## expense | monthly tracking report

claimant | Gouthro, Elizabeth

position | Director, Instructional Services

level | Director

reporting period |

date of report | #N/A



Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Alberta School Board's Associaiton (ASBA) - Education Partners Task Force	05/06/2015	Airfare - Calgary - Edmonton for May 6, 2015	\$119.83	external reimbursement	BUS airfare/bus/rail
Alberta School Board's Associaiton (ASBA) - Education Partners Task Force	05/06/2015	Return Airfare - Calgary - Edmonton for May 6, 2015			BUS airfare/bus/rail
Alberta School Board's	05/06/2015	Taxi Fare to Venue - Edmonton	\$64.90	external reimbursement	BUS general
Rotary Club of Calgary	05/29/2015	Sponsorship in the Annual Rotary Stay In School Golf Classic	\$2,500.00	other disclosed	BUS general
Elder Advisory Council Meeting		honararium for 5 Elder May 20, 2015	\$550.00	hospitality	gifts & cultural exchange
Elder Advisory Council Meeting		Snacks and lunch for Elder Advisory Council May 20, 2015		hospitality	gifts & cultural exchange
Parking in Calgary		KMPG meeting with Randy Swanson	'	other not disclosed	BUS general
Cell Phone	05/17/2015	Monthly Service Plan	\$66.31	other disclosed	telecom/cell phone
Tablet	05/17/2015	Monthly Service Plan	\$28.85	other disclosed	telecom/tablet
Cell Phone	06/00/2015	Monthly Service Plan	\$74.55	other disclosed	telecom/cell phone
Tablet	06/00/2015	Monthly Service Plan	\$15.96	other disclosed	telecom/tablet



\$10.00 **\$10.00** 

> 1 \$0.20

250.6133 \$22.27



Mobile

Bill Date: May 17, 2015 Elizabeth GOUTHRO 1221 8 ST SW CALGARY, AB T2R 0L4 Learning Services Next Bill Date: June 17, 2015

Monthly charges billed to	Jun 16, 2015			FOR YOUR INFORMAT	10N
Tablet Flex 30 day (SIM only)			5.00	Discount Summary	
	count activity			Total discounts	\$1
\$1/MB US Data	5 (\$11 (\$12 (\$14 (\$11 (\$12 (\$12 (\$12 (\$12 (\$12 (\$12 (\$12	\$10.00		Total this month	\$10
less 100.00% Promotion	al Discount	-10.00	0.00	Event Summary	
				Total Events	_
Usage and long distance	)			Total this month	\$0
Data 10MB Stepped Mobile B	Browser Usage		22.27	Packet Plan Usage Su	ımmary
Rate Details:	Data Used	Tier Charged		Total megabytes	250.
Up to 10 MB	Exceeded	0.00		Total this month	\$2
Up to 250 MB	Exceeded	10.00			
Up to 5 GB	250.6133 MB	22.27			
Over 5 GB (\$0.015/MB)					
LEGEND					
MB = Megabyte	GB = Gigabyte	1  GB = 1024  MB			
Text messages	1 even	nt	0.20		
Taxes					
GST			1.38		
Total current charges	/		\$28.85	_	





Mobile

Bill Date: May 17, 2015 ELIZABETH GOUTHRO

**Learning Services** 

#### Next Bill Date: June 17, 2015

Monthly charg	es billed to Jun 16, 2015		
Corporate Share p	olan 30-10 36M	\$30.00	
	Promotional Discount	10.00	20.00
Includes:	3 Way Calling Call Forwarding Call Waiting		
250 Anytime min	utes		0.00
Alberta Governme	ent 911 fee		0.44
Email& Internet B		\$45.00	20.00
less 33.33%	Promotional Discount	15.00	30.00
Bell to Bell Calling	g 10 - Mob	\$10.00	
	% Promotional Discount	-10.00	0.00
Corporate Data F	AZII va		0.00
	e Unlmtd. Nights & Wknds	\$10.00	
0.000 (0.000)	% Promotional Discount	-10.00	0.00
Charina Facture		\$5.00	
Sharing Feature	6 Promotional Discount	-3.50	1.50
1655 70.007	of formational biososia.		
Travel text saver		\$10.00	0.00
less 100.00	% Promotional Discount	-10.00	0.00
Message Centre	& Call Display Bundle	\$12.00	
less 100.00	0% Promotional Discount	-12.00	0.00
6pm to 8pm Call	ing	\$7.00	
	0% Promotional Discount	-7.00	0.00
0 0 410 T	. Hulimited	\$15.00	
Can-Can/US Tex	t - Onlimited 0% Promotional Discount	-15.00	0.00
1622 100.00		10.00	0.00
Includes:	Picture Messaging		
	Image Messaging		
	Incl. Messages		
	Unlimited Incoming Messages	\$10.00	
\$1/MB US Data	0% Promotional Discount	-10.00	0.00
iess 100.0	U% FTOTHOLIONAL DISCOUNT	-10.00	
US Roaming \$0	25/min		0.00

FOR YOUR INFORMATION	0N
Discount Summary	1
Total discounts	\$102.50
Total this month	\$102.50
Usage Summary	min:sec
Weekday	373:24
Weekend	88:11
Weeknight	2:28
Total time used	464:03
Event Summary	
Total Events	224
Total this month	\$0.00
Packet Plan Usage Sui	mmary
Total megabytes	77.7787
Total this month	\$0.00
l .	

Bill Date: May 17, 2015
ELIZABETH GOUTHRO
Mobile Ref.
Learning Services

Next Bill Date: June 17, 2015

## **CURRENT CHARGES** for 4

(continued)

Total current charges			\$66.31
GST			3.10
Taxes			
Long distance			11.27
	71	events	0.00
Can-Can/US Text - Unlimited Incl.	Messages		
	104	events	0.00
Travel text saver Unlimited Incomi	ng Messages		
Text message	2	events	0.00
Free SMS Message	1	event	0.00
Text message	42	events	0.00
Free Bell Message	4	events	0.00
@\$.00/minute		min:sec	0.00
Bell to Bell Calling 10 - Mob Bell M	obility to Bell Mo	bility	
@\$.00/minute		min:sec	0.00
Spm to 8pm Calling Unlimited Usa	ge		
@\$.00/minute		min:sec	0.00
Business Anytime Unlmtd. Nights			0.00
@\$.00/MB	77.7787	MR	0.00
@\$.00/minute Email& Internet BlackBerry 1GB Da		111111.360	0.00
		min:sec	0.00
50 Anytime minutes Local Calling	ř		



Mobile

Bill Date: June 17, 2015 Elizabeth GOUTHRO 1221 8 ST SW CALGARY, AB T2R 0L4 **Learning Services** 

Account # 5 Next Bill Date: July 17, 2015

140of

1937

\$10.00

1

\$0.20

190.2142

\$10.00

\$10.00

Monthly charges billed to	o Jul 16, 2015			FOR YOUR INFORMAT	10N
Tablet Flex 30 day (SIM only			5.00	Discount Summary	
	account activity			Total discounts	\$
\$1/MB US Data	,	\$10.00		Total this month	\$1
less 100.00% Promotion	onal Discount	10.00_	0.00	Event Summary	
				Total Events	
Usage and long distant	ce			Total this month	\$
Data 10MB Stepped Mobile	Browser Usage		10.00	Packet Plan Usage Su	ımmary
Rate Details:	Data Used	Tier Charged		Total megabytes	190
Up to 10 MB	Exceeded	0.00		Total this month	\$
Up to 250 MB	190.2142 MB	10.00			
Up to 5 GB		30.00			
Over 5 GB (\$0.015/MB)					
LEGEND					
MB = Megabyte	GB = Gigabyte	$1~\mathrm{GB}=1024~\mathrm{MB}$			
Text messages	1 event	t	0.20		
Taxes					
GST			0.76		
Total current charge	es .		\$15.96	-	





Bill Date: June 17, 2015 ELIZABETH GOUTHRO Mobile Ref. 1 Learning Services Account #
Next Bill Date: July 17, 2015

Monthly charg	ges billed to Jul 16, 2015		
Corporate Share		\$30.00	
less 33.33%	6 Promotional Discount	10.00	20.00
Includes:	3 Way Calling Call Forwarding Call Waiting		
250 Anytime mir	nutes		0.00
Alberta Governm	nent 911 fee		0.44
Email& Internet 8		\$45.00	
less 33.33	% Promotional Discount	15.00_	30.00
Bell to Bell Callir	na 10 - Mob	\$10.00	
	0% Promotional Discount	-10.00	0.00
o . D-44	Flow LICA		0.00
Corporate Data	ne Unlmtd. Nights & Wknds	\$10.00	
	0% Promotional Discount	-10.00	0.00
		фг 00	
Sharing Feature		\$5.00 -3.50	1.50
less 70.00	% Promotional Discount	-3.30	1.50
Travel text save	г	\$10.00	
less 100.0	00% Promotional Discount	-10.00	0.00
Mossage Centr	e & Call Display Bundle	\$12.00	
less 100.0	00% Promotional Discount	-12.00	0.00
		\$7.00	
6pm to 8pm Ca	ıllıng 00% Promotional Discount	-7.00	0.00
less 100.0	90% Promotional discount		0.00
Can-Can/US Te		\$15.00	0.00
less 100.	00% Promotional Discount	15.00	0.00
Includes:	Picture Messaging Image Messaging Incl. Messages Unlimited Incoming Messages		
\$1/MB US Dat		\$10.00	
	00% Promotional Discount	10.00	0.00
US Roaming \$	0.25/min		0.00
US HUBITHING P	0.20/11.11		

Discount Summary	- \$102.50
Total discounts	
Total this month	\$102.50
Usage Summary	min:sec
Weekday	535:07
Weekend	80:12
Weeknight	18:44
Total time used	634:03
Event Summary	
Total Events	182
Total this month	\$0.00
Packet Plan Usage S	ummary
Total megabytes	61.3764
Total this month	\$0.00

Mobile 403-540-4892
Bill Date: June 17, 2015
ELIZABETH GOUTHRO
Mobile Ref.
Learning Services

Account # Next Bill Date: July 17, 2015

## CURRENT CHARGES for

(continued)

Usage and long distance		
250 Anytime minutes Local Calling		
@\$.00/minute	352:18 min:sec	0.00
Email& Internet BlackBerry 1GB Dat	a Usage	
@\$.00/MB	61.3764 MB	0.00
Business Anytime Unlmtd. Nights 8	Wknds Unlimited Usage	
@\$.00/minute	93:56 min:sec	0.00
6pm to 8pm Calling Unlimited Usag	e	
@\$.00/minute	54:49 min:sec	0.00
Bell to Bell Calling 10 - Mob Bell M	obility to Bell Mobility	
@\$.00/minute	133:00 min:sec	0.00
SmartTrust	4 events	0.00
Free Bell Message	6 events	0.00
Text message	46 events	0.00
Travel text saver Unlimited Incomin	g Messages	
	79 events	0.00
Can-Can/US Text - Unlimited Incl. M	Messages	3.00
	47 events	0.00
Long distance		18.62
Roamer usage		0.50
Taxes		
GST		3,49
Total current charges		\$74.55

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Calgary Board of Education

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Pay to: Randy	22	04	2015
Address:		Due Date	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
7 tudi 050.	Day 10	Month 05	Year 2015
*Refer to reverse for usage guidelines	10	03	2013

Total Payment

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Learning Services, Education Centre 6th floor, 1221 - 8 Street SW

Calgary, Alberta T2R 0L4

original signed by Nancy Lowe

Approved

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Calgary Board of Education

# Disbursement Voucher

Pay to: Henry

\*Refer to reverse for usage guidelines

	Γoday's Dat	e	Ī
Day	Month	Year	
22	04	2015	
	Due Date		
Day	Month	Year	
10	05	2015	

Invoice

E M A I L A T T A C H E D

Vendor Number

				E tax	ation Program	Project	User Defined	Future	Alias	Amount (excl. GST
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Prepared by / Department
Approved

Calgary Board of Education
Learning Services, Education Centre
6th floor, 1221 - 8 Street SW
Calgary, Alberta T2R 0L4

original signed by Nancy Low

~

algary Board of Education

## Dishursement Voucher

\*Refer to reverse for usage guidelines

Disbuiscincin	Vouciici	
Pay to: Ms Edmee		

,	Γoday's Dat	e
Day	Month	Year
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Vendor Number

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epared	oy / Dep	ai tilicilt						10000
							Total Payment	10000

Approved

\*Refer to reverse for usage guidelines

MA	
	Calgary Board of Education

## Dichurcoment Voucher

Dispuisement	Voucifei	
Pay to: Marlene		

Today's Dat	e
Month 04	Year 2015
Due Date	
	Year
05	2015
	Month 04 Due Date Month

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Approved

Calgary Board of Education Learning Services, Education Centre 6th floor, 1221 - 8 Street SW Calgary, Alberta T2R 0L4

original signed by Nancy Lowe

Total Payment



Calgary Board of Education

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Pay to: N	Marion			

Vendor Number

	Γoday's Dat	е
Day 22	Month 04	Year 2015
	Due Date	
Day	Month	Year
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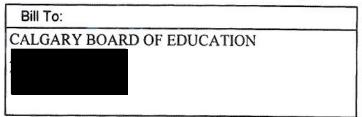
Learning Services, Education Centre 6th floor, 1221 - 8 Street SW Calgary, Alberta T2R 0L4

Original signed by Nancy Lowe

# SANDWICHES' N MORE LUNCH & CATERING CO. LTD.

61 Royal Oak Cove N.W. Calgary, AB T3G 4X7 403-301-5220 sandwiches@shaw.ca

Date	Invoice #
5/20/2015	45244



Delivered to: KINGSLAND 7430 - 5 STREET SW

Quantity	I	Description		Unit Cost	Cost
20	CHICKEN GUMBO SO	OUP		4.00	80.00
	- with crackers				
15	DINNER ROLLS with I	outter		1.25	18.75
	PLATES & NAPKINS, LADLE	BOWLS, KNIVES,	SPOONS,	0.00	0.00
	DELIVERY CHARGE			13.00	13.00
	HOT FOOD APPLIANO			5.00	5.00
	PICKUP FEE OF CROCURNS, ETC.	CK POTS, UTENSII	S, COFFEE	12.50	12.50
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Delivery	Label	People P.	O. #	5% GST	\$6.46
10:45	KINGSLAND	20		Total	\$135.71

GST# 873746218

Booking confirmation

Page 1 of 3

WESTJETE

Flights | Vacations | Deals | Travel Info | My West Jet | Rewards |

Itinerary confirmation

Thank you for choosing WestJet. You can find details about your booking below

Your reservation code it

**Guest details** 

Ms Elizabeth marie Gouthro Flight

Air itinerary details

Calgary (YYC) Wed May 6 2015, 7:00 AM Dehavilland Gash 8:400 Turboprop Edmonton (YEG) Wed May 6 2015, 7:53 AM W5 3394 Fare type: Econo
Operated by WESTJET Non-stop
ENCORE

Pricing breakdown \$40.00 Air transportation Taxes, fees and charges per guest charges per guest \$12.00 \$42.58 Total fare par guest \$114.58 Number of guests × \$114.58.040 Total fare

" Not applicable on Rights operated by our attime partrans First checked bag fee of \$35-29.50 CAD for flights within Canada or to/from the U.S.1 Second checked bag fee of \$25-29,50 CAD and excess page fee of \$75.88.50 CAD per eligible piece!

YYC.YEG: Econo fare type benefits

Total airfare: \$114.58 CAD

Seats Regular seat WS 3394 YYC-YEG Seat 7C Ms Elizabeth Gouthro Total seats: \$5.00 CAD + \$0.25 CAD tax \$5.25 CAD

We're looking for the best ancillary



https://booking.westjet.com/InternetBooking/ConfirmationForward.do

21/04/2015

Booking confirmation

Total: \$119.83 CAD

Page 2 of 3

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Important details

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itinerary/receipt.  Main Contact: Ms Eitzbeth Gouthro	Electronic Ticketing confirmed. This is your official	Booking Reference:	Booking Information	Your booking is confirmed, those print/ream this page for your financial records (e.g., for transition, proteins raim or payment card recordisation purposes) We shark you for choosing Aur Canada and load forward to recommo you on board.
Fight Arrivals and Departures 1-888-422-7533	Air Canada 1-888-247-2262	Customer Care		
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Payment Card: Seat Selection:	Air Canada - Aeropian :	1: Ms Eliz	assenge	Operated by	AC8149 <sup>1</sup>	Flight
ACB149 5D Paid		1: Ms Elizabeth Gouthro : Adult (16+), Ticket Number:	Passenger Information	Operated by: Air Canada Express - Jazz	Edmonton, Edmonton Int'l (YEG) Wed 06-May 2015 15:00	From
		6+), Ticket Nu			Calgary (YYC) Wed 06-May 2015 15:54	To
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Special Needs:	Meal Preference:				Ohr54	Stops Duration
None	None				DH3	Aircraft
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Grand Total - Canadian dollars	Travel Insurance (declined)	Total with options and seat selection fee:	Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	AC8149: 5D - Standard Seat (Alske)	Ms Elizabeth Gouthro	Seat Selection	Total with options	Number of passengers	otal before options (per passenger)	Air Travellers Security Charge (ATSC)	Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	Canada Airport Improvement Fee	Taxes, Fees and Charges	Surcharges	Departing Flight - Tango	Air Transportation Charges	Passenger Type	Fare Summary
\$125.08	0.00	125.08	0.50	10.00			114.58	×	114.58	7.12	5.46	30.00		12.00	60.00		Adult	

Payment Information
Credit/Debit Card
Amount paid \$135.08
Amount paid state and or debt card or

HIRPORT TAXI SERVICE 4608 101 ST. (7808907070) EDMONTON, AB T6E 5G9

Term ID: 05180814

### Purchase

Entry Method: C

Invoice #: bZZ

Amount:\$

59.00

Tip:

5.90 --------------

Total: \$

64.90

2015/05/06

08:46:56

Seq #:

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Appr Code:

104657

Resp Code: 01/027

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## **APPROVED** Thank You

Customer Copy

- IMPORTANT retain this copy for your records

GST 84755 4011 RT0001

# Rotary Club of Calgary - Community Service Fund 105 12 Avenue SE Suite 300 INVOICE

Calgary, Alberta T2G 1A1

Invoice No.:

3127

Date:

05/29/2015

Ship Date:

Page:

Re: Order No.

Sold to:

Ship to:

Calgary Board of Education

Elizabeth Gouthro

**Calgary Board of Education** 

**Business No.:** 

119124501-RR0001

Business No.:	119124501-RR0001	KELL L	List Octob	Amount
Quantity	Description	Tax	Unit Price	1 PH SERVICE CHICA N. 200
	Silver Sponsorship in the Annual Rotary Stay-In-School Golf Classic	***************************************		2,500.00
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