

expense | monthly tracking report

claimant | Pamplin, Lori

position | Director, Leadership

level | Director

reporting period | July 1 to August 31, 2015

date of report | October-13-15



**Calgary Board
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Cell Phone	07/17/2014	Monthly Service Plan	\$54.53	other disclosed	telecom/cell phone
Visit with Singapore Education Officials via Hong Kong, August 7-16, 2014	08/07/2014	Meal	\$19.32	travel	BUS food/non alcoholic beverage
Visit with Singapore Education Officials via Hong Kong, August 7-16, 2014	08/07/2014	Return airfare including seat selection	\$3,008.78	travel	BUS airfare/bus/rail
Visit with Singapore Education Officials via Hong Kong, August 7-16, 2014	08/08/2014	Two nights accomodation in Hong Kong, visiting Educational Officials	\$307.45	travel	BUS accommodation
Visit with Singapore Education Officials via Hong Kong, August 7-16, 2014	08/10/2014	Taxi fare while in Singapore	\$97.94	travel	BUS general
Visit with Singapore Education Officials via Hong Kong, August 7-16, 2014	08/11/2014	Six nights accomodation in Singapore	\$1,490.81	travel	BUS accommodation
Visit with Singapore Education Officials via Hong Kong, August 7-16, 2014	08/15/2014	Per diem for meals	\$141.00	travel	BUS food/non alcoholic beverage
Cell Phone	08/17/2014	Monthly Service Plan	\$54.53	other disclosed	telecom/cell phone
Calgary Regional Consortium Visible Learning Seminar	08/19/2014	A day with John Hattie	\$275.00	other disclosed	conferences & workshops

Mobile
Bill Date: July 17, 2014
LORI PAMPLIN
Mobile Ref.
Communications

Account #
Next Bill Date: August 17, 2014

967of 1959

CURRENT CHARGES for

Monthly charges billed to Aug 16, 2014

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	<u>-10.00</u>	20.00
Includes: 3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	<u>-15.00</u>	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Business Anytime Unlmt. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	<u>-3.50</u>	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	<u>-12.00</u>	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	<u>-7.00</u>	0.00
Can-Can/US Text - Unlimited	\$15.00	
less 100.00% Promotional Discount	<u>-15.00</u>	0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
US Roaming \$0.25/min		0.00
Usage and long distance		
250 Anytime minutes Local Calling		
@\$0.00/minute	126:51 min:sec	0.00

FOR YOUR INFORMATION...	
Discount Summary	
Total discounts	\$102.50
Total this month	\$102.50
Usage Summary	
	min:sec
Weekday	190:13
Weekend	168:20
Weeknight	17:53
Total time used	376:26
Event Summary	
Total Events	51
Total this month	\$0.00
Packet Plan Usage Summary	
Total megabytes	4.4692
Total this month	\$0.00

Mobile
Bill Date: July 17, 2014
LORI PAMPLIN
Mobile Ref.
Communications

Account #
Next Bill Date: August 17, 2014

968of 1959

CURRENT CHARGES for

Email& Internet BlackBerry 1GB Data Usage		
@\$.00/MB	4.3744 MB	0.00
Business Anytime Unlmted. Nights & Wknds Unlimited Usage		
@\$.00/minute	184:13 min:sec	0.00
6pm to 8pm Calling Unlimited Usage		
@\$.00/minute	37:22 min:sec	0.00
Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility		
@\$.00/minute	28:00 min:sec	0.00
Service zone		
@\$.00/MB	0.0948 MB	0.00
Comverse MMSC	2 events	0.00
Short Code programs	1 event	0.00
Travel text saver Unlimited Incoming Messages		
	28 events	0.00
Can-Can/US Text - Unlimited Incl. Messages		
	20 events	0.00
Taxes		
GST		2.59

Total current charges **\$54.53**

MILESTONES WCE RVC #876
VANCOUVER INTERNATIONAL AIRPORT

401 / 1 6101 GST 1
AUG07'14 11:09AM

**** SEAT 1 ****
1 SALD GRLD CHIX 16.00
NO TOPPING
2 NO CILANTRO 16.00
Subtotal 32.00
GST 5.0% 207300 0.80
Amount \$ 16.80

Subtotal 16.00
GST 5.0% 207300 0.80
Amount \$ 16.80

THANK YOU FOR VISITING
GST#137512901

PLEASE PAY YOUR SERVER
GRATUITIES NOT INCLUDED

HOW DID WE DO?
HMSHOST - VANCOUVER
JOHN RICHMOND SR DIR OF OPRS
604 231 3731 EXT 227
JOHN.RICHMOND@HMSHOST.COM

MILESTONES ITB
3880 GRANT MCCUNNACHIE
WAY
RICHMOND BC V7B5X8
6042373731

SALE

Clerk #:
Table #:
MID: 26813480159
TID: 008
Batch # 097
08/07/14
APPR CODE: 145805
MASTERCARD
REF#: 00000008
1158.04
Chip

AMOUNT \$ 16.80
TIP \$ 2.52
TOTAL \$ 19.32

APPROVED

MasterCard

THANK YOU
PLEASE COME AGAIN

CUSTOMER COPY



Keynote Travel Ltd.

41 Sienna Hills Court S.W. Calif
Tel: 403 229-0229 Fax: 403
Email: keynotetravel@shaw.ca

INVOICE

To:

LORI PAMPLIN

Invoice No.: _____

Date: 26-Jun-14

Agent: _____

Via: _____

G.S.T.No R807879655

Description	Amount
CALGARY/VANCOUVER/HONG KONG/VANCOUVER/CALGARY E-TICKET NO:	FARE \$2,137.00 TAXES \$323.01 > 2460.01
HONG KONG/SINGAPORE/HONG KONG TOTAL AIR FARE WITH TAXES - HKD2801.00 _____ E-TICKET NO:	FARE \$408.00 > 428.77
PRE ASSIGN SEAT SELECTION ON RETURN FLIGHT _____	SEAT FEE \$120.00
TICKET NON REFUNDABLE/NON REROUTABLE/NON ENDORSABLE	TTL <u>\$2,988.01</u>

BY CA....

\$3008.78

Thank You




Address : 21 Prat Avenue, Tsimshatsui,
Kowloon, Hong Kong.
地址 : 九龍尖沙咀實業街 21 號
Telephone 電話: +852 3962 8888
Fax 傳真: +852 3962 8889
Email 電郵: am@butterflyhk.com
Website 網址: www.butterflyhk.com

PAMPLIN, LORI
CALGARY BOARD OF EDUCATION

ARRIVAL 08/08/2014
DEPARTURE 10/08/2014
NO. IN PARTY -
RATE 1,890.00
PAGE 1 of 1

ACCT. NO 10010267575 ROOM NO. 1703 NS,DB,FS

NO	DATE	DESCRIPTION	AMOUNT (USD)
3	09/08/2014	ROOM CHARGES (AUTO) #1703 PAMPLIN, LORI	1,890.00
4	09/08/2014	10% SVC CHARGES 10% SVC CHARGES	189.00
6	10/08/2014	MASTER CARD MASTER CARD..JL	(2,079.00)


恒生銀行
 HANG SENG BANK

BUTTERFLY ON PRAT
 21-23A PRAT AVENUE
 TSIMSHATSUI KLI
 MID:885166462200 09113
 TID:72657308 AUG 10, 2014
 PAMPLIN, LORI G.
 CARD NO: ddd
 CARD TYPE: MASTER 04.10
 TRANS: OFFLINE
 BATCH NO: 000032 REF: 001572
 RRI: IRC: 000034
 APP CODE: 070533
 FX RATE*: HKD/CAD 6.762024
 SELECT(X) TRANSACTION CURRENCY

I HKD AMOUNT CAD AMOUNT
 HKD 2079.00 CAD 307.45

I HAVE CHOSEN NOT TO USE THE MASTERCARD
 CURRENCY CONVERSION PROCESS AND AGREE
 THAT I WILL HAVE NO RECOURSE AGAINST
 MASTERCARD CONCERNING THE CURRENCY
 CONVERSION OR ITS DISCLOSURE

Original signed by L. Pamplin) REFUND

****Balance Due****

0.00

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

GUEST SIGNATURE



DIAL-A-CAB
TEL: 6555 8888
GST NO MR-8500001-7

SHC4545H
017118

RECEIPT N. 0832
FRM 12/08/14 08:06
TO 12/08/14 08:32
KM.RUN 22.4

000000500062738
11215638

12 AUG. 14 08:32:00
SALE

MASTERCARD C

Auth Code: 203246
RRN: 000011690034
Inu No: 000009
Batch: 000000000011
STAN: 690034

FARE: 18.10
PEAK 25%: 4.55
ADMIN FEE: 2.26
TOTAL: S\$ 24.91

A0000000041010
AP:MasterCard

SIGN:-----
PAMPLIN/LORI
I AGREE TO PAY THE
ABOVE TOTAL AMOUNT
ACCORDING TO THE
CARD ISSUER
AGREEMENT

TUANK VIII

@.8472=
\$ 22.35 CDN



DIAL-A-CAB
TEL: 6555 8888
GST NO MR-8500001-7

SHB200J
400849

RECEIPT N. 0956
FRM 13/08/14 09:29
TO 13/08/14 09:56
KM.RUN 7.6

000000500062738
11215647

13 AUG. 14 09:56:00
SALE

MASTERCARD C

Auth Code: 215646
RRN: 000011636139
Inu No: 000034
Batch: 000000000011
STAN: 636139

FARE: 11.96
PEAK 25%: 0.90
ADMIN FEE: 1.28
TOTAL: S\$ 14.14

A0000000041010
AP:MasterCard

SIGN:-----
PAMPLIN/LORI
I AGREE TO PAY THE
ABOVE TOTAL AMOUNT
ACCORDING TO THE
CARD ISSUER
AGREEMENT

@.8962=
\$ 12.68 CDN

CONFORT TRANSPORTATION ON
SHA6603X

TRIP NO
START 13/08/2014 14:51
END 13/08/2014 15:04
DISTANCE RUN 3.4 KM

MasterCard

PAMPLIN/LORI
SALE
AID A0000000041010
REF 747132000120
APPROVAL 030540

METER FARE \$ 6.70
TOTAL FARE \$ 6.70

ADMIN CHARGE \$ 0.67
GST (ON ADMIN)\$ 0.05

AMOUNT PAID \$ 7.42

CABCHARGE ASIA PTE LTD
GST M2-0054075-1

SIGN

@.8962=
\$ 6.65 CDN

COMFORT TRANSPORTATION
SHA1811U

TRIP NO
START 14/08/2014 14:00
END 14/08/2014 14:24
DISTANCE RUN 8.4 KM

MasterCard

PAMPLIN/LORI
SALE
AID A0000000041010
REF 746776000454
APPROVAL 022452

METER FARE \$ 9.35
ERP \$ 2.50
TOTAL FARE \$ 11.85

ADMIN CHARGE \$ 1.19
GST (ON ADMIN)\$ 0.08

AMOUNT PAID \$ 13.12

CABCHARGE ASIA PTE LTD
GST M2-0054075-1

SIGN

@.8971=
=\$ 11.77 CDN

COMFORT TRANSPORTATION
SHC8874G

TRIP NO
START 15/08/2014 14:25
END 15/08/2014 15:03
DISTANCE RUN 34.3 KM

MasterCard

PAMPLIN/LORI
SALE
AID A0000000041010
REF 132617000065
APPROVAL 030349

METER FARE \$ 25.40
CURR BOOKING \$ 2.30
TOTAL FARE \$ 27.70

ADMIN CHARGE \$ 2.77
GST (ON ADMIN)\$ 0.19

AMOUNT PAID \$ 30.66

CABCHARGE ASIA PTE LTD
GST M2-0054075-1

SIGN

@.8982=
\$ 27.54 CDN

COMFORT TRANSPORTATION
SHC1539X

TRIP NO
START 16/08/2014 09:54
END 16/08/2014 10:14
DISTANCE RUN 23.2 KM

MasterCard

PAMPLIN/LORI
SALE
AID A0000000041010
REF 747442000844
APPROVAL 221444

METER FARE \$ 17.05
TOTAL FARE \$ 17.05

ADMIN CHARGE \$ 1.71
GST (ON ADMIN)\$ 0.12

AMOUNT PAID \$ 18.88

CABCHARGE ASIA PTE LTD
GST M2-0054075-1

18,88 @ .8978 = 16.95
CDN.

Charge to:
Lori Pamplin

TAX INVOICE

GST Reg No : M2-0009263-5

Arrival : 10/08/14 /23:59
 Departure : 16/08/14 /09:44
 Confirmation No : 1259321
 Room No :
 No. of Adults/Childrer :
 Page No :
 Check Out Cashier :
 User ID :
 Date/Time : 16/08/14/09:45:06

TA Reference :
 Guest Name : Lori Pamplin
 Folio / Invoice No :
 Billing :

DATE	DESCRIPTION	REFERENCE	DEBIT	CREDIT
				BALANCE DUE S\$ 0.00
		Total Amount Taxable : S\$		1,551.00
		Total Amount Non Taxable : S\$		
		GST : S\$		108.60
		Total Charge : S\$		1,659.60

All prices subject to 10% service charge and prevailing government tax for GST.

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges.

Thank you for staying at Royal Plaza on Scotts!

Guest Signature : _____

Citi Credit Cards - The Most Rewarding Cards In Town


 ROYAL PLAZA ON SCOTTS
 25 SCOTTS ROAD
 SINGAPORE 228220
 DATE/TIME: 16/08/14 09:45:49
 MID: 000888500071230
 TID: 37230702 INV: 019201
 BATCH: 000361 TRACE: 037298
 ORDER: 0361037298019201
 APR/AUTH CODE: 134010
 INPUT TYPE: STANDALONE
 SALE COMPLETION
 MASTER

Citi Credit Cards - The Most Rewarding Cards In Town

BASE : S\$ 1,659.60
 TOTAL : S\$ 1,659.60

2,8983 =
 \$1490.81 CDN



WHAT CAN WE DO FOR YOU

25 Scotts Road, Singapore 228220 www.royalplaza.com.sg
 Tel: (65) 6737 7966 Fax: (65) 6737 6646 Email: royal@royalplaza.com.sg

Business Registration No.: 22989100D



TAX INVOICE

Charge to:
Lori Pamplin

GST Reg No : M2-0009263-5

Arrival : 10/08/14 /23:59
 Departure : 16/08/14 /09:44
 Confirmation No :
 Room No :
 No. of Adults/Childrer :
 Page No :
 Check Out Cashier :
 User ID :
 Date/Time : 16/08/14/09:45:06

TA Reference :
 Guest Name : Lori Pamplin
 Folio / Invoice No :
 Billing :

DATE	DESCRIPTION	REFERENCE	DEBIT	CREDIT
10/08/14	Room Charge		235.00	
10/08/14	RM - Service Charge		23.50	
10/08/14	RM - GST		18.10	
11/08/14	Room Charge		235.00	
11/08/14	RM - Service Charge		23.50	
11/08/14	RM - GST		18.10	
12/08/14	Room Charge		235.00	
12/08/14	RM - Service Charge		23.50	
12/08/14	RM - GST		18.10	
13/08/14	Room Charge		235.00	
13/08/14	RM - Service Charge		23.50	
13/08/14	RM - GST		18.10	
14/08/14	Room Charge		235.00	
14/08/14	RM - Service Charge		23.50	
14/08/14	RM - GST		18.10	
15/08/14	Room Charge		235.00	
15/08/14	RM - Service Charge		23.50	
15/08/14	RM - GST		18.10	
16/08/14	FO-MasterCard			1,659.60



WHAT CAN WE DO FOR YOU

25 Scotts Road, Singapore 228220 www.royalplaza.com.sg
 Tel: (65) 6737 7966 Fax: (65) 6737 6646 Email: royal@royalplaza.com.sg

Business Registration No.: 22989100D





Travel & Subsistence Expense Report

Must be completed upon return from every business trip for reporting purposes and any out of pocket expenditures.
Return completed form to Service Delivery, Education Centre

Details of Trip | Please Print Date: Sept 17, 2014
 Employee's Name Lori Pamplin Vendor #: _____
 School / Department to mail cheque to Leadership & Learning
 Purpose of Trip / Name of Conference Visit with Singapore officials via Hong Kong
 Departure and Return Dates Aug 7-16 Destination: Singapore

Description of Expenses (Please attach receipts)	Total Cost (Canadian Dollars)	Exchange Rate (for information purposes)	Amount Paid by CBE Invoice/P-Card/ Amex/ Payroll for Mileage (including GST)	Amount Paid by Claimant For Out of Pocket Expenditures (including GST)	Alias to be charged for Claimant's Expenses
Registration/Conference Fees					
Travel Costs					
▪ Airfare (including trip cancellation insurance)					
▪ Rail/Bus					
▪ Taxi/Shuttle Bus/Car Rental in Calgary					
▪ Taxi/Shuttle Bus/Car Rental at Destination					
▪ Personal Vehicle _____ km @ 50¢/km (submit on Km Payment Form to Payroll)					Send original to Payroll for payment
Accommodations at Single Rate					
\$ _____ @ _____ Nights					
Meals (including tips) (excluding meals covered by Conference or Others)					
▪ Breakfast <u>1</u> @ \$12.00	<u>12.00</u>			<u>12.00</u>	<u>9351-BSN-TRAV</u>
▪ Lunch <u>3</u> @ \$17.00	<u>51.00</u>			<u>51.00</u>	<u>9351 BSN TRAV</u>
▪ Dinner <u>3</u> @ \$26.00	<u>78.00</u>			<u>78.00</u>	<u>9351 BSN TRAV</u>
▪ Or Actual Expense					
Telecommunication Charges (Internet, phone calls)					
Parking – in Calgary					
Parking – at Destination					
Other – Provide Details					
TOTAL COST OF TRIP					
CASH ADVANCE IF ANY-Ref #					

AMOUNT DUE TO (OWING BY) CLAIMANT

GST Breakout Area

I certify that the above claim is correct:

Original signed by L. Pamplin

Claimant's Signature _____ Approved by Su _____

NOTE: Copies of amounts paid through the P-Card, Amex Card, Invoices and Mileage Claim claim, in addition to items claimed for all Out of Pocket Expenses.

Mobile
Bill Date: August 17, 2014
LORI PAMPLIN
Mobile Ref.

Account #
Next Bill Date: September 17, 2014

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CURRENT CHARGES for

Monthly charges billed to Sep 16, 2014

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	<u>-10.00</u>	20.00
Includes: 3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	<u>-15.00</u>	30.00
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less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Business Anytime Unlmted. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	<u>-3.50</u>	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	<u>-12.00</u>	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	<u>-7.00</u>	0.00
Can-Can/US Text - Unlimited	\$15.00	
less 100.00% Promotional Discount	<u>-15.00</u>	0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
US Roaming \$0.25/min		0.00
Usage and long distance		
250 Anytime minutes Local Calling		
@\$.00/minute	53:20 min:sec	0.00

FOR YOUR INFORMATION...	
Discount Summary	
Total discounts	\$102.50
Total this month	\$102.50
Usage Summary	
	<i>min:sec</i>
Weekday	77:13
Weekend	7:52
Weeknight	52:03
Total time used	137:08
Event Summary	
Total Events	35
Total this month	\$0.00
Packet Plan Usage Summary	
Total megabytes	4.0510
Total this month	\$0.00

Mobile
Bill Date: August 17, 2014
LORI PAMPLIN
Mobile Ref.
Communications

Account #
Next Bill Date: September 17, 2014

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CURRENT CHARGES for

Email& Internet BlackBerry 1GB Data Usage		
@\$.00/MB	3.9435 MB	0.00
Business Anytime Unlmted. Nights & Wknds Unlimited Usage		
@\$.00/minute	59:55 min:sec	0.00
6pm to 8pm Calling Unlimited Usage		
@\$.00/minute	23:53 min:sec	0.00
Service zone		
@\$.00/MB	0.1075 MB	0.00
Short Code programs	8 events	0.00
Travel text saver Unlimited Incoming Messages		
	15 events	0.00
Can-Can/US Text - Unlimited Incl. Messages		
	12 events	0.00
Taxes		
GST		2.59
<hr/>		
Total current charges		\$54.53

Lori G Pamplin

School Phone: (403) 817-7977
Registrant Name: Lori Pamplin
Email Address:
Payment Method: Credit Card
School: Education Centre
Jurisdiction: Calgary Board of Education



Receipt # 00020022

130-7220 Fisner Street SE
Calgary, AB T2H 2H8
Phone 403-281-0937
Fax 403-250-3904

Program(s)	Registrants	Per Registrant	Total
Visible Learning - A Day with John Hattie	1	\$325.00	\$325.00
GRAND TOTAL			\$325.00
Amount Paid			\$325.00
Balance Due			\$0.00
Payment Method:			Credit Card
Card Number:			
Order ID:			
Registration Date:			Jun 20, 2014
Date Paid:			Jun 20, 2014
Program Information			
Visible Learning - A Day with John Hattie	Aug 19, 2014	9:00am - 3:30pm	
Location: Coast Plaza Hotel, 1316-33 Street NE, Calgary, AB View Map			