

## community engagement plan

### Christine Meikle School

|  |   |
|--|---|
| <b>Issue</b>                               | The Calgary Board of Education has received approval and funding from the Province of Alberta to build a replacement school for Christine Meikle School in the community of Varsity. This school is scheduled to open in September, 2016.   |
| <b>Level of public participation</b>       | Consult   |
| <b>Goal</b>                                | To consult you throughout the process and to obtain your feedback on the accommodation project and alternatives and/or decisions.   |
| <b>Promise to the Public</b>               | We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision(s).   |
| <b>CBE Alignment</b>                       | <ul style="list-style-type: none"> <li>▪ Results 1: Mega Result</li> <li>▪ Three-Year Education Plan 2012-2015</li> <li>▪ Operational Expectations 3: Treatment of Owners</li> <li>▪ Operational Expectations 9: Communicating With the Public</li> <li>▪ Operational Expectations 12: Facilities</li> </ul> <p><a href="http://www.cbe.ab.ca/policies/governance.asp">http://www.cbe.ab.ca/policies/governance.asp</a></p>   |
| <b>Decision making during construction</b> | <ul style="list-style-type: none"> <li>▪ Any decisions regarding this replacement school project will be made by the Steering Committee. Once the Development Permit has been approved the Project Committee will respond to concerns.</li> </ul>   |
| <b>Parent Stakeholder Meetings</b>         | <p>1   Public Open House</p> <p>View preliminary drawings and site placement</p> <ul style="list-style-type: none"> <li>▪ Develop an understanding of the issues</li> <li>▪ Begin communications with the public around the project</li> <li>▪ Gather feedback on design and site</li> <li>▪ Provide information to participants to take back to their communities/schools</li> </ul> <p>Members to include: Parents, community representatives, MLA's, City Councillors, Trustees, Principals, Area Director(s), members of Facilities and Environmental Services, members of Planning &amp; Transportation, members of Communications .</p> |
| Date: June 18, 2014                        |   |
| June 19, 2014                              | <p>2   Public Open House at F.E. Osborne School</p> <p>View preliminary drawings and site placement</p>   |

August 6, 2014

- Develop an understanding of the issues
- Begin communications with the public around the project
- Gather feedback on design and site
- Provide information to participants to take back to their communities/schools

Members to include: Parents, community representatives, MLA's, City Councillors, Trustees, Principals, Area Director(s), members of Facilities and Environmental Services, members of Planning & Transportation, members of Communications .

3 | TBD

Ongoing

4 | Updates to the community via CBE website and Varsity Community Association.

**Meetings  
internal stakeholders**

Start Date: April 28,  
2014

Steering Committee Meetings

Meet with project team to develop and carry out project planning process

- Formulate the community engagement plan
- Present information regarding the project proposal and the issues
- Maintain up to date communication around the status of the project
- Identify milestones for communication to stakeholders
- Provide assistance or support in engaging all school staff
- Provide assistance or support in gathering staff feedback

Members to include: Director, Capital Planning & Development; members of the FES department; members of the Planning & Transportation team; Principals, Area Director(s), Communications team, designers, project managers, contractors, representatives of Alberta Infrastructure

Start Date: TBA

Project Management Meetings  
TBA