

CALGARY BOARD OF EDUCATION

Minutes of the Organizational Meeting of the Board of Trustees (“Board”) held in the Multipurpose Room, Education Centre, 1221 8th Street SW, Calgary, Alberta, on Friday, October 27, 2017 at 3:00 p.m.

MEETING ATTENDANCE

Board of Trustees:

Trustee A. Adams
Trustee M. Bradshaw
Trustee L. Davis
Trustee M. Dennis
Trustee R. Hehr
Trustee J. Hrdlicka
Trustee T. Hurdman

Administration:

Mr. D. Stevenson, Chief Superintendent of Schools
Ms. S. Church, Deputy Chief Superintendent of Schools
Mr. D. Breton, Superintendent, Facilities and Environmental Services
Ms. J. Everett, Superintendent, Learning
Mr. G. Francis, Superintendent, Human Resources/General Counsel
Mr. B. Grundy, Superintendent, Finance/Technology Services
Ms. M. Martin-Esposito, Chief Communications Officer
Ms. K. Fenney, Director, Legal Services, and Corporate Secretary
Ms. D. Perrier, Recording Secretary

Stakeholder Representatives:

Ms. L. Robb, Calgary Board of Education Staff Association
Ms. S. Clements, Alberta Teachers’ Association, Local 38

1 | CALL TO ORDER, NATIONAL ANTHEM AND WELCOME

In accordance with Section 64 of the *School Act*, Ms. K. Fenney, Corporate Secretary, called the meeting to order and assumed the chair as Chair pro tem. The meeting commenced at 3:00 p.m. and the singing of O Canada was led by the Deaf and Hard of Hearing class from Queen Elizabeth School, through a DVD recording.

Ms. Fenney acknowledged the traditional territories and oral practices of the Blackfoot Nations, which includes the Siksika, the Piikani, and the Kainai. She also acknowledged the Tsuut’ina and Stoney Nakoda First Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta. She acknowledged and welcomed staff, the public and representatives from the aforementioned organizations.

2 | CONSIDERATION/APPROVAL OF AGENDA

MOVED by Trustee Hurdman:

THAT the Agenda for the October 27, 2017 Organizational Meeting of the Board of Trustees be approved as submitted.

The motion was
CARRIED UNANIMOUSLY.

3 | ELECTION RESULTS

3.1 Reading of Election Returns as Certified by the Returning Officer

Ms. Fenney referred to the Official Election Results of the October 16, 2017 election as declared by the Returning Officer of The City of Calgary, noting that the following are the election results for Public School Trustees held on Monday, October 16, 2017:

Wards 1 & 2	Trina Hurdman duly elected with votes received of 21,003
Wards 3 & 4	Althea Adams duly elected with votes received of 9,642
Wards 5 & 10	Marilyn Dennis duly elected with votes received of 8,019
Wards 6 & 7	Lisa Davis duly elected with votes received of 19,691
Wards 8 & 9	Richard Hehr duly elected with votes received of 14,723
Wards 11 & 13	Julie Hrdlicka duly elected with votes received of 25,594
Wards 12 & 14	Mike Bradshaw duly elected with votes received of 12,680

Ms. Fenney stated that a copy of the Official Election Results will be attached to the Minutes for this Organizational meeting and form part of the official record.

Ms. Fenney congratulated Trustees and wished them every success as a Board of Trustees over the next four years.

3.2 Declaration of Legally Constituted Board

Ms. Fenney stated that, pursuant to the *School Act* each Trustee at the Swearing-in ceremony held earlier in the day, did swear and subscribe to the Oath of Office, and based on the election results as certified by the Returning Officer of The City of Calgary, the Board is hereby declared legally constituted for the four-year term commencing with this Organizational meeting, and includes the following members:

Trustee Trina Hurdman	Wards 1 and 2
Trustee Althea Adams	Wards 3 and 4
Trustee Marilyn Dennis	Wards 5 and 10
Trustee Lisa Davis	Wards 6 and 7
Trustee Richard Hehr	Wards 8 and 9
Trustee Julie Hrdlicka	Wards 11 and 13
Trustee Mike Bradshaw	Wards 12 and 14

4 | **NOMINATIONS**

4.1 **Nominations for and Election of Chair of the Board**

Ms. Fenney shared that it was her honour to preside over the election of the Chair of the Board of Trustees, as provided for in Section 65 of the *School Act*.

Ms. Fenney called for nominations for the position of Chair of the Board of Trustees.

Trustee Dennis nominated Trustee Hurdman.

Ms. Fenney called for further nominations and there were none.

Trustee Hurdman agreed to let her name stand for Chair of the Board of Trustees.

Ms. Fenney called once more for further nominations and there were none.

Ms. Fenney declared Trustee Hurdman acclaimed as Chair of the Board of Trustees.

Trustee Hurdman assumed the chair.

4.2 **Nominations for and Election of Vice-Chair of the Board**

Chair Hurdman called for nominations for the position of Vice-Chair of the Board of Trustees.

Trustee Hrdlicka nominated Trustee Dennis.

Chair Hurdman called for further nominations.

Trustee Davis nominated Trustee Adams.

Chair Hurdman called once more for further nominations and there were none.

Trustees Adams and Dennis confirmed that they would let their names stand for Vice-Chair of the Board.

Trustee Hrdlicka spoke to her nomination of Trustee Dennis. She noted that Trustee Dennis is one of the newly elected trustees and she has taken on leadership at the CBE for many years. She shared her belief that Trustee Dennis has enormous knowledge and understanding of education and the CBE. She noted that Trustee Dennis had a strong mandate from her constituents in Wards 5 and 10 to be elected trustee. Trustee Hrdlicka stated that Trustee Dennis would make an exceptional Vice-Chair of the Board.

Trustee Davis spoke to her nomination of Trustee Adams. She noted that she has known Trustee Adams for the last six years and feels she would play a very important leadership role on the Board. She shared that having seen Trustee Adams in action over the last six years, in terms of how she handles situations that are often difficult in nature, Trustee Adams does it with grace, knowledge and kindness. She stated that Trustee Adams has an excellent prism through which decisions should be made at the CBE in terms of ensuring student learning, and she is an exceptional communicator.

Trustee Davis requested that the vote be held by secret ballot. The Corporate Secretary distributed ballots to Trustees, then collected and tallied them.

Chair Hurdman declared Trustee Dennis duly elected as Vice-Chair of the Board of Trustees.

MOVED by Trustee Hehr:

THAT the ballots be destroyed.

The motion was
CARRIED UNANIMOUSLY.

5 | ESTABLISHMENT OF COMMITTEES, COMMITTEE MEMBERSHIP AND LIAISON LINKS

5.1 Establishment of Committees and Committee Membership

MOVED by Trustee Dennis:

THAT the Board of Trustees approves the continued functioning of the following committees and their terms, as outlined in GC-5E that was circulated to Trustees:

- **Audit Committee**
- **Board Evaluation Committee**
- **School Naming Committee (ad hoc)**
- **Strategic Dialogue and Public Engagement Committee**
- **Trustee Remuneration Committee**
- **Agenda Planning Committee**

The motion was
CARRIED UNANIMOUSLY.

- **Audit Committee**

Chair Hurdman noted that two nominations had come forward for the Audit Committee through the written nomination process, and those nominees were Trustee Davis as Committee Chair and Trustee Adams as the second trustee appointment to the Committee.

Trustee Davis agreed to let her name stand for Chair of the Audit Committee. Trustee Adams agreed to let her name stand for the second trustee appointment to the Committee.

Chair Hurdman called two more times for further nominations from the floor and there were none.

Chair Hurdman declared Trustee Davis as Chair of the Audit Committee and Trustee Adams as the second trustee appointed to the Committee.

- **Board Evaluation Committee**

Chair Hurdman noted that nominations had come forward for the Board Evaluation Committee through the written nomination process, and those nominees were Trustee Bradshaw as Committee Chair and Trustee Hurdman as the second Board appointment to the Committee.

Trustee Bradshaw agreed to let his name stand for Chair of the Board Evaluation Committee. Chair Hurdman agreed to let her name stand for the second trustee appointment to the Committee.

Chair Hurdman called two more times for further nominations from the floor and there were none.

Trustee Bradshaw was declared elected Chair of the Board Evaluation Committee and Trustee Hurdman the second trustee appointed to the Committee.

- **Strategic Dialogue and Public Engagement Committee**

Chair Hurdman stated that all trustees sit as members on the Strategic Dialogue and Public Engagement Committee. She noted that through the written nomination process Trustee Hehr was nominated for the position of Chair of the Strategic Dialogue and Public Engagement Committee.

Trustee Hehr agreed to let his name stand for Chair of the Strategic Dialogue and Public Engagement Committee.

Chair Hurdman called two more times for further nominations from the floor and there were none.

Chair Hurdman declared Trustee Hehr as Chair of the Strategic Dialogue and Public Engagement Committee.

- **Trustee Remuneration Committee**

Chair Hurdman noted that two nominations had come forward for the Trustee Remuneration Committee through the written nomination process, and those nominees were Trustee Adams as Committee Chair and Trustee Bradshaw as the second trustee appointment to the Committee.

Trustee Adams agreed to let her name stand for Chair of the Trustee Remuneration Committee and Trustee Bradshaw agreed to let his name stand for the second trustee appointment to the Committee.

Chair Hurdman called two more times for further nominations from the floor and there were none.

Chair Hurdman declared Trustee Adams as Chair of the Trustee Remuneration Committee and Trustee Bradshaw as the second trustee appointed to the Committee.

For the purpose of clarification of the above, a summary of trustee appointments to the Board of Trustees' Committees is as follows:

Audit Committee

- Trustee Davis (Chair)
- Trustee Adams

Board Evaluation Committee

- Trustee Bradshaw (Chair)
- Trustee Hurdman

Strategic Dialogue and Public Engagement Committee

- Trustee Hehr (Chair)
- All Trustees

Trustee Remuneration Committee

- Trustee Adams (Chair)
- Trustee Bradshaw

Agenda Planning Committee

- Trustee Dennis (Chair) (as per GC-5E, the Vice-Chair serves as Chair)
- All Trustees

5.2 Appointment of Trustees to Liaison Responsibilities

• Alberta School Boards Association (ASBA) Board of Directors

Chair Hurdman noted that through the written nomination process she was nominated for the regular appointment and Trustee Dennis was nominated for the alternate appointment to the ASBA Board of Directors.

Chair Hurdman agreed to let her name stand for the regular appointment to the ASBA Board of Directors. Trustee Dennis agreed to let her name stand for the alternate appointment.

Chair Hurdman called two more times for further nominations from the floor and there were none.

Chair Hurdman declared herself as the regular appointment to the ASBA Board of Directors and Trustee Dennis as the alternate appointment. These appointments are effective from November 2017 to November 2019.

• Alberta School Boards Association (ASBA) Zone 5

Chair Hurdman noted that one nomination had come forward for the Board liaison appointment to ASBA Zone 5 through the written nomination process and that nominee was Trustee Hrdlicka.

Trustee Hrdlicka agreed to let her name stand for nomination.

Chair Hurdman called two more times for further nominations from the floor and there were none.

Trustee Hrdlicka was declared elected as the liaison appointment to the ASBA Zone 5.

- **Alberta Teachers' Association (ATA) Council of School Representatives**

Chair Hurdman noted that through the written nomination process, Trustee Adams was nominated as the Board's representative to the ATA Council of School Representatives. She pointed out that any trustee can attend these meetings as the meetings are not restricted to one trustee.

Trustee Adams agreed to let her name stand for the nomination.

Chair Hurdman called two more times for further nominations from the floor and there were none.

Trustee Adams was declared elected as the regular appointment to the ATA Council of School Representatives.

- **EducationMatters - Board of Governors**

Chair Hurdman noted that three nominations had come forward through the written nomination process for trustee representation on EducationMatters' Board of Governors and those nominees were Trustee Adams, Trustee Davis and Trustee Hehr.

Trustees Davis and Hehr agreed to let their names stand for the nomination. Trustee Adams declined the nomination.

Chair Hurdman asked two more times for further nominations from the floor and there were none.

Trustee Davis and Trustee Hehr were declared elected to EducationMatters' Board of Governors. These appointments are for a three-year term commencing October 27, 2017 and extending to October 27, 2020.

- **Elder Advisory Council**

Chair Hurdman noted that three nominations had come forward through the written nomination process for the Elder Advisory Council and those nominees were Trustee Dennis, Trustee Hrdlicka and Trustee Adams.

Trustees Dennis and Hrdlicka agreed to let their names stand for the nomination. Trustee Adams declined the nomination.

Chair Hurdman called two more times for further nominations from the floor and there were none.

Trustee Dennis and Trustee Hrdlicka were declared elected as trustee liaison appointments to the Elder Advisory Council.

For clarification of the above, a summary of the Trustee appointments to liaison responsibilities is as follows:

ASBA Board of Directors

- Trustee Hurdman
- Trustee Dennis (alternate)

ASBA Zone 5

- Trustee Hrdlicka

ATA Council of School Representatives

- Trustee Adams

EducationMatters' Board of Governors

- Trustee Davis
- Trustee Hehr

Elder Advisory Council

- Trustee Dennis
- Trustee Hrdlicka

6 | **SCHEDULE OF REGULAR MEETINGS AND GC-6E: ANNUAL WORK PLAN 2017-2018**

MOVED by Trustee Davis:

THAT the Board of Trustees approves the Schedule of Regular Meetings, including the date, time and place for October 31, 2017 through June 26, 2018, as provided in Attachment I of the report circulated to Trustees.

The motion was
CARRIED UNANIMOUSLY.

For clarification, the Schedule is noted as follows:

Held at the Education Centre, 1221 – 8 Street SW, Calgary, Alberta

**PUBLIC AGENDAS
12:00 p.m. to 3:00 p.m.
Multipurpose Room**

**PRIVATE AGENDAS
12:00 p.m. to 3:00 p.m.
Room T224**

October 31, 2017

**November 7, 2017
November 14, 2017
November 28, 2017**

November 23, 2017

December 5, 2017

December 12, 2017

January 9, 2018
January 16, 2018

January 30, 2018

February 6, 2018
February 13, 2018

February 27, 2018

March 6, 2018
March 13, 2018

March 20, 2018

April 3, 2018
April 10, 2018

April 24, 2018

May 15, 2018
May 22, 2018

May 29, 2018

June 12, 2018
June 19, 2018

June 26, 2018

MOVED by Trustee Hrdlicka:

THAT the Board of Trustees approves GC-6E: Annual Work Plan 2017-2018 in principle, recognizing that the work of the Board and agenda planning for specific Board Meetings is subject to ongoing review and update by the Board's Agenda Planning Committee.

The motion was
CARRIED UNANIMOUSLY.

7 | ADJOURNMENT

Chair Hurdman declared the meeting adjourned at 3:28 p.m.