

## expense | monthly tracking report

claimant | Bowen-Eyre, Joy

position | Trustee, Wards 1 & 2

level | Board of Trustees

reporting period | January 1 to February 28, 2016

date of report | April-08-16



**Calgary Board  
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Canadian Club of Calgary	01/15/2016	Hon. Kent Hehr Luncheon	\$52.50	other disclosed	PD food/non alcoholic beverage
Bell Mobility Invoice	01/17/2016	Monthly Services Plan	\$57.91	other disclosed	telecom/cell phone
Shaping the Future Conference	02/27-29/2016	Accommodation	322.02	travel	PD Accommodation
Shaping the Future Conference	02/27-29/2016	Mileage - Calgary to Kananaskis Return	87	travel	PD Mileage
Canadian Club of Calgary	02/11/2016	Hon. John Manley Luncheon	\$52.50	other disclosed	PD food/non alcoholic beverage
Bell Mobility Invoice	02/17/2016	Monthly Services Plan	\$56.44	other disclosed	telecom/cell phone



Event

# The Honourable Kent Hehr - Canadian Club of Calgary January 15, 2016 Luncheon



Date/Time

Friday, 15 January 2016 from  
11:30 AM to 1:30 PM (MST)

Location

Ranchmen's Club  
710 13 Avenue Southwest  
Calgary, AB T2R 0K9  
Canada

Payment Status

Eventbrite  
Completed

Order ID

Order #481147437. Ordered by Grace St Croix on 4 January 2016 1:34 PM



Buyer

Ms. Joy Bowen-Eyre

Guest of a Member (max 2) \$52.50  
GST/HST \$2.50



**Do you organize events?**

Start selling in minutes with Eventbrite!  
[www.eventbrite.ca](http://www.eventbrite.ca)

**Mobile**  
**Bill Date: January 17, 2016**  
**Joy Bowen-Eyre**  
**Mobile Ref.**  
**Trustees Office**

**Account #** [redacted]  
**Next Bill Date: February 17, 2016**

1886

**CURRENT CHARGES**

**Monthly charges** billed to Feb 16, 2016

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	-10.00	20.00
Includes: 3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
Email& Internet BlackBerry 1GB	\$45.00	
less 33.33% Promotional Discount	-15.00	30.00
Bell to Bell Calling 10 - Mob	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Corporate Data Flex USA		0.00
Etelesolv	\$1.25	
less 100.00% Promotional Discount	-1.25	0.00
Business Anytime Unlmted. Nights & Wknds	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Sharing Feature	\$5.00	
less 70.00% Promotional Discount	-3.50	1.50
Travel text saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Message Centre & Call Display Bundle	\$12.00	
less 100.00% Promotional Discount	-12.00	0.00
6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	-7.00	0.00
Can-Can/US Text - Unlimited	\$15.00	
less 100.00% Promotional Discount	-15.00	0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
US Roaming \$0.25/min		0.00

<b>FOR YOUR INFORMATION...</b>	
<b>Discount Summary</b>	
Total discounts	\$103.75
<b>Total this month</b>	<b>\$103.75</b>
<b>Usage Summary</b> <i>min:sec</i>	
Weekday	65:01
Weeknight	19:24
<b>Total time used</b>	<b>84:25</b>
<b>Event Summary</b>	
Total Events	15
Total this month	\$0.00
<b>Packet Plan Usage Summary</b>	
Total megabytes	29.4881
Total this month	\$0.00

DUPLICATE  
 JAN 27 2016  
 ACCOUNTS PAYABLE

**Mobile**  
**Bill Date: January 17, 2016**  
**Joy Bowen-Eyre**  
**Mobile Ref.**  
**Trustees Office**

**Account #**  
**Next Bill Date: February 17, 2016**

**1886**

**CURRENT CHARGES**

**Usage and long distance**

250 Anytime minutes Local Calling		
@\$.00/minute	64:01 min:sec	0.00
Email& Internet BlackBerry 1GB Data Usage		
@\$.00/MB	29.4881 MB	0.00
Business Anytime Unlmt. Nights & Wknds Unlimited Usage		
@\$.00/minute	19:24 min:sec	0.00
Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility		
@\$.00/minute	1:00 min:sec	0.00
Text message	4 events	0.00
Can-Can/US Text - Unlimited Incl. Messages		
	2 events	0.00
Can-Can/US Text - Unlimited Unlimited Incoming Messages		
	9 events	0.00
Long distance		3.22
<b>Taxes</b>		
GST		2.75

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**Total current charges** **\$57.91**



Must be completed upon return from every business trip for reporting purposes and any out of pocket expenditures. Completed form will be submitted to Accounts Payable.

Details of Trip / Expense Report

Date: February 19, 2016

Trustee's Name Joy Bowen-Eyre, Chair

Purpose of Trip / Name of Conference: Shaping the Future Conference

Departure and Return Date January 27-29, 2016

Destination: Kananaskis, Alberta

Description of Expenses   Please attach receipts	Total Cost (Indicate currency If not Cdn)	Exchange Rate Adjusted Amount (If applicable)	Amount Paid by CBE Invoice/P-Card/ Payroll for Mileage (including GST)	Amount Paid By Claimant For Out of Pocket Expenditures (including GST)	Alias to be Charged for Claimant's Expenses
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**Registration/Conference Fees**

**Travel Costs**

Airfare

Insurance

Rail/Bus

Taxi/Shuttle Bus/Car Rental at Destination

Personal Vehicle 174 Km @ 50¢/Km (submit via PeopleSoft)

87.00

87.00

Parking – at Destination

**Accommodation**

2 Nights @ \$ 161.01 (Single Rate)

322.02

322.02

**Telecommunication Charges**

(Internet, Phone calls)

**Meals – Receipts required**

(Including tips, excluding meals covered by Conference or Others)

sdf Breakfast(s)  
(Maximum \$12.00 each)

Lunch(es)  
(Maximum \$17.00 each)

Dinner(s)  
(Maximum \$26.00 each)

Other – Provide Details

**TOTAL COST OF TRIP**

409.02

**AMOUNT DUE TO CLAIMANT / <CBE>**

322.02

**GST Breakout Area**

**NOTE: Copies of amounts paid through the P-Card, Invoices and Mileage Claim Forms must also be attached to this claim, in addition to items claimed for all Out of Pocket Expenses.**

Personal Information is collected under the authority of Alberta's *Freedom of Information and Protection of Privacy Act (FOIP)*. The information included in this report is collected for the purpose of expense reporting and reimbursement and may be disclosed to the public as required by the CBE's policies and practices, Alberta Government policies and legislation, or a FOIP request. I have reviewed the attachments to ensure that confidential information has been removed or redacted. I certify that the above claim is correct.

Claimant's Signature

Payment Authorization



# DELTA

LODGE AT KANANASKIS  
 1 Centennial Drive, P.O. Box 249  
 Kananaskis, Alberta, T0L 2H0  
 Tel: 403-591-7711 Fax: 403-591-7770

GOVT AB  
 Mrs Joy Boweneyre  
 Canada

Room:  
 Folio:  
 Cashier: 148  
 Arrival: 01-27-16  
 Departure: 01-29-16  
 Reference:

Date	Description	Additional Information	Charges	
01-29-16	Visa	XXXXXXXXXXXXX	XX/XX	
02-03-16	Room Charge			135.00
02-03-16	DMF - Destination Marketing Fee			4.05
02-03-16	Provincial Tourism Levy			5.56
02-03-16	Room GST			6.95
02-03-16	CEP - Group \$9			9.00
02-03-16	Package GST			0.45
02-03-16	Room Charge			135.00
02-03-16	DMF - Destination Marketing Fee			4.05
02-03-16	Provincial Tourism Levy			5.56
02-03-16	Room GST			6.95
02-03-16	CEP - Group \$9			9.00
02-03-16	Package GST			0.45
		XXXXXXXXXXXXX	XX/XX	
<b>GST Summary</b>			<b>Total</b>	<b>322.02</b>
Registration No: 122372063				<b>322.02</b>
Room	14.80		<b>Balance Due</b>	<b>0.00 CDN</b>
F&B	0.00			
Other	0.00			
<b>Total</b>	<b>14.80</b>			

Guest Signature: \_\_\_\_\_

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.





# The Honourable John Manley - Canadian Club of Calgary - February 11, 2016 Luncheon



Thursday, 11 February 2016  
from 11:30 AM to 1:30 PM  
(MST)

Ranchmen's Club  
3rd Floor  
710 13 Avenue Southwest  
Calgary, AB T2R 0K9  
Canada

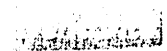
Eventbrite  
Completed

Order #488101497. Ordered by Grace St Croix on 1 February 2016 3:58 PM



Joy Bowen-Eyre, Chair

Guest of a Member (max 2) \$52.50  
GST/HST \$2.50



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**Mobile**  
**Bill Date: February 17, 2016**  
**Joy Bowen-Eyre**  
**Mobile Ref.**  
**Trustees Office**

**Account #**  
**Next Bill Date: March 17, 2016**

**1908**

DUPLICATE  
 MAR 02 2016  
 ACCOUNTS PAYABLE

**CURRENT CHARGES**

**Monthly charges billed to Mar 16, 2016**

Corporate Share plan 30-10 36M	\$30.00	
less 33.33% Promotional Discount	-10.00	20.00
Includes: 3 Way Calling		
Call Forwarding		
Call Waiting		
250 Anytime minutes		0.00
Alberta Government 911 fee		0.44
Email& Internet BlackBerry 1GB	\$45.00	
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6pm to 8pm Calling	\$7.00	
less 100.00% Promotional Discount	-7.00	0.00
Can-Can/US Text - Unlimited	\$15.00	
less 100.00% Promotional Discount	-15.00	0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
\$1/MB US Data	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
US Roaming \$0.25/min		0.00

<b>FOR YOUR INFORMATION...</b>	
<b><u>Discount Summary</u></b>	
Total discounts	\$103.75
<b>Total this month <span style="float: right;">\$103.75</span></b>	
<b><u>Usage Summary</u></b>	
<b><u>min:sec</u></b>	
Weekday	25:44
<b>Total time used <span style="float: right;">25:44</span></b>	
<b><u>Event Summary</u></b>	
Total Events	10
Total this month	\$0.00
<b><u>Packet Plan Usage Summary</u></b>	
Total megabytes	66.3019
Total this month	\$0.00

**Mobile**  
**Bill Date: February 17, 2016**  
**Joy Bowen-Eyre**  
**Mobile Ref.**  
**Trustees Office**

**Account #**  
**Next Bill Date: March 17, 2016**

**1908**

## **CURRENT CHARGES**

### **Usage and long distance**

250 Anytime minutes Local Calling		
@\$.00/minute	23:44 min:sec	0.00
Email& Internet BlackBerry 1GB Data Usage		
@\$.00/MB	66.3019 MB	0.00
Bell to Bell Calling 10 - Mob Bell Mobility to Bell Mobility		
@\$.00/minute	2:00 min:sec	0.00
Text message	3 events	0.00
Travel text saver Unlimited Incoming Messages		
	4 events	0.00
Can-Can/US Text - Unlimited Incl. Messages		
	3 events	0.00
Long distance		1.82
<b>Taxes</b>		
GST		2.68

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**Total current charges** **\$56.44**