

CALGARY BOARD OF EDUCATION

Minutes of the Regular Meeting of the Board of Trustees (the “Board”) held on Tuesday, September 14, 2021 at 12:00 p.m. through Microsoft Teams

MEETING ATTENDANCE (Virtual)

Board of Trustees:

Trustee M. Dennis, Chair
Trustee A. Adams
Trustee M. Bradshaw
Trustee R. Hehr
Trustee J. Hrdlicka
Trustee T. Hurdman

Administration:

Mr. C. Usih, Chief Superintendent of Schools
Mr. R. Armstrong, Superintendent, Human Resources
Mr. D. Breton, Superintendent, Facilities and Environmental Services
Ms. K. Fenney, General Counsel
Ms. M. Martin-Esposito, Chief Communications Officer
Ms. J. Pitman, Superintendent, School Improvement
Ms. A. Holowka, Superintendent, School Improvement
Ms. T. Minor, Corporate Secretary
Ms. M. Broda, Board Administrator

1 | CALL TO ORDER, NATIONAL ANTHEM AND WELCOME

Chair Dennis called the meeting to order at 12:02 p.m. and O Canada was led by students from Deer Run School by way of pre-recorded video.

Chair Dennis acknowledged the traditional territories and oral practices of the Blackfoot Nations, which includes the Siksika, the Piikani, and the Kainai. She also acknowledged the Tsuut’ina and Stoney Nakoda First Nations, the Métis Nation (Region 3), and all people who make their homes in the Treaty 7 region of Southern Alberta.

Chair Dennis welcomed staff, public members, and union representatives participating in the virtual Board meeting.

2 | CONSIDERATION/ APPROVAL OF AGENDA

Ms. Minor, Corporate Secretary, noted there were no requests for agenda changes.

MOVED by Trustee Hurdman:

THAT the Board of Trustees approves the agenda for the Regular Meeting of September 14, 2021 as submitted.



The motion was
CARRIED UNANIMOUSLY.

3 | **OPENING REMARKS**

Chair Dennis welcomed students back to school and spoke about how challenging the last year and a half have been, with everyone adapting and continuing teaching and learning in the midst of all the changes, challenges and disruptions. She thanked the staff, students, and parents for their perseverance and patience as we continue to face the pandemic together. She wished everyone a successful 2021-2022 school year.

Chief Superintendent Usih welcomed staff, students, and families to the 2021-2022 school year and said he is looking forward to what this school year will bring. He reiterated that the last 18 months have been stressful and challenging, but schools have stayed open and learning has continued amid the pandemic. He expressed the importance of remaining vigilant, working together, and prioritizing health, in order to keep everyone safe and thanked everybody for their ongoing support. He also welcomed Andrea Holowka, as new Superintendent, School Improvement.

4 | **AWARDS AND RECOGNITIONS**

There were no awards or recognitions.

5 | **RESULTS FOCUS**

There were no reports or presentations.

6 | **OPERATIONAL EXPECTATIONS**

6.1 **OE-1: Global Operational Expectations – Annual Monitoring**

Chief Superintendent Usih introduced the report stating that evidence on policy OE-1: Global Operational Expectations indicates compliance in all six indicators. The CBE has taken all reasonable measures to ensure that practices, activities, decisions and organizational decisions are lawful, ethical, safe, respectful, and prudent. He noted that any reference to the *School Act* should be replaced with the *Education Act*.

Administration responded to trustees questions on matters including: the insurance rates and coverage compared to previous years; coverage adjustments made last year due to field trips being prohibited; how supervisors confirm employees have reviewed the employee code of conduct; frequency of reviewing the employee code of conduct and updating if necessary; and what triggers an update to the employee code of conduct.

Chair Dennis asked trustees to identify their intentions to bring forward any motions related to compliance, exceptions or commendations for OE-1: Global Operational Expectations to the Corporate Secretary and to trustees by noon, Thursday, September 23, 2021. She stated that if no motions come forward, the item will be placed on the September 28, 2021 consent agenda with a motion that the Board of Trustees approves that the Chief



Superintendent is in compliance with the provisions of OE-1: Global Operational Expectations.

7 | **PUBLIC COMMENT**

There were no public comments.

8 | **MATTERS RESERVED FOR BOARD INFORMATION**

There were no reports or presentations.

9 | **MATTERS RESERVED FOR BOARD DECISION**

There were no reports or presentations.

10 | **CONSENT AGENDA**

10.1 Items Provided for Board Decision

10.1.1 Meeting Minutes

- Regular Meeting June 15, 2021
- Regular Meeting June 22, 2021
- Special Meeting August 18, 2021

THAT the Board of Trustees approves the minutes of the Regular Meetings held June 15 and June 22, 2021, and the Special Meeting held August 18, 2021, as submitted.

10.2 Items Provided for Board Information

10.2.1 Chief Superintendent's Update

Chair Dennis noted that the Board would meet in-camera following the public portion of the meeting to discuss one labour, one land and four strategic planning matters. She noted the next public Board meeting is scheduled for Tuesday, September 28, 2021.

Recessed: 12:24 p.m.

Reconvened: 12:39 p.m.

10 | **IN-CAMERA SESSION**

All Trustees and Superintendents confirmed they were alone and in a location that no other person could hear them or any part of this meeting.



Motion to Move In-Camera

MOVED by Trustee Hehr:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the private agenda for the Regular Meeting of the Board of Trustees, September 14, 2021 be considered at an in-camera session; therefore, be it

Resolved, THAT the Regular Meeting of the Board of Trustees moves in-camera.

The motion was
CARRIED UNANIMOUSLY.

Motion to Revert to Public Meeting

MOVED by Trustee Hehr:

THAT the Regular Meeting of the Board of Trustees moves out of in-camera.

The motion was
CARRIED UNANIMOUSLY.

Motion to Action In-Camera Recommendations

MOVED by Trustee Bradshaw:

THAT, subject to any non-material adjustments to the specified audit procedures with respect to the payroll system (“Payroll System Audit Plan”), the Payroll System Audit Plan be approved by the Board of Trustees, Attachment I to this report.

The motion was
CARRIED UNANIMOUSLY.

MOVED by Trustee Adams:

THAT the Board of Trustees ratifies the electronic approval of the June 29, 2021 letter to the Minister of Education; and

THAT the Board of Trustees ratifies the electronic approval of the July 7, 2021 letter to the Calgary Aboriginal Urban Affairs Committee.

The motion was
CARRIED UNANIMOUSLY.

11 | **ADJOURNMENT**

MOVED by Trustee Hrdlicka:

THAT on adjournment, the meeting adjourns to the call of the Chair.

The motion was
CARRIED UNANIMOUSLY.



The meeting adjourned at 4:00 p.m.

Chair Dennis reconvened the September 14, 2021 Regular Meeting of the Board of Trustees at 9:00 a.m. on Friday, September 17, 2021 through Microsoft Teams.

MEETING ATTENDANCE (Virtual)

Board of Trustees:

Trustee M. Dennis, Chair
Trustee A. Adams
Trustee M. Bradshaw (departed at 11:21 a.m.)
Trustee R. Hehr
Trustee J. Hrdlicka (departed at 11:15 a.m.)
Trustee T. Hurdman

Administration:

Mr. C. Usih, Chief Superintendent of Schools
Mr. R. Armstrong, Superintendent, Human Resources
Ms. K. Fenney, General Counsel
Ms. M. Martin-Esposito, Chief Communications Officer
Ms. T. Minor, Corporate Secretary

All Trustees and Superintendents confirmed they were alone and in a location that no other person could hear them or any part of this meeting.

Motion to Move In-Camera

MOVED by Trustee Hurdman:

Whereas the Board of Trustees is of the opinion that it is in the public interest that matters on the private agenda for the Regular Meeting of the Board of Trustees, September 14, 2021, reconvened on September 17, 2021, be considered at an in-camera session; therefore, be it

Resolved, THAT the Regular Meeting of the Board of Trustees moves in-camera.

The motion was
CARRIED UNANIMOUSLY.

Motion to Revert to Public Meeting

MOVED by Trustee Hehr:

THAT the Regular Meeting of the Board of Trustees moves out of in-camera.

The motion was
CARRIED UNANIMOUSLY.

Absent: Trustee Bradshaw
Trustee Hrdlicka



Motion to Action In-Camera Recommendations

MOVED by Trustee Adams:

THAT the Board of Trustees authorizes the Chair to communicate with the Minister of Education and Minister of Health, as discussed in-camera.

The motion was

CARRIED UNANIMOUSLY.

Absent:

Trustee Bradshaw

Trustee Hrdlicka

ADJOURNMENT

MOVED by Trustee Hurdman:

THAT on adjournment, the meeting adjourns to the call of the Chair.

The motion was

CARRIED UNANIMOUSLY.

Absent:

Trustee Bradshaw

Trustee Hrdlicka

The meeting adjourned at 12:30 p.m.

