

## **CALGARY BOARD OF EDUCATION**

Minutes of the Organizational Meeting of the Board of Trustees (“Board”) held in the Multipurpose Room, Education Centre, 1221 8<sup>th</sup> Street SW, Calgary, Alberta, on Tuesday, June 19, 2018 at 3:00 p.m.

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### **MEETING ATTENDANCE**

#### **Board of Trustees:**

Trustee A. Adams  
Trustee M. Bradshaw  
Trustee L. Davis  
Trustee M. Dennis  
Trustee R. Hehr  
Trustee J. Hrdlicka  
Trustee T. Hurdman

#### **Administration:**

Mr. D. Stevenson, Chief Superintendent of Schools  
Ms. J. Everett, Acting Deputy Chief Superintendent of Schools  
Mr. D. Breton, Superintendent, Facilities and Environmental Services  
Mr. G. Francis, Superintendent, Human Resources and General Counsel  
Mr. B. Grundy, Superintendent, Finance/Technology Services  
Ms. M. Martin-Esposito, Chief Communications Officer  
Dr. R. Mosher, Acting Superintendent, Learning  
Ms. K. Fenney, Director, Legal Services and Corporate Secretary  
Ms. T. Minor, Associate Corporate Secretary  
Ms. K. Maxwell, Recording Secretary

#### **Stakeholder Representatives:**

Mr. K. Kempt, Alberta Teachers’ Association, Local 38

## **1 | CALL TO ORDER, NATIONAL ANTHEM AND WELCOME**

In accordance with Section 64 of the *School Act*, Ms. K. Fenney, Corporate Secretary, called the meeting to order and assumed the chair as Chair pro tem. The meeting commenced at 3:04 p.m. and the singing of O Canada was led by Bowness High School by way of a DVD recording.

Ms. Fenney acknowledged the traditional territories and oral practices of the Blackfoot Nations, which includes the Siksika, the Piikani, and the Kainai. She also acknowledged the Tsuut’ina and Stoney Nakoda First Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta. She acknowledged and welcomed staff, the public and Mr. K Kempt, a representative from the Alberta Teachers’ Association, Local 38.

**2 | CONSIDERATION/APPROVAL OF AGENDA**

MOVED by Trustee Adams:

**THAT the Agenda for the June 19, 2018 Organizational Meeting of the Board of Trustees be approved as submitted.**

The motion was  
CARRIED UNANIMOUSLY.

**3 | ELECTION OF OFFICERS**

**3.1 Nominations for and Election of Chair of the Board**

Ms. Fenney shared that it was her honour to preside over the election of the Chair of the Board of Trustees, as provided for in Section 65 of the *School Act*.

Ms. Fenney called for nominations for the position of Chair of the Board of Trustees.

Trustee Hehr nominated Trustee Hurdman.

Ms. Fenney called two more times for further nominations and there were none.

Trustee Hurdman agreed to let her name stand for Chair of the Board of Trustees.

Trustee Hehr spoke to his nomination of Trustee Hurdman as Chair of the Board.

Ms. Fenney declared Trustee Hurdman acclaimed as Chair of the Board of Trustees.

Trustee Hurdman assumed the Chair.

**3.2 Nominations for and Election of Vice-Chair of the Board**

Chair Hurdman called for nominations for the position of Vice-Chair of the Board of Trustees.

Trustee Bradshaw nominated Trustee Dennis for Vice-Chair of the Board.

Chair Hurdman called two more times for further nominations and there were none.

Trustees Dennis confirmed she would allow her name to stand for Vice-Chair of the Board.

Chair Hurdman declared Trustee Dennis acclaimed as Vice-Chair of the Board of Trustees.

4 | **ESTABLISHMENT OF COMMITTEES, COMMITTEE MEMBERSHIP AND LIAISON LINKS**

4.1 **Establishment of Committees and Committee Membership**

MOVED by Trustee Dennis:

**THAT the Board of Trustees approves the continued functioning of the following committees and their terms, as outlined in GC-5E that was circulated to Trustees:**

- **Audit Committee**
- **Board Evaluation Committee**
- **School Naming Committee (ad hoc)**
- **Strategic Dialogue and Public Engagement Committee**
- **Trustee Remuneration Committee**
- **Agenda Planning Committee**

The motion was  
CARRIED UNANIMOUSLY.

• **Audit Committee**

Chair Hurdman noted that two nominations had come forward for the Audit Committee through the written nomination process, and those nominees were Trustee Hrdlicka as Committee Chair and Trustee Bradshaw as the second trustee appointment to the Committee.

Chair Hurdman called three more times for further nominations from the floor and there were none.

Trustee Hrdlicka agreed to let her name stand for Chair of the Audit Committee. Trustee Bradshaw agreed to let his name stand for the second trustee appointment to the Committee.

Chair Hurdman declared Trustee Hrdlicka elected as Chair of the Audit Committee and Trustee Bradshaw elected as the second trustee appointed to the Committee.

• **Board Evaluation Committee**

Chair Hurdman noted that two nominations had come forward for the Board Evaluation Committee through the written nomination process, and those nominees were Trustee Bradshaw as Committee Chair and Trustee Hehr as the second Board appointment to the Committee.

Chair Hurdman called three more times for further nominations from the floor and there were none.

Trustee Bradshaw was declared elected as the Chair of the Board Evaluation Committee and Trustee Hehr elected as the second trustee appointed to the Committee.

- **Strategic Dialogue and Public Engagement Committee**

Chair Hurdman stated that all trustees sit as members on the Strategic Dialogue and Public Engagement Committee. She noted that through the written nomination process Trustee Hehr was nominated for the position of Chair of the Strategic Dialogue and Public Engagement Committee.

Chair Hurdman called three more times for further nominations from the floor and there were none.

Chair Hurdman declared Trustee Hehr elected as Chair of the Strategic Dialogue and Public Engagement Committee.

Chair Hurdman noted she failed to ask if Trustee Bradshaw would allow his name to stand for Chair of the Board Evaluation Committee and if Trustee Hehr would allow his name to stand for the second trustee appointed to the Committee; and if Trustee Hehr would allow his name to stand as Chair of the Strategic Dialogue and Public Engagement Committee. She noted her assumption that the nominees gave their implicit approval to allow their names to stand as no one interrupted her during this process and that the nominees became the representatives to the committees.

- **Trustee Remuneration Committee**

Chair Hurdman noted that two nominations had come forward for the Trustee Remuneration Committee through the written nomination process, and those nominees were Trustee Adams as Committee Chair and Trustees Bradshaw as the second trustee appointment to the Committee.

Trustee Adams agreed to let her name stand for Chair of the Trustee Remuneration Committee and Trustee Bradshaw agreed to let his name stand for the second trustee appointment to the Committee.

Chair Hurdman called three more times for further nominations from the floor and there were none.

Chair Hurdman declared Trustee Adams elected as Chair of the Trustee Remuneration Committee and Trustee Bradshaw elected as the second trustee appointed to the Committee.

For the purpose of clarification of the above, a summary of trustee appointments to the Board of Trustees' Committees is as follows:

**Audit Committee**

- Trustee Hrdlicka (Chair)
- Trustee Bradshaw

**Board Evaluation Committee**

- Trustee Bradshaw (Chair)
- Trustee Hehr

**Strategic Dialogue and Public Engagement Committee**

- Trustee Hehr (Chair)
- All Trustees

**Trustee Remuneration Committee**

- Trustee Adams (Chair)
- Trustee Bradshaw

**Agenda Planning Committee**

- Trustee Dennis (Chair) (as per GC-5E, the Vice-Chair serves as Chair)
- All Trustees

**4.2 Appointment of Trustees to Liaison Responsibilities**

• **Alberta School Boards Association (ASBA) Zone 5**

Chair Hurdman noted that one nomination had come forward for the Board liaison appointment to ASBA Zone 5 through the written nomination process and that nominee was Trustee Hrdlicka.

Trustee Hrdlicka agreed to let her name stand for nomination.

Chair Hurdman called three more times for further nominations from the floor and there were none.

Trustee Hrdlicka was declared as the liaison appointment to the ASBA Zone 5.

• **Alberta Teachers' Association (ATA) Council of School Representatives**

Chair Hurdman noted that through the written nomination process, Trustee Adams was nominated as the Board's representative to the ATA Council of School Representatives. She pointed out that any trustee can attend these meetings as the meetings are not restricted to one trustee.

Trustee Adams agreed to let her name stand for the nomination.

Chair Hurdman called three more times for further nominations from the floor and there were none.

Trustee Adams was declared as the regular appointment to the ATA Council of School representatives.

• **Elder Advisory Council**

Chair Hurdman noted that two nominations had come forward through the written nomination process for the Elder Advisory Council and those nominees were Trustee Adams and Trustee Hrdlicka.

Trustees Adams and Hrdlicka agreed to let their names stand for the nomination.

Chair Hurdman called three more times for further nominations from the floor and there were none.

Trustee Adams and Trustee Hrdlicka were declared as the trustee liaison appointments to the Elder Advisory Council.

Chair Hurdman noted the trustee liaison to the ASBA Board of Directors is a two year appointment. Trustee Hurdman and Trustee Dennis were appointed to this liaison role on October 27, 2017 and will serve until October 27, 2019 and therefore this liaison appointment is not before the Board today.

Additionally Chair Hurdman noted the trustee liaison to EducationMatters is a three year appointment. Trustee Davis and Trustee Hehr were appointed to this liaison role on October 27, 2017 and will serve until October 27, 2020 and therefore this liaison appointment is not before the Board today.

For clarification of the above, a summary of the Trustee appointments to liaison responsibilities is as follows:

**ASBA Board of Directors**

- Trustee Hurdman
- Trustee Dennis (alternate)

**ASBA Zone 5**

- Trustee Hrdlicka

**ATA Council of School Representatives**

- Trustee Adams

**Elder Advisory Council**

- Trustee Adams
- Trustee Hrdlicka

**Education Matters**

- Trustee Davis
- Trustee Hehr

5 | **SCHEDULE OF REGULAR MEETINGS AND GC-6E: ANNUAL WORK PLAN 2018-2019**

MOVED by Trustee Hrdlicka:

**THAT the Board of Trustees approves the Schedule of Regular Meetings, including the date, time and place for September 11, 2018 through June 25, 2019, as provided in Attachment I of the report circulated to Trustees.**

Trustee Adams questioned whether the October 16, 2018 meeting date could be moved. Chair Hurdman responded that the meeting schedule can be amended going forward and once the Board knows when they will receive the Provincial Achievement Test (PAT) results from the province would be a better time to consider revising the schedule.

Chair Hurdman called for a vote.

The motion was  
 CARRIED UNANIMOUSLY.

For clarification, the Schedule is noted as follows:

**Held at the Education Centre, 1221 – 8 Street SW, Calgary, Alberta**

PUBLIC AGENDAS 12:00 p.m. to 3:00 p.m. Multipurpose Room	PRIVATE AGENDAS 12:00 p.m. to 3:00 p.m. Room T224
September 11, 2018	
September 18, 2018	September 25, 2018
October 2, 2018	
October 16, 2018	October 30, 2018
November 6, 2018	November 22, 2018
November 13, 2018	
November 27, 2018	
December 4, 2018	December 11, 2018
January 8, 2019	
January 15, 2019	January 29, 2019
February 5, 2019	
February 12, 2019	February 26, 2019
March 5, 2019	
March 12, 2019	March 19, 2019
April 9, 2019	
April 16, 2019	April 30, 2019
May 14, 2019	
May 21, 2019	May 28, 2019

<b>June 11, 2019</b>	
<b>June 18, 2019</b>	<b>June 25, 2019</b>

MOVED by Trustee Adams:

**THAT the Board of Trustees approves GC-6E: Annual Work Plan 2018-2019 in principle, as provided in Attachment II of the report circulated to Trustees, recognizing that the work of the Board and agenda planning for specific Board Meetings is subject to ongoing review and update by the Board's Agenda Planning Committee.**

The motion was  
CARRIED UNANIMOUSLY.

6 | **ADJOURNMENT**

Chair Hurdman declared the meeting adjourned at 3:20 p.m.