

expense | monthly tracking report

claimant | Church, Susan  
 position | Deputy Chief Superintendent  
 level | Superintendent  
 reporting period | September 1 to October 31, 2015  
 date of report | December-11-15



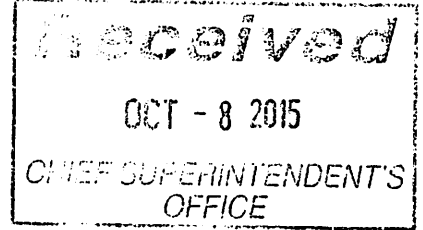
**Calgary Board  
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Cell Phone	09/17/15	Monthly service plan	\$59.78	other disclosed	telecom/tablet
2015 National Gathering for Indigenous Education - CBE employee received an award	09/22/15	Event fee	\$50.00	other disclosed	BUS food/non alcoholic beverage
CASS/First Nations, Metis & Inuit Symposium	09/23/15	Registration	\$420.00	travel	BUS general
CASS/First Nations, Metis & Inuit Symposium	10/09/15	Accommodation	\$425.10	travel	BUS accommodation
CASS/First Nations, Metis & Inuit Symposium	10/13/15	Mileage	\$300.00	travel	BUS mileage
Cell Phone	10/17/15	Monthly service plan	\$60.81	other disclosed	telecom/tablet

*SC*

Mobile  
 Bill Date: September 17, 2015  
**SUSAN CHURCH**  
 Mobile Ref.  
 Office Chief Superintendent

Account # 1177of 1986  
 Next Bill Date: October 17, 2015



## CURRENT CHARGES for

### Monthly charges billed to Oct 16, 2015

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	-10.00	20.00
Includes: 3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
BB email@nt 1GB North America	\$55.00	
less 36.36% Promotional Discount	-20.00	35.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Etelesolv	\$1.25	
less 100.00% Promotional Discount	-1.25	0.00
Business Anytime Unlmted. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	-3.50	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	-12.00	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	-7.00	0.00
Can-Can/US Text - Unlimited	\$15.00	
less 100.00% Promotional Discount	-15.00	0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
US Roaming \$0.25/min		0.00

FOR YOUR INFORMATION...	
<b>Discount Summary</b>	
Total discounts	\$110.00
<b>Total this month</b>	<b>\$110.00</b>
<b>Usage Summary min:sec</b>	
Weekday	51:09
Weekend	1:15
Weeknight	10:00
<b>Total time used</b>	<b>62:24</b>
<b>Event Summary</b>	
Total Events	12
Total this month	\$0.00
<b>Packet Plan Usage Summary</b>	
Total megabytes	271.4464
Total this month	\$0.00

**Mobile**  
**Bill Date: September 17, 2015**  
**SUSAN CHURCH**  
**Mobile Ref.**  
**Office Chief Superintendent**

**Account #**  
**Next Bill Date: October 17, 2015**

**1178of 1986**

**CURRENT CHARGES for**

**Other charges and credits**

Etelesolv	Aug 17 to Sep 16	\$1.25	
less 100.00% Promotional Discount		<u>-1.25</u>	0.00

**Usage and long distance**

250 Anytime minutes Local Calling			
@\$.00/minute	10:48 min:sec		0.00
BB email&Int 1GB North America Data Usage			
@\$.00/MB	271.4464 MB		0.00
Business Anytime Unlmted. Nights & Wknds Unlimited Usage			
@\$.00/minute	1:15 min:sec		0.00
6pm to 8pm Calling Unlimited Usage			
@\$.00/minute	1:21 min:sec		0.00
Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility			
@\$.00/minute	49:00 min:sec		0.00
Text message	3 events		0.00
Travel text saver Unlimited Incoming Messages			
	7 events		0.00
Can-Can/US Text - Unlimited Incl. Messages			
	2 events		0.00

**Taxes**

GST			2.84
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**Total current charges** **\$59.78**

**Official Receipt**

**Indspire**

PO Box 5; Suite 100

50 Generations Drive

Six Nations of the Grand River

Ohswéken, ON N0A 1M0

Phone: 1.855.INDSPIRE (463.7747) | fax: 866.433.3159

[indspire.ca](http://indspire.ca) | [gathering@indspire.ca](mailto:gathering@indspire.ca)

**2015 National Gathering for Indigenous Education**

Calgary, Alberta

November 13 & 14, 2015

**Received Date:** Tuesday, September 22, 2015 - 10:29

**Purchased by:**

Susan Church; Deputy Chief Superintendent, Calgary Board of Education

**Number of National Gathering Registrants:** None

**Number of Guiding the Journey Gala Tickets:** 1

**Total Paid:** \$ 50.00

**The following participants are registered:**

**Thank you for your payment.**

If you have any questions, please contact Indspire at 855.INDSPIRE (463.7747) x230 or [gathering@indspire.ca](mailto:gathering@indspire.ca)



# Learning

O P P O R T U N I T I E S

## Registration Complete (Order # )

**Thank you for your online registration to attend this symposium.**

**You will receive an email confirmation immediately upon completion of registration.**

If you do not receive an email from ERLC Administration within 24 hrs upon registration, please contact our office at (780) 444-2497, ext 290 or info@erlc.ca (mailto:info@erlc.ca) so we can look into this matter for you.

To assist you more quickly, please have the session number and session date ready to reference.

Thank you for your interest in ERLC Learning Opportunities.

### ORDER DETAILS

<b>Order #:</b>	
<b>Amount Paid:</b>	\$420.00
<b>Method of Payment:</b>	Credit Card (Mastercard)
<b>Cardholder Name:</b>	
<b>Transaction ID:</b>	
<b>Date/Time of Order:</b>	September 23, 2015 (02:02:24 pm)

### REGISTRANT(S)

	<b>Name</b>	<b>Email Address</b>	<b>Cost</b>
1	Susan Church		\$420.00

**EVENT DETAILS**

<b>Course Code:</b>	16-CP-055
<b>Date(s):</b>	Oct 07, 2015 (6:00 pm to 9:00 pm) Oct 08, 2015 (9:00 am to 3:30 pm) Oct 09, 2015 (9:00 am to 3:30 pm)
<b>Location:</b>	Edmonton (Fantasyland Hotel) 17700 - 87 Avenue

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Edmonton Regional Learning Consortium (<http://www.erc.ca> (<http://www.erc.ca>))

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**From:** Fantasyland Hotel <rooms@flhwem.com>  
**Sent:** September-03-15 2:57 PM  
**To:**  
**Subject:** Fantasyland Hotel - Reservation No. - Susan Church



[Location](#) [Directions](#) [Pricing](#) [Experience](#) [Meetings](#) [Local Weather](#)



Dear Susan Church

Thank you for your reservation. We look forward to your arrival.

If there is anything we can do to make your stay more enjoyable, please let us know. Email us at [rooms@flhwem.com](mailto:rooms@flhwem.com)

Guest Services Team,  
at Fantasyland Hotel

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## Your Reservation:

Confirmation:  
Rate Plan: CASS College of  
Alberta School Superintendents  
Alberta Education  
Room Type: Superior Roman with 2  
Queen Beds  
Rooms: 1  
Nights: 2  
Adults: 1  
Arrival: Wed, Oct 7, 2015 \$195.00 CAD  
Thu, Oct 8, 2015 \$195.00 CAD  
Departure: Fri, Oct 9, 2015



Room Rate (Total): \$390.00  
Room Tax (Total): \$35.10  
Options Rate: \$0.00  
Options Tax (Total): \$0.00  
**Grand Total: \$425.10**

Comments/Special Requests:

Fantasyland Hotel  
17700-87 Avenue, Edmonton, Alberta T5T 4V4 , 1-800-RESERVE (737-3783)

Cancellation Policy: Reservations must be cancelled 24 hours before arrival; otherwise a charge of 1 night room rate plus applicable taxes will be processed on the credit card that is guaranteeing the reservation.





# Kilometre Travel Log

**Directions:** Complete this form to track kilometres travelled. To receive payment, please enter the total weekly kilometres into your timesheet in PeopleSoft, and then submit a hardcopy of the Kilometre Travel Log form to your Manager or Principal. You may wish to retain a copy for your own records.

**Section 1: Your Employee Information** *To be completed by Employee*

<b>Employee ID:*</b>		<b>First Name:*</b> Susan	<b>Last Name:*</b> Church
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**Section 2: Trip Details:** *To be completed by Employee*

Record the date, purpose, beginning and ending locations, and distance of each trip on a separate row.

Date DD-MM-YY	Purpose for Trip	Trip Starts From	Trip Ends At	Distance in km
07-10-15 to 09-10-15	FNMI Symposium - Edmonton (return)	Calgary	Calgary	600

<b>The total weekly km must be entered into the timesheet in PeopleSoft.</b>	<b>Total Kilometres</b>	600
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**PeopleSoft Time Approver**

**Combo Code entered into PeopleSoft**

**Section 3:** *To be completed by Employee and Approver*

The approver must create a PDF copy of the completed Travel Log and send to: [cbeincoming@westcanadian.com](mailto:cbeincoming@westcanadian.com)

<b>Employee Signature:*</b>	<b>Time Approver Name:*</b> David Stevenson
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<b>Employee Phone:*</b> 403-817-7901	<b>Time Approver Signature:*</b>
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<b>Date DD-MM-YY: *</b>	13-10-15	<b>Time Approver Phone:*</b>	403-817-7902	<b>Date DD-MM-YY:*</b> Oct 16/15
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Personal information is collected under the authority of Alberta's *Freedom of Information and Protection of Privacy Act (FOIP)*. This information will be used for the management of personnel and for the delivery of various Human Resources programs at the Calgary Board of Education. It will be treated in accordance with the privacy protection provisions of FOIP. If you have any questions about the FOIP Act, please access <http://www.cbe.ab.ca/legal/foip>. If you have any questions about this form and/or the use of the information, please contact the Employee Contact Centre at 1-877-353-2555.



**Mobile**  
**Bill Date: October 17, 2015**  
**SUSAN CHURCH**  
**Mobile Ref.**  
**Office Chief Superintendant**

**Account #**  
**Next Bill Date: November 17, 2015**

1164of 1977

## CURRENT CHARGES *for*

### Monthly charges billed to Nov 16, 2015

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	-10.00	20.00
Includes: 3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
BB email&Int 1GB North America	\$55.00	
less 36.36% Promotional Discount	-20.00	35.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Etelesolv	\$1.25	
less 100.00% Promotional Discount	-1.25	0.00
Business Anytime Unlmt. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Sharing Feature	\$5.00	
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Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	-12.00	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	-7.00	0.00
Can-Can/US Text - Unlimited	\$15.00	
less 100.00% Promotional Discount	-15.00	0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
US Roaming \$0.25/min		0.00

FOR YOUR INFORMATION...	
<b>Discount Summary</b>	
Total discounts	\$108.75
<b>Total this month</b>	<b>\$108.75</b>
<b>Usage Summary</b>	
<i>min:sec</i>	
Weekday	72:23
<b>Total time used</b>	<b>72:23</b>
<b>Event Summary</b>	
Total Events	7
Total this month	\$0.00
<b>Packet Plan Usage Summary</b>	
Total megabytes	262.5917
Total this month	\$0.00

Mobile  
Bill Date: October 17, 2015  
SUSAN CHURCH  
Mobile Ref.  
Office Chief Superintendent

Account #  
Next Bill Date: November 17, 2015

1165of 1977

**CURRENT CHARGES for**

**Usage and long distance**

250 Anytime minutes Local Calling		
@\$.00/minute	26:58 min:sec	0.00
BB email&Int 1GB North America Data Usage		
@\$.00/MB	262.5917 MB	0.00
6pm to 8pm Calling Unlimited Usage		
@\$.00/minute	1:25 min:sec	0.00
Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility		
@\$.00/minute	44:00 min:sec	0.00
Text message	4 events	0.00
Travel text saver Unlimited Incoming Messages		
	1 event	0.00
Can-Can/US Text - Unlimited Incl. Messages		
	2 events	0.00
Long distance		0.98
<b>Taxes</b>		
GST		2.89

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**Total current charges** **\$60.81**