

expense | monthly tracking report

claimant | Pilon, Lisa
 position | Director, Corporate Finance
 level | Director
 reporting period | November 1 to December 31, 2012
 date of report | February-25-13



**Calgary Board
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Association of School Business Officials of Alberta (ASBOA) Issue Forum, Edmonton, AB	11/07/2012	Juice & water at Calgary Airport	\$8.69	travel	PD food/non alcoholic beverage
Association of School Business Officials of Alberta (ASBOA) Issue Forum, Edmonton, AB.	11/09/2012	Accommodation - Edmonton Nov. 7 - 8, 2012	\$328.06	travel	PD accommodation
Association of School Business Officials of Alberta (ASBOA) Issue Forum, Edmonton, AB.	11/08/2012	Meal, Edmonton, AB. Nov 8, 2012. Included on accommodation receipt.	\$20.85	travel	PD food/non alcoholic beverage
Association of School Business Officials of Alberta (ASBOA) Issue Forum, Edmonton, AB.	11/09/2012	Parking - Calgary Airport	\$75.60	travel	PD general
Association of School Business Officials of Alberta (ASBOA) Issue Forum, Edmonton, AB.	11/07/2012	Air Fare - Calgary - Edmonton return for November 8 - 9, 2012	\$516.86	travel	PD airfare/bus/rail
Association of School Business Officials of Alberta (ASBOA) Issue Forum, Edmonton, AB.	11/08/2012	Issues Forum - Conference registration for November 8, 2012	\$262.50	travel	PD course or registration fee
Association of School Business Officials of Alberta (ASBOA) Issue Forum, Edmonton, AB.	11/09/2012	PD Session - Conference registration for November 9, 2012	\$315.00	travel	PD course or registration fee
Association of School Business Officials of Alberta (ASBOA) Issue Forum, Edmonton, AB.	11/22/2012	Annual Membership Fees	\$892.50	other disclosed	membership, due, fees

RECEIPT
GST NO. R122556194

EXIT No. A1
IN: 11/07/12 16:45
OUT: 11/09/12 19:24
DURATION: 2 02: 39
PAID: \$ 75.60
(GST INCLUDED)
MASTERCARD

REF.
THANK YOU FOR
YOUR VISIT
PARKING @ CALGARY
AIRPORT
ASBOA CONFERENCE - EDMONTON
Calgary International Airport Parkade

LA PREP
2000 AIRPORT RD T2E6W5
CALGARY AB
22241844

|||| PURCHASE ||||
11-07-2012 17:33:05
Acct # C
Exp Date '//' Card Type MC
Name: LISA PILON
A000000 MasterCard

Trace #

Auth #.

Total JUICES \$8.69
AT AIRPORT.
(00) APPROVED-THANK YOU
ASBOA CONFERENCE - EDMONTON

Retain this copy for your
records
Customer copy

Lisa Pilon
 1221 8th Street Sw
 Calgary AB T2R0L4
 Canada

Room No. :
 Arrival : 11-07-12
 Departure : 11-09-12
 Page No. : 1 of 1
 Folio No. :
 Conf. No. :
 Cashier No. :

INFORMATION INVOICE

Membership No. :
 A/R Number :
 Group Code : 1112ASBO01
 Company Name : Association of School Busines

11-09-12 07:24:01 AM MST

Date	Text	Charges	Credits
11-07-12	Room Charge	149.00	
11-07-12	Rooms GST	7.52	
11-07-12	Alberta Tourism Levy	6.02	
11-07-12	Destination Marketing Fee	1.49	
11-08-12	Lion's Head Pub - Dinner Room# CHECK#	20.85	MEAL
11-08-12	Room Charge	149.00	
11-08-12	Rooms GST	7.52	
11-08-12	Alberta Tourism Levy	6.02	
11-08-12	Destination Marketing Fee	1.49	
11-09-12	Mastercard		348.91

Room GST	15.04	F&B GST	0.85	AB Levy	12.04	Other Tax	2.98
Net Amount	318.00	CAD					

*HOTEL -
 ASBDA CONFERENCE
 IN EDMONTON*

Total	348.91	348.91
Balance	\$348.91	0.00
- MEAL	\$20.85	
Accommodation	\$328.06	

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 Enroll and learn more at the front desk or at clubcarlson.com

Thank You For Staying With Us

I agree that my liability for this bill is not waived and agree to be held personally responsible in the event that the indicated person, company or association fails to pay for any portion or the full amount of these charges.

Guest Signature _____

Radisson Hotel Edmonton South
 4440 Gateway Boulevard
 Edmonton, Alberta T6H 5C2
 Telephone: (780) 437-6010 Fax: (780) 431-5804
 Email: RHI_ESAL@radisson.com
 GST # 84420 3075 RT0001

TRIP TO: EDMONTON INTL AB, CANADA
 PREPARED FOR: MS LISA PILON
 RESERVATION CODE: [Blank]
 TRAVEL DATES: Nov 07 - Nov 09

Overview

Wednesday Nov 7	YYC CALGARY INTL AB, CANADA	YEG EDMONTON INTL AB, CANADA
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WESTJET WS 0259	Departing At 6:00pm	Arriving At 6:49pm
	Terminal Not Available	Terminal Not Available

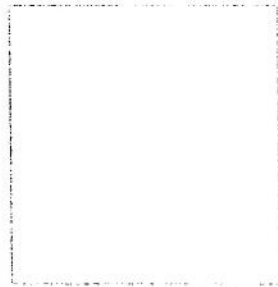
Passenger Name MS LISA PILON	Seats Check-in Required	Duration 00hr(s) :49min(s)
Status Confirmed	Aircraft BOEING 737-700 JET	Gate Check for latest information
Smoking No	Stop(s) 0	Distance (in Miles) 0163

Please verify flight times prior to departure

Please create or log in to your profile to

Save your trip | Receive flight notifications | Update your social network | [Log in](#)

- NEXT STEPS**
- Print Itinerary
 - E-mail Itinerary
 - Add to Calendar
 - Add to Calendar with Infuzer
 - View eTicket Receipt
 - Add to MyTrips



Friday Nov 9	YEG EDMONTON INTL AB, CANADA	YYC CALGARY INTL AB, CANADA
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WESTJET WS 0302	Departing At 4:45pm	Arriving At 5:33pm
	Terminal Not Available	Terminal Not Available

Passenger Name MS LISA PILON	Seats Check-in Required	Duration 00hr(s) :48min(s)
Status Confirmed	Aircraft BOEING 737-700 JET	Gate Check for latest information
Smoking No	Stop(s) 0	Distance (in Miles) 0163

Please verify flight times prior to departure

Where do you want to go?
[Maps](#) | [Directions](#)

FLIGHT -
ASBDA CONFERENCE
IN EDMONTON
NOV 8-9, 2012

Your reservation code is:


View your itinerary at !
[Sabre® Virtually There®](#)

Total price


516.86 CAD

[view fare rules](#)

Departure Information

	Depart: Wednesday, 07 November	WestJet
	06:00 PM Calgary, AB, CA (YYC)	Non-Stop / WS 0259
	Arrive: Wednesday, 07 November	flight info
	06:49 PM Edmonton-International, AB, CA (YEG)	

Return Information

	Depart: Friday, 09 November	WestJet
	04:45 PM Edmonton-International, AB, CA (YEG)	Non-Stop / WS 0302
	Arrive: Friday, 09 November	flight info
	05:33 PM Calgary, AB, CA (YYC)	

TOTAL

*FLIGHT -
ASBOA CONFERENCE
IN EDMONTON
NOV 8-9, 2012*

Base Fare:	404.00 CAD
Surcharges:	24.00 CAD
Canadian airport improvement fee(s):	50.00 CAD
Air travellers security charge:	14.25 CAD
Canadian goods and services tax:	24.61 CAD
Total:	516.86 CAD

Payment details

Amount paid with Credit Card 516.86 CAD



Guest information

ASBOA

#1200, 9925 - 109 Street
 Edmonton, Alberta T5K 2J8
 Canada

INVOICE

Invoice No.:
 Date: 10/30/2012
 Ship Date:
 Page: 1
 Re: Order No.

Sold to:
 Calgary Bd. of Educ.
 Accounts Payable
 1221 - 8 Street SW
 Calgary, Alberta T2R 0L4

Ship to:
 Calgary Bd. of Educ.
 515 Macleod Trail S.E.
 Calgary, Alberta T2G 2L9

Business No.: 10673 3124 RT0001

Quantity	Description	Tax	Unit Price	Amount
3	Issues Forum Deborah Meyers, Chantelle Wellock-Bolt (Lisa Pilon)	G	250.00	750.00
	G - GST 5% GST			37.50
<p><i>NDV 8/12</i></p> <p><i>ASBOA CONFERENCE IN EDMONTON, AB.</i></p> <p><i>Chantelle Wellock-Bolt</i></p> <p><i>Fee \$250.00</i> <i>GST 12.50</i> <i>\$262.50</i></p> <p><i>Deborah Meyers</i></p> <p><i>Fee \$250.00</i> <i>GST 12.50</i> <i>\$262.50</i></p> <p><i>Lisa Pilon Fees</i></p> <p><i>Fees \$250.00</i> <i>GST 12.50</i> <i>\$262.50 N</i></p>				
SBOA GST: #10673 3124 RT0001				
Shipped By: Tracking Number:				
Comment: Payment is due upon receipt of Invoice				
Sold By:				
			Total Amount	787.50

ASBOA

#1200, 9925 - 109 Street
Edmonton, Alberta T5K 2J8
Canada

INVOICE

Invoice No.:
Date: 10/30/2012
Ship Date:
Page: 1
Re: Order No.

Sold to:

Calgary Bd. of Educ.
Accounts Payable
1221 - 8 Street SW
Calgary, Alberta T2R 0L4

Ship to:

Calgary Bd. of Educ.
515 Macleod Trail S.E.
Calgary, Alberta T2G 2L9

Business No.: 10673 3124 RT0001

Quantity	Description	Tax	Unit Price	Amount
2	PD session Nov.9 2012 Lisa Pilon Chantelle Wellock-Bolt	G	300.00	600.00
	G - GST 5% GST			30.00
<p><i>ASBOA CONFERENCE IN EDMONTON, AB</i></p> <p><i>Chantelle Wellock-Bolt</i></p> <p><i>Fee \$300.00</i></p> <p><i>GST \$15.00</i></p> <p><i>\$315.00</i></p> <p><i>Lisa Pilon fees</i></p> <p><i>Fee \$300.00</i></p> <p><i>GST \$15.00</i></p> <p><i>\$315.00</i></p>				
SBOA GST: #10673 3124 RT0001				
Shipped By: Tracking Number:				
Comment: Payment is due upon receipt of Invoice			Total Amount	630.00
Sold By:				

ASBOA

#1200, 9925 - 109 Street
Edmonton, Alberta T5K 2J8
Canada

INVOICE

Invoice No.:
Date: **11/22/2012**
Ship Date:
Page: **1**
Re: Order No.

Sold to:

Calgary Bd. of Educ.
Accounts Payable
1221 - 8 Street SW
Calgary, Alberta T2R 0L4

Ship to:

Calgary Bd. of Educ.
515 Macleod Trail S.E.
Calgary, Alberta T2G 2L9

Business No.: 10673 3124 RT0001

Quantity	Description	Tax	Unit Price	Amount
	20120/2013 Membership fees - ASBOA	G		770.00
	L. Pilon	G		80.00
	International Fees	G		
	G - GST 5%			42.50
	GST			
	(ASSOCIATION OF SCHOOL BUSINESS OFFICIALS OF ALBERTA)			
ASBOA GST: #10673 3124 RT0001				
Shipped By: Tracking Number:			Total Amount	892.50
Comment: Payment is due upon receipt of Invoice				
Sold By:				