

expense | monthly tracking report

claimant | Bulbuck, Wendy
 position | Director, Employee Relations
 level | Director
 reporting period | September 1 to October 31, 2015
 date of report | December-11-15

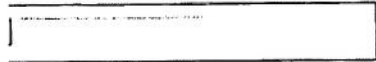


**Calgary Board
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Meeting with department	09/03/2015	Lunch meeting (6 attendees)	\$125.98	working session	BUS food/non alcoholic beverage
Attendance Management and Accommodation Conference	09/04/2015	Return airfare - Calgary-Edmonton for Sept 15, 2015	\$334.16	travel	PD airfare/bus/rail
Attendance Management and Accommodation Conference	09/15/2015	Meal	\$18.41	travel	PD food/non alcoholic beverage
Attendance Management and Accommodation Conference	09/15/2015	Parking at Calgary airport	\$52.45	travel	PD general
Attendance Management and Accommodation Conference	09/15/2015	Taxi fare from Edmonton airport to venue	\$76.00	travel	PD general
Attendance Management and Accommodation Conference	09/15/2015	Taxi fare from venue to Edmonton airport	\$76.00	travel	PD general
Cell phone	09/17/2015	Monthly service plan	\$59.82	other disclosed	telecom/cell phone
Cell phone	10/17/2015	Monthly service plan	\$54.53	other disclosed	telecom/cell phone
Meeting with department	10/21/2015	Lunch meeting (4 attendees)	\$27.01	working session	BUS food/non alcoholic beverage

wata, Diana C

From: noreply@itinerary.westjet.com on behalf of WestJet Airlines
<noreply@itinerary.westjet.com>
Date: September-02-15 10:54 AM
To: Nawata, Diana C
Subject: Reservation Confirmation



WestJet
22 Aerial Place N.E.
Calgary, Alberta,
Canada
Tel: 1-888-9378538

Thank you for choosing WestJet. Please read these important details carefully regarding your purchase and itinerary. Please keep this information for your records as WestJet cannot provide this information to you later than seven days after the completion of your last flight. This is an automated message system. Please do not respond. If you have any concerns about this message or if you have received this message in error, please contact WestJet at 1-888-9378538 (1-888-WESTJET).

Booking Confirmation

Your reservation code is: **LEZEYV** Main contact: Ms Wendy Bulbuck
E-mail:
Phone Number:

For more information on flying with WestJet, including baggage fees, please visit [Travel Info](#). Please ensure that if your travel plans include a flight on a WestJet Encore turboprop aircraft that you review the [following details](#) as there are some differences in allowances and amenities from flights on our larger WestJet Boeing 737 aircraft. If you are flying to Dublin, there are also some [specific regulations](#) you should be aware of before you leave.

Guest

Name: Wendy Bulbuck Flight: Calgary (YYC)-Edmonton (YEG),Edmonton (YEG)-Calgary (YYC)
Ticket Number: TN8382109883742
Seat: YYC-YEG: 6A;YEG-YYC: 7C

Flight Itinerary Details

S3394 Operated by WESTJET ECONOMY	Calgary, CA Tue 15 Sep, 2015 07:00 AM	Edmonton, CA Tue 15 Sep, 2015 07:51 AM	Fare type: Econo Non-stop
S348 WestJet	Edmonton, CA Tue 15 Sep, 2015 06:20 PM	Calgary, CA Tue 15 Sep, 2015 07:09 PM	Fare type: Econo Non-stop

Fare breakdown

Guest type	Base fare per guest	Air transportation charges per guest	Taxes, fees and charges per guest	Total fare per guest	Number of guests	Total fare
Adult	CAD 210.00	CAD 24.00	CAD 89.66	CAD 323.66	x 1	CAD 323.66
						Total airfare: CAD 323.66

Tax details

Tax code	Description	Amount
G	Goods and Services Tax (GST)	CAD 15.41
A	Air Travellers Security Charge (ATSC)	CAD 14.25
Q	Airport Improvement Fee (AIF)	CAD 60.00
		Total taxes: CAD 89.66

Fare family benefits

YYC-YEG: Econo Seat Sale Benefits

- First checked bag fee of \$25-29.50 CAD for flights within Canada or to/from the U.S.¹
- Second checked bag fee of \$25-29.50 CAD and excess checked baggage fee of \$75-88.50 CAD per eligible piece¹

¹ Not applicable on flights operated by our airline partners

Fare family benefits

YEG-YYC: Econo Seat Sale Benefits

- First checked bag fee of \$25-29.50 CAD for flights within Canada or to/from the U.S.¹
- Second checked bag fee of \$25-29.50 CAD and excess checked baggage fee of \$75-88.50 CAD per eligible piece¹

¹ Not applicable on flights operated by our airline partners

Seats		
Regular seat	WS 3394 YYC - YEG Seat 6A Ms Wendy Bulbuck	CAD 5.00 + CAD 0.25 Tax
Regular seat	WS 348 YEG - YYC Seat 7C Ms Wendy Bulbuck	CAD 5.00 + CAD 0.25 Tax
		Total Seats: CAD 10.50

Total	
Charged to MASTERCARD XXXX XXXX XXXX 0106	CAD 334.16

WestJet offers

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- Terms and conditions of carriage, baggage allowances, baggage fees and service fees may differ significantly if you are travelling on one of our [airlines partners](#); it is important to familiarize yourself with the terms and conditions of the airline operating the flight. To view the baggage allowances and fees of our code-share partners, visit our [code-share baggage](#) info page.
- [Positive identification](#) is required at check-in. Please ensure the name on the reservation matches the identification for the guest prior to check in.
- Please check in a minimum of 90 minutes prior to scheduled departure for flights within Canada, and 2 hours prior for international flights and flights to the United States.
- Guests are required to be through security and at their departure gate 30 minutes prior to the scheduled departure of their flight.
- Failure to show up for the first flight segment of a scheduled round trip or multi-segment reservation will result in the cancellation of the return segment or remaining segments. The fare paid for these segments will be forfeited and compensation will not be issued.
- For detailed information on your flight visit:
 - [Fares, taxes and fees](#) (For [change/cancel guidelines](#), [baggage fees](#), [service fees](#) and other [taxes and fees](#))
 - [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
 - [Seat selection](#) (How it works, changing your seat and more)
 - [Inflight services](#) (Buy on board, [up! magazine](#) and more)
 - [Inflight entertainment](#) for information on our live seatback television.

RESTS
 DATE 09/02/2015 MED
 CHECK # #783
 FBAL \$0.00
 PANINO T1 \$15.95
 2X @ 13.95
 FUNGHI RIPIENI T1 \$27.90
 OPEN FOOD T1 \$18.95
 POLPETTE VIA VENET T1 \$15.95
 TORT POCODORO/PANN T1 \$19.95
 4X @ 2.95
 POP T1 \$11.80
 GST \$5.48
 SUB TOTAL \$114.98
 BFW \$114.98
 301327 0000 CLERK 2 TIME 12:49

6 attendees

*- Strategic planning
w/ Managers*

BUON GIORNO RISTAURANTE
 823 17TH AVE SW
 CALGARY AB

CARD *****
 CARD TYPE MASTERCARD
 DATE 2015/09/02
 TIME 0351 12:48:58
 RECEIPT NUMBER
 M84014043-001-077-001-0
 PRE-AUTHORIZATION
 AMOUNT \$114.98

TIP ----- 11.00
 TOTAL ----- 125.98

APPROVED

AUTH# 144858 01-027
 THANK YOU

CARDHOLDER WILL PAY
 CARD ISSUER ABOVE AMOUNT
 PURSUANT TO CARDHOLDER
 AGREEMENT.

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
 COPY FOR YOUR RECORDS

HMSHOST
MONTANA'S COOKHOUSE
EDMONTON INTERNATIONAL AIRPORT

299043 Carrie

103/1

1576
SEP15'15 5:00PM

DINE IN

**** SEAT 1 ****

1 POTATO SKINS 11.19
1 SODA BAR M 3.49
FIRST RND SFTBEV
DILL LUKE
TAX 0.73 AMOUNT D 15.41

SUBTOTAL 14.68
TAX 0.73
AMOUNT DUE \$ 15.41

WE WANT TO HEAR YOUR FEEDBACK!
PLEASE CONTACT 1-877-672-7467
OR CUSTOMERSERVICE@HMSHOST.COM
TO SHARE YOUR EXPERIENCE.

STOREID: YEGMF
GST #137512901

Dinner

HMSHOST
MONTANA'S COOKHOUSE
EDMONTON INTERNATIONAL AIRPORT

CHECK: 1576
TABLE: 103/1
SERVER: 299043 Carrie
DATE: SEP15'15 5:43PM
CARD TYPE: MASTERCARD
ACCT #: XXXXXXXXXXXXX0106
AUTH CODE: 194237

WENDY. BURBUCK

TOTAL 15.41

TIP: 3.00

TOTAL 18.41

X Wendy Bur
I AGREE TO PAY THE ABOVE AMOUNT
IN ACCORDANCE WITH THE CARD
ISSUER'S AGREEMENT.

RECEIPT
GST NO. R122556194

Dea King Airport

TKT NO: 71852282
POF: CS9
IN: 09/15/15 26:04
OUT: 09/15/15 19:15
PAID: \$ 52.45
DURATION: 0 13: 11
(GST INCLUDED)

MASTERCARD
556909XXXXXX106

YOU HAVE 10 MIN.
TO EXIT

Calgary International Airport Parkade

1641

ATIS GROUP
1436 101 ST NW EDMONTON AB
T5E-5G9

Card No. 9522013

Purchase

XXXXXXXX0106
MASTERCARD Entry Method: C
Invoice #: 872
Amount: \$ 66.00
Tip: \$ 10.00
Total: \$ 76.00
2015/09/15 08:46:04
Seq #: 0010800050
Appr Code: 104605
Resp Code: 01/027

MasterCard
XXXXXXXXXXXXXXXXXXXX
07 36 34 33 53 35 55 26
00 00 00 00 00
E8 00
93 28 07 7A 84 01 90 81

APPROV.
Thank You
Verified B. Pin

ATIS GROUP
1436 101 ST NW EDMONTON AB
T5E-5G9

Card No. 9522013

Purchase

XXXXXXXX0106
MASTERCARD Entry Method: C
Invoice #: 872
Amount: \$ 66.00
Tip: \$ 10.00
Total: \$ 76.00
2015/09/15 08:46:04
Seq #: 0010800050
Appr Code: 104605
Resp Code: 01/027

MasterCard
XXXXXXXXXXXXXXXXXXXX
07 36 34 33 53 35 55 26
00 00 00 00 00
E8 00
93 28 07 7A 84 01 90 81

APPROVED
Thank You
Verified By Pin

Merchant Copy
15906 801
Thank You for your purchase
001 81201 00 000001

Mobile
Bill Date: September 17, 2015
Wendy Bulbuck
Mobile Ref.

Account #
Next Bill Date: October 17, 2015

1199 of 1986

Human Resources

CURRENT CHARGES for

Monthly charges billed to Oct 16, 2015

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	-10.00	20.00
Includes: 3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	-15.00	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Etelesolv	\$1.25	
less 100.00% Promotional Discount	-1.25	0.00
Business Anytime Unlmted. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	-3.50	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	-12.00	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	-7.00	0.00
Can-Can/US Text - Unlimited	\$15.00	
less 100.00% Promotional Discount	-15.00	0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00

FOR YOUR INFORMATION...	
Discount Summary	
Total discounts	\$105.00
Total this month	\$105.00
Usage Summary min:sec	
Weekday	38:55
Weekend	32:02
Total time used	70:57
Event Summary	
Total Events	72
Total this month	\$0.00
Packet Plan Usage Summary	
Total megabytes	63.8393
Total this month	\$0.00

Mobile
Bill Date: September 17, 2015
Wendy Bulbuck
Mobile Ref.
Human Resources

Account #
Next Bill Date: October 17, 2015

1200of 1986

CURRENT CHARGES *for* (continued)

US Roaming \$0.25/min 0.00

Other charges and credits

Etelesolv Aug 17 to Sep 16 \$1.25
less 100.00% Promotional Discount -1.25 0.00

Usage and long distance

Directory Assistance 2 calls 4.98

250 Anytime minutes Local Calling
@\$.00/minute 31:08 min:sec 0.00

Email& Internet BlackBerry 1GB Data Usage
@\$.00/MB 63.8393 MB 0.00

Business Anytime Unlmt. Nights & Wknds Unlimited Usage
@\$.00/minute 32:02 min:sec 0.00

6pm to 8pm Calling Unlimited Usage
@\$.00/minute 5:47 min:sec 0.00

Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility
@\$.00/minute 2:00 min:sec 0.00

Free Bell Message 2 events 0.00

Text message 5 events 0.00

Directory 411 msg 2 events 0.00

Can-Can/US Text - Unlimited Incl. Messages
23 events 0.00

Can-Can/US Text - Unlimited Unlimited Incoming Messages
40 events 0.00

Long distance 0.07

Taxes

GST 2.83

Total current charges \$59.82

Mobile
Bill Date: October 17, 2015
Wendy Bulbuck
Mobile Ref. .

Account #
Next Bill Date: November 17, 2015

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Human Resources

CURRENT CHARGES for

Monthly charges billed to Nov 16, 2015

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	-10.00	20.00
Includes: 3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	-15.00	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Etelesolv	\$1.25	
less 100.00% Promotional Discount	-1.25	0.00
Business Anytime Unlmted. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	-3.50	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	-12.00	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	-7.00	0.00
Can-Can/US Text - Unlimited	\$15.00	
less 100.00% Promotional Discount	-15.00	0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00

FOR YOUR INFORMATION...	
Discount Summary	
Total discounts	\$103.75
Total this month	\$103.75
Usage Summary min:sec	
Weekday	41:28
Total time used	41:28
Event Summary	
Total Events	35
Total this month	\$0.00
Packet Plan Usage Summary	
Total megabytes	89.1566
Total this month	\$0.00

Mobile
Bill Date: October 17, 2015
Wendy Bulbuck
Mobile Ref.
Human Resources

Account #
Next Bill Date: November 17, 2015

1188of 1977

CURRENT CHARGES for (continued)

US Roaming \$0.25/min		0.00
Usage and long distance		
250 Anytime minutes Local Calling		
@\$.00/minute	36:28 min:sec	0.00
Email& Internet BlackBerry 1GB Data Usage		
@\$.00/MB	89.1566 MB	0.00
Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility		
@\$.00/minute	5:00 min:sec	0.00
Text message	8 events	0.00
Travel text saver Unlimited Incoming Messages		
	15 events	0.00
Can-Can/US Text - Unlimited Incl. Messages		
	12 events	0.00
Taxes		
GST		2.59
Total current charges		\$54.53

Dine-In 116

Coco Brooks #3
640 42nd Avenue SW
Calgary, AB
ph 403 243-2677

Server: Roselle R
Printed By: Roselle R
ID: 617401 #1

Oct 21 10:11

1	Pizza: Double-Cheese(hot)	\$6.99
1	Pizza: Mushroom(hot)	\$6.99
1	Pizza: Veggie(hot)	\$6.99
1	Pizza: B. Cheese(hot)	\$2.99
1	1% Cheddar Milk(Beat)	\$1.99
1	473 ml(carton)	\$1.99
1	Diet Coke(473 ml(carton))	\$1.99

Subtotal: \$26.91

Tax: \$1.20

Deposit: \$0.00

Total \$27.01

MC \$27.01

Change \$0.00

*Attendees
- working
session*

Category Summary

Hot	3
Beverages	3

GST #100713144
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