. The following teachers came forward and shared individual stories about how the program has impacted them and the value it has brought to their teaching about citizenship:

- Ms. B. Almadi, Teacher, Altadore School – has been to Korea two consecutive years, and has hosted four Korean teachers within her class over three years, who offered very enriching citizenship lessons to her students, which will impact the students for years to come.
- Ms. T. Coles, Teacher, Clarence Sansom School – has been to Korea two consecutive years, where she has undertaken the roles of leader and teacher. She noted that the Korean economy depends on international relationships and because of this, they work hard to understand Canadian culture as a link to the west and the English language.
- Ms. C. O'Connor, Assistant Principal-Teacher, Alex Munro School – stated that through the bonds and connections Calgary teachers have established with the Korean teachers and students, the ability is made to keep alive and create the opportunities to embrace and respect cultural diversity, and to make a positive difference in students' lives by developing the necessary skills to achieve their greatest personal potential to become contributing responsible citizens locally, nationally and globally.
- Ms. K. Bird, Principal, Colonel Macleod School – noted that her staff and students assisted her in the selection of Canadian books, resources, activities, technology and materials, which included floor hockey, for sharing with Korean teachers and students. The trip was an eye-opening experience, and she was impressed by the high value they place on education, as students not only complete a full day of school, they also spend many evenings and weekends in private tutoring. Learning English is a very high priority for SMOE.

The presentation ended with a short video that was put together with the assistance of Ms. J. Ironside, Teacher, Curriculum Support, depicting the activities at the Korean teaching and learning camps.

Chair Dirks commented on the impressive presentation, noting it is very gratifying to see the way our system is working with the students and staff in putting such a strong focus on global citizenship.

6.2 Executive Limitations

6.2.1 Submission of Financial Statements and Audited Reports (EL-11: Financial Condition)

Trustee Bazinet, Chair of the Audit Committee, provided a brief overview of the contents of the report, noting that the Committee's recommendation is that the Board approves the Audited Financial Statements and the Financial Statements of the Calgary Board of

Education. She expressed that it was a pleasure to serve on the Audit Committee, along with Trustee Fawcett, and with the external members whom she identified as Mr. G. Harris, Mr. M. Dhillon, Mr. R. Newbury and Ms. T. Thompson. The Board of Trustees' appointed auditor is KMPG LLP. Trustee Bazinet pointed out that the reason for the two sets of statements in the package is that the first set is for submission to the Minister of Education, and the second set is the corporate set in the format that most people would be more familiar with.

Superintendent Dart provided some additional information, noting that the 2004/05 budget results show a small surplus at year's end, all of which went towards deficit reduction. A major change from last year is this year's implementation of the renewed funding framework, which allows school boards in the province to operate with a great deal more flexibility, but with heightened attention to accountability for results. A PowerPoint slide presentation was given of the 2004/05 financial results and summary, and Mr. W. Braun, Director, Corporate Financial Services, provided commentary.

Trustees gave consideration to the report contents and raised some questions, which were responded to by administration. Areas of questioning focused on yields on current and long-term investments; rationale behind the value assigned for land and building assets; and on the prudence of early deficit reduction.

Superintendent Dart spoke to the issue of yields on investments, noting that the performance, although not stellar, compares very favorably with the market in 2004. With respect to the figures supplied for land and buildings, those are based on the values reflective of costs at the time of acquisition, rather than on market value. He noted that insurance is carried on the replacement of the buildings at today's market value, and depreciation figures are updated annually; every four or five years a reappraisal is carried out on our buildings. Mr. Braun addressed the question of deficit reduction, noting that the budget provision in 2005-06 calls for another \$2.6 million payment, which would leave a remaining deficit of about \$2.3 million. In the event that we have surplus revenues or our expenditures are less than predicted, there is always a choice to make between contributing more towards the deficit and investing in future asset replacement and future programs. The Board of Trustees must approve any budget adjustment greater than \$500,000.

MOVED by Trustee Bazinet:

THAT the Board of Trustees approves:

1. **the Audited Financial Statements of the Calgary Board of Education for the year ended August 31, 2005, and the Auditors' Report thereon, dated November 8, 2005, as submitted, for submission to the Minister of Education, and**
2. **the Financial Statements of the Calgary Board of Education for the year ended August 31, 2005, and the Auditors' Report thereon, dated November 8, 2005, as submitted.**

D. Dart

The motion was
CARRIED UNANIMOUSLY.

6.2.2 EL-3: Communication and Counsel to the Board of Trustees – Annual Report

Chief Superintendent Croskery reported on the item, noting that two changes were required to the contents of the report. On the first page of the report, under the heading *Purpose of*

the Report, in the last sentence of the paragraph, the words “Chief Superintendent” are to replace the words “Calgary Board of Education”; and the same change is to be made at the bottom of page 22, under the heading *Statement of Compliance*.

Chair Dirks reviewed the criteria against which the Trustees are to judge this report, including that of reasonable interpretation of the policy, compliance with the policy, and whether sufficient information has been provided. He noted further that the particular vote with regard to compliance should in no way be considered as a vote of non-confidence.

Trustees posed questions, mainly on clarification of points raised in the report, most of which were addressed by the Chief Superintendent. With respect to a question of whether the policy was believed to be cumbersome, Chief Superintendent Croskery stated that the policy in general is a demanding policy, and his introductory comments in the report could have stated that administration provided 37 formal reports and approximately 100 administrative inquiries to the Board in the period covered by this time frame. If you look at the number of employees who put together this one particular report, and consider the time taken to assemble it, which was approximately 2-3 days, it amounts to a great number of hours. He noted that administration is very oriented to being accountable to trustees. In response to a question regarding the time frame covered by the report, it was clarified that the report covers the 2004-05 school year.

8:06 p.m. – Trustee Cochrane left the meeting. Chair Dirks received the consent of Trustees to continue the meeting to the completion of the agenda.

MOVED by Trustee Close:

THAT the Chief Superintendent has reasonably interpreted the provisions of Executive Limitation 3: Communication and Counsel to the Board of Trustees, and that the Board of Trustees finds the Chief Superintendent to be in compliance.

MOVED by Trustee Fawcett:

THAT the motion be amended by the addition of the following statement:

“with the exception of the interpretations and actions of policy sub-part 9 in its entirety”.

Trustee Fawcett noted that the amendment speaks only to the interpretation of the sub-part, and it is not a reflection of the efforts of administration to be in compliance. He shared the belief that either the policy is lacking or there is a need for more clarity of what material is to come or not come to the attention of the Board of Trustees.

Chair Dirks called for the vote on the amendment.

The motion to amend was
DEFEATED.

In favour:	Trustee Fawcett
Opposed:	Trustee Bazinet
	Trustee Close
	Trustee Dirks
	Trustee Ferguson
Absent:	Trustee Cochrane

Subsequent to debating the main motion, Chair Dirks called for the vote on the motion.

The motion was
CARRIED.

In favour: Trustee Bazinet
Trustee Close
Trustee Dirks
Trustee Ferguson
Opposed: Trustee Fawcett
Absent: Trustee Cochrane

6.3 Board Performance – Governance Process

There were no items.

7.0 POLICY DEVELOPMENT AND REVIEW

There were no items.

8.0 CONSENT AGENDA

Chair Dirks noted that, as no items had been pulled from the Consent Agenda, the items would be deemed to be adopted, as presented.

8.1 Board Consent Agenda

8.1.1 Approval of Minutes

- Regular Meeting held October 18, 2005
- Regular Meeting held October 25, 2005
- Regular Meeting held November 1, 2005
- Regular Meeting held November 15, 2005

THAT the Minutes of the Regular Meetings held October 18, 2005, October 25, 2005, November 1, 2005 and November 15, 2005, be adopted as submitted.

8.1.2 Liaison Report – Alberta School Boards Association

THAT the liaison report with respect to the Alberta School Boards Association be received for information, in the form as submitted with the Agenda for the Regular Meeting of the Board of Trustees held November 29, 2005.

8.2 Chief Superintendent Consent Agenda

There were no items.

9.0 ACTION ITEMS

9.1 Delegation of Authority Resolution

Ms. J. Trylinski, Manager, Operations Policy, provided an overview of the contents of the report.

MOVED by Trustee Bazinet:

A. THAT, pursuant to its powers under section 61 of the School Act:

1. The Board of Trustees rescinds the Board of Trustees resolutions on delegation of authority dated October 26, 2004 and any other delegations of authority or authorizations;
 2. The Board of Trustees delegates only to the Chief Superintendent the power under section 105(1) of the School Act to suspend a teacher from the performance of the teacher's duties when the Chief Superintendent has reasonable grounds for believing that the teacher has been guilty of gross misconduct, neglecting the teacher's duty or refusing or neglecting to obey a lawful order of the Board;
 3. The Board of Trustees delegates only to the Chief Superintendent the power under section 105(2) of the School Act to suspend a teacher from the performance of the teacher's duties without prior notice if the Chief Superintendent is of the opinion that the welfare of students is threatened by the presence of the teacher;
 4. The Board of Trustees delegates only to the Chief Superintendent the power under section 107(4) of the School Act to suspend a teacher from the performance of a teacher's duties in accordance with the notice where a teacher has been served with a notice of termination of a contract of employment;
 5. The Board of Trustees requires the Chief Superintendent to:
 - (a) advise the Board forthwith in writing of any suspension directed pursuant to this delegation,
 - (b) advise the affected teacher forthwith in writing of the reasons for the suspension of the teacher, and
 - (c) to forward a copy of the notice of suspension together with a written statement of the facts alleged to the Board of Trustees and to the Minister;
 6. The Board of Trustees delegates to the Chief Superintendent the power to do any act or thing or exercise any power that the Board may or is required to do or exercise except:
 - (a) those matters which, in accordance with section 61(2) of the School Act, cannot be delegated,
 - (b) the appointment of an auditor under section 146 of the School Act and the examination of the auditor's report under section 150 of the School Act, and;
 - (c) the power to terminate the services of a teacher, to terminate a contract of employment of a teacher or to terminate a designation made pursuant to section 19, 95 or 96 of the School Act;
 7. The Board of Trustees authorizes the Chief Superintendent to sub-delegate to other employees of the Calgary Board of Education, the powers delegated by the Board of Trustees, other than the power to suspend a teacher under sections 105(1), 105(2) and 107(4) of the School Act but this in no way relieves the Chief Superintendent of overall responsibility to the Board of Trustees.
- B. THAT, pursuant to its powers under section 61 of the School Act:**
1. Notwithstanding the above, the Board of Trustees reserves to itself the authority to make decisions on specific matters requiring the approval of the

Board of Trustees in accordance with Board Governance Policies, Governance Procedures and Board Procedures.

- C. THAT, pursuant to its powers under section 61 and 123 of the School Act:**
- 1. The Board of Trustees rescinds any Board of Trustees resolutions regarding the establishment of appeal procedures under the School Act;**
 - 2. In accordance with section 123 of the School Act, the Board of Trustees approves the establishment of the following appeal procedures as set out in the Chief Superintendent's Administrative Regulations including:**
 - (a) Administrative Regulation 2005 - Transportation of Students,**
 - (b) Administrative Regulation 3001 - School Boundaries and Optional Attendance,**
 - (c) Administrative Regulation 3003 - Special Education,**
 - (d) Administrative Regulation 3013 - Program Issues and Challenges,**
 - (e) Administrative Regulation 3017A - Admission of Students,**
 - (f) Administrative Regulation and Procedures 3018 - Promotion and Pupil Placement,**
 - (g) Administrative Regulation 3081 - Staff and Resource Allocation Decisions,**
 - (h) Administrative Regulation 4027.2 - Personal and Sexual Harassment,**
 - (i) Administrative Regulation 5007 - Community Concerns and Complaints,**
 - (j) Administrative Regulation 6001 - School Discipline,**
 - (k) Administrative Regulation 6093 - Fourth Year of High School,**
 - (l) Administrative Regulation 7006 - Student Fees,**
 - (m) Any other existing student appeal procedures set out in the Chief Superintendent's Administrative Regulations, and**
 - (n) Any future student appeal procedures set out in Administrative Regulations as long as the Chief Superintendent gives notice in writing to the Board of Trustees prior to the approval of the administrative regulation by the Chief Superintendent.**
- D. THAT, pursuant to its powers under section 61 of the School Act and section 95 of the Freedom of Information and Protection of Privacy Act:**
- 1. The Board of Trustees rescinds the Board of Trustees resolution dated May 5, 1998 designating the Chief Superintendent as head of the Calgary Board of Education for purposes of the Freedom of Information and Protection of Privacy Act;**
 - 2. The Board of Trustees designates the Chief Superintendent as head of the Calgary Board of Education for purposes of the Freedom of Information and Protection of Privacy Act;**
 - 3. The Board of Trustees approves the charging of fees for services related to requests under the Freedom of Information and Protection of Privacy Act, which must not exceed the fees as provided in the regulations under the Freedom of Information and Protection of Privacy Act.**
- E. AND THAT the above resolution be approved by the Board as Governance Policy B4E: Delegation of Authority Resolution, effective immediately.**

The motion was

Action By

CARRIED UNANIMOUSLY.

Absent:

Trustee Cochrane.

10.0 TRUSTEE NOTICES OF MOTION

There were no trustee notices of motion.

11.0 ADJOURNMENT

The Chair declared the meeting adjourned at 8:23 p.m.