

expense | monthly tracking report

claimant | Grundy, Brad

position | Superintendent, CFO, Corporate Treasurer

level | Superintendent

reporting period | November 1 to December 31, 2015

date of report | February-12-16



**Calgary Board
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Cell Phone	11/17/2015	Monthly Service Charge	\$54.94	other disclosed	telecom/cell phone
Urban Schools Insurance Consortium (USIC) Quarterly Meeting, Nov 17, 2015 - Edmonton, AB	11/17/2015	Car Rental to Edmonton	\$60.18	travel	BUS general
Urban Schools Insurance Consortium (USIC) Quarterly Meeting, Nov 17, 2015 - Edmonton, AB	11/17/2015	Gas for rental car	\$10.00	travel	BUS general
Urban Schools Insurance Consortium (USIC) Quarterly Meeting, Nov 17, 2015 - Edmonton, AB	11/17/2015	Gas for rental car	\$33.00	travel	BUS general
Urban Schools Insurance Consortium (USIC) Quarterly Meeting, Nov 17, 2015 - Edmonton, AB	11/17/2015	Parking at venue	\$23.00	travel	BUS general
Institute of Internal Auditors, (IIA), Breakfast Seminar, Nov 18, 2015, Calgary, AB	11/18/2015	Registration	\$26.25	other disclosed	PD course or registration fee
Association of School Business Officials of Alberta (ASBOA) Mini Bootcamp and Committee Day, Dec 2-3, 2015, Calgary, AB	12/3/2015	Registration	\$157.50	other disclosed	PD course or registration fee
Cell Phone	12/17/2015	Monthly Service Charge	\$54.60	other disclosed	telecom/cell phone

Mobile
Bill Date: November 17, 2015
Brad Grundv
Mobile Ref.
1221 8 ST SW
CALGARY, AB T2R 0L4
Finance

Account # 521225610
Next Bill Date: December 17, 2015

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CURRENT CHARGES

Monthly charges billed to Dec 16, 2015

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	-10.00	20.00
Includes: 3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
Email & Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	-15.00	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Etelesolv	\$1.25	
less 100.00% Promotional Discount	-1.25	0.00
Business Anytime Unlmted. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	-3.50	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	-12.00	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	-7.00	0.00
Can-Can/US Text - Unlimited	\$15.00	
less 100.00% Promotional Discount	-15.00	0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00

FOR YOUR INFORMATION...	
<u>Discount Summary</u>	
Total discounts	\$103.75
Total this month	\$103.75
<u>Usage Summary</u> <i>min:sec</i>	
Weekday	17:05
Total time used	17:05
<u>Event Summary</u>	
Total Events	6
Total this month	\$0.00
<u>Packet Plan Usage Summary</u>	
Total megabytes	912.3860
Total this month	\$0.00

Mobile
Bill Date: November 17, 2015
Brad Grundy
Mobile Ref.
Finance

Account # 521225610
Next Bill Date: December 17, 2015

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CURRENT CHARGES

US Roaming \$0.25/min 0.00

Usage and long distance

250 Anytime minutes Local Calling
@\$.00/minute 13:32 min:sec 0.00

Email & Internet BlackBerry 1GB Data Usage
@\$.00/MB 912.3860MB 0.00

6pm to 8pm Calling Unlimited Usage
@\$.00/minute 2:33 min:sec 0.00

Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility
@\$.00/minute 1:00 min:sec 0.00

Text message 6 events 0.00

Roamer data usage 0.39

Taxes

GST 2.61

Total current charges **\$54.94**

OWNER OF VEHICLE:

BRANCH ADDRESS:

YEAR	2015	RENTAL TYPE	SALES	SOURCE#		I.D.#		RENTAL AGREEMENT NO	D
YEAR	2015	RENTER	2045						
<p>OPTIONAL PRODUCTS NOTICE: OUR CONTRACT OFFERS FOR AN ADDITIONAL CHARGE, AS OPTIONAL PRODUCTS: DAMAGE WAIVER, PERSONAL ACCIDENT INSURANCE, PERSONAL EFFECTS COVERAGE AND ROADSIDE ASSISTANCE PROTECTION. BEFORE DECIDING WHETHER TO PURCHASE ANY OF THESE PRODUCTS YOU MAY WISH TO DETERMINE WHETHER YOUR PERSONAL INSURANCE OR CREDIT CARD PROVIDES YOU COVERAGE DURING THE RENTAL PERIOD. THE PURCHASE OF ANY OF THESE OPTIONAL PRODUCTS IS NOT REQUIRED TO RENT VEHICLE.</p> <p>LIABILITY FOR LOSS BY ACCIDENT: PRIORITY OF AUTOMOBILE INSURANCE COVERAGE IS SUBJECT TO PROVINCIAL LAW. IF APPLICABLE, OWNER'S COVERAGE IS SUBJECT TO LIMITATIONS AND RESTRICTIONS. SEE PARAGRAPHS 7 & 8.</p>									
ORIGINAL VEHICLE		<p>CONDITION AND FUEL LEVEL AGREED TO: RENTER</p> <p>NO DAMAGE TO INTERIOR OR EXTERIOR</p> <p>FRONT VIEW</p> <p>RENTER: X</p>							
COLOUR	LICENCE NO.	<p>PERMISSION GRANTED TO OPERATE VEHICLE ONLY IN THE PROVINCE OF RENTAL AND THE FOLLOWING PROVINCE(S) OR STATES:</p> <p>OPERATION IN ANY OTHER PROVINCE OR COUNTRY WILL AFFECT YOUR LIABILITY AND RIGHTS UNDER THIS AGREEMENT.</p>							
MODEL	UNIT#	<p>RENTER DECLINES OPTIONAL DAMAGE WAIVER (DW) AND ASSUMES DAMAGE RESPONSIBILITY. SEE PARAGRAPH 6.</p> <p>RENTER REQUESTS OPTIONAL DAMAGE WAIVER (DW) AT DAILY FEE SHOWN IN COLUMN TO RIGHT. RENTER IS RELIEVED OF RESPONSIBILITY ACCORDING TO AMOUNT INSTALLED. SEE OPTIONAL PRODUCT NOTICE TO LEFT AND PARAGRAPH 18 FOR FURTHER DETAILS. DW IS NOT INSURANCE.</p> <p>RENTER: X</p> <p>FRONT WINDSHIELD ONLY (16A)</p> <p>ALL DAMAGE (SEE 16B)</p>							
KILOMETRES	IN	<p>RENTER DECLINES OPTIONAL PERSONAL ACCIDENT INSURANCE/PERSONAL EFFECTS COVERAGE (PA/PEC). SEE PARAGRAPHS 9 AND 10.</p> <p>RENTER ACCEPTS OPTIONAL PERSONAL ACCIDENT INSURANCE/PERSONAL EFFECTS COVERAGE (PA/PEC) AT DAILY FEE SHOWN IN COLUMN TO RIGHT. SEE OPTIONAL PRODUCTS NOTICE TO LEFT AND PARAGRAPH 17.</p> <p>RENTER: X</p> <p>PA/PEC</p>							
DRIVEN	OUT	<p>RENTER DECLINES OPTIONAL ROADSIDE ASSISTANCE PROTECTION (RAP).</p> <p>RENTER ACCEPTS OPTIONAL ROADSIDE ASSISTANCE PROTECTION (RAP) AT DAILY FEE SHOWN IN COLUMN TO LOWER RIGHT. SEE OPTIONAL PRODUCTS NOTICE TO LEFT AND PARAGRAPH 16.</p> <p>RENTER: X</p> <p>RAP</p>							
<p>CONDITION AND FUEL LEVEL AGREED TO: RENTER</p> <p>NO DAMAGE TO INTERIOR OR EXTERIOR</p> <p>FRONT VIEW</p> <p>RENTER: X</p>		<p>ACKNOWLEDGMENT OF THE ENTIRE AGREEMENT, WHICH CONSISTS OF PAGES 1 THROUGH 4. I HAVE READ AND AGREE TO THE TERMS AND CONDITIONS ON PAGES 1 THROUGH 4 OF THIS AGREEMENT AND BY MY SIGNATURE BELOW I AM THE "RENTER" UNDER THIS AGREEMENT BY SIGNING BELOW I AM AUTHORIZING OWNER TO PROCESS CHARGES ON MY CREDIT CARD(S) AND/OR DEBIT CARD(S) FOR ADVANCE DEPOSITS, INCREMENTAL AUTHORIZATIONS/DEPOSITS AND CHARGES INCURRED AS WELL AS PAYMENTS REFUSED BY A THIRD PARTY TO WHOM BILLING WAS DIRECTED. I CERTIFY THAT THE DRIVER'S LICENCE(S) PRESENTED IS CURRENTLY VALID AND IS NOT SUSPENDED, EXPIRED, REVOKED, CANCELLED OR SURRENDERED.</p> <p>RENTER: X</p> <p>DATE: 11/17/15</p> <p>OWNER REP: X</p> <p>EMPL#:</p>							
REPLACEMENT VEHICLE		<p>RENTER: X</p> <p>DATE: 11/17/15</p> <p>OWNER REP: X</p> <p>EMPL#:</p>							
COLOUR	LICENCE NO.	<p>RENTER IS RESPONSIBLE FOR ALL COSTS ASSOCIATED WITH HIGHWAY TRAFFIC ACT VIOLATIONS, PARKING INFRACTIONS, TOLL FEES, RED LIGHT CAMERA VIOLATIONS, IMPOUND FEES, PLUS AN ADMINISTRATIVE FEE.</p> <p>NON-AIRPORT CUSTOMER DECLARATION:</p> <p>1) RENTER RESIDES WITHIN CITY OF CALGARY; OR</p> <p>2) RENTER HAS NOT DEPARTED AN AIRCRAFT AT CALGARY INTERNATIONAL AIRPORT WITHIN THE LAST 24 HOURS.</p> <p>RENTER IS DEEMED TO BE AN AIRPORT CUSTOMER IF HE/ SHE DOES NOT RESIDE IN THE CITY OF CALGARY AND DEPARTED AN AIRCRAFT AT CALGARY INTERNATIONAL AIRPORT WITHIN THE PAST 24 HOURS.</p> <p>RENTER: X</p> <p>RENTER IS DEEMED TO BE AN AIRPORT CUSTOMER IF HE/ SHE DOES NOT RESIDE IN THE CITY OF CALGARY AND DEPARTED AN AIRCRAFT AT CALGARY INTERNATIONAL AIRPORT WITHIN THE PAST 24 HOURS.</p>							
MODEL	UNIT#	<p>RENTER: X</p> <p>DATE: 11/17/15</p> <p>OWNER REP: X</p> <p>EMPL#:</p>							
KILOMETRES	IN	<p>RENTER: X</p> <p>DATE: 11/17/15</p> <p>OWNER REP: X</p> <p>EMPL#:</p>							
DRIVEN	OUT	<p>RENTER: X</p> <p>DATE: 11/17/15</p> <p>OWNER REP: X</p> <p>EMPL#:</p>							
<p>CONDITION AND FUEL LEVEL AGREED TO: RENTER</p> <p>NO DAMAGE TO INTERIOR OR EXTERIOR</p> <p>FRONT VIEW</p> <p>RENTER: X</p>		<p>RENTER: X</p> <p>DATE: 11/17/15</p> <p>OWNER REP: X</p> <p>EMPL#:</p>							
COLOUR	LICENCE NO.	<p>RENTER: X</p> <p>DATE: 11/17/15</p> <p>OWNER REP: X</p> <p>EMPL#:</p>							
MODEL	UNIT#	<p>RENTER: X</p> <p>DATE: 11/17/15</p> <p>OWNER REP: X</p> <p>EMPL#:</p>							
KILOMETRES	IN	<p>RENTER: X</p> <p>DATE: 11/17/15</p> <p>OWNER REP: X</p> <p>EMPL#:</p>							
DRIVEN	OUT	<p>RENTER: X</p> <p>DATE: 11/17/15</p> <p>OWNER REP: X</p> <p>EMPL#:</p>							

Urban Schools Insurance Consortium (USIC)
Quarterly Meeting
November 17, 2015
Edmonton, AB

Rental Car

TOTAL CHARGES:

DEPOSITS

REFUNDS

AMOUNT DUE

160.18

CLOSED BY

PAID BY CASH CHEQUE CHARGE

RECEIPT OF CASH REFUND DATE AMOUNT RECEIVED BY

Urban Schools Insurance Consortium (USIC)
Quarterly Meeting
November 17, 2015
Edmonton, AB

Gas for rental car

WELCOME

Shell Canada
15 Millrise Blvd SW
T2Y 1N6
Calgary AB
(403) 254-0900

MASTERCARD
PURCHASE C

INV No. 4412996500
2015/11/17 19:16
MasterCard
AID A0000000041010
TVR 0000008000
TSI E800

Bronze
PUMP No. 04
LITRES 10.007
PRICE/L \$0.999
TOTAL FUEL \$10.00
01 APPROVED - THANK
YOU 001
APPROVAL No. 211639
TERMINAL No.
89441290
VERIFIED BY PIN

IMPORTANT
retain this copy for
your records

FUEL INCLUDES
GST - Fuel \$0.48
No. 137400032RT

TOTAL SALE \$10.00

STORE: C44129
TRAN: 2359543
2015/11/17 19:17:43

YOUR OPINION COUNTS
Tell us about your
recent visit at
www.shell.ca/opinion
and you could win a
\$100 Shell Gift Card
*Receipt Required

THANK YOU
Questions?
1-800-661-1600

WELCOME

Shell Canada
37430 HWY 2 SOUTH
T4E 1B2
RED DEER AB
(403) 346-9230

MASTERCARD
PURCHASE C

INV No. 0036792589
2015/11/17 17:13
MasterCard
AID A0000000041010
TVR 0000008000
TSI E800

Bronze
PUMP No. 16
LITRES 34.060
PRICE/L \$0.969
TOTAL FUEL \$33.00
01 APPROVED - THANK
YOU 001
APPROVAL No. 191354
TERMINAL No.
89003670
VERIFIED BY PIN

IMPORTANT
retain this copy for
your records

FUEL INCLUDES
GST - Fuel \$1.57
No. 137400032RT

TOTAL SALE \$33.00

STORE: C00357
TRAN: 5722175
2015/11/17 17:15:28

YOUR OPINION COUNTS
Tell us about your
recent visit at
www.shell.ca/opinion
and you could win a
\$100 Shell Gift Card
*Receipt Required

THANK YOU
Questions?
1-800-661-1600

Urban Schools Insurance Consortium (USIC)
Quarterly Meeting
November 17, 2015
Edmonton, AB

Parking at venue

RECEIPT
IMPARK LOT 287
NO IN AND OUT PRIVILEGES

License Plate Number

K95788

Expiration Date/Time

06:00 PM
NOV 17, 2015

Purchase Date/Time: 08:59am Nov 17, 2015

Total Parking: \$21.90

Total gst: \$1.10

Total Due: \$23.00

Rate: 23.00 EB until 6pm

Total Paid: \$23.00

Payment Type: Card

Ticket #: 07540711

S/N #: 520014080140

Setting: Lot 287

Mach Name: Meter 1

MasterCard

Auth #: 08377S

GST #887315638RT0001

IMPARK LOT 287

PARKING RECEIPT
PARKING RECEIPT
PARKING RECEIPT
PARKING RECEIPT
PARKING REC

November's Breakfast: "Regulatory, Environmental and Aboriginal law considerations for resource development projects. Questions internal auditors should be asking"

General Options

Name:

Brad Grundy

Title:

Number of People Registered:

1

Confirmation Number:

FBNXB9LYX5K (needed to modify your registration)

Event Title:

November's Breakfast: "Regulatory, Environmental and Aboriginal law considerations for resource development projects. Questions internal auditors should be asking"

Location:

Calgary Petroleum Club

319, 5th Ave SW

Calgary, Alberta

Date:

11/18/2015

Time:

7:30 AM

Current Registration Details

Brad Grundy

Agenda Items

Registration Item

IIA Member: \$25.00

Cost

CAD \$ 25.00

Additional Fees

Taxes

Tax Name

GST 5% # 12661 3017 RT0001

Tax Amount

CAD \$ 1.25

Order Summaries

Order

Date	Type	Amt Ordered	Amt Paid	Amt Due
11/12/2015 9:47 AM MT	online order	CAD \$ 26.25	CAD \$ 26.25	CAD \$ 0.00
Total:		CAD \$ 26.25	CAD \$ 26.25	CAD \$ 0.00

Payment Details

Details

Date	Type	Reference #	Amt Paid
11/12/2015	MasterCard		CAD \$ 26.25

**Association of School Business
Officials of Alberta (ASBOA)**

Invoice

Date	Invoice #
21/10/2015	200000723

Bill To
Brad Grundy Calgary Board of Education 1221 8th Street SW Calgary, AB T2R 0L4 Canada

Ship To
Brad Grundy Calgary Board of Education 1221 8th Street SW Calgary, AB T2R 0L4 Canada

PO Number	Terms	Due Date
	Due on receipt	21/10/2015

Qty	Description	Price	Totals
1	Mini Bootcamp and Committee Day - Brad Grundy NOTE: This item was taxed at 5%.	---	---
1	2015 Annual Issues Forum Registration NOTE: This item was taxed at 5%. <i>Dec 3-4 2015</i>	\$150.00	\$150.00
Sub-Total			\$150.00
GST			\$7.50
Total			\$157.50
Balance Due			\$157.50

GST Registration Number. 10673 3124

Please make cheques payable to: Association of School Business Officials of Alberta

1200, 9925 - 109 Street
Edmonton, AB T5K 2J8
Ph: 780-451-7103 Email: info@asboa.ab.ca

Mobile
Bill Date: December 17, 2015
Brad Grundy
Mobile Ref.
1221 8 ST SW
CALGARY, AB T2R 0L4
Finance

Account # 521225610
Next Bill Date: January 17, 2016

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DUPLICATE
JAN 04 2016
ACCOUNTS PAYABLE

CURRENT CHARGES

Monthly charges billed to Jan 16, 2016

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	-10.00	20.00
Includes:		
3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	-15.00	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Etelesolv	\$1.25	
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Business Anytime Unlmtd. Nights & Wknds	\$10.00	
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Sharing Feature	\$5.00	
less 70.00% Promotional Discount	-3.50	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	-12.00	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	-7.00	0.00
Can-Can/US Text - Unlimited	\$15.00	
less 100.00% Promotional Discount	-15.00	0.00
Includes:		
Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00

FOR YOUR INFORMATION...	
<u>Discount Summary</u>	
Total discounts	\$103.75
Total this month \$103.75	
<u>Usage Summary</u>	
<i>min:sec</i>	
Weekday	33:28
Weeknight	1:26
Total time used 34:54	
<u>Event Summary</u>	
Total Events	17
Total this month \$0.00	
<u>Packet Plan Usage Summary</u>	
Total megabytes	1,087.2835
Total this month \$0.00	

Mobile
Bill Date: December 17, 2015
Brad Grundy
Mobile Ref.
Finance

Account # 521225610
Next Bill Date: January 17, 2016

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CURRENT CHARGES

US Roaming \$0.25/min 0.00

Usage and long distance

250 Anytime minutes Local Calling
@\$.00/minute 28:03 min:sec 0.00

Email & Internet BlackBerry 1GB Data Usage
@\$.00/MB 1,087.2835 MB 0.00

Business Anytime Unlmt. Nights & Wknds Unlimited Usage
@\$.00/minute 1:26 min:sec 0.00

6pm to 8pm Calling Unlimited Usage
@\$.00/minute 1:25 min:sec 0.00

Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility
@\$.00/minute 4:00 min:sec 0.00

Text message 6 events 0.00

Can-Can/US Text - Unlimited Incl. Messages
6 events 0.00

Can-Can/US Text - Unlimited Unlimited Incoming Messages
5 events 0.00

Long distance 0.07

Taxes

GST 2.59

Total current charges

\$54.60

Mobile

Bill Date: December 17, 2015

Account # 521225610

Next Bill Date: January 17, 2016

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ITEMIZED LONG DISTANCE CALLS

<i>no.</i>	<i>date</i>	<i>time</i>	<i>type</i>	<i>from</i>	<i>to</i>	<i>number called</i>	<i>min:sec</i>	<i>rate</i>	<i>long dist.</i>	<i>total</i>
1	Fri Nov 20	08:57		CALGARY	AB LETHBRIDGE	AB	0:58	0.00	0.07	0.07

Total usage	0.00
Total long distance	0.07
Subtotal	\$0.07
Total	\$0.07