





## Terms and Conditions |

The following terms and conditions form part of this School Bus Transportation Registration:

- 1 | The personal information contained in this form is collected under the authority of the *Education Act* and the Student Record Regulation and section 33(c) of the *Freedom of Information and Protection of Privacy Act* (Alberta) for the purposes noted.
- 2 | A pre-registration form must be completed before school bus transportation service can be provided to a student.
- 3 | Participation in the Calgary Board of Education transportation services is contingent upon the child(ren)'s compliance with the CBE Administrative Regulation 6005 - Student Code of Conduct and Administrative Regulation 6006 – Progressive Student Discipline. The Parent/Guardian acknowledges and agrees that the student must comply with CBE's student code of conduct while being transported to and from school.
- 4 | The Parent/Guardian promises to pay the annual transportation fee if applicable. Use of service indicates that the Parent/Guardian accepts the terms of the pre-registration and thus the responsibility to pay the annual fee.
- 5 | The Parent/Guardian agrees that if the payment is dishonored for any reason, the Parent/Guardian shall be liable to pay to CBE on demand, an NSF fee, in addition to the fee for transportation service.
- 6 | In the case where a student requires transportation service beginning mid-year, a prorated fee is applicable, but must include the fee for the month service begins to and including the end of June. The month in which this pre-registration is entered into shall be treated as a full month for fee payment purposes. Information about payment options is shown on the reverse side of this form.
- 7 | Refunds: If the student no longer requires transportation services, refund shall be made upon receipt of the Request to Cancel School Bus Transportation form and receipt of the student's bus pass. Requests must be made within 30 days of the last day of busing and refunds are only offered for future months of service. **No refunds will be provided for occasional disruption of service.**
- 8 | If there are other fees or charges owing to the CBE from the Parent/Guardian, the CBE reserves the right to retain the refund for the purpose of deducting the amount of the refund from the outstanding charges or fees owed to the CBE.
- 9 | In the event of non-payment in whole or in part of the fee or any administration fee, the CBE may pursue collection of fees through legal or other proceedings.
- 10 | This pre-registration form is subject to cancellation of transportation services on or by Sept. 30, 2023 with no financial impact, by completion of the cancellation form.