

expense | monthly tracking report

claimant | Atallah, Ray
 position | Director, Corporate Finance
 level | Director
 reporting period | November 1 to December, 2016
 date of report | February-10-17



**Calgary Board
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Cell Phone	11/17/2016	Monthly service charge	\$56.37	other disclosed	telecom/tablet
Association of School Business Officials of Alberta (ASBOA), Committee Meeting, Nov 30, 2016, Annual Issues Forum, Dec 1, 2016, Metro Boards CFO Meeting, Dec 2, 2016, Edmonton, AB	11/30/2016	Car rental	\$104.11	travel	BUS general
Association of School Business Officials of Alberta (ASBOA), Committee Meeting, Nov 30, 2016, Annual Issues Forum, Dec 1, 2016, Metro Boards CFO Meeting, Dec 2, 2016, Edmonton, AB	11/30/2016	Gas for rental car	\$47.59	travel	BUS general
Association of School Business Officials of Alberta (ASBOA) Committee Meeting, Nov 30, 2016, Edmonton, AB	11/30/2016	Parking at venue (to be reimbursed by ASBOA)	\$21.00	travel	BUS general
Association of School Business Officials of Alberta (ASBOA) Committee Meeting, Nov 30, 2016, Edmonton, AB	11/30/2016	Accommodation in Edmonton (to be reimbursed by ASBOA)	\$166.88	travel	BUS accommodation
Association of School Business Officials of Alberta (ASBOA) Committee Meeting, Nov 30, 2016, Edmonton, AB	11/30/2016	Meal - one person (to be reimbursed by ASBOA)	\$7.97	travel	BUS food/non alcoholic beverage
Association of School Business Officials of Alberta (ASBOA) Annual Issues Forum, Dec 1, 2016, Edmonton, AB	12/01/2016	Registration Fee	\$183.75	travel	conferences & workshops

Public Purchasing Group Meeting, December 14, 2016, Red Deer, AB	12/14/2016	Rental Car	\$32.92	travel	BUS general
Cell Phone	12/17/2016	Monthly service charge	\$56.37	other disclosed	telecom/cell phone

Mobile
Bill Date: November 17, 2016
RAY ATALLAH
Mobile Ref.
Corporate Financial Services

Account #
Next Bill Date: December 17, 2016

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CURRENT CHARGES

Monthly charges billed to Dec 16, 2016

Corp Smartshare Unltd 55 BES Plan 36M	\$55.00	
less 14.55% Promotional Discount	-8.00	47.00
Includes: 3 Way Calling		
Call Waiting		
Alberta Government 911 fee		0.44
Call Forwarding	\$3.00	
less 100.00% Promotional Discount	-3.00	0.00
Message Centre		0.00
1GB Shared Data - BlackBerry		5.00
Corporate Data Flex Zone 1		0.00
Corporate Data Flex Zone 2		0.00
Corporate Data Flex Zone 3		0.00
Call Display		0.00
Corporate Data Flex USA		0.00
Corporate Text Flex Zone1		0.00
Corporate Text Flex Zone2		0.00
Corporate Text Flex Zone3		0.00
Corporate Voice Flex Zone1		0.00
Corporate Voice Flex Zone2		0.00
Corporate Voice Flex Zone3		0.00
Etelesolv		1.25
Member to Member Local Calling		0.00
Messaging Pack Unlimited		0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
Unlimited Canadian LD	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Unlimited Local Talking		0.00
U.S. Travel -Calling \$0.20/min		0.00
Travel US Text Saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00

Usage and long distance

1GB Shared Data - BlackBerry Data Usage		
@\$.00/MB	234.5349 MB	0.00

FOR YOUR INFORMATION...	
Discount Summary	
Total discounts	\$31.00
Total this month	\$31.00
Usage Summary min:sec	
Weekday	396:00
Weekend	1:00
Weeknight	10:00
Total time used	407:00
Event Summary	
Total Events	93
Total this month	\$0.00
Packet Plan Usage Summary	
Total megabytes	234.5349
Total this month	\$0.00



000041-010711 41_289_916 6

Mobile
Bill Date: November 17, 2016
RAY ATALLAH
Mobile Ref.
Corporate Financial Services

Account #
Next Bill Date: December 17, 2016

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CURRENT CHARGES

Unlimited Local Talking Unlimited Usage		
@\$.00/minute	407:00 min:sec	0.00
Text message	11 events	0.00
Free SMS Message	3 events	0.00
Corporate Text Flex Zone2 Unlimited Incoming Messages		
	42 events	0.00
Messaging Pack Unlimited Incl. Messages		
	37 events	0.00
Taxes		
GST		2.68

Total current charges

\$56.37



1036 - 9 AVENUE SW
 CALGARY, AB T2P1L9
 Federal GST# :889365821

Rental Agreement #:
 Bill Ref #:
 Invoice Date:
 Account #:

6BKZH9
 6000-1650-3379
 03/12/2016

BILLING DETAIL

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	3 DAY	34.99	104.97
MISCELLANEOUS REFUND	1 RNT	-8.00	-8.00
Subtotal			96.97
VEHICLE LICENSE FEE RECOVERY	3 DAY	0.60	1.80
GOODS AND SERVICES TAX	PCT	5.00	5.34
Total Charges (CAD)			104.11

PAYMENTS

Payment	Master Card	-104.11
Total Payments (CAD)		-104.11

Amount Due (CAD) 0.00

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

BILL TO

RAY ATALLAH

RENTAL INFORMATION

Date/Time Out: 11/30/2016 11:49
 Date/Time In: 12/03/2016 11:00

Renter: ATALLAH, RAY

RENTAL VEHICLES

Color	License	Model	Unit	Miles/Kms Out	Miles/Kms In
\$GRAY	L56210	MALI	7MXHTW	27,163	27,840

VIN:1G1ZE5ST5GF260245

CLAIM INFORMATION

Claim# / PO# / RO#	Insured	
Date of Loss	Type of Loss	Type of Vehicle
		Repair Shop

ASBOA Committee Meeting
 ASBOA Annual Issues Forum
 Metro Boards CFO Meeting
 Nov 30 - Dec 2, 2016
 Edmonton, AB

Car rental

For Billing Inquiries / Payment Terms :
 Tel#:4032163490
 ALBARADMIN@ehi.com
 Payment Due within days of invoice date
 Late payments are subject to a finance charge.

Thank You For Choosing Enterprise

Please Return This Portion With Remittance	Amount Due (CAD)	0
Remit To : ENTERPRISE RENT-A-CAR 5821 - 6 STREET SE CALGARY, AB T2H1M4	Paid By:	
Account #	Rental Agreement	Amount
	6BKZH9	0
		GPBR
		C508



ASBOA Committee Meeting
ASBOA Annual Issues Forum
Metro Boards CFO Meeting
Nov 30 - Dec 2, 2016
Edmonton, AB

Gas for car rental

DUPLICATE DUPLICATE DUPLICATE

PETRO-CANADA
16441 97TH ST. NW
EDMONTON
Alberta T5X 6A5

GST: 891502023 (780) 456-5678
2016-12-01 PC0063608:3882001 17.03
TERMINAL: 023882054 OPER: A
PAYPOINT: 023882001

FUEL	(L)	(\$/L)	(\$)
Pump 4 Regular	25.842	0.929	24.01*
Total Owed			24.01

TOTAL PAID
CREDIT CARD \$ 24.01

*TAXES INCL. #TAXES EXCL.
GST TOTAL \$ 1.14

MASTERCARD
INV. 588148 AUTH. 190307
Purchase
C 0010010010 00 027
MasterCard
AID: A0000000041010
0200008000
E800

VERIFIED BY PIN

— IMPORTANT —
Retain This Copy For Your Records
CUSTOMER COPY

Survey! Earn Points
& chance to win gas
petro-canada.ca/here



Want great rewards? Visit myHuskyRewards.ca

CrowFoot Husky Mac's
988 28 Crowfoot Crescent NW
Calgary AB
(403) 239-8989
GST# 1B4855488
Retailer ID
Act:83822 7241-2
Batch:1849-3

2016/12/03 13:41:59

Pump# 2
Regular \$23.58
25.438 L x \$0.889/L
AMOUNT **\$23.58**
GST(Inc Pump) \$1.12

Pre Auth Completion
MasterCard
AID: A8888888841818

EXP: **/**
Date: 12/03/2016
Time: 13:41:59
AUTHCODE:154022 724182EC
S111001001002 00 000
TUR: 0000000000 TSI: E800

Approved



PLEASE TELL US
HOW WE DID!
myHusky.ca/feedback



**CHATEAU
LACOMBE**
HOTEL

ASBOA Committee Meeting
ASBOA Annual Issues Forum
Nov 30 - Dec 1, 2016
Edmonton, AB

Parking at venue

12-01-16

Ray Atallah 1221-8 St SW Calgary AB T2K 0L4 Canada	Folio No. : A/R Number : Group Code : Company : Expedia.com Membership No. :	Room No. : 1504 Arrival : 11-30-16 Departure : 12-01-16 Conf. No. : 308469884 Rate Code : OTAEXPEI Page No. : 1 of 1
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Date	Description	Charges	Credits
11-30-16	Parking	20.00	
11-30-16	Parking GST	1.00	
11-30-16	MasterCard		21.00
Total		21.00	21.00
Balance		0.00	

Guest Signature: X _____

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

GST Summary:

Room	0.00
F&B	0.00
Misc.	1.00

G.S.T. Registration Number: R816322242

ASBOA Committee Meeting
ASBOA Annual Issues Forum
Nov 30 - Dec 1, 2016
Edmonton, AB

Accommodation

Thank you Ray! Your reservation is complete.

Your hotel reservation for **1 room(s)** at **Chateau Lacombe Hotel** is now confirmed.
You don't need to do a thing. Just look forward to your stay.

- Your confirmation number is **275895677**
- We have sent an email confirmation to .
- Checking in on **Wednesday, November 30, 2016**
- Checking out on **Thursday, December 1, 2016**
- We have charged a total of **\$135.72** to your credit card ending in **** **5718**

USD

\$ 1100.88 (DNC)

ASBOA Committee Meeting
ASBOA Annual Issues Forum
Nov 30 - Dec 1, 2016
Edmonton, AB

Meal

SUN TERRA market

COMMERCE PLACE
201 - 10150 Jasper Ave
(Tel. 426-3791)

#002-004 11/30/2016 16:58:46 Jonelle
Inv#:00541178 Trsf#:541281

Salad Bar [weighed, 100g \$6.84 G
Banana ea \$0.79

Net Sales \$7.83
GST [46.84] \$0.34
TOTAL SALES \$7.97

SUB TOTAL \$7.97
Master: \$7.97

Item count 2

TYPE : PURCHASE
FENDER : MasterCard
CARD : **** * 5718 C
AID : A0000000041010
AMOUNT : CAD \$7.97

RESULT : APPROVED
DATE/TIME : NOV 30 2016 17:09:49
TERM.ID : 36002004
SEQUENCE# : 917001001152
AUTHOR.# : 150949
TVR : 0000008000
PSI : 8800
Code : 00-001

Customer copy

Thank you for shopping at Sunterra
visit us online at www.sunterramarket.com
Call# 7802592856

**Association of School Business
Officials of Alberta (ASBOA)**

Invoice

Date	Invoice #
10/11/2016	200001112

Bill To
Ray Atallah Calgary Board of Education 1221 - 8 Street SW Calgary, AB T2R 0L4 Canada

Ship To
Ray Atallah Calgary Board of Education 1221 - 8 Street SW Calgary, AB T2R 0L4 Canada

PO Number	Terms	Due Date
	Due on receipt	10/11/2016

Qty	Description	Price	Totals
1	2016 Annual Issues Forum - Ray Atallah NOTE: This item was taxed at 5%.	\$175.00	\$175.00
Sub-Total			\$175.00
GST			\$8.75
Total			\$183.75
Balance Due			\$183.75

GST Registration Number. 77448 0891 RT0001

Please make cheques payable to: Association of School Business Officials of Alberta

1200, 9925 - 109 Street
Edmonton, AB T5K 2J8
Ph: 780-451-7103 Email: info@asboa.ab.ca

December 14, 2016
Public Purchasing Group
Meeting, Red Deer, AB

Car Rental

ENTERPRISE RENT A CAR, 1036 - 9 AVENUE SW, CALGARY, AB T2P1L9 (403) 212-5232

RENTAL AGREEMENT REF#
80819 6GBKWL

SUMMARY OF CHARGES

RENTER
ATALLAH, RAY

DATE & TIME OUT
14/12/2016 10:43 AM
DATE & TIME IN
14/12/2016 02:03 PM

BILLING CYCLE
24-HOUR

CAR CLASS CHARGED
ICAR

Charge Description	Date	Quantity	Per	Rate	Total
TIME & DISTANCE	14/12 - 14/12	1	DAY	\$27.00	\$27.00
REFUELING CHARGE	14/12 - 14/12	3	LITRE	\$1.25	\$3.75
				Subtotal:	\$30.75
Taxes & Surcharges					
GOODS AND SERVICES TAX	14/12 - 14/12			5%	\$1.57
VEHICLE LICENSE FEE	14/12 - 14/12	1	DAY	\$0.60	\$0.60
RECOVERY					
				Total Charges:	\$32.92

Total Estimated Amount Due

\$32.92

VEH #1 2016 HYUN ELAN 4DGL
VIN# 5NPDH4AE2GH656791
LIC# L10656
KM DRIVEN 54
CAR CLASS: ICAR

PAYMENT INFORMATION

AMOUNT PAID TYPE
\$32.92 Mastercard

CREDIT CARD NUMBER

Mobile
Bill Date: December 17, 2016
RAY ATALLAH
Mobile Ref.
Corporate Financial Services

Account #
Next Bill Date: January 17, 2017

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CURRENT CHARGES

Monthly charges billed to Jan 16, 2017

Corp Smartshare Unltd 55 BES Plan 36M	\$55.00	
less 14.55% Promotional Discount	<u>-8.00</u>	47.00
Includes: 3 Way Calling		
Call Waiting		
Alberta Government 911 fee		0.44
Call Forwarding	\$3.00	
less 100.00% Promotional Discount	<u>-3.00</u>	0.00
Message Centre		0.00
1GB Shared Data - BlackBerry		5.00
Corporate Data Flex Zone 1		0.00
Corporate Data Flex Zone 2		0.00
Corporate Data Flex Zone 3		0.00
Call Display		0.00
Corporate Data Flex USA		0.00
Corporate Text Flex Zone1		0.00
Corporate Text Flex Zone2		0.00
Corporate Text Flex Zone3		0.00
Corporate Voice Flex Zone1		0.00
Corporate Voice Flex Zone2		0.00
Corporate Voice Flex Zone3		0.00
Etelesolv		1.25
Member to Member Local Calling		0.00
Messaging Pack Unlimited		0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
Unlimited Canadian LD	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Unlimited Local Talking		0.00
U.S. Travel -Calling \$0.20/min		0.00
Travel US Text Saver	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00

Usage and long distance

1GB Shared Data - BlackBerry Data Usage		
@\$.00/MB	285.1879 MB	0.00

FOR YOUR INFORMATION...	
Discount Summary	
Total discounts	\$31.00
Total this month	\$31.00
Usage Summary min:sec	
Weekday	507:00
Weekend	16:00
Weeknight	20:00
Total time used	543:00
Event Summary	
Total Events	86
Total this month	\$0.00
Packet Plan Usage Summary	
Total megabytes	285.1879
Total this month	\$0.00



000040-010469 40_271_909 6

Mobile
Bill Date: December 17, 2016
RAY ATALLAH
Mobile Ref
Corporate Financial Services

Account #
Next Bill Date: January 17, 2017

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CURRENT CHARGES

Unlimited Local Talking Unlimited Usage		
@\$.00/minute	543:00 min:sec	0.00
Free Bell Message	2 events	0.00
Text message	4 events	0.00
Picture/Video messaging	4 events	0.00
Corporate Text Flex Zone3 Unlimited Incoming Messages		
	42 events	0.00
Messaging Pack Unlimited Incl. Messages		
	34 events	0.00
Taxes		
GST		2.68

Total current charges

\$56.37

0600140-010470