

expense | monthly tracking report

claimant | Roulson, Dianne

position | Director, Learning Services

level | Director

reporting period | May 1 to June 30, 2016

date of report | August-15-16



**Calgary Board
of Education**

| Description | Date (mm/dd/yyyy) | Details and/or Rationale | Amount (CDN\$) | Category | Expense Type |
|---|----------------------|--------------------------------------|----------------|-----------------|----------------------|
| Cell Phone | 05/17-2016 | Monthly Service Plan | \$56.37 | other disclosed | telecom/cell phone |
| Alberta Education announcement for curriculum redesign announcement | 06/13/2016 | Flight to Edmonton | \$485.36 | travel | BUS airfare/bus/rail |
| Alberta Education announcement for curriculum redesign announcement | 06/15/2016 | parking fee at airport | \$29.35 | travel | BUS general |
| Alberta Education announcement for curriculum redesign announcement | 06/15/2016 | transportation from Edmonton airport | \$80.50 | travel | BUS general |
| Alberta Education announcement for curriculum redesign | 06/15/2016 | transportation to Edmonton airport | \$74.75 | travel | BUS general |
| Alberta Education announcement for curriculum redesign | 06/30/2016 | missing receipt - lunch at airport | \$4.71 | travel | BUS general |
| Cell Phone | 06/17/2016 | Monthly Service Plan | \$56.37 | other disclosed | telecom/cell phone |

Mobile 403-869-5404
Bill Date: June 17, 2016
DIANNE ROULSON
Mobile Ref. 9221-CELL
Learning Services

Account # 521225610
Next Bill Date: July 17, 2016

1372of 1792

CURRENT CHARGES for 403-869-5404

Monthly charges billed to Jul 16, 2016

| | | |
|---------------------------------------|---------|-------|
| Corp Smartshare Unltd 55 BES Plan 36M | \$55.00 | |
| less 14.55% Promotional Discount | -8.00 | 47.00 |
| Includes: 3 Way Calling | | |
| Call Waiting | | |
| Alberta Government 911 fee | | 0.44 |
| Call Forwarding | \$3.00 | |
| less 100.00% Promotional Discount | -3.00 | 0.00 |
| Message Centre | | 0.00 |
| 1GB Shared Data - BlackBerry | | 5.00 |
| Corporate Data Flex Zone 1 | | 0.00 |
| Corporate Data Flex Zone 2 | | 0.00 |
| Corporate Data Flex Zone 3 | | 0.00 |
| Call Display | | 0.00 |
| Corporate Data Flex USA | | 0.00 |
| Corporate Text Flex Zone1 | | 0.00 |
| Corporate Text Flex Zone2 | | 0.00 |
| Corporate Text Flex Zone3 | | 0.00 |
| Corporate Voice Flex Zone1 | | 0.00 |
| Corporate Voice Flex Zone2 | | 0.00 |
| Corporate Voice Flex Zone3 | | 0.00 |
| Etelesolv | | 1.25 |
| Member to Member Local Calling | | 0.00 |
| Messaging Pack Unlimited | | 0.00 |
| Includes: Picture Messaging | | |
| Image Messaging | | |
| Incl. Messages | | |
| Unlimited Incoming Messages | | |
| Unlimited Canadian LD | \$10.00 | |
| less 100.00% Promotional Discount | -10.00 | 0.00 |
| Unlimited Local Talking | | 0.00 |
| U.S. Travel -Calling \$0.20/min | | 0.00 |
| Travel US Text Saver | \$10.00 | |
| less 100.00% Promotional Discount | -10.00 | 0.00 |

Usage and long distance

| | | |
|---|-------------|------|
| 1GB Shared Data - BlackBerry Data Usage | | |
| @\$.00/MB | 109.1113 MB | 0.00 |

| FOR YOUR INFORMATION... | |
|----------------------------------|----------------|
| Discount Summary | |
| Total discounts | \$31.00 |
| Total this month | \$31.00 |
| Usage Summary min:sec | |
| Weekday | 450:00 |
| Weekend | 9:00 |
| Weeknight | 73:00 |
| Total time used | 532:00 |
| Event Summary | |
| Total Events | 878 |
| Total this month | \$0.00 |
| Packet Plan Usage Summary | |
| Total megabytes | 109.1113 |
| Total this month | \$0.00 |



000044-012111 44_712_929 6

Mobile 403-869-5404
Bill Date: June 17, 2016
DIANNE ROULSON
Mobile Ref. 9221-CELL
Learning Services

Account # 521225610
Next Bill Date: July 17, 2016

1373of 1792

CURRENT CHARGES for 403-869-5404 (continued)

| | | |
|---|----------------|----------------|
| Unlimited Local Talking Unlimited Usage | | |
| @\$.00/minute | 532:00 min:sec | 0.00 |
| Free Bell Message | 34 events | 0.00 |
| Text message | 34 events | 0.00 |
| Text message | 2 events | 0.00 |
| Picture/Video messaging | 2 events | 0.00 |
| Corporate Text Flex Zone1 Unlimited Incoming Messages | | |
| | 377 events | 0.00 |
| Messaging Pack Unlimited Incl. Messages | | |
| | 429 events | 0.00 |
| Taxes | | |
| GST | | 2.68 |
| Total current charges | | \$56.37 |

000044-001112

Mobile 403-869-5404
 Bill Date: May 17, 2016
 DIANNE ROULSON
 Mobile Ref. 9221-CELL
 Learning Services

Account # 521225610
 Next Bill Date: June 17, 2016

1371 of 1785

CURRENT CHARGES for 403-869-5404

Monthly charges billed to Jun 16, 2016

| | | |
|---------------------------------------|---------|-------|
| Corp Smartshare Unltd 55 BES Plan 36M | \$55.00 | |
| less 14.55% Promotional Discount | -8.00 | 47.00 |
| Includes: 3 Way Calling | | |
| Call Waiting | | |
| Alberta Government 911 fee | | 0.44 |
| Call Forwarding | \$3.00 | |
| less 100.00% Promotional Discount | -3.00 | 0.00 |
| Message Centre | | 0.00 |
| 1GB Shared Data - BlackBerry | | 5.00 |
| Corporate Data Flex Zone 1 | | 0.00 |
| Corporate Data Flex Zone 2 | | 0.00 |
| Corporate Data Flex Zone 3 | | 0.00 |
| Call Display | | 0.00 |
| Corporate Data Flex USA | | 0.00 |
| Corporate Text Flex Zone1 | | 0.00 |
| Corporate Text Flex Zone2 | | 0.00 |
| Corporate Text Flex Zone3 | | 0.00 |
| Corporate Voice Flex Zone 1 | | 0.00 |
| Corporate Voice Flex Zone2 | | 0.00 |
| Corporate Voice Flex Zone3 | | 0.00 |
| Etelesolv | | 1.25 |
| Member to Member Local Calling | | 0.00 |
| Messaging Pack Unlimited | | 0.00 |
| Includes: Picture Messaging | | |
| Image Messaging | | |
| Incl. Messages | | |
| Unlimited Incoming Messages | | |
| Unlimited Canadian LD | \$10.00 | |
| less 100.00% Promotional Discount | -10.00 | 0.00 |
| Unlimited Local Talking | | 0.00 |
| U.S. Travel -Calling \$0.20/min | | 0.00 |
| Travel US Text Saver | \$10.00 | |
| less 100.00% Promotional Discount | -10.00 | 0.00 |

Usage and long distance

| | | |
|---|------------|------|
| 1GB Shared Data - BlackBerry Data Usage | | |
| @\$.00/MB | 72.6927 MB | 0.00 |

| FOR YOUR INFORMATION... | |
|-------------------------------------|----------------|
| Discount Summary | |
| Total discounts | \$31.00 |
| Total this month | \$31.00 |
| Usage Summary <i>min:sec</i> | |
| Weekday | 335:00 |
| Weekend | 110:00 |
| Weeknight | 58:00 |
| Total time used | 503:00 |
| Event Summary | |
| Total Events | 673 |
| Total this month | \$0.00 |
| Packet Plan Usage Summary | |
| Total megabytes | 72.6927 |
| Total this month | \$0.00 |

000044-011753 44_709_921 6



Mobile 403-869-5404
Bill Date: May 17, 2016
DIANNE ROULSON
Mobile Ref. 9221-CELL
Learning Services

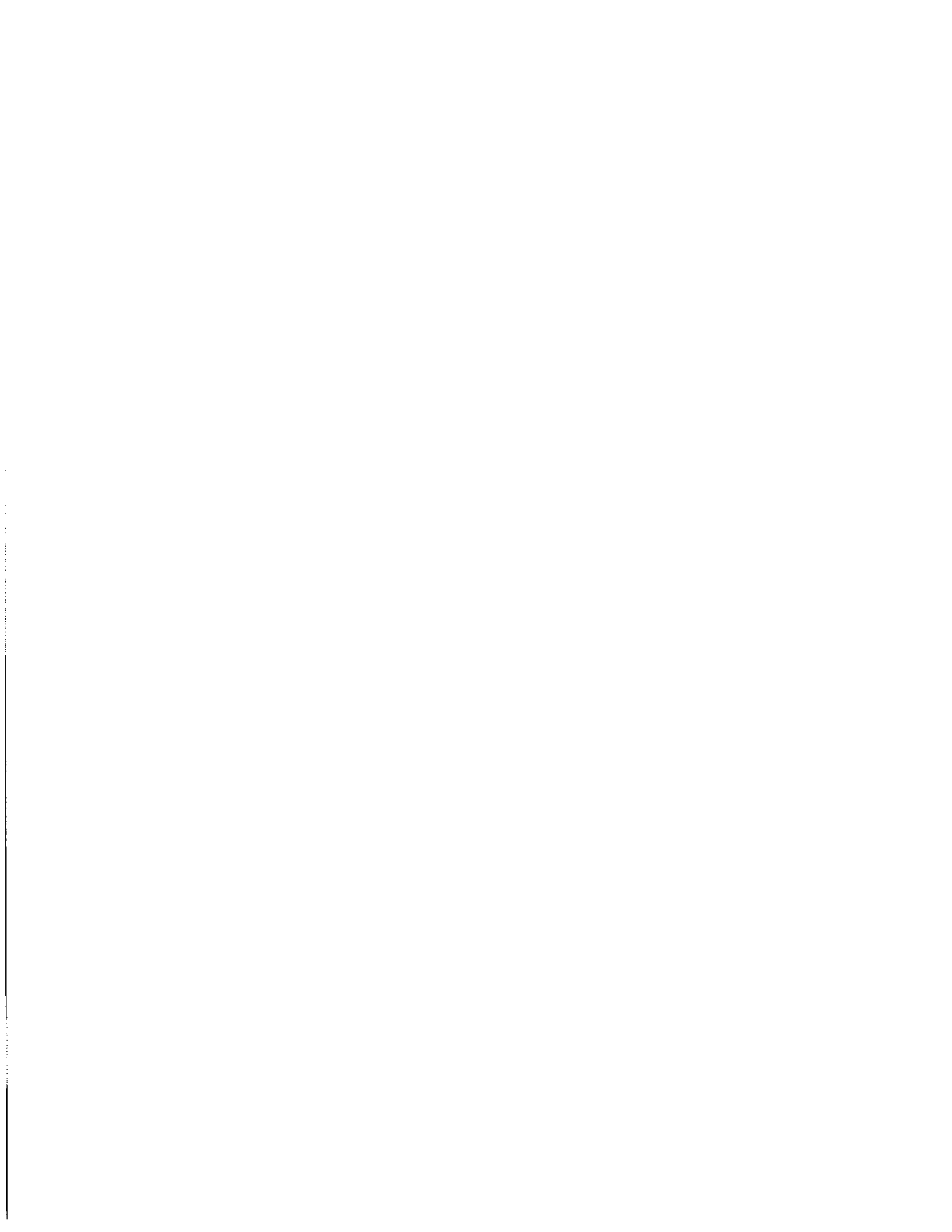
Account # 521225610
Next Bill Date: June 17, 2016

1372 of 1785

CURRENT CHARGES for 403-869-5404 (continued)

| | | |
|--|----------------|----------------|
| Unlimited Local Talking Unlimited Usage | | |
| @\$.00/minute | 503:00 min:sec | 0.00 |
| Free Bell Message | 40 events | 0.00 |
| Text message | 20 events | 0.00 |
| Picture/Video messaging | 6 events | 0.00 |
| Messaging Pack Unlimited Incl. Messages | | |
| | 323 events | 0.00 |
| Travel US Text Saver Unlimited Incoming Messages | | |
| | 284 events | 0.00 |
| Taxes | | |
| GST | | 2.68 |
| Total current charges | | \$56.37 |

FC2110-11-0000



Your booking is confirmed. Booking reference: QQPWW5

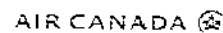
An email booking confirmation has been sent to: diroulson@cbe.ab.ca.

Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

Passengers Ms Dianne Roulson

| Flight | From | To | Departure | Arrival | Air Transp. Charges | |
|--------------------|----------------|----------------|--------------------------|--------------------------|--|--|
| AC8130 | Calgary (YYC) | Edmonton (YEG) | 07:00 Wed 15-Jun 2016 | 07:53 Wed 15-Jun 2016 | | 398.00 |
| AC8149 | Edmonton (YEG) | Calgary (YYC) | 13:20 Wed 15-Jun 2016 | 14:10 Wed 15-Jun 2016 | Options Taxes, fees and charges Travel Insurance | 0.00 97.36 Purchase travel insurance |
| Grand Total | | | | | Canadian dollars | \$485.36 |

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Booking Information

Booking Reference: QQPWW5

Customer Care

Air Canada
1-888-247-2262

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Flight Arrivals and Departures
1-888-422-7533

Main Contact:

Ms Dianne Roulson
diroulson@cbe.ab.ca
Mobile: 1-403-8695404
Work: 1-403-3177664

Flight Itinerary

| Flight | From | To | Class | Duration | Aircraft | Fare Type | Meal |
|--------|--|--|-------|----------|----------|-----------|------|
| AC8130 | Calgary (YYC) Wed 15-Jun 2016 07:00 | Edmonton, Edmonton Int'l (YEG) Wed 15-Jun 2016 07:53 | B | 0hr53 | DH3 | Flex V | |
| AC8149 | Edmonton, Edmonton Int'l (YEG) Wed 15-Jun 2016 13:20 | Calgary (YYC) Wed 15-Jun 2016 14:10 | B | 0hr50 | DH4 | Flex U | |

Operated by
Air Canada Express - Jazz

Passenger Information

1 - Mr. Brian Reuben - Adult (16+), Ticket Number: 0142182639917

| | | | |
|-----------------------|-----------------------|-----------------|------|
| Air Canada - Aeroplan | 718526650 | Meal Preference | None |
| Payment Card | xxxx-xxxx-xxxx-9998 | Special Needs | None |
| Seat Selection | AC9189 7C / AC9149 7C | | |

Purchase Summary

| Fare Summary | |
|--|-----------------|
| Passenger Type | Adult |
| Air Transportation Charges | |
| Departing Flight - Flex | 142.00 |
| Return Flight - Flex | 222.00 |
| Surcharges | 24.00 |
| Taxes, Fees and Charges | |
| Canada Airport Improvement Fee | 60.00 |
| Canada Goods and Services Tax (GST/HST #10000-2287 RT0001) | 23.11 |
| Air Travelers Security Charge (ATSC) | 14.75 |
| Total before options (per passenger) | 485.36 |
| Number of passengers | x 1 |
| Total with options | 485.36 |
| Travel Insurance (declined) | 0.00 |
| Grand Total - Canadian dollars | \$485.36 |

Payment Information

Credit/Debit Card xxxx-xxxx-xxxx-9998 - Amount paid \$485.36

The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada 3485.36 (per Transit Charges - per flight)

Ticket number(s): 0142182639917

Fare Rules

Departing Flight - Number: 718526650 - Flex

Return Flight - Number: 718526650 - Flex

• Changes:

• **Priority day of departure - Change fee:** per flight per passenger is 275 CAD (not applicable to taxes and any associated taxes/fees). **Changes can be made up to 7 hours prior to departure.**

• **Same-day confirmation changes:** If you need to change your flight on the day of departure, you will be charged a fee of 375 CAD (not applicable to taxes and any associated taxes/fees). **Same-day standby:** 375 CAD.

• **Same-day standby to another Air Canada flight:** Standby flights to Montreal or Ottawa are flights between Montreal and Ottawa. Standby flights to other Air Canada destinations are flights between Montreal and Ottawa. Standby flights to other Air Canada destinations are flights between Montreal and Ottawa. Standby flights to other Air Canada destinations are flights between Montreal and Ottawa. Standby flights to other Air Canada destinations are flights between Montreal and Ottawa. Standby flights to other Air Canada destinations are flights between Montreal and Ottawa.

• Cancellations:

• **Tickets are non-refundable with non-transferable.**

• **Cancellations can be made up to 48 hours prior to departure.**

• **Travel fee:** per flight per passenger is 275 CAD (not applicable to taxes and any associated taxes/fees). **Changes can be made up to 7 hours prior to departure.**

commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.

- Customers who no-show their flight will forfeit the fare paid.
- Complimentary advance standard seat selection on Air Canada and Air Canada Express (operated by Jazz), subject to availability
- Air Canada will provide a full refund without penalty when you cancel a new ticket (i.e. when a new booking is made and you are assigned a booking reference) within 24 hours of purchase.
- Flights operated by Air Canada earn 100% Aeroplan Miles (Attitude Qualifying Miles)
- Read complete fare rules applicable to this fare.

Baggage Allowance and Fees

Prepare your checked and carry-on baggage with the help of our [Baggage Guide](#)

Carry-on Baggage

When your flight is operated by Air Canada, Air Canada rouge or Air Canada Express, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm {9 x 15.5 x 21.5 in}) and 1 personal item (max. size: 16 x 33 x 43 cm {6 x 13 x 17 in}). Maximum weight for each item is 10 kg (22 lb). View more details.

Checked Baggage

Please see below for details on the bags you plan to check in at the baggage counter.

Departing Flight : Calgary (YYC) To Edmonton (YEG) - Flex

Return Flight : Edmonton (YEG) To Calgary (YYC) - Flex

| | | |
|---------------------------|---------------|------------------------|
| | 1st bag: | 2nd bag: |
| | Complimentary | \$33.33 CAD |
| Regular Baggage Allowance | | + taxes* per direction |

Max. weight per bag: 23 kg (50 lb)
Max. linear dimensions per bag: 158 cm (62 in)

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

Currency

Fare amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country you are traveling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

Stopovers

Customers may be reassessed checked baggage fees when itineraries include an unroute stopover in excess of 24 hours.

Note: If you exceed your baggage allowances (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section.

- View Air Canada's additional checked baggage policy.
- View the additional checked baggage policy of Air Canada's codeshare and interline partners.

Important Information

Please review this itinerary's terms and should you have any questions, please call 1-800-247-3292 within 24 hours of receipt.

Before You Go: A 'To-Do' List

All passengers are advised to view the [Travel documentation page](#) for important information on identification required for travel.

Check-in and boarding times

Links

[Manage my booking online](#)

<http://www.aircanada.com/#!/bookmgr>

[Flight Departure & Arrivals](#)


<http://www.aircanada.com/#!/flightstatus>

[General conditions of carriage](#)

<http://www.aircanada.com/conditionsofcarriage>

[Information and Services](#)

<http://www.aircanada.com/travelinfo>

 [Fly Carbon Neutral. Offset your portion of this flight's CO₂ emissions.](#)

[Offset now | Learn more](#)

The Calgary Airport Authority
2000 Airport Road NE

Transaction ID: 04530 70600
Ticket No: 30269280

Transaction Type: Clear
Date/Time: 06/06/2016 2:40:16
0600XXXXXXXX4434
Amount: \$29.35

Status: Payment was successful
Authorisation Code: 164922

Approved - Thank you!

The Calgary Airport Authority
2000 Airport Road NE
GST #R122556194

Receipt Number: 1161 000000059
Ticket No: 30269280

In: 06/15/2016 8:00
Out: 06/15/2016 14:49
Duration: 08:40

Transient Parking: \$ 29.35
Total: \$ 29.35
Validations: \$ 0.00
Balance Due: \$ 29.35
Credit Card: \$ 29.35
Change: \$ 0.00

THANK YOU

Diamond Line and Taxi
2628 43 ST
EDMONTON, AB T6L 5G1
Merchant ID: 000000004039663
Term ID: 09120885
82380199017

Purchase

MasterCard
XXXXXXXXXXXX4434
AID: A000000041010
Entry Method: Chip
Batch#: 000043
06/15/16 12:24:31

Ref#:000059390064
Inv #: 000186 Appr Code: 142709

Amount: \$ 55.90
Tip: \$ 9.75

Total: \$ 74.75

Diamond Line and Taxi
2628 43 ST
EDMONTON, AB T6L 5G1

Merchant ID: 000000004039663
Term ID: 09120885
82380199017

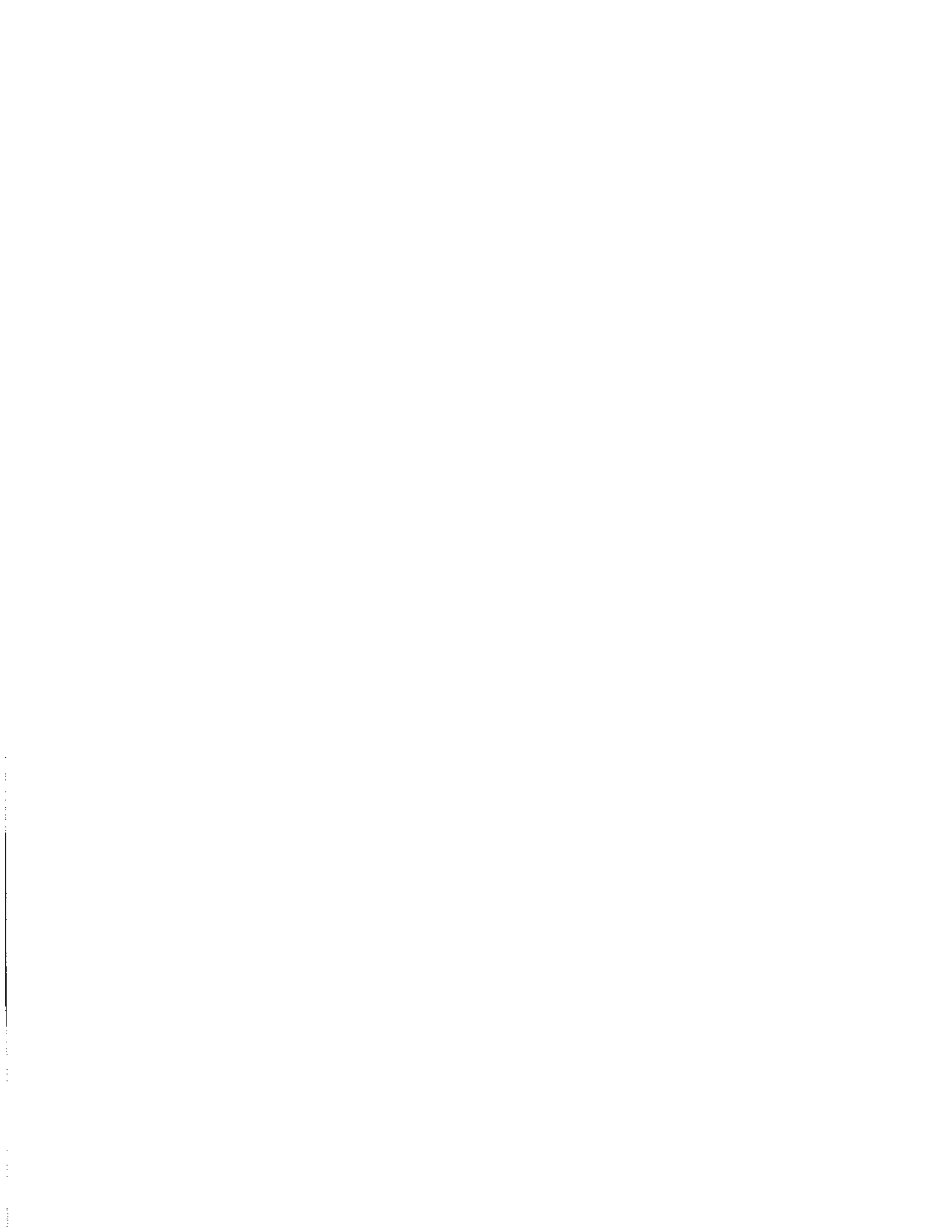
Purchase

MasterCard
XXXXXXXXXXXX4434
AID: A000000041010
Entry Method: Chip
Batch#: 000020
06/15/16 08:43:30

Ref#:000047390491
Inv #: 000196 Appr Code: 104439

Amount: \$ 70.00
Tip: \$ 10.50

Total: \$ 80.50



ATCO BLUE FLAME KITCHEN CAFE
183-919 11 W.E. ST

PH: 503-467-2121
(708) 232-7098

DATE: 08/24/00

TIME: 12:15
SERVER: JAC

Sale

AMOUNT: 189.00
TAX: 13.86
TOTAL: 202.86

AMOUNT: 189.00
TAX: 13.86
TOTAL: 202.86

AMOUNT: 189.00
TAX: 13.86
TOTAL: 202.86

Total: CAD\$ 189.00

APPROVED 131861
001-000

NO SIGNATURE REQUIRED

08-24-00

12:15

MERCHANT COPY

ATCO

BLUE FLAME

KITCHEN



ATCO BLUE FLAME KITCHEN CAFE
183-919 11 W.E. ST

DATE: 08/24/00

TIME: 12:15

SERVER: JAC

SERVER: JAC

AMOUNT: 189.00

TAX: 13.86

TOTAL: 202.86

TOTAL: 202.86

APPROVED 131861

001-000

NO SIGNATURE REQUIRED

08-24-00

MERCHANT COPY

08-24-00

12:15

MERCHANT COPY

08-24-00

MERCHANT COPY

Tim Hortons

Thank you for stopping by.
Store #208 Manager- Jill 255-4886
6825 Macleod Trail South,
.Have a fantastic day!!!

| | |
|--------------------------|--------------------|
| 1 Asrt Dozen | \$8.99 |
| 1 Take 12 Original Blend | \$18.85 |
| Subtotal: | \$27.84 |
| GST: | \$0.94 PST: \$0.00 |
| GrandTotal: | \$28.78 |
| Master Card: | \$28.78 |
| Change Due: | \$0.00 |

Take Out # 532 300 Cashier

Thanks for stopping by!
Tell us how we did at
www.telltimhortons.com 1-888-601-1616
Thu Jun 30, 2016 08:43:06
Receipt # : 1605415
GST #119376101

| | |
|---------------------|-----------------|
| MASTER CARD | *****4434 |
| Card Entry:CHIP | Sequence:000029 |
| Trans Type:Purchase | \$28.78 |
| Term #: | 205 |
| Ref #: | 00000029 |
| Application Label: | MasterCard |
| AID #: | A0000000041010 |
| TUR #: | 0000008000 |
| TSI #: | E800 |
| Auth #:104302 | APPROVED |

By entering a verified PIN, cardholder agrees
to pay issuer such total in accordance with issuers
agreement with CardHolder.

Guest Copy

REPRINT RECEIPT

Y (403) 537-7000

Terminal: 284
*Plate: YUF453

CALGARY PARKING AUTHORITY

Zone: 2801
C 556909*4434

Valid through:
MONDAY 27 JUN 16
5:57 PM



AMOUNT PAID: \$4.50 (GST incl.)
Start Time: 6/27/2016 3:57 PM
Auth No: 175822
Receipt No: 63545
FREE Battery Boosting & Tire Inflation Services (403) 537-7006

MOUNT ROYAL UNIVERSITY
Date: 06/28/16 14:28:33
Payment Type: MasterCard
Account Number: 4434
Auth Code: 162829
ISO Code:
Ref:
7.50
Tax: .36
Total: 7.50

POS: AP4