

expense | monthly tracking report

claimant | Bowen-Eyre, Joy
 position | Trustee, Wards 1 & 2
 level | Board of Trustees
 reporting period | November 1 to December 31, 2014
 date of report | February-13-15



**Calgary Board
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
ASBA Fall General Meeting	Nov 16, 2014	Registration - ASBA FGM, Edmonton, AB Nov 16-18, 2014	\$682.50	travel	PD course or registration fee
ASBA Fall General Meeting	Nov 16, 2014	Accommodation - ASBA FGM, Edmonton, AB Nov 16-18, 2014	\$334.56	travel	PD accommodation
ASBA Fall General Meeting	Nov 16, 2014	Meals - ASBA FGM, Nov 16-18, 2014	\$31.26	travel	PD food/non alcoholic beverage
Bell Mobility Invoice	Nov 17, 2014	Monthly Service Plan	\$55.26	other disclosed	telecom/cell phone
Calgary Chamber of Commerce	Nov 28, 2014	Premier's Speech	\$93.45	other disclosed	PD food/non alcoholic beverage
Bell Mobility Invoice	Dec 17, 2014	Monthly Service Plan	\$54.90	other disclosed	telecom/cell phone



Trustee Professional Development and Travel & Subsistence Expense Report

Must be completed upon return from every business trip for reporting purposes and any out of pocket expenditures. Completed form will be submitted to Accounts Payable.

Details of Trip | Please Print

Date: Nov 26, 2014

Trustee's Name Joy Bowen-Eyre, Chair, Trustee, Wards 1 & 2

Purpose of Trip / Name of Conference: ASBA Fall General Meeting

Departure and Return Date Nov 16-18, 2014

Destination: Edmonton, Alberta

Description of Expenses Please attach receipts	Total Cost (Indicate currency If not Cdn)	Exchange Rate Adjusted Amount (If applicable)	Amount Paid by CBE Invoice/P-Card/ Payroll for Mileage (including GST)	Amount Paid By Claimant For Out of Pocket Expenditures (including GST)	Alias to be Charged for Claimant's Expenses
Registration/Conference Fees	682.50		682.50		
Travel Costs					
Airfare					
Insurance					
Rail/Bus					
Taxi/Shuttle Bus/Car Rental at Destination					
Personal Vehicle Km @ 50¢/Km (submit via PeopleSoft)					N/A
Parking – at Destination					
Accommodation					
2 Nights @ \$ 167.28 (Single Rate)	334.56		334.56		
Telecommunication Charges (Internet, Phone calls)					
Meals – Receipts required (Including tips, excluding meals covered by Conference or Others)					
Breakfast(s) (Maximum \$12.00 each)					
1 Lunch(es) (Maximum \$17.00 each)	13.64			13.64	
1 Dinner(s) (Maximum \$26.00 each)	17.62			17.62	
Other – Provide Details					
TOTAL COST OF TRIP	1048.32		1017.06		
AMOUNT DUE TO CLAIMANT / <CBE>				31.26	

GST Breakout Area

NOTE: Copies of amounts paid through the P-Card, Invoices and Mileage Claim Forms must also be attached to this claim, in addition to items claimed for all Out of Pocket Expenses.

Personal Information is collected under the authority of Alberta's Freedom of Information and Protection of Privacy Act (FOIP). The information included in this report is collected for the purpose of expense reporting and reimbursement and may be disclosed to the public as required by the CBE's policies and practices, Alberta Government policies and legislation, or a FOIP request. I have reviewed the attachments to ensure that confidential information has been removed or redacted. I certify that the above claim is correct.

Claimant's signature

Payment Authorization

UNION BANK INN

A CENTURY OF HISTORY · MODERN RENAISSANCE STYLE

GUEST
ACCOUNT

BOWEN-EYRE JOY
515 MACLEOD TRAIL SE

CALGARY, AB
T2G-2L9
CALGARY BOARD OF EDUCATION

Arrive 11/16/14 Depart 11/18/14

Room # Invoice #

DATE	CLERK	DEPARTMENT	DESCRIPTION	AMOUNT
11/16/14	JAC	41-Tourism Le	On Room Charge	5.96
11/16/14	JAC	42-DMF		4.47
11/16/14	JAC	41-Tourism Le	On DMF	0.18
11/17/14	JAC	2-Room Charg		149.00
11/17/14	JAC	41-Tourism Le	On Room Charge	5.96
11/17/14	JAC	42-DMF		4.47
11/17/14	JAC	41-Tourism Le	On DMF	0.18
11/18/14	OK	Mastercard		-334.56
			GST On DMF	0.44
			GST On Room Charge	14.90
			Tax Reg. # R897343794	
				0.00

BILLING INSTRUCTIONS

BALANCE DUE

0.00

COMPANY

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

SIGNATURE

ATTENTION

X _____

UNION BANK INN

A CENTURY OF HISTORY · MODERN RENAISSANCE STYLE

10053 Jasper Avenue, Edmonton, AB, Canada T5J 1S5

Phone: 780.423.3600 • Fax: 780.423.4623

E-mail: info@unionbankinn.com • Web: unionbankinn.com

BOSTON PIZZA # 179
10620 JASPER AVENUE T5J2A3
EDMONTON AB
20153908

 **Boston Pizza**
Here to make you happy

BOSTON PIZZA
JASPER AVENUE

Table #Party 2
SvrCk: 17:20 11/16/14

Separate checks: 2-of-2

1 I-BUTR CHKN, original 11.29
1 THAI CHKN BITES (Split) 5.49

Sub Total: 16.78
GST : 0.84

11/16 18:11 TOTAL: 17.62

THANK YOU!

GST#893018549

PLEASE PAY SERVER

JOIN US FOR \$7.99 PASTA TUESDAY

PLEASE NOTE THAT BOSTON PIZZAS' PARKING
IS ON THE EAST AND WEST SIDE
OF THE BUILDING ONLY!!
TELL US HOW WE DID!

We value your feedback.

Complete short survey and receive a
weekly chance to WIN an awesome

\$50 Boston Pizza Gift Card

keep this receipt and go to

www.tellbostonpizza.com

OR call 1.888.205.5778

For complete rules, eligibility

please visit www.tellbostonpizza.com

67911-12001-67111

Full Rules & Regulations can be found at
www.bostonpizzasurvey.com

**** PURCHASE ****
11-16-2014 18:15:09
Acct # ***** C
Exp Date **/** Card Type
Name: JOY M BOWEN EYRE
Credit

Check #
Trace # Operator
Inv. #
Auth # 053221 RRN 001141

Purchase \$17.62
Tip \$2.64
Total \$20.26

(00) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

THE DONUT MILL
123 LEVA AVE
RED DEER COUN. AB

Term ID:

Purchase

XXXXXXXXXXXX

Entry Method: C

Total: \$ 13.64

2014/11/16 17:02:08

Seq #: 001- 0

Appr Code:

Resp Code: 1

00 00 00 00
F8 00
88 00 8A 07 D7 1F D0 73

APPROVED
Thank You

Customer Copy

- IMPORTANT -
retain this copy for your records

THE DONUT MILL
HWY#2 SOUTH RED DEER
GST# R136187051

11/16/2014 000001
12:07PM Term

3 SOUP SAND SPECIAL \$12.99
DSE ST \$12.99
GST TAX \$0.65

CARD \$13.64

PHONE 403-347-8904

THANK YOU

A · S · B · A
Alberta School Boards
Association

1200, 9925 - 109 Street Edmonton, Alberta T5K 2J8
 Phone: 1.780.482.7311 Fax: 1.780.482.5659
 www.asba.ab.ca Email: hrogers@asba.ab.ca Business #: 10669 4268

INVOICE

NUMBER

DATE December 01, 2014

BILL TO:

Calgary Board of Education
 1221 - 8 St SW
 Calgary AB T2R 0L4

RECEIVED

DEC 09 2014

CORPORATE FINANCE

Customer Number	P.O. NUMBER	TERMS		
CAL02		Due on Receipt		
DESCRIPTION	REQ.	UNIT PRICE	EXTENDED PRICE	
Fall General Meeting 2014 Attendee(s): J.Bowen-Eyre	1	650.00	650.00	
		NET AMOUNT	650.00	
		FREIGHT G.S.T.	32.50	
		TOTAL DUE	\$682.50	

Mobile
Bill Date: November 17, 2014
Joy Bowen-Eyre
Mobile Ref.
Trustees Office

Account #
Next Bill Date: December 17, 2014

CURRENT CHARGES for

Monthly charges billed to Dec 16, 2014

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	-10.00	20.00
Includes: 3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	-15.00	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Corporate Data Flex USA		0.00
Business Anytime Unlmted. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	-3.50	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	-12.00	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	-7.00	0.00
Can-Can/US Text - Unlimited	\$15.00	
less 100.00% Promotional Discount	-15.00	0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
US Roaming \$0.25/min		0.00

FOR YOUR INFORMATION...	
<u>Discount Summary</u>	
Total discounts	\$102.50
Total this month	\$102.50
<u>Usage Summary</u>	
	<u>min:sec</u>
Weekday	31:26
Weekend	0:17
Total time used	31:43
<u>Event Summary</u>	
Total Events	2
Total this month	\$0.00
<u>Packet Plan Usage Summary</u>	
Total megabytes	21.9836
Total this month	\$0.00

Mobile
Bill Date: November 17, 2014
Joy Bowen-Eyre
Mobile Ref.
Trustees Office

Account #
Next Bill Date: December 17, 2014

CURRENT CHARGES

Usage and long distance

250 Anytime minutes Local Calling		
@\$.00/minute	31:26 min:sec	0.00
Email& Internet BlackBerry 1GB Data Usage		
@\$.00/MB	21.9836 MB	0.00
Business Anytime Unlmted. Nights & Wknds Unlimited Usage		
@\$.00/minute	0:17 min:sec	0.00
Text message	2 events	0.00
Long distance		0.70

Taxes

GST		2.62
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Total current charges		\$55.26
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From: events@calgarychamber.com
Sent: November-14-14 12:40 PM
To:
Subject: Event Registration

Calgary Chamber of Commerce

Thank you for registering for Premier Jim Prentice: A Fiscal Update
(sold out)

11/28/2014 11:30 AM - 1:30 PM
BMO Centre
1410 Olympic Way SE
Calgary, AB T2G2W1

Thank you for registering to hear our new Premier of Alberta, Mr. Jim Prentice speak about the business of Alberta. We look forward to seeing you on Friday, November 28th 2014 at the BMO centre at Stampede park.

11:00-11:30 am Registration and networking

11:30 am Lunch served

12:00 pm Presentation begins

1:30 pm Event ends

Below are the details of your registration.

Sign Up Date: 11/14/2014

Sign Up Information:
Calgary Board of Education

Registration Item	Confirmation #	Quantity	Price
Member ticket	6030	2	\$178.00

Attendees:

Chair-Joy Bowen-Eyre
Janice Barkway, Corporate Secretary

Sub-Total	\$178.00
Taxes	\$8.90
Total	\$186.90
Amount Paid	\$186.90
Amount Due	\$0.00

Mobile
Bill Date: December 17, 2014
Joy Bowen-Eyre
Mobile Ref.
Trustees Office

Account #
Next Bill Date: January 17, 2015

CURRENT CHARGES

Monthly charges billed to Jan 16, 2015

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	<u>-10.00</u>	20.00
Includes: 3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	<u>-15.00</u>	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Corporate Data Flex USA		0.00
Business Anytime Unlmted. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	<u>-3.50</u>	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	<u>-12.00</u>	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	<u>-7.00</u>	0.00
Can-Can/US Text - Unlimited	\$15.00	
less 100.00% Promotional Discount	<u>-15.00</u>	0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
US Roaming \$0.25/min		0.00

FOR YOUR INFORMATION...	
Discount Summary	
Total discounts	\$102.50
Total this month	\$102.50
Usage Summary	
	<i>min:sec</i>
Weekday	9:04
Total time used	9:04
Event Summary	
Total Events	3
Total this month	\$0.00
Packet Plan Usage Summary	
Total megabytes	25.6319
Total this month	\$0.00

Mobile
Bill Date: December 17, 2014
Joy Bowen-Eyre
Mobile Ref.
Trustees Office

Account #
Next Bill Date: January 17, 2015

CURRENT CHARGES

Usage and long distance

250 Anytime minutes Local Calling		
@\$.00/minute	8:48 min:sec	0.00
Email& Internet BlackBerry 1GB Data Usage		
@\$.00/MB	25.6319 MB	0.00
6pm to 8pm Calling Unlimited Usage		
@\$.00/minute	0:16 min:sec	0.00
Text message	3 events	0.00
Long distance		0.35

Taxes

GST		2.61
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Total current charges		\$54.90
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