

## expense | monthly tracking report

claimant | Francis, Greg  
position | General Counsel and Superintendent, HR  
level | Superintendent  
reporting period | September 1 to October 31, 2016  
date of report | December-09-16



**Calgary Board  
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
cell phone	09/17/2016	monthly service	\$77.37	other disclosed	telecom/cell phone
cell phone	10/17/2016	monthly service	\$58.64	other disclosed	telecom/cell phone
Conference/Seminar - Edmonton	10/27/2016	Bargaining in the Public Sector Conference	\$968.63	travel	conferences & workshops
Accommodation - Edmonton	10/26/2016	Accommodation for Conference	\$357.02	travel	BUS accommodation
Meal Per Diems - Edmonton	10/27/2016	Meals while traveling for Conference	\$56.00	travel	BUS food/non alcoholic beverage
Kilometre Allowance	10/27/2016	Kilometre reimbursement for travel to Conference	\$199.00	travel	BUS mileage

Mobile [REDACTED]  
 Bill Date: September 17, 2016  
**GREG FRANCIS**  
 Mobile Ref. [REDACTED]  
 1221-8ST SW  
 CALGARY, AB T2R 0L4  
 Legal Services

Account # [REDACTED]  
 Next Bill Date: October 17, 2016

1224of 1780

## CURRENT CHARGES for [REDACTED]

### Monthly charges billed to Oct 16, 2016

Corp Smartshare Unltd 55 BES Plan 36M	\$55.00	
less 14.55% Promotional Discount	<u>-8.00</u>	47.00
Includes: 3 Way Calling		
Call Waiting		
Alberta Government 911 fee		0.44
Call Forwarding	\$3.00	
less 100.00% Promotional Discount	<u>-3.00</u>	0.00
Message Centre		0.00
1GB Shared Data - BlackBerry		5.00
Corporate Data Flex Zone 1		0.00
Corporate Data Flex Zone 2		0.00
Corporate Data Flex Zone 3		0.00
Call Display		0.00
Corporate Data Flex USA		0.00
Corporate Text Flex Zone1		0.00
Corporate Text Flex Zone2		0.00
Corporate Text Flex Zone3		0.00
Corporate Voice Flex Zone1		0.00
Corporate Voice Flex Zone2		0.00
Corporate Voice Flex Zone3		0.00
Etelesolv		1.25
Member to Member Local Calling		0.00
Messaging Pack Unlimited		0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
Unlimited Canadian LD	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Unlimited Local Talking		0.00
U.S. Travel -Calling \$0.20/min		0.00
Travel US Text Saver	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00

FOR YOUR INFORMATION...	
<b>Discount Summary</b>	
Total discounts	\$31.00
<b>Total this month</b>	<b>\$31.00</b>
<b>Usage Summary min:sec</b>	
Weekday	150:00
Weekend	22:00
Weeknight	7:00
<b>Total time used</b>	<b>179:00</b>
<b>Event Summary</b>	
Total Events	855
Total this month	\$0.00
<b>Packet Plan Usage Summary</b>	
Total megabytes	318.3323
Total this month	\$0.00



000043-011581 43\_628\_911 6

Mobile [REDACTED]  
Bill Date: September 17, 2016  
GREG FRANCIS  
Mobile Ref. [REDACTED]  
Legal Services

Account # [REDACTED]  
Next Bill Date: October 17, 2016

**CURRENT CHARGES** for [REDACTED] (continued)

**Usage and long distance**

1GB Shared Data - BlackBerry Data Usage		
@\$.00/MB	318.3323 MB	0.00
Unlimited Local Talking Unlimited Usage		
@\$.00/minute	179:00 min:sec	0.00
Free Bell Message	14 events	0.00
Text message	7 events	0.00
Free SMS Message	2 events	0.00
Picture/Video messaging	2 events	0.00
Corporate Text Flex Zone3 Unlimited Incoming Messages		
	412 events	0.00
Messaging Pack Unlimited Incl. Messages		
	418 events	0.00
Roamer data usage		20.00

**Taxes**

GST		3.68
-----	--	------

---

**Total current charges** **\$77.37**

000043-011582

Mobile [REDACTED]  
 Bill Date: **October 17, 2015**  
**GREG FRANCIS**  
 Mobile Ref. [REDACTED]  
 1221-8ST SW  
 CALGARY, AB T2R 0L4  
 Legal Services

Account # [REDACTED]  
 Next Bill Date: **November 17, 2015**

1333of 1977

## CURRENT CHARGES for [REDACTED]

### Monthly charges billed to Nov 16, 2015

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	-10.00	20.00
Includes:		
3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	-15.00	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Corporate Data Flex USA		0.00
Etelesolv	\$1.25	
less 100.00% Promotional Discount	-1.25	0.00
Business Anytime Unlmted. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	-3.50	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	-12.00	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	-7.00	0.00
Can-Can/US Text - Unlimited	\$15.00	
less 100.00% Promotional Discount	-15.00	0.00
Includes:		
Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00

FOR YOUR INFORMATION...	
<b>Discount Summary</b>	
Total discounts	\$103.75
<b>Total this month</b>	<b>\$103.75</b>
<b>Usage Summary</b>	
	<i>min:sec</i>
Weekday	80:56
Weekend	51:21
Weeknight	4:52
<b>Total time used</b>	<b>137:09</b>
<b>Event Summary</b>	
Total Events	861
Total this month	\$0.00
<b>Packet Plan Usage Summary</b>	
Total megabytes	182.7736
Total this month	\$0.00

Mobile [REDACTED]  
Bill Date: October 17, 2015  
GREG FRANCIS  
Mobile Ref. [REDACTED]  
Legal Services

Account # [REDACTED]  
Next Bill Date: November 17, 2015

1334of 1977

**CURRENT CHARGES** for [REDACTED] (continued)

US Roaming \$0.25/min 0.00

**Usage and long distance**

250 Anytime minutes Local Calling

@\$.00/minute 56:45 min:sec 0.00

Email& Internet BlackBerry 1GB Data Usage

@\$.00/MB 182.7736 MB 0.00

Business Anytime Unlmt. Nights & Wknds Unlimited Usage

@\$.00/minute 41:13 min:sec 0.00

6pm to 8pm Calling Unlimited Usage

@\$.00/minute 14:11 min:sec 0.00

Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility

@\$.00/minute 25:00 min:sec 0.00

Free Bell Message 10 events 0.00

Text message 11 events 0.00

Picture/Video messaging 1 event 0.00

Travel text saver Unlimited Incoming Messages

465 events 0.00

Can-Can/US Text - Unlimited Incl. Messages

374 events 0.00

Long distance 3.90

**Taxes**

GST 2.80

---

**Total current charges \$58.64**

Mobile [REDACTED]

Account # [REDACTED]

1335of 1977

Bill Date: October 17, 2015

Next Bill Date: November 17, 2015

**ITEMIZED LONG DISTANCE CALLS**

<i>no.</i>	<i>date</i>	<i>time</i>	<i>type</i>	<i>from</i>	<i>to</i>	<i>number called</i>	<i>min:sec</i>	<i>rate</i>	<i>long dist.</i>	<i>total</i>
------------	-------------	-------------	-------------	-------------	-----------	----------------------	----------------	-------------	-------------------	--------------

[REDACTED]										
------------	--	--	--	--	--	--	--	--	--	--

<b>Total usage</b>	<b>0.00</b>
<b>Total long distance</b>	<b>3.90</b>
<b>Subtotal</b>	<b>\$3.90</b>
<b>Total</b>	<b>\$3.90</b>

=====

**CALL TYPES:**  
BM2BM: Bell Mobility to Bell Mobi



# Travel & Subsistence Expense Report

**Must** be completed upon return from every business trip for reporting purposes and any out of pocket expenditures.  
Return completed form to Service Delivery, Education Centre

**Details of Trip | Please Print** Date: Nov 14, 2016  
 Employee's Name Greg Francis, O.C. Vendor #: \_\_\_\_\_  
 School / Department to mail cheque to Legal Services  
 Purpose of Trip / Name of Conference Bargaining In The Public Sector  
 Departure and Return Dates Oct 26/16 - Oct 28/16 Destination: Edmonton, AB

Description of Expenses (Please attach receipts)	Total Cost (Canadian Dollars)	Exchange Rate (for information purposes)	Amount Paid by CBE Invoice/P-Card/ Amex/ Payroll for Mileage (including GST)	Amount Paid by Claimant For Out of Pocket Expenditures (including GST)	Alias to be charged for Claimant's Expenses
Registration/Conference Fees	968.63		968.63		
<b>Travel Costs</b>					
▪ Airfare (including trip cancellation insurance)					
▪ Rail/Bus					
▪ Taxi/Shuttle Bus/Car Rental in Calgary					
▪ Taxi/Shuttle Bus/Car Rental at Destination					
▪ Personal Vehicle <u>398</u> km @ 50¢/km (submit on Km Payment Form to Payroll)	199.00		199.00		Send original to Payroll for payment
<b>Accommodations at Single Rate</b>					
\$ <u>178.51</u> @ <u>2</u> Nights	357.02		357.02		
<b>Meals (including tips) (excluding meals covered by Conference or Others)</b>					
▪ Breakfast _____ @ \$12.00					
▪ Lunch _____ @ \$17.00					
▪ Dinner <u>2</u> @ \$26.00	56.00			56.00	
▪ Or Actual Expense					
<b>Telecommunication Charges (Internet, phone calls)</b>					
<b>Parking – in Calgary</b>					
<b>Parking – at Destination</b>					
<b>Other – Provide Details</b>					
<b>TOTAL COST OF TRIP</b>	1580.65				
<b>CASH ADVANCE IF ANY-Ref # _____</b>					
<b>AMOUNT DUE TO (OWING BY) CLAIMANT</b>				56.00	
<b>GST Breakout Area</b>	64.51				

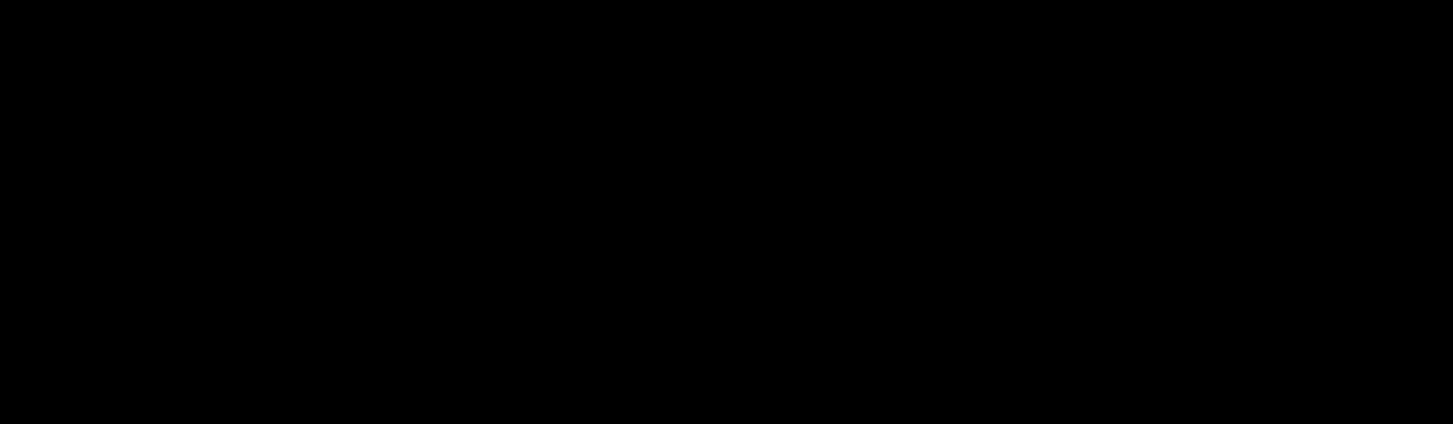
I certify \_\_\_\_\_  
 \_\_\_\_\_

Claimant's Signature Approved by Superordinate

NOTE | Copies of amounts paid through the P-Card, Amex Card, Invoices and Mileage Claim Forms must also be attached to this claim, in addition to items claimed for all Out of Pocket Expenses.

Austin, Janet L

---



-----Original Message-----

From: Lancaster House Online Purchase [<mailto:no-reply@lancasterhouse.com>]

Sent: October-11-16 2:23 PM

To: Nawata, Diana C

Subject: Lancaster House Online Purchase

Thank you for your purchase. The following is a summary of your purchase:

YOUR ORDER

-----  
Bargaining in the Broader Public Sector Conference - Thu, October 27, 2016 &nbsp;  Regular Price \$995 Qty:1

Price:\$995.00

Post-Conference Workshop - Tips and Traps in Collective Bargaining: Mastering the rules on disclosure, good faith bargaining, the freeze period, and other critical issues - Fri, Oct 28, 2016. Regular Price \$850 Qty:1 Price:\$850.00

-----  
Discount:\$-922.50 (Promo code: PSBE2016)  
Subtotal:\$922.50  
Shipping:\$0.00  
Tax(HST/GST):\$46.13  
Total:\$968.63

CONTACT INFORMATION

-----  
Name: Diana Nawata  
Title: Executive Administrative Assistant  
Organization: Calgary Board of Education  
Address: 1221 - 8th Street SW  
CALGARY AB T2R 0L4  
Canada  
Telephone: (403) 817-7300  
Fax: 403-294-8694

CONFERENCE ATTENDEE INFORMATION

-----  
Product: Bargaining in the Broader Public Sector Conference - Thu, October 27, 2016 &nbsp;  Regular Price \$995  
Name: Greg Francis  
Title: General Counsel



Email: [gsfrancis@cbe.ab.ca](mailto:gsfrancis@cbe.ab.ca)  
Address: Legal, Safran Building  
Calgary AB T2R 0L4  
Canada  
Diet Restriction: OTHER,  
Telephone: 403-829-1444  
Fax:

Product: Post-Conference Workshop - Tips and Traps in Collective Bargaining: Mastering the rules on disclosure, good faith bargaining, the freeze period, and other critical issues - Fri, Oct 28, 2016. Regular Price \$850

Name: Greg Francis  
Title: General Counsel  
Email: [gsfrancis@cbe.ab.ca](mailto:gsfrancis@cbe.ab.ca)  
Address: Legal, Safran Building  
Calgary AB T2R 0L4  
Canada  
Diet Restriction: OTHER,  
Telephone: 403-829-1444  
Fax:

#### CONFERENCE CANCELLATION INFORMATION

-----

Bargaining in the Broader Public Sector Conference - Thu, October 27, 2016 &nbsp;  Regular Price \$995 Post-Conference Workshop - Tips and Traps in Collective Bargaining: Mastering the rules on disclosure, good faith bargaining, the freeze period, and other critical issues - Fri, Oct 28, 2016. Regular Price \$850 Payment must be received in full at least one business day prior to the first day of the conference or workshop.

Registration fee includes breakfast, lunch, refreshments and all materials.

A credit note for the full amount will be issued for cancellations received by Friday, September 23, 2016.

Substitution of participants is permitted at any time prior to the event &#8211; please contact Customer Service.

Prices subject to change without notice.

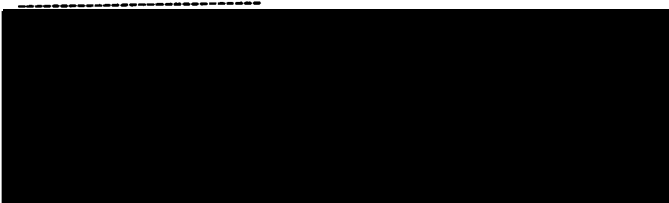
#### PAYMENT INFORMATION

-----



#### ORDER INFORMATION

-----





10155 105th Street,  
Edmonton, AB T5J 1E2  
Tel: (780) 423 4811 Fax: (780) 423 3204

**1608**

**Mr Greg Francis**  
1525 21 St. N.W.  
CALGARY AB T2N 2M3  
CANADA

## Receipt

Invoice date 10/28/2016  
Our reference CEP-FC584192 /  
GST Number 10103 5467 RT0020

Guest	Mr Greg Francis	Arrival	10/26/2016	Departure	10/28/2016	Room	1608
Date	Description	Quantity	Unit Price		Total ( )		
10/26/2016	Room Charge	1	159.00		159.00		
10/26/2016	GST Taxes	1	8.19		8.19		
10/26/2016	Tourism Levy	1	6.55		6.55		
10/26/2016	Destination Market Fee	1	4.77		4.77		
10/27/2016	Room Charge	1	159.00		159.00		
10/27/2016	GST Taxes	1	8.19		8.19		
10/27/2016	Tourism Levy	1	6.55		6.55		
10/27/2016	Destination Market Fee	1	4.77		4.77		
					<b>Total invoice</b>	<b>357.02</b>	
10/28/2016	[REDACTED]				<b>Total Paid</b>	<b>-357.02</b>	
					<b>Total Due</b>	<b>0.00</b>	

Total GST 16.38

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X \_\_\_\_\_

For reservations: [www.coasthotels.com](http://www.coasthotels.com) or 1-800-663-1144