

expense | monthly tracking report

claimant | Yee, Dianne
position | Director, Area III
level | Director
reporting period | January 1 to February 28, 2013
date of report | April 12, 2013



**Calgary Board
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
cell phone	011113	Monthly Service Plan	\$157.68	other disclosed	telecom/cell phone
cell phone	021113	Monthly Service Plan	\$153.34	other disclosed	telecom/cell phone
Association for Learning Technologies Conference	021313	Return airfare Calgary to London, England for Septmber 2013	\$1,452.73	travel	PD airfare/bus/rail

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



*Flight Booking
ALT-C 2013
Conference*

[Signature]

AIR CANADA

Booking Information

Booking Reference:	Customer Care
Electronic Ticketing confirmed. This is your official itinerary/receipt.	Air Canada 1-888-247-2262
Main Contact: Dr Dianne Yee	Flight Arrivals and Departures 1-888-422-7533

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
	Calgary (YYC)	London, Heathrow (LHR)	0			Flex, W	
	London, Heathrow (LHR)	Calgary (YYC)	0				

S: Snack or Brunch M: Meal (Non Specific) K: Continental breakfast

Pre-order your onboard duty-free-items

You can pre-order your duty-free items now, and have them delivered directly to your seat on board. **Earn up to 2 Aeroplan Miles for every \$1 spent. Details**

You can pre-order duty-free items online for the following flight(s):

Passenger Information

1: Dr Dianne Yee : Adult (16+), Ticket Number:

Air Canada - Aeroplan Meal Preference: **Regular**

Payment Card: Special Needs: **None**

Seat Selection:

Congratulations on your selection of a **Preferred seat**. Please read the **Terms and conditions**.

Purchase Summary

Fare Summary	
Passenger Type	Adult
Base Fare	810.00
Fuel Surcharge	412.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	30.00
U.K. Passenger Service Charge	64.54
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	1.50
U.K. Air Passenger Duty	108.78
Air Travellers Security Charge (ATSCG)	25.91

Total airfare and taxes before options (per passenger)

1452.73

Options

Departing Flight - Flex - options available only on flights operated by Air Canada and Air Canada rouge, as well as on Air Canada Express flights operated by Jazz.

Return Flight - Flex - options available only on flights operated by Air Canada and Air Canada rouge, as well as on Air Canada Express flights operated by Jazz.

Total airfare, taxes and options (per passenger)

1452.73

Number of passengers

1

Travel Insurance (declined)

0.00

Grand Total - Canadian dollars

\$1452.73

The following charges (tax inclusive) will appear on your credit or debit card statement:

- Air Canada: \$1452.73 (Airfare - per adult ticket)

Ticket number(s):

Fare Rules

Departing Flight Calgary (YYC) To London (LHR) - Flex

Return Flight London (LHR) To Calgary (YYC) - Flex

- **Changes:**
 - Prior to day of departure - **Change fee** per direction, per passenger, is \$250 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
 - Day of departure, at the airport - \$100 CAD, per passenger, plus applicable taxes (no charge for fare difference) for same-day flights only.
 - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
 - Tickets are **refundable (a \$300 CAD fee applies per person)** and **non-transferable**. **Partially used tickets** may be submitted for a refund assessment. The refund will be calculated as follows: actual fare paid minus the value of the portion of the journey that has been flown, and minus the applicable fee.
 - **Cancellations** can be made up to 45 minutes prior to departure.
- **Minimum/maximum stay** and other conditions may apply.
- **Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles).
- Read complete **Fare Rules** applicable to this fare.

Important Information

Please review this itinerary/receipt and, should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A To-Do List

All passengers are advised to view the **Travel Identification** page for important information on identification required for travel.

Baggage Policy

Carry-on baggage | Checked baggage

Weight | Dimensions

Links

- Manage my booking online: <http://www.aircanada.com/mybookings>
- Flight Departure & Arrivals: <http://www.aircanada.com/flightstatus>
- General conditions of carriage: <http://www.aircanada.com/conditionsofcarriage>
- Information and Services: <http://www.aircanada.com/travelinfo>
- Advance Passenger Information: <http://www.aircanada.com/APIS>



INDIVIDUAL DETAIL

DIANNE YEE
CHIEF SUPERINTENDENT OFFICE

RECEIVED
FEB 06 2013
AREA III OFFICE

①
[Handwritten signature]

Savings Details
Corporate Discount 12.00
Total Month's Savings \$ 12.00

Current Charges - Detail Contract Term : 3 yr expires Jun 15,2014

Monthly Service Plans Jan 12 to Feb 11

Service Plan Name	Total
Corporate Exception 20/200	20.00
20.0% Voice disc	-4.0
Total	\$ 16.00

Additional Local Airtime *Free Airtime includes: bonus minutes, birthday calling, evenings & weekends, free incoming, *611 and In Network Calling

Service	Total Airtime	*Free Airtime	Included Airtime	Chargeable Airtime	Total
Phone (minutes)	708:01	101:47	200:00	406:14	81.20
Total					\$ 81.20

Long Distance Charges

Service	Total LD Minutes	Free LD Minutes	Included LD Minutes	Chargeable LD Minutes	Total
US / Int'l Phone	3:30	0:00	0:00	3:30	1.23
Total					\$ 1.23

Roaming Charges

Service	Roaming Minutes	Roaming Charges	Roaming LD Minutes	Roaming LD Charges	Roaming Surcharge	Total
US / Int'l Phone	7:00	0.00	7:00	10.50	0.00	10.50
Total						\$ 10.50

Data and Other Services

Service	Total Events	Event Type	Total
Roaming Txt Msg - Received	4	Msg	2.40
Data Usage - BlackBerry Smartphones	3.173	MB	0.00
Text Msg - Received	3	Msg	0.00
Total			\$ 2.40

Value Added Services

Service	Total
Basic Voice Mail Free (Jan 12 to Feb 11)	Free
Call Forward Immediate (Jan 12 to Feb 11)	Free
Caller ID Free (Jan 12 to Feb 11)	Free
Corp BB40 Unlimited email (Jan 12 to Feb 11)	40.00
Detailed Billing \$0 (Jan 12 to Feb 11)	Free
Incoming Mobile Promo (Jan 12 to Feb 11)	Free
Weekends & Evenings Unlimited (Jan 12 to Feb 11)	Free
20.0% BlackBerry data disc	-8.00
Total	\$ 32.00

Other Fees

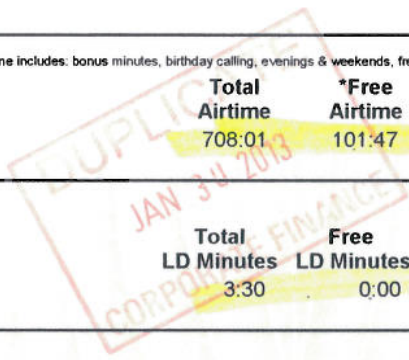
Charge	Total
Enhanced 911 Access Charge (Jan 12 to Feb 11)	0.50
System Access Fee (Jan 12 to Feb 11)	6.95
Total	\$ 7.45

Taxes

Tax	Total
GST	6.90
Total	\$ 6.90

Total Current Charges \$ 157.68

PTLPS00A 00039 HR1 - 1290 - 1.16 - 9 - 1 - 007335





INDIVIDUAL DETAIL

DIANNE YEE
CHIEF SUPERINTENDENT OFFICE

Savings Details

Corporate Discount

12.00

Total Month's Savings

\$ 12.00

Current Charges - Detail

Contract Term : 3 yr expires Jun 15,2014

Monthly Service Plans Feb 12 to Mar 11

Service Plan Name	Total
Corporate Exception 20/200	20.00
20.0% Voice disc	-4.0
Total	\$ 16.00

Additional Local Airtime

*Free Airtime may include: bonus minutes, birthday calling, evenings & weekends, free incoming, *911 and In Network Calling

Service	Total Airtime	*Free Airtime	Included Airtime	Chargeable Airtime	Total
Phone (minutes)	800:33	185:56	200:00	414:37	82.88
Total					\$ 82.88

Long Distance Charges

Service	Total LD Minutes	Free LD Minutes	Included LD Minutes	Chargeable LD Minutes	Total
US / Int'l Phone	13:52	0:00	0:00	13:52	4.85
Total					\$ 4.85

Data and Other Services

Service	Total Events	Event Type	Total
Roaming Txt Msg - Received	1	Msg	0.60
Roaming Txt Msg - Sent	4	Msg	2.40
Data Usage - BlackBerry Smartphones	6.952	MB	0.00
Text Msg - Received	3	Msg	0.00
Total			\$ 3.00

Value Added Services

Service	Total
Basic Voice Mail Free (Feb 12 to Mar 11)	Free
Call Forward Immediate (Feb 12 to Mar 11)	Free
Caller ID Free (Feb 12 to Mar 11)	Free
Corp BB40 Unlimited email (Feb 12 to Mar 11)	40.00
Detailed Billing \$0 (Feb 12 to Mar 11)	Free
Incoming Mobile Promo (Feb 12 to Mar 11)	Free
Weekends & Evenings Unlimited (Feb 12 to Mar 11)	Free
20.0% BlackBerry data disc	-8.00
Total	\$ 32.00

Other Fees

Charge	Total
Enhanced 911 Access Charge (Feb 12 to Mar 11)	0.50
System Access Fee (Feb 12 to Mar 11)	6.95
Total	\$ 7.45

Taxes

	Total
GST	7.16
Total	\$ 7.16

Total Current Charges

\$ 153.34

PTLPD50A 00037 HRI -- 1267 - 1100 - 7 - 1 - 007025