

expense | monthly tracking report

claimant | Hehr, Judy
position | Trustee, Wards 8 & 9
level | Board of Trustees
reporting period | May 1 to June 30, 2015
date of report | August-14-15



**Calgary Board
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Mayor Nenshi Luncheon	05/20/2015	Mayor Naheed Nenshi Luncheon	\$50.00	other disclosed	PD food/non alcoholic beverage
ASBA Spring General Mtg.	06/01/2015	Registration - ASBA SGM, Red Deer, AB June 1-2, 2015	\$630.00	travel	PD course or registration fee
ASBA Spring General Mtg.	06/01/2015	Mileage - Calgary to Red Deer return June 1-2,	\$150.00	travel	PD mileage
ASBA Spring General Mtg.	06/01/2015	Accommodation - ASBA SGM, Red Deer, AB, June 1-2, 2015	\$207.99	travel	PD accommodation

From:
Sent: May-05-15 9:08 AM
To:
Subject: Thank you for registering for Nenshi at the Canadian Club

Nenshi at the Canadian Club

Wednesday May 20, 2015 from 11:45 AM to 1:00 PM MDT

The Ranchmen's Club

710 - 13 Avenue SW
Calgary, AB T2R 0K9

Thank you again for registering for our May 20th luncheon featuring Mayor Naheed Nenshi. This email is confirmation of your successful registration. If any of the information displayed below is incorrect, please contact us as soon as possible.

View and print [my ticket\(s\)](#)

Personal Information

First Name: Dr. Judy
Last Name: Hehr
Email Address:

Guest Information

First Name: Joy
Last Name: Bowen-Eyre

SOME NOTES ABOUT EVENTS

Please let us know below if you have any dietary (or other) special needs that we should be aware of ...

Payment Method: PayPal

Payment Summary

Name	Type	Quantity	Fee	Total
Dr. Judy Hehr	Member Luncheon Fee	1	\$50.00 CAD	\$50.00 CAD
Joy Bowen-Eyre	Guest of a Member (max 2)	1	\$50.00 CAD	\$50.00 CAD
				Total \$100.00 CAD



Trustee Professional Development and Travel & Subsistence Expense Report

Must be completed upon return from every business trip for reporting purposes and any out of pocket expenditures. Completed form will be submitted to Accounts Payable.

Details of Trip | Please Print

Date: June 25, 2015

Trustee's Name Judy Hehr, Trustee Wards 8 & 9

Purpose of Trip / Name of Conference: ASBA Spring General Meeting

Departure and Return Date June 1-2, 2015

Destination: Red Deer, Alberta

Description of Expenses Please attach receipts	Total Cost (Indicate currency If not Cdn)	Exchange Rate Adjusted Amount (If applicable)	Amount Paid by CBE Invoice/P-Card/ Payroll for Mileage (including GST)	Amount Paid By Claimant For Out of Pocket Expenditures (including GST)	Alias to be Charged for Claimant's Expenses
Registration/Conference Fees	630.00		630.00		
Travel Costs					
Airfare					
Insurance					
Rail/Bus					
Taxi/Shuttle Bus/Car Rental at Destination					
Personal Vehicle 300 Km @ 50¢/Km (submit via PeopleSoft)	150.00		150.00		N/A
Parking – at Destination					
Accommodation					
1 Nights @ \$ 207.99 (Single Rate)	207.99		207.99		
Telecommunication Charges (Internet, Phone calls)					
Meals – Receipts required (Including tips, excluding meals covered by Conference or Others)					
Breakfast(s) (Maximum \$12.00 each)					
Lunch(es) (Maximum \$17.00 each)					
Dinner(s) (Maximum \$26.00 each)					
Other – Provide Details					
TOTAL COST OF TRIP	987.99		987.99		
AMOUNT DUE TO CLAIMANT / <CBE>					
GST Breakout Area					

NOTE: Copies of amounts paid through the P-Card, Invoices and Mileage Claim Forms must also be attached to this claim, in addition to items claimed for all Out of Pocket Expenses.

Personal Information is collected under the authority of Alberta's Freedom of Information and Protection of Privacy Act (FOIP). The information included in this report is collected for the purpose of expense reporting and reimbursement and may be disclosed to the public as required by the CBE's policies and practices, Alberta Government policies and legislation, or a FOIP request. I have reviewed the attachments to ensure that confidential information has been removed or redacted. I certify that the above claim is correct.

Claimant's signature

Payment Authorization

INVOICE

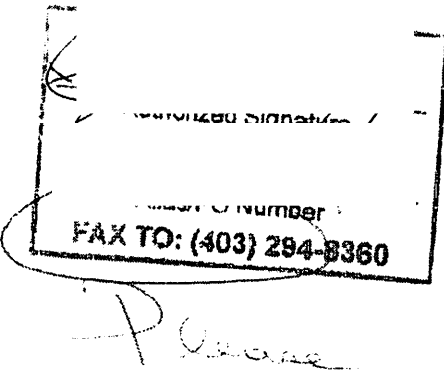
NUMBER

DATE June 15, 2015

1200, 9925 - 109 Street Edmonton, Alberta T5K 2J8
 Phone: 1.780.482.7311 Fax: 1.780.482.5659
 www.asba.ab.ca Email: hrogers@asba.ab.ca Business #: 10669 4268

BILL TO:

Calgary Board of Education
 1221 - 8 St SW
 Calgary AB T2R 0L4

Customer Number	P.O. NUMBER	TERMS		
CAL02		Due on Receipt		
DESCRIPTION	REQ.	UNIT PRICE	EXTENDED PRICE	
Spring General Meeting 2015 Attendee(s): Judy Hehr	1	600.00	600.00	
 <p>FAX TO: (403) 294-8360</p>				
NET AMOUNT			600.00	
FREIGHT G.S.T.			30.00	
TOTAL DUE			\$630.00	

Sheraton Red Deer
 3310 50 Avenue
 Red Deer, AB T4N 3X9
 Canada
 Tel: 403-346-2091 Fax: 403-340-0255



Judy Hehr
 Alberta Teachers Association/s

Page Number : 1 Invoice Nbr [REDACTED]
 Guest Number : [REDACTED]
 Folio ID : [REDACTED]
 Arrive Date : 01-JUN-15 16:54
 Depart Date : 02-JUN-15 07:57
 No. Of Guest : 1
 Room Number : [REDACTED]
 Club Account :

Copy Invoice

Tax ID : R849702444

Sheraton Red Deer 10-JUN-15 13:51 [REDACTED]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
01-JUN-15	DEPOSIT	Deposit Applied		-207.90
01-JUN-15	RT209	Room Charge	189.00	
01-JUN-15	RT209	GST Room Charge	9.54	
01-JUN-15	RT209	Tourism Levy	7.56	
01-JUN-15	RT209	Destination Marketing Fee	1.89	
02-JUN-15	gst	Adj Room Chrg Grp Association		-0.09
		** Total	207.99	-207.99
		*** Balance	-0.00	

GST Summary	GST# R849702444	Amount (CAD)
GST Room Revenue		9.54
GST Food & Beverage		0.00
GST Telephone		0.00
GST Other		0.00
GST Total		9.54

As a Starwood Preferred Guest, you could have earned 376 Starpoints for this visit. Please provide your member number or enroll today.

Tell us about your stay. www.sheraton.com/reviews

Continued on the next page

Sheraton Red Deer
3310 50 Avenue
Red Deer, AB T4N 3X9
Canada
Tel: 403-346-2091 Fax: 403-340-0255



Judy Hehr
Alberta Teachers Association/s

Page Number : 2 Invoice Nbr [REDACTED]
Guest Number : [REDACTED]
Folio ID : [REDACTED]
Arrive Date : 01-JUN-15 16:54
Depart Date : 02-JUN-15 07:57
No. Of Guest : 1
Room Number : [REDACTED]
Club Account :

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room Chgs	Food & Bev	Telephone	Other	Total	Payment
06-01-2015	207.99	0.00	0.00	-207.90	0.09	0.00
06-02-2015	-0.09	0.00	0.00	0.00	-0.09	0.00
Total	207.90	0.00	0.00	-207.90	0.00	0.00