

## expense | monthly tracking report

claimant | Gouthro, Elizabeth

position | Director, Instructional Services

level | Director

reporting period | November 1 to December 31, 2013

date of report | February-14-14



**Calgary Board  
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
College of Alberta School Superintendents (CASS) Fall Conference, Calgary, AB	10/21/2013	Registration for Nov 7-8, 2013 CASS Conference	\$396.27	other disclosed	PD course or registration fee
Tablet	11/17/2013	Monthly Service Plan	\$15.75	other disclosed	telecom/tablet
Cell Phone	11/17/2013	Monthly Service Plan	\$60.39	other disclosed	telecom/cell phone
Harvard Education Letter	11/26/2013	1 year Subscription	\$46.53	other disclosed	BUS general
Association for Supervision and Curriculum Development (ASCD)	12/05/2013	Unpaid portion of ASCD membership renewal	\$7.60	other disclosed	membership, due, fees
Tablet	12/17/2013	Monthly Service Plan	\$5.25	other disclosed	telecom/tablet
Cell Phone	12/17/2013	Monthly Service Plan	\$60.93	other disclosed	telecom/cell phone

**Harder, Barb L**

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**From:** SAPDC Registration <register@sapdc.ab.ca>  
**Sent:** October-21-13 1:49 PM  
**To:** Gouthro, Elizabeth M  
**Subject:** Transaction Receipt

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To: Elizabeth Gouthro  
Subject: Electronic Receipt from CASS  
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Thank you for your successful transaction. Our Payment Gateway has returned the status of this transaction as :  
TRANSACTION APPROVED.

If you have any queries with this transaction, please contact the merchant at

A copy of your receipt is attached below. Please retain this to assist us if you have any queries.

October 21, 2013 - 01:49:21 PM  
3-TIER E-COMMERCE

AUTHORIZATION NUMBER: 1382327296\_CASS2011  
TOTAL: 396.27  
REFERENCE NUMBER:  
MERCHANT NAME: SAPDC

PLEASE RETAIN AS RECORD OF PURCHASE

**Bill Date: November 17, 2013**  
**Elizabeth G**  
**Learning Services**

**Next Bill Date: December 17, 2013**

**CURRENT CHARGES**

**Monthly charges billed to Dec 16, 2013**

Tablet Flex 30 day (SIM only)		5.00
Includes: Detail Billing		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00

**Usage and long distance**

Data 10MB Stepped Mobile Browser Usage		10.00
Rate Details:	Data Used	Tier Charged
Up to 10 MB	Exceeded	0.00
Up to 250 MB	94.4546 MB	10.00
Up to 5 GB		30.00
Over 5 GB (\$0.015/MB)		

LEGEND

MB = Megabyte      GB = Gigabyte      1 GB = 1024 MB

**Taxes**

GST		0.75
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**Total current charges** **\$15.75**

<b>FOR YOUR INFORMATION...</b>	
<b><i>Discount Summary</i></b>	
Total discounts	\$10.00
<b>Total this month</b>	<b>\$10.00</b>
<b><i>Packet Plan Usage Summary</i></b>	
Total megabytes	94.4546
Total this month	\$10.00

**Bill Date: November 17, 2013**  
**ELIZABETH GOUTHRO**

**Next Bill Date: December 17, 2013**

**Learning Services**

**CURRENT CHARGES**

**Monthly charges billed to Dec 16, 2013**

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	-10.00	20.00
Includes: 3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	-15.00	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Business Anytime Unlmt. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	-3.50	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	-12.00	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	-7.00	0.00
Text Messaging 250 - Share	\$5.00	
less 100.00% Promotional Discount	-5.00	0.00
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
US Roaming \$0.25/min		0.00

**Usage and long distance**

250 Anytime minutes Local Calling		
@\$.00/minute	315:08 min:sec	0.00
Email& Internet BlackBerry 1GB Data Usage		
@\$.00/MB	8.1670 MB	0.00
Business Anytime Unlmt. Nights & Wknds Unlimited Usage		
@\$.00/minute	92:51 min:sec	0.00
6pm to 8pm Calling Unlimited Usage		

<b>FOR YOUR INFORMATION...</b>	
<b>Discount Summary</b>	
Total discounts	\$92.50
<b>Total this month</b>	<b>\$92.50</b>
<b>Usage Summary min:sec</b>	
Weekday	467:12
Weekend	108:41
Weeknight	19:10
<b>Total time used</b>	<b>595:03</b>
<b>Event Summary</b>	
Total Events	68
Total this month	\$0.00
<b>Packet Plan Usage Summary</b>	
Total megabytes	8.2101
Total this month	\$0.00

Bill Date: November 17, 2013  
ELIZABETH GOUTHRO

Next Bill Date: December 17, 2013

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Learning Services

**CURRENT CHARGES**

@\$.00/minute	114:04 min:sec	0.00
Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility		
@\$.00/minute	73:00 min:sec	0.00
Service zone		
@\$.00/MB	0.0431 MB	0.00
Converse MMSC	12 events	0.00
Text Messaging 250 - Share Incl. Messages		
	30 events	0.00
Text Messaging 250 - Share Unlimited Incoming Messages		
	26 events	0.00
Long distance		6.09
<b>Taxes</b>		
GST		2.80

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**Total current charges** **\$60.39**



# Harvard Education Letter

Harvard Graduate School of Education  
8 Story Street  
Cambridge, MA 02138-9803  
Tel: 617-495-3432 Fax: 617-496-3584

MC/VISA/AMEX Number \_\_\_\_\_

Exp. date \_\_\_\_\_

Signature \_\_\_\_\_

Please make checks payable to Harvard Education Letter

Elizabeth Gouthro  
Calgary Board of Education  
Learning Services 6th Floor  
1221 8th Street SW  
Calgary AB T2R 0L4  
CANADA

SUBSCRIPTION  
INVOICE

Date  
12/09/13

Number

Harvard Education Letter

original invoice

Please call us if you'd like to pay  
by credit card or if you have any  
questions about your subscription.  
1-800-513-0763

FOR YOUR RECORDS

Paying by credit card?

Just fax this back to 617-496-35

Harvard Education Letter

SUBSCRIPTION  
INVOICE

~~This order for service through~~  
SEP/OCT 14

Shipped to:  
Elizabeth Gouthro  
Calgary Board of Education  
Learning Services 6th Floor  
1221 8th Street SW  
Calgary AB T2R 0L4  
CANADA

6 issues	43.00
Second class postage	N/C
GST	2.15
Total	45.15
Credit	-45.15
Amount Due	\$0.00
Paid \$43.00 on 11/25/13	

46.53 (Edn)

please return this portion.

Order Number: \_\_\_\_\_

FED. I.D. NO. 04-2103580 HARVARD UNIVERSITY  
HEL 12/09/13

### ASCD INVOICE

Invoice Number : 0011432814

Invoice Date : 11/22/2013

PO Number :

Terms : Net 30 days

REMIT TO: ASCD

PO Box 17035, Baltimore, MD 21297-8431

Bill To:  
Calgary BoE  
Accounts Payable  
515 Macleod Tr SE  
Calgary AB T2G 2L9  
Canada

Ship To:  
Ms. Elizabeth Gouthro  
Education Centre  
1221 8th St SW  
Calgary AB T2R 0L4  
Canada

Product	Qty	Unit Price	Unit Discount	Coupon	Adjustment	Total
ASCD/SELECT-ASCD - Select Membership 01-Apr-2014 To 31-Mar-2015 - Ms. Elizabeth Gouthro	1	89.00	0.00	0.00	0.00	89.00

Shipping: 0.00

Tax: 0.00

Order Total : 89.00

Paid to Date: -82.07

Current Amount Due: 6.93 (us)

\$ 7.60 (Cdn)

If your order includes an ASCD membership, and your payment is not received within 90 days of your join date, your membership benefits will be cancelled.

Calgary BoE  
Accounts Payable  
515 Macleod Tr SE  
Calgary AB T2G 2L9  
Canada

Invoice Number : 0011432814  
Invoice Date : 11/22/2013  
PO Number :

Bill Date: December 17, 2013  
 Elizabeth GOUTHRO  
 1221 8 ST SW  
 CALGARY, AB T2R 0L4  
 Learning Services

Next Bill Date: January 17, 2014

*6th floor*

**CURRENT CHARGES**

Monthly charges billed to Jan 16, 2014

Tablet Flex 30 day (SIM only)		5.00
Includes: Detail Billing		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00

<b>FOR YOUR INFORMATION...</b>	
<b><i>Discount Summary</i></b>	
Total discounts	\$10.00
<b>Total this month</b>	<b>\$10.00</b>

**Taxes**

GST 0.25

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**Total current charges \$5.25**





Bill Date: December 17, 2013  
 ELIZABETH GOUTHRO

Next Bill Date: January 17, 2014

**Learning Services**

**CURRENT CHARGES**

**Monthly charges billed to Jan 16, 2014**

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	-10.00	20.00
Includes: 3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	-15.00	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Business Anytime Unlmted, Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	-3.50	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	-12.00	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	-7.00	0.00
Text Messaging 250 - Share	\$5.00	
less 100.00% Promotional Discount	-5.00	0.00
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
US Roaming \$0.25/min		0.00

**Usage and long distance**

250 Anytime minutes Local Calling		
@\$.00/minute	370:00 min:sec	0.00
Email& Internet BlackBerry 1GB Data Usage		
@\$.00/MB	8.1151 MB	0.00
Business Anytime Unlmted, Nights & Wknds Unlimited Usage		
@\$.00/minute	100:07 min:sec	0.00
6pm to 8pm Calling Unlimited Usage		

**FOR YOUR INFORMATION...**

<b>Discount Summary</b>	
Total discounts	\$92.50
<b>Total this month</b>	<b>\$92.50</b>
<b>Usage Summary</b>	
	<b>min:sec</b>
Weekday	514:56
Weekend	92:29
Weeknight	8:38
<b>Total time used</b>	<b>616:03</b>
<b>Event Summary</b>	
Total Events	49
Total this month	\$0.50
<b>Packet Plan Usage Summary</b>	
Total megabytes	8.1171
Total this month	\$0.00

Bill Date: December 17, 2013  
 ELIZABETH GOUTHRO

Next Bill Date: January 17, 2014

Learning Services

**CURRENT CHARGES**

@\$.00/minute	53:56 min:sec	0.00
Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility		
@\$.00/minute	92:00 min:sec	0.00
Service zone		
@\$.00/MB	0.0020 MB	0.00
Picture/Video messaging	1 event	0.50
Travel text saver Unlimited Incoming Messages		
	33 events	0.00
Text Messaging 250 - Share Incl. Messages		
	15 events	0.00
Long distance		6.09
<b>Taxes</b>		
GST		2.84

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**Total current charges** **\$60.93**