

expense | monthly tracking report

claimant | Oishi, Cheryl

position | Superintendent, HR

level | Superintendent

reporting period | May 1 to June 30, 2014

date of report | August-15-14



**Calgary Board
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Task Force for Teaching Excellence Symposium	05/04/2014	Return Airfare - Calgary to Edmonton	\$423.41	travel	BUS airfare/bus/rail
Task Force for Teaching Excellence Symposium	05/05/2014	Accommodation	\$211.96	travel	BUS accommodation
Task Force for Teaching Excellence Symposium	05/04/2014	Taxi fare from airport to hotel	\$63.00	travel	BUS general
Task Force for Teaching Excellence Symposium	05/05/2014	Taxi fare from venue to Edmonton airport	\$63.50	travel	BUS general
Task Force for Teaching Excellence Symposium	05/05/2014	Parking at Calgary Airport	\$50.40	travel	BUS general
Distinguished Alumni Awards	05/13/2014	Parking	\$6.00	other disclosed	BUS general
CASS - Team Leadership Academy	05/14/2014	Day pass - Banff Gate	\$19.60	travel	BUS general
CASS - Team Leadership	05/16/2014	Accommodations	\$515.46	travel	BUS general
Cell phone	05/17/2014	Monthly charge	\$54.53	other disclosed	telecom/cell phone
Cell phone	06/17/2014	Monthly charge	\$54.53	other disclosed	telecom/cell phone



Itinerary confirmation

Thank you for choosing WestJet. You can find details about your booking below.

Your reservation code is:

Guest details

Ms Cheryl Olshi Flight Calgary (YYC)-Edmonton (YEG), Edmonton (YEG)-Calgary (YYC)
 Ticket number
 Seat

Air itinerary details

Calgary (YYC) Sun May 4 2014, 6:30 PM Dehavilland Dash 8-400 Turboprop	Edmonton (YEG) Sun May 4 2014, 7:19 PM	WS 3291 Operated by WESTJET ENCORE	Fare type: Flex Non-stop
Edmonton (YEG) Mon May 5 2014, 6:20 PM Boeing 737-700	Calgary (YYC) Mon May 5 2014, 7:07 PM	WS 348 WestJet	Fare type: Econo Non-stop

Pricing breakdown

Guest type	Base fare per guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
Adult	\$300.00	\$24.00	\$88.91	\$412.91	x 1	\$412.91 CAD

YYC-YEG: Flex fare type benefits
 One complimentary checked bag *
 Fully refundable if cancelled within 24 hours of booking **
 Advanced seat selection - \$5-34.50 *
 \$50-57.50 itinerary change fee + applicable fare difference
 \$50-57.50 name change fee
 \$50-57.50 cancellation fee, balance credited toward future WestJet flight purchases -

* Not applicable on flights operated by our airline partners
 ** Excluding flights departing within 24 hours of booking
 - Non-refundable to original form of payment

YEG-YYC: Econo fare type benefits
 One complimentary checked bag *
 Fully refundable if cancelled within 24 hours of booking **
 Advanced seat selection - \$5-34.50 *
 \$75-86.25 itinerary change fee + applicable fare difference
 \$75-86.25 name change fee
 \$75-86.25 cancellation fee, balance credited toward future WestJet flight purchases -

* Not applicable on flights operated by our airline partners
 ** Excluding flights departing within 24 hours of booking
 - Non-refundable to original form of payment





Total airfare: **\$412.91 CAD**

Seats

Regular seat	WS 3291 YYC-YEG Seat 6A Ms Cheryl Oishi	\$5.00 CAD + \$0.25 CAD tax
Regular seat	WS 0348 YEG-YYC Seat 8A Ms Cheryl Oishi	\$5.00 CAD + \$0.25 CAD tax
Total seats:		\$10.50 CAD

Earn WestJet dollars. Pay when you pick up your car. Book now.

Reserve now and pay when you pick up your vehicle.
 All displayed quotes include taxes and fees. Click on the arrows to see other options.
 Pick-up from: Edmonton (YEG) Sun May 4 2014, 7:19 PM
 Drop-off to: Edmonton (YEG) Mon May 5 2014, 6:20 PM

<p>Economy 4 Door, Automatic, AC</p>  <p>\$39.85 CAD 1 day(s) rental</p> <p>SELECT</p> <p>Rate details Vehicle details</p>	<p>Compact 4 Door, Automatic, AC</p>  <p>\$80.05 CAD 1 day(s) rental</p> <p>SELECT</p> <p>Rate details Vehicle details</p>	<p>Intermediate 3 Door, Automatic, AC</p>  <p>\$75.40 CAD 1 day(s) rental</p> <p>SELECT</p> <p>Rate details Vehicle details</p>	<p>Full-Size 3 Door, Automatic, AC</p>  <p>\$87.70 CAD 1 day(s) rental</p> <p>SELECT</p> <p>Rate details Vehicle details</p>
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WestJet Rewards members earn 1% back in WestJet dollars on car rentals booked at westjet.com.*
 * WestJet dollars will be awarded on the cost of your rental before taxes, fees and surcharges.

Charged to MASTERCARD ...7214:	\$412.91 CAD
Charged to MASTERCARD ...7214:	\$10.50 CAD
Total:	\$423.41 CAD

Important details

WestJet permits one piece of carry-on baggage and one personal item on board. If you are on a flight operated by one of our partners, your allowance may be different - [learn more](#). All carry-on baggage must pass through security. Make sure your carry-on complies and avoid having to surrender your personal items. Review what you can - and can't - take on your flight by visiting our [restricted items info page](#) or [catsa.gc.ca](#).



Your checked baggage allowance depends on the aircraft you are travelling on, the fare option purchased and the destination you are travelling to or from. You may be permitted additional items, or items that are overweight or oversized in checked baggage. For more details, please see [Checked and excess baggage](#).



Use [web check in](#) to print your boarding pass and select your seat for free. This service is available as early as 24 hours (and up to 60 minutes) before your scheduled flight. Selecting some seats requires a fee.



Identification and travel documents required vary based on where you are travelling and may change based on your nationality. Visit our [ID requirements](#) section for more information.



Do you have a special need? For information on travelling with oxygen, assistive devices, or a service animal see [Guests with special needs](#).



We know how valuable your time is. To ensure we are able to depart and arrive as scheduled, please be sure you are through security and at your departure gate 30 minutes prior to your flight's scheduled departure time. If you arrive at the gate less than 10 minutes prior to departure and the aircraft is already boarded you will be denied boarding.

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Courtyard by Marriott
Edmonton Downtown

1 Thornton Court Nw
Edmonton, Ab T5j 2e7
T 780.423.9999

C. Oishi

Room: [REDACTED]
Room Type: [REDACTED]
Number of Guests: 1
Rate: \$189.00 Clerk:

Arrive: 04May14 Time: 08:03PM Depart: 05May14 Time: Folio Number [REDACTED]

Date	Description	Charges	Credits
04May14	Room Charge	189.00	
04May14	Marketing Fee	5.67	
04May14	Gst 831018205	9.73	
04May14	Tourism Levy	7.56	
05May14	Master Card		211.96
	Card # [REDACTED]		
	Amount: 211.96 Auth: 220320 Signature on File		
	This card was electronically swiped on 04May14		
	Balance:	0.00	

As a Rewards Member, you could have earned points toward your free dream vacation today. Start earning points and elite status, plus enjoy exclusive member offers. Enroll today at the front desk.

Description	Tax
Gst Room	9.73
Hst Room	7.56

Thank You For Choosing Courtyard By Marriott Edmonton Downtown

As requested, a final copy of your bill will be emailed to you at: CLOISHI@CBE.AB.CA. See "Internet Privacy Statement" on Marriott.com.

= TRANSACTION RECEIPT =

ALBERTA COOP TAXI
10538 - 114 ST
EDMONTON, AB T5H 3J7
(780) 425-2525

ACCT TYPE: CREDIT CARD
CARD NUMBER:

.....
CARD TYPE:
DATE/TIME:
14/05/05 16:35:44
AUTH#: 183603

VEH/DRV: 0854 / 4179
GST#:
TXN ID: 2185718

FARE:	\$ 52.38
FLAT:	\$000.00
EXTRAS:	\$000.00
TAX:	\$ 2.62
FA+FL+EX+TAX:	\$ 55.00
TIP:	\$ 8.50
DISCOUNT:	\$000.00
TOTAL:	\$ 63.50

SIGNATURE:

= TRANSACTION RECEIPT =

ALBERTA COOP TAXI
10538 - 114 ST
EDMONTON, AB T5H 3J7
(780) 425-2525

ACCT TYPE: CREDIT CARD
CARD NUMBER:

CARD TYPE
DATE/TIME:
14/05/04 19:58:00
AUTH#: 215808

VEH/DRV: 0854 / 4179
GST#:
TXN ID: 2183966

FARE:	\$ 52.38
FLAT:	\$000.00
EXTRAS:	\$000.00
TAX:	\$ 2.62
FA+FL+EX+TAX:	\$ 55.00
TIP:	\$ 8.00
DISCOUNT:	\$000.00
TOTAL:	\$ 63.00

SIGNATURE:



parkscanada.gc.ca
parcsCanada.gc.ca

Banff East Gate
12149 1807 RT
Alberta
#10040

**Expires:
2014/05/16
at 4pm**

Sales Receipt

Transaction #: _____
Date: 5/14/2014 2:56:25 PM
Cashier/Caissier: 14 Register/Caisse #: 14

Item	Description	Amt/Mnt
20000	NP A Day/IPN A par jour 2 @ \$9.80	\$19.60
2014/05/16		
Sub Total/Sous-Total		\$18.67
GST/TPS		\$0.93
Total		\$19.60

Mastercard Tendered \$19.60
Due/Argent Remis \$0.00

or visiting
tre visite



CHANGES ARE FOR THE USE OF THE PARKING SPACE ONLY.
WE WILL NOT BE RESPONSIBLE FOR LOSS OR DAMAGE TO
CAR OR CONTENTS, HOWEVER CAUSED, INCLUDING BUT NOT
LIMITED TO FIRE, THEFT OR COLLISION

NON TRANSFERABLE 86909307



RECEIPT 86909307

AMOUNT PAID
\$ 6.00 93220001 17:56

15/05/14 06:06

EXPIRATION DATE EXPIRATION TIME

DATE ISSUED TIME ISSUED AMOUNT PAID

15/05/14 17:56 \$ 6.00

CREDIT CARD NUMBER
LOT3037

CC

EXIT No. A2
IN: 05/04/14 16:42
OUT: 05/05/14 19:19
DURATION: 1 @ 2:36
PAID: \$ 50.40
(GST INCLUDED)
MASTERCARD

REF. THANK YOU FOR
YOUR VISIT

RECEIPT
GST NO. R122556194

Mobile
Bill Date: May 17, 2014
Cheryl Oishi
Human Resources

Account #
Next Bill Date: June 17, 2014

1885of 1939

CURRENT CHARGES for

Monthly charges billed to Jun 16, 2014

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	-10.00	20.00
Includes: 3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	-15.00	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Business Anytime Unlmted. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	-3.50	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	-12.00	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	-7.00	0.00
Can-Can/US Text - Unlimited	\$15.00	
less 100.00% Promotional Discount	-15.00	0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
US Roaming \$0.25/min		0.00
Taxes		
GST		2.59

FOR YOUR INFORMATION...	
<u>Discount Summary</u>	
Total discounts	\$102.50
Total this month	\$102.50

Total current charges **\$54.53**

THE *Fairmont*
BANFF SPRINGS

405 Spray Avenue
P.O. Box 960
Banff, Alberta Canada T1L 1J4
T 403 762 2211 F 403 762 5755
G.S.T. Registration # 84968 1721 RT000

Room :
Folio # :
Cashier # : 258170
Page # : 1 of 1
Group Name : Cass 2013

College of Alberta School Superintendent
MS Cheryl Oishi
1221 8th St SW
Calgary AB T2R 0L4
Canada

Arrival : 05-14-14
Departure : 05-16-14

INFORMATION INVOICE

Date	Description	Additional Information	Charges	Credits
05-14-14	Package Charge		201.00	
05-14-14	Tourism Improvement Fee (2%)		3.78	
05-14-14	Alberta Tourism Levy (4%)		7.71	
05-14-14	Room GST (5%)		9.64	
05-14-14	Valet Parking		35.00	
05-14-14	Package GST (5%)		0.60	
05-15-14	Package Charge		201.00	
05-15-14	Tourism Improvement Fee (2%)		3.78	
05-15-14	Alberta Tourism Levy (4%)		7.71	
05-15-14	Room GST (5%)		9.64	
05-15-14	Valet Parking		35.00	
05-15-14	Package GST (5%)		0.60	

Total **515.46** **0.00**

Balance Due **515.46**

GST Summary

Room 19.28
F&B 0.00
Other 4.53
Total 23.81

Thank you for choosing Fairmont Hotels & Resorts.

To provide feedback about your stay please contact David Roberts, General Manager, at David.Robertsgm@fairmont.com.
We also invite you to share memories of your experience on our community forum - visit www.everyonesanoriginal.com.

For information or reservations, visit us at
www.fairmont.com or call Fairmont Hotels & Resorts from:
United States or Canada 1 800 441 1414
Pour information et réservations visitez notre web au
www.fairmont.com ou téléphoner au Hôtels Fairmont de:
États-Unis ou Canada 1 800 441 1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges. Overdue balance subject to a surcharge at the rate of 1.5% per month after one month. (18.00% per annum.)
I have accepted delivery of The Globe and Mail. Had I refused, I would have been eligible for a \$1.00 (Mon-Fri) and \$2.00 (Sat.) credit to my account. (At participating hotels.)

Je me porte personnellement responsable du règlement total de cette note au cas où la compagnie, l'association ou son représentant désigné en refuserait le paiement. Les comptes en souffrance sont sujets à un intérêt de 1,5% par mois après un mois. (18,00% par année)
J'ai accepté la livraison du journal The Globe and Mail. Si j'avais refusé, j'aurais pu obtenir un crédit à mon compte de 1,00\$ par jour (du Lundi au Vendredi) et de 2,00\$ le Samedi. (Dans les hôtels participants.)

Thank you for choosing to stay with Fairmont Hotels & Resorts
Merci d'avoir choisi les Hôtels Fairmont

Mobile
 Bill Date: June 17, 2014
 Cheryl Oishi
 Human Resources

Account #
 Next Bill Date: July 17, 2014

1900of 1952

CURRENT CHARGES

Monthly charges billed to Jul 16, 2014

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	-10.00	20.00
Includes: 3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	-15.00	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Business Anytime Unlmt. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	-3.50	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	-12.00	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	-7.00	0.00
Can-Can/US Text - Unlimited	\$15.00	
less 100.00% Promotional Discount	-15.00	0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
US Roaming \$0.25/min		0.00
Usage and long distance		
Email& Internet BlackBerry 1GB Data Usage		
@\$.00/MB	0.1465 MB	0.00
Service zone		

FOR YOUR INFORMATION...	
<u>Discount Summary</u>	
Total discounts	\$102.50
Total this month	\$102.50
<u>Packet Plan Usage Summary</u>	
Total megabytes	0.1543
Total this month	\$0.00

Mobile 100-100-0001
Bill Date: June 17, 2014
Cheryl Oishi
Human Resources

Account #
Next Bill Date: July 17, 2014

1901 of 1952

CURRENT CHARGES *for*

(continued)

@\$.00/MB	0.0078 MB	0.00
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Taxes

GST		2.59
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Total current charges		\$54.53
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