

# expense | monthly tracking report

claimant | Gouthro, Elizabeth

position | Director, Instructional Services

level | Director

reporting period | July 1 to August 31, 2013

date of report | October-15-13



**Calgary Board  
of Education**

| Description  | Date (mm/dd/yyyy) | Details and/or Rationale                               | Amount (CDN\$) | Category | Expense Type                   |
|--|-------------------|--|----------------|----------|--------------------------------|
| Canadian Teachers Federation President's Forum, Ottawa, ON | 05/31/2013        | Registration for July 7-10, 2013 President's Forum     | \$226.00       | travel   | PD course or registration fee  |
| Canadian Teachers Federation President's Forum, Ottawa, ON | 05/31/2013        | Return Airfare - Calgary to Ottawa for July 7-10, 2013 | \$871.26       | travel   | PD airfare/bus/rail            |
| Canadian Teachers Federation President's Forum, Ottawa, ON | 07/07/2013        | Taxi fare to Calgary Airport                           | \$45.10        | travel   | PD general                     |
| Canadian Teachers Federation President's Forum, Ottawa, ON | 07/07/2013        | Taxi fare from Ottawa Airport to venue                 | \$29.91        | travel   | PD general                     |
| Canadian Teachers Federation President's Forum, Ottawa, ON | 07/07/2013        | Meal   | \$10.99        | travel   | PD food/non alcoholic beverage |
| Canadian Teachers Federation President's Forum, Ottawa, ON | 07/07/2013        | Meal   | \$23.34        | travel   | PD food/non alcoholic beverage |
| Canadian Teachers Federation President's Forum, Ottawa, ON | 07/09/2013        | Meal   | \$15.18        | travel   | PD food/non alcoholic beverage |
| Canadian Teachers Federation President's Forum, Ottawa, ON | 07/10/2013        | Meal   | \$23.34        | travel   | PD food/non alcoholic beverage |
| Canadian Teachers Federation President's Forum, Ottawa, ON | 07/10/2013        | Meal   | \$11.57        | travel   | PD food/non alcoholic beverage |
| Canadian Teachers Federation President's Forum, Ottawa, ON | 07/10/2013        | Accommodations   | \$502.80       | travel   | PD accommodation               |
| Canadian Teachers Federation President's Forum, Ottawa, ON | 07/10/2013        | Meals  | \$34.63        | travel   | PD food/non alcoholic beverage |
| Canadian Teachers Federation President's Forum, Ottawa, ON | 07/10/2013        | Taxi fare from venue to Ottawa Airport                 | \$35.65        | travel   | PD general                     |

|  |            |   |          |                 |                                 |
|--|------------|---|----------|-----------------|---------------------------------|
| Canadian Teachers Federation President's Forum, Ottawa, ON                                   | 07/10/2013 | Taxi fare from Calgary Airport to home                                  | \$58.90  | travel          | PD general                      |
| Cell Phone   | 07/17/2013 | Monthly Service Plan  | \$72.10  | other disclosed | telecom/cell phone              |
| Tablet   | 07/17/2013 | Monthly Service Plan  | \$16.17  | other disclosed | telecom/tablet                  |
| Meeting with Service Unit's Assessment Staff   | 08/13/2013 | Lunch meeting   | \$82.11  | working session | BUS food/non alcoholic beverage |
| College of Alberta School Superintendents & Alberta Education Summer Conference, Calgary, AB | 05/27/2013 | Registration for August 14-16, 2013 Alberta Education Summer Conference | \$125.00 | other disclosed | PD course or registration fee   |
| Cell Phone   | 08/17/2013 | Monthly Service Plan  | \$77.03  | other disclosed | telecom/cell phone              |
| Tablet   | 08/07/2013 | Monthly Service Plan  | \$16.17  | other disclosed | telecom/tablet                  |
| Provincial First Nations, Meti & Inuit Professional Learning Strategy Information Session    | 08/23/2013 | Missing receipt - Meal in Edmonton                                      | \$3.68   | travel          | BUS food/non alcoholic beverage |



Calgary Board of Education

**Travel & Subsistence Expense Report**

**Must** be completed upon return from every business trip for: Reporting Purposes and any Out of Pocket Expenditures

Return completed form to Treasury and Revenue Accounting

**A. Details of Trip (Please Print)**

Date: July 15, 2013

Employee's Name Elizabeth Gouthro Vendor #: \_\_\_\_\_

School / Department to mail cheque to Learning Services

Purpose of Trip / Name of Conference Canadian Teachers' Federation Presidents Forum

Departure and Return Dates July 7-10, 2013 Destination: Ottawa, Ontario

| B. Description of Expenses<br>(Please attach receipts)                          | Total Cost<br>(Indicate currency if not Cdn) | Exchange Rate<br>Adjusted Amount<br>(If applicable) | Amount Paid by CBE<br>Invoice/P-Card/<br>Amex/<br>Payroll for Mileage<br>(including GST) | Amount Paid by Claimant<br>For Out of Pocket<br>Expenditures<br>(including GST) | Alias to be charged for<br>Claimant's Expenses |
|---|--|---|--|---|--|
| Registration/Conference Fees  | 226. <sup>00</sup>                           |   | 226. <sup>00</sup>   |   |  |
| <b>Travel Costs</b>   |  |   |  |   |  |
| · Airfare (including trip cancellation insurance)                               | 871. <sup>26</sup>                           |   | 871. <sup>26</sup>   |   |  |
| · Rail/Bus  |  |   |  |   |  |
| · Taxi/Shuttle Bus/Car Rental in Calgary  | 104. <sup>00</sup>                           |   | 104. <sup>00</sup>   |   |  |
| · Taxi/Shuttle Bus/Car Rental at Destination                                    | 65. <sup>50</sup>                            |   | 65. <sup>50</sup>  |   |  |
| · Personal Vehicle _____ km @ 50¢/km<br>(submit on Km Payment Form to Payroll)  |  |   |  |   | Send original to Payroll for payment           |
| <b>Accommodations at Single Rate</b>  |  |   |  |   |  |
| \$ <u>167.60</u> @ <u>3</u> Nights  | 502. <sup>80</sup>                           |   | 502. <sup>80</sup>   |   |  |
| <b>Meals</b> (including tips) (excluding meals covered by Conference or Others) |  |   |  |   |  |
| · Breakfast _____ @ \$12.00   |  |   |  |   |  |
| · Lunch _____ @ \$17.00   |  |   |  |   |  |
| · Dinner _____ @ \$26.00  |  |   |  |   |  |
| · Or Actual Expense   | 119. <sup>05</sup>                           |   | 119. <sup>05</sup>   |   |  |
| <b>Telecommunication Charges</b><br>(Internet, phone calls)                     |  |   |  |   |  |
| <b>Parking – in Calgary</b>   |  |   |  |   |  |
| <b>Parking – at Destination</b>   |  |   |  |   |  |
| <b>Other – Provide Details</b>  |  |   |  |   |  |
| <b>TOTAL COST OF TRIP</b>   | 1888. <sup>67</sup>                          |   | 1888. <sup>67</sup>  |   |  |
| CASH ADVANCE IF ANY-Ref # _____   |  |   |  |   |  |
| <b>AMOUNT DUE TO (OWING BY) CLAIMANT</b>  |  |   | 0  |   |  |
| <b>GST Breakout Area</b>  |  |   |  |   |  |

I certify that the above claim is correct:

Original signed by E Gouthro  
Claimant's Signature

Original signed by N Johnson  
Approved by Superordinate

NOTE: Copies of amounts paid through the P-Card, Amex Card, Invoices and Mileage Claim Forms must also be attached to this claim, in addition to items claimed for all Out of Pocket Expenses.



**Payment Page**



**Your Order**

[Print This Page](#)

| Quantity | Item              | Unit         | Price             |
|----------|-------------------|--------------|-------------------|
| 1        | President's Forum | CAD 200.00   | CAD 200.00        |
|          |                   | Tax          | CAD 26.00         |
|          |                   | <b>Total</b> | <b>CAD 226.00</b> |

**This order is now complete. Transaction approved!**

Here is your receipt:

```

===== TRANSACTION RECORD =====
CANADIAN TEACHERS FEDERAT
2490 DON REID DRIVE
OTTAWA, ON K1H1E1
Canada
HTTP://WWW.CTF-FCE.CA

TYPE: Purchase

                $ 226.00 CAD

DATE/TIME      : 31 May 13 14:09:19
AUTHOR. #     : 140920
TRANS. REF.   :

        Approved - Thank You 000

Please retain this copy for your records.

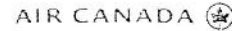
Cardholder will pay above amount to card
issuer pursuant to cardholder agreement.
=====
    
```

[Return to the Canadian Teachers' Federation](#)

Secure Payment provided by [E-xact Transactions Ltd.](#)

# Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



## Booking Information

### Booking Reference:

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:  
Ms Elizabeth Gouthro

### Customer Care

**Air Canada**  
1-888-247-2262  
**Flight Arrivals and Departures**  
1-888-422-7533

## Flight Itinerary

| Flight | From   | To   | Stops | Duration | Aircraft | Fare Type | Meal |
|--------|--|--|-------|----------|----------|-----------|------|
| AC118  | Calgary (YYC)<br>Sun 07-Jul 2013<br>11:40              | Ottawa, Ottawa Int'l (YOW)<br>Sun 07-Jul 2013<br>17:28 | 0     | 3hr48    | E90      | Flex, W   | F    |
| AC113  | Ottawa, Ottawa Int'l (YOW)<br>Wed 10-Jul 2013<br>08:30 | Calgary (YYC)<br>Wed 10-Jul 2013<br>11:00              | 0     | 4hr30    | E90      | Flex, S   | F    |

F: Food for purchase onboard. All Onboard Café purchases made on board Air Canada flights are payable only with Visa, MasterCard and American Express credit cards.

## Passenger Information

1: Ms Elizabeth Gouthro : Adult (16+), Ticket Number:

Meal Preference: None  
Special Needs: None

Seat Selection: AC118 20D , AC113 20C

## Purchase Summary

| Fare Summary   | Adult           |
|--|-----------------|
| Passenger Type   |                 |
| <b>Air Transportation Charges</b>                          |                 |
| Departing Flight - Flex                                    | 384.00          |
| Return Flight - Flex                                       | 334.00          |
| Surcharges   | 46.00           |
| <b>Taxes, Fees and Charges</b>                             |                 |
| Canada Airport Improvement Fee                             | 50.00           |
| Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) | 40.41           |
| Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)   | 2.60            |
| Air Travellers Security Charge (ATSC)                      | 14.25           |
| Total airfare and taxes before options (per passenger)     | 871.26          |
| Number of passengers                                       | 1               |
| Travel Insurance (declined)                                | 0.00            |
| <b>Grand Total - Canadian dollars</b>                      | <b>\$871.26</b> |

### Payment Information

- Amount paid: \$871.26

The following charges (tax inclusive) will appear on your credit or debit card statement:

- Air Canada: \$871.26 (Airfare - per ticket)

Ticket number(s):



TRANSACTION RECEIPT =

Mayfair Taxi Ltd  
2883 Farrell Rd SE  
Calgary, Alberta T2H 0T3  
403-255 6555

DATE/TIME:  
11/07/07 10:45:44  
AUTH# 124812

VEN/DRV: 1392 / 0531  
GST#:  
TXN ID: 818059

FARE \$ 38.19  
FLAT \$000.00  
EXTRAS \$000.00  
GST \$ 1.91

SALES TAX \$ 40.10  
TIP \$ 5.00  
DISCOUNT \$000.00

TOTAL \$ 45.10

SIGNATURE:

INSIST ON THE PROFESSIONAL

DATE: 2013/01/13  
PICK-UP TIME: 11:25  
DROP-OFF TIME: 11:55  
TRIP ID: 0  
LOCATION: 2013/01/13/13/01

AUTH: APT050503

FARE (\$) 52.90  
EXTRAS (\$) 0.00  
SUBT (\$) 52.90

TIP (\$) 6.00

TOTAL (\$) 58.90

SIGNATURE

*Original signed  
by E. Gouthro*

FOR ONLINE TAXI BOOKINGS VISIT  
OUR WEBSITE WWW.2556555.CA

COMPANY: 2556555

WESTWAY TAXI  
11 BENTLEY AVE  
NEPEAN ON K2E 6T7

TERM # 42290019  
RECORD # 001870  
HOST INVOICE # 1001270  
HOST SEQ # 1001150

2013/07/07 18:09:38

**Purchase**

AMOUNT \$28.41  
AIRTIME FEE \$1.50  
TOTAL \$29.91

AUTH#:181012 B:0003  
HTS: 20130707181011

**TRANSACTION**

**APPROVED - 000**

THANK YOU

CUSTOMER COPY

OTTAWA TAXI  
613 523 1234  
BOB

BLUE LINE TAXI  
613-238-1111  
CAR 1284  
TAXI TAB

07/10/2013 07:35:08  
PURCHASE

Transaction # 1

Terminal ID: 29R31373  
Merchant ID: 29RRRR  
Batch: 000444

Bse Amt: 32.15  
Tip: 3.50  
Total: 35.65

Auth.Code: 073529  
Response: APPROVED

CUSTOMER COPY

CUSTOMER SERVICE  
1 866 565 8294  
help@taxitab.com  
DRIVER #

1413 ZZ/GOUTHRO/ELIZABET 144.00 07/10/13 06:21  
 ROOM NAME RATE DEPART TIME  
 NDBG 07/07/13 18:12  
 TYPE ARRIVE TIME  
 60 XXX  
 ROOM CLERK XXX NE 11111 PAYMENT MRW#:  
 ADDRESS

| DATE  | REFERENCE        | CHARGES | CREDITS | BALANCE DUE |
|-------|------------------|---------|---------|-------------|
| 07/07 | ROOM 1413, 1     | 144.00  |         |             |
| 07/07 | ROOM HST 1413, 1 | 18.72   | A       |             |
| 07/07 | DM FEE 1413, 1   | 4.32    | J       |             |
| 07/07 | DMF HST 1413, 1  | .56     | L       |             |
| 07/08 | ROOM 1413, 1     | 144.00  |         |             |
| 07/08 | ROOM HST 1413, 1 | 18.72   | A       |             |
| 07/08 | DM FEE 1413, 1   | 4.32    | J       |             |
| 07/08 | DMF HST 1413, 1  | .56     | L       |             |
| 07/09 | HST TAX 61101413 | 3.44    |         |             |
| 07/09 | ROOM 1413, 1     | 144.00  |         |             |
| 07/09 | ROOM HST 1413, 1 | 18.72   | A       |             |
| 07/09 | DM FEE 1413, 1   | 4.32    | J       |             |
| 07/09 | DMF HST 1413, 1  | .56     | L       |             |
| 07/09 | RS FOOD GL 1064  | 24.00   |         |             |
|       | FROM: GOUTHRO/   |         |         |             |
| 07/09 | HST TAX GL 1064  | 3.59    |         |             |
|       | FROM: GOUTHRO/   |         |         |             |
| 07/09 | RS GRAT GL 1064  | 3.60    |         |             |
|       | FROM: GOUTHRO/   |         |         |             |
| 07/10 |                  |         | 537.43  |             |

*Accommodations 502.90*  
*Meals 34.63*  
537.43

----- HST # RT891615684 ----- .00  
 DESCRIPTION TAXED AMOUNT TAX  
 HST (ALMNOP) 57.84

NET CHARGES TAX CREDITS FOLIO  
 479.59 57.84 537.43 .00

----- EXP. REPORT SUMMARY -----

|       |          |        |        |
|-------|----------|--------|--------|
| 07/07 | ROOM     | 144.00 |        |
|       | ROOM HST | 18.72  |        |
|       | DM FEE   | 4.32   |        |
|       | DMF HST  | .56    |        |
|       |          |        | 167.60 |
| 07/08 | ROOM     | 144.00 |        |
|       | ROOM HST | 18.72  |        |
|       | DM FEE   | 4.32   |        |
|       | DMF HST  | .56    |        |
|       |          |        | 167.60 |
| 07/09 | HST TAX  | 7.03   |        |
|       | ROOM     | 144.00 |        |
|       | ROOM HST | 18.72  |        |

**Marriott.** OTTAWA MARRIOTT HOTEL  
 HOTELS & RESORTS 100 KENT STREET  
 OTTAWA, ON K1P 5R7

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amount shown in the credits column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X \_\_\_\_\_



IZAKAYA ON ELGIN  
 309 ELGIN ST K2P1M5  
 OTTAWA ON  
 22358432  
 GH2235843201

Izakaya on Elgin  
 339 Elgin Street  
 613-427-4140

\*\*\*\* PURCHASE \*\*\*\*  
 07-07-2013 20:26:13

| CHECK | TABLE         | GUEST | 07/07/13 |
|-------|---------------|-------|----------|
| 34073 | 8             | 3     | 18:54    |
| 1     | Duck Pancakes |       | 18.00    |
|       | FOOD TOTAL    |       | 18.00    |
|       | SUB TOTAL     |       | 18.00    |
|       | Food HST 5%   |       | 0.90     |
|       | Food HST 8%   |       | 1.44     |
| CHECK | TOTAL         |       | 20.34    |

Name: GOUTHRO/ELIZABETH M.

Trace # 767 Operator 92  
 Inv. # 783  
 Auth # 202613 RRN 001221014

Purchase \$20.34  
 Tip \$3.00  
 Total \$23.34

( 00 ) APPROVED-THANK YOU

You have been served by Taylor 92

Retain this copy for your records  
 Customer copy

DUPLICATE #1

THANK YOU

HMS HOST  
 TIM HORTON'S A1  
 CALGARY INTERNATIONAL AIRPORT

Thank you for your business!  
 Please Come Again  
 www.izakayaonegin.com  
 613-427-4140

8596 Rajneesh

2849 JUL07'13 11:04AM

34073

|   |                 |       |
|---|-----------------|-------|
| 1 | BREAKFAST SAND  | 2.79  |
|   | BAGEL CHEESE    |       |
|   | SAUSAGE         |       |
|   | EGG             |       |
| 1 | MUFFIN          | 1.19  |
| 1 | BTL WATER       | 1.50  |
|   | ECO/DEPOSIT FEE |       |
| 1 | SND CHIX SLD R  | 3.29  |
|   | BRD WHL WHEAT   |       |
| 1 | COFFEE L        | 1.70  |
|   | SUBTOTAL        | 10.47 |
|   | TAX             | 0.52  |
|   | AMOUNT          | 10.99 |

10.99

THANK YOU FOR VISITING TIM'S  
 GST # 137512901

Please Tell Us - How Did We Do?  
 HMSHost Calgary Int'l Airport  
 Jeff Makeiff, General Manager  
 jeff.makeiff@hmshost.com  
 Ph: 4032211779

SPIN KITCHEN & BAR  
100 Kent Street  
Ottawa, ON. K1P 5R7  
PHONE: 613.783.4202  
HST 891615684  
PLEASE PAY YOUR SERVER

SPIN KITCHEN & BAR  
100 Kent Street  
Ottawa, ON. K1P 5R7  
PHONE: 613.783.4202  
HST 891615684  
PLEASE PAY YOUR SERVER  
Date: Jul09'13 08:10AM

207 ALAN

Tbl 16/1 Chk 9741 Gst 3  
Jul09'13 08:05AM

2 Canadian Buffet  
@ 18.00 36.00  
A7345  
1407345  
House Charge 30.00  
Subtotal 36.00  
HST 4.68  
PAID 30.00  
AMT DUE 10.68

Gratuity: 4.50

Total: 15.18  
PLEASE PRINT

Name: Original signed

Signature: by E. Gouthro

Room #: 1413

Trans Type: PURCHASE  
Auth Code: 081044  
Check: 9741  
Table: 16/1  
Server: 207 ALAN

Subtotal: 10.68

Gratuity: 4.50

Total: 15.18

Name:

Room #: 1413

Signature: Original signed  
by E. Gouthro

I agree to pay above total  
according to my card issuer  
agreement.

SPIN KITCHEN & BAR  
100 Kent Street  
Ottawa, ON. K1P 5R7  
PHONE: 613.783.4202  
HST 891615684  
PLEASE PAY YOUR SERVER

SPIN KITCHEN & BAR  
100 Kent Street  
Ottawa, ON. K1P 5R7  
PHONE: 613.783.4202  
HST 891615684  
PLEASE PAY YOUR SERVER  
Date: Jul10'13 06:58AM

207 ALAN

Tbl 1/1 Chk 9800 Gst 1  
Jul10'13 06:38AM

1 Canadian Buffet 18.00  
Subtotal 18.00  
HST 2.34  
AMT DUE 20.34

Gratuity: 3.00  
Total: 23.34  
PLEASE PRINT

Name: \_\_\_\_\_

Signature: *Original signed by E Gouthro*

Room #: \_\_\_\_\_

Trans Type: PURCHASE  
Auth Code: 065817  
Check: 9800  
Table: 1/1  
Server: 207 ALAN

Subtotal: 20.34

Gratuity: 3.00

Total: 23.34

Name: \_\_\_\_\_

Room #: \_\_\_\_\_

Signature: *Original signed by E Gouthro*

I agree to pay above total  
according to my card issuer  
agreement.

HMS HOST  
Ottawa International Airport  
Aéroport international d'Ottawa

1990 Adele

-----  
CHK 6798 JUL10'13 8:01AM  
-----

|                  |      |
|------------------|------|
| 1 JULIENNE SALAD | 7.99 |
| 1 LG CAFE        | 2.25 |

|                        |              |
|------------------------|--------------|
| SUB/SOUS TOTAL         | 10.24        |
| 10.24 HST 5% 217101    | 0.51         |
| 10.24 HST 8% >4 217010 | 0.82         |
| AMOUNT/MONTANT         | <b>11.57</b> |

11.57

HMS HOST  
Second Cup L2  
Ottawa International Airport  
Aéroport international d'Ottawa  
Questions & Comments  
Questions et commentaires  
Ottawa.Comments@hmshost.com

THANK YOU!

MERCI!

GST# 137512901

Bill Date: July 17, 2013  
 ELIZABETH GOUTHRO

Next Bill Date: August 17, 2013

**Learning Services**

**CURRENT CHARGES**

**Monthly charges billed to Aug 16, 2013**

|  |         |       |
|--|---------|-------|
| Corporate Share plan 30-10 36M         | \$30.00 |       |
| less 33.33% Promotional Discount       | -10.00  | 20.00 |
| Includes: 3 Way Calling                |         |       |
| Call Forwarding                        |         |       |
| Call Waiting                           |         |       |
| 250 Anytime minutes                    |         | 0.00  |
| Email& Internet BlackBerry 1GB         | \$45.00 |       |
| less 33.33% Promotional Discount       | -15.00  | 30.00 |
| Bell to Bell Calling 10 - Mob          | \$10.00 |       |
| less 100.00% Promotional Discount      | -10.00  | 0.00  |
| Business Anytime Unlmt. Nights & Wknds | \$10.00 |       |
| less 100.00% Promotional Discount      | -10.00  | 0.00  |
| Sharing Feature                        | \$5.00  |       |
| less 70.00% Promotional Discount       | -3.50   | 1.50  |
| Travel text saver                      | \$10.00 |       |
| less 100.00% Promotional Discount      | -10.00  | 0.00  |
| Message Centre & Call Display Bundle   | \$12.00 |       |
| less 100.00% Promotional Discount      | -12.00  | 0.00  |
| 6pm to 8pm Calling                     | \$7.00  |       |
| less 100.00% Promotional Discount      | -7.00   | 0.00  |
| Text Messaging 250 - Share             | \$5.00  |       |
| less 100.00% Promotional Discount      | -5.00   | 0.00  |
| \$1/MB US Data                         | \$10.00 |       |
| less 100.00% Promotional Discount      | -10.00  | 0.00  |
| US Roaming \$0.25/min                  |         | 0.00  |

**Usage and long distance**

|  |                |      |
|--|----------------|------|
| Directory Assistance                                   | 1 call         | 2.49 |
| 250 Anytime minutes Local Calling                      |                |      |
| @\$.00/minute  | 447:30 min:sec | 0.00 |
| Email& Internet BlackBerry 1GB Data Usage              |                |      |
| @\$.00/MB  | 18.1091 MB     | 0.00 |
| Business Anytime Unlmt. Nights & Wknds Unlimited Usage |                |      |
| @\$.00/minute  | 141:12 min:sec | 0.00 |

| FOR YOUR INFORMATION...          |                |
|----------------------------------|----------------|
| <b>Discount Summary</b>          |                |
| Total discounts                  | \$92.50        |
| <b>Total this month</b>          | <b>\$92.50</b> |
| <b>Usage Summary min:sec</b>     |                |
| Weekday                          | 572:31         |
| Weekend                          | 161:41         |
| Weeknight                        | 27:31          |
| <b>Total time used</b>           | <b>761:43</b>  |
| <b>Event Summary</b>             |                |
| Total Events                     | 210            |
| Total this month                 | \$0.50         |
| <b>Packet Plan Usage Summary</b> |                |
| Total megabytes                  | 18.1219        |
| Total this month                 | \$0.00         |





Bill Date: July 17, 2013  
 ELIZABETH GOUTHRO

Next Bill Date: August 17, 2013

Learning Services

**CURRENT CHARGES**

(continued)

|  |                |                |
|--|----------------|----------------|
| 6pm to 8pm Calling Unlimited Usage                           |                |                |
| @\$.00/minute  | 102:01 min:sec | 0.00           |
| Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility |                |                |
| @\$.00/minute  | 71:00 min:sec  | 0.00           |
| Service zone   |                |                |
| @\$.00/MB  | 0.0128 MB      | 0.00           |
| Converse MMSC  | 6 events       | 0.00           |
| Picture/Video messaging                                      | 1 event        | 0.50           |
| Travel text saver Unlimited Incoming Messages                |                |                |
|  | 105 events     | 0.00           |
| Text Messaging 250 - Share Incl. Messages                    |                |                |
|  | 98 events      | 0.00           |
| Long distance  |                | 14.28          |
| <b>Taxes</b>   |                |                |
| GST  |                | 3.33           |
| <b>Total current charges</b>                                 |                | <b>\$72.10</b> |

Bill Date: July 17, 2013  
Elizabeth G

Next Bill Date: August 17, 2013

*Learning Services*

**CURRENT CHARGES**

**Monthly charges** billed to Aug 16, 2013

|                                   |               |      |
|-----------------------------------|---------------|------|
| Tablet Flex 30 day (SIM only)     |               | 5.00 |
| Includes: Detail Billing          |               |      |
| \$1/MB US Data                    | \$10.00       |      |
| less 100.00% Promotional Discount | <u>-10.00</u> | 0.00 |

**Usage and long distance**

|  |             |              |
|--|-------------|--------------|
| Data 10MB Stepped Mobile Browser Usage |             | 10.00        |
| Rate Details:                          | Data Used   | Tier Charged |
| Up to 10 MB                            | Exceeded    | 0.00         |
| Up to 250 MB                           | 116.5267 MB | 10.00        |
| Up to 5 GB                             |             | 30.00        |
| Over 5 GB (\$0.015/MB)                 |             |              |

LEGEND

|                    |               |                |      |
|--------------------|---------------|----------------|------|
| MB = Megabyte      | GB = Gigabyte | 1 GB = 1024 MB |      |
| Internet Messaging | 1 event       |                | 0.20 |
| Text messages      | 1 event       |                | 0.20 |

**Taxes**

|     |  |      |
|-----|--|------|
| GST |  | 0.77 |
|-----|--|------|

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**Total current charges** **\$16.17**

| FOR YOUR INFORMATION...          |                |
|----------------------------------|----------------|
| <b>Discount Summary</b>          |                |
| Total discounts                  | \$10.00        |
| <b>Total this month</b>          | <b>\$10.00</b> |
| <b>Event Summary</b>             |                |
| Total Events                     | 2              |
| Total this month                 | \$0.40         |
| <b>Packet Plan Usage Summary</b> |                |
| Total megabytes                  | 116.5267       |
| Total this month                 | \$10.00        |

XOCOLAT POSH MEXICAN C  
816 11TH AVE SW T2R0E5  
CALGARY AB  
22447599  
GW2244759901

\*\*\*\* PURCHASE \*\*\*\*  
08-13-2013 13:09:52

Name: GOUTHRO/ELIZABETH M.

Auth # 150952 RRN 001189002

Purchase \$71.40  
Tip \$10.71  
Total \$82.11

( 00 ) APPROVED-THANK YOU

Retain this copy for your  
records  
Customer copy

Xocolat Posh Mexican Cuisine  
Order #: 1-3215  
12  
Server: Dominic  
Cashier: Dominic  
Register: Bar Receipt (receipt2)  
2013-08-13 12:55:45

---

|                     |       |
|---------------------|-------|
| 1 lobster salad     | 17.00 |
| 1 fish tacos        | 16.00 |
| - corn              |       |
| 1 tortilla soup     | 9.00  |
| 1 market vegetables | 5.00  |
| 1 lobster salad     | 17.00 |
| 1 Coffee            | 4.00  |

---

|                    |       |
|--------------------|-------|
| Subtotal:          | 68.00 |
| Tax (5% of 68.00): | 3.40  |
| Total:             | 71.40 |

Amount due: 71.40

---

Xocolat Posh Mexican Cuisine  
816 11th Ave SW  
Calgary, Alberta T2H2E1  
Canada  
4039783304  
Ledesma

POS

Hotel accommodations can be booked at:

<https://www.deltahotels.com/Groups/Delta-Calgary-South-Groups/CASS-Zone-4-5-Summer-Conference>

THIS IS YOUR ONLY INVOICE.

**Alberta Education Summer Conference**

| Details      | Fee    | Owing |
|--------------|--------|-------|
| August 14-16 | 125.00 | 0.00  |

**Events**

| Details                            | Time        | Fee  | Owing |
|------------------------------------|-------------|------|-------|
| I Am Attending The BBQ (Inclusive) | 1830 - 2000 | 0.00 | 0.00  |

|              |  |             |
|--------------|--|-------------|
| <b>TOTAL</b> |  | <b>0.00</b> |
|--------------|--|-------------|

**THIS IS AN AUTO REPLY EMAIL. PLEASE DO NOT REPLY TO THIS EMAIL.**

*Thank you for using our online registration. We look forward to seeing you at the Conference!*

**CANCELLATION POLICY:**

Cancellations and Refunds:

Subject to the following administrative and/or expense charges:

- Less than 14 Days: 15%
- Less than 7 Days: 50%
- No Notification: No Refund

CASS GST #106967052

PLEASE EMAIL [npenney@carcpd.ab.ca](mailto:npenney@carcpd.ab.ca) IN THE EVENT OF CANCELLATION.

---

**From:** Central Alberta Regional Consortium [<mailto:npenney@carcpd.ab.ca>]  
**Sent:** May-27-13 12:38 PM  
**To:** Gouthro, Elizabeth M  
**Cc:** Gouthro, Elizabeth M  
**Subject:** Online Registration Confirmation

27 May 2013

Elizabeth Gouthro,

*Thank you for registering for the CASS Zone 4/5--ASBOA--Alberta Education Summer Conference! A summary of your registration is attached.*

*Conference will be held at Bishop O'Byrne High School #500 333 Shawville Blvd. SE Calgary.*

*BBQ will be held at Heritage Park 1900 Heritage Drive, Calgary.*

*Golf Tournament will be held at McKenzie Meadows Golf Club 17215 McKenzie Meadows Drive, Calgary.*

**Bill Date: August 17, 2013**  
**ELIZABETH GOUTHRO**

**Next Bill Date: September 17, 2013**

**Learning Services**

**CURRENT CHARGES**

**Monthly charges billed to Sep 16, 2013**

|  |                |       |
|--|----------------|-------|
| Corporate Share plan 30-10 36M                           | \$30.00        |       |
| less 33.33% Promotional Discount                         | -10.00         | 20.00 |
| Includes: 3 Way Calling                                  |                |       |
| Call Forwarding  |                |       |
| Call Waiting   |                |       |
| 250 Anytime minutes                                      |                | 0.00  |
| Email& Internet BlackBerry 1GB                           | \$45.00        |       |
| less 33.33% Promotional Discount                         | -15.00         | 30.00 |
| Bell to Bell Calling 10 - Mob                            | \$10.00        |       |
| less 100.00% Promotional Discount                        | -10.00         | 0.00  |
| Business Anytime Unlmted. Nights & Wknds                 | \$10.00        |       |
| less 100.00% Promotional Discount                        | -10.00         | 0.00  |
| Sharing Feature  | \$5.00         |       |
| less 70.00% Promotional Discount                         | -3.50          | 1.50  |
| Travel text saver  | \$10.00        |       |
| less 100.00% Promotional Discount                        | -10.00         | 0.00  |
| Message Centre & Call Display Bundle                     | \$12.00        |       |
| less 100.00% Promotional Discount                        | -12.00         | 0.00  |
| 6pm to 8pm Calling                                       | \$7.00         |       |
| less 100.00% Promotional Discount                        | -7.00          | 0.00  |
| Text Messaging 250 - Share                               | \$5.00         |       |
| less 100.00% Promotional Discount                        | -5.00          | 0.00  |
| \$1/MB US Data   | \$10.00        |       |
| less 100.00% Promotional Discount                        | -10.00         | 0.00  |
| US Roaming \$0.25/min                                    |                | 0.00  |
| <b>Usage and long distance</b>                           |                |       |
| 250 Anytime minutes Local Calling                        |                |       |
| @\$.00/minute  | 364:41 min:sec | 0.00  |
| Email& Internet BlackBerry 1GB Data Usage                |                |       |
| @\$.00/MB  | 14.9100 MB     | 0.00  |
| Business Anytime Unlmted. Nights & Wknds Unlimited Usage |                |       |
| @\$.00/minute  | 112:09 min:sec | 0.00  |
| 6pm to 8pm Calling Unlimited Usage                       |                |       |

| <b>FOR YOUR INFORMATION...</b>   |                |
|----------------------------------|----------------|
| <b>Discount Summary</b>          |                |
| Total discounts                  | \$92.50        |
| <b>Total this month</b>          | <b>\$92.50</b> |
| <b>Usage Summary min:sec</b>     |                |
| Weekday                          | 487:07         |
| Weekend                          | 79:01          |
| Weeknight                        | 55:08          |
| <b>Total time used</b>           | <b>621:16</b>  |
| <b>Event Summary</b>             |                |
| Total Events                     | 133            |
| Total this month                 | \$0.00         |
| <b>Packet Plan Usage Summary</b> |                |
| Total megabytes                  | 14.9394        |
| Total this month                 | \$0.00         |

RECEIVED  
 AUG 29 2013  
 CORPORATE FINANCE



Bill Date: August 17, 2013  
 ELIZABETH GOUTHRO

Next Bill Date: September 17, 2013

Learning Services

**CURRENT CHARGES**

*(continued)*

|  |               |                |
|--|---------------|----------------|
| @\$.00/minute  | 84:26 min:sec | 0.00           |
| Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility |               |                |
| @\$.00/minute  | 60:00 min:sec | 0.00           |
| Service zone   |               |                |
| @\$.00/MB  | 0.0294 MB     | 0.00           |
| Converse MMSC  | 10 events     | 0.00           |
| Free SMS Message   | 1 event       | 0.00           |
| Travel text saver Unlimited Incoming Messages                |               |                |
|  | 61 events     | 0.00           |
| Text Messaging 250 - Share Incl. Messages                    |               |                |
|  | 61 events     | 0.00           |
| Long distance  |               | 21.98          |
| <b>Taxes</b>   |               |                |
| GST  |               | 3.55           |
| <b>Total current charges</b>                                 |               | <b>\$77.03</b> |

**Bill Date: August 17, 2013**  
**Elizabeth G**

**Next Bill Date: September 17, 2013**

*Learning Services*

**CURRENT CHARGES**

**Monthly charges** billed to Sep 16, 2013

Tablet Flex 30 day (SIM only)

Includes: Detail Billing

|                                   |               |
|-----------------------------------|---------------|
| \$1/MB US Data                    | \$10.00       |
| less 100.00% Promotional Discount | <u>-10.00</u> |

**Usage and long distance**

Service zone

@\$.00/MB 0.0029 MB

Data 10MB Stepped Mobile Browser Usage

| Rate Details:          | Data Used   | Tier Charged |
|------------------------|-------------|--------------|
| Up to 10 MB            | Exceeded    | 0.00         |
| Up to 250 MB           | 144.7777 MB | 10.00        |
| Up to 5 GB             |             | 30.00        |
| Over 5 GB (\$0.015/MB) |             |              |

**LEGEND**

MB = Megabyte      GB = Gigabyte      1 GB = 1024 MB

Text messages      2 events      0.40

**Taxes**

GST      0.77

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**Total current charges** **\$16.17**

| <b>FOR YOUR INFORMATION...</b>          |                |
|---|----------------|
| <b><u>Discount Summary</u></b>          |                |
| Total discounts                         | \$10.00        |
| <b>Total this month</b>                 | <b>\$10.00</b> |
| <b><u>Event Summary</u></b>             |                |
| Total Events                            | 2              |
| Total this month                        | \$0.40         |
| <b><u>Packet Plan Usage Summary</u></b> |                |
| Total megabytes                         | 144.7806       |
| Total this month                        | \$10.00        |

5.00

0.00

0.00

10.00