

# expense | monthly tracking report

claimant | Grundy, Brad

position | Superintendent, CFO, Corporate Treasurer

level | Superintendent

reporting period | November 1 to December, 2016

date of report | February-10-17



**Calgary Board  
of Education**

| Description                                                                                  | Date<br>(mm/dd/yyyy) | Details and/or Rationale | Amount (CDN\$) | Category        | Expense Type                    |
|----------------------------------------------------------------------------------------------|----------------------|--------------------------|----------------|-----------------|---------------------------------|
| Vendor Meeting                                                                               | 11/15/2016           | Lunch meeting - 3 people | \$66.84        | other disclosed | BUS food/non alcoholic beverage |
| Urban Schools Insurance Consortium (USIC) Quarterly Meeting, November 17, 2016, Edmonton, AB | 11/17/2016           | Rental vehicle           | \$32.15        | travel          | BUS general                     |
| Urban Schools Insurance Consortium (USIC) Quarterly Meeting, November 17, 2016, Edmonton, AB | 11/17/2016           | Fuel for rental vehicle  | \$40.20        | travel          | BUS general                     |
| Cell Phone                                                                                   | 11/17/2016           | Monthly Service Charge   | \$56.37        | other disclosed | telecom/tablet                  |
| Metro Boards CFO Meeting, December 2, 2016, Edmonton, AB                                     | 12/02/2016           | Rental vehicle           | \$37.54        | travel          | BUS general                     |
| Metro Boards CFO Meeting, December 2, 2016, Edmonton, AB                                     | 12/02/2016           | Fuel for rental vehicle  | \$50.00        | travel          | BUS general                     |
| Cell Phone                                                                                   | 12/17/2016           | Monthly Service Charge   | \$56.37        | other disclosed | telecom/tablet                  |





Rental Agreement Summary  
 RA#: 66Y72D  
 Renter: BRAD GRUNDY

**Dates & Times**

**Location**

**Pick up**  
 Wednesday, November 16, 2016 4:34 PM 14371 MACLEOD TRAIL SW  
 Start Charges: CALGARY, AB T2Y1M7  
 Wednesday, November 16, 2016 4:34 PM (403) 216-3630

**Return**  
 Thursday, November 17, 2016 6:00 PM 14371 MACLEOD TRAIL SW  
 CALGARY, AB T2Y1M7  
 (403) 216-3630

**Vehicle**

Make / Model: FIAT / 500  
 Color: BLACK  
 Mileage: 31094  
 Fuel Out: FULL  
 License #: L40156  
 Unit #: 7LGC56

**Vehicle Condition:**

NO DAMAGE

**Renter Charges**

| Charges                              | Price/Unit       | Total    |
|--------------------------------------|------------------|----------|
| TIME & DISTANCE<br>16/11/16-17/11/16 | CAD19.47 / Day   | CAD19.47 |
| TIME & DISTANCE<br>17/11/16-17/11/16 | CAD6.49 / Hour   | CAD6.49  |
| NO CHARGE<br>DISTANCE                | CAD0.00 / Mile   | CAD0.00  |
| UNLIMITED MILEAGE                    |                  |          |
| REFUELING CHARGE                     | CAD1.25 / Litres | CAD0.00  |

**Taxes and Fees**

|                                 |               |          |
|---------------------------------|---------------|----------|
| VEHICLE LICENSE<br>FEE RECOVERY | CAD0.60 / Day | CAD1.20  |
| GOODS AND<br>SERVICES TAX (5%)  | 5%            | CAD1.36  |
| Total Estimated Charge:         |               | CAD28.52 |

**Payments:**

MASTERCARD \*\*\*\* Auth (CAD300.00)

**Acknowledgement of Charges**

I acknowledge that I have reviewed and agree to all charges and fees listed on Summary of Charges

Electronically signed

PERMISSION GRANTED TO OPERATE VEHICLE ONLY IN THE STATE OF RENTAL AND THE FOLLOWING STATE(S):

OPERATION IN ANY OTHER STATE OR COUNTRY WILL AFFECT YOUR LIABILITY AND RIGHTS UNDER THIS AGREEMENT.

**Optional Protection Products Declined**

|              |          |                              |
|--------------|----------|------------------------------|
| CDW          | declined | Wednesday, November 16, 2016 |
| GLASS WAIVER | declined | Wednesday, November 16, 2016 |
| RAP          | declined | Wednesday, November 16, 2016 |

Owner: ENTERPRISE RENT-A-CAR CANADA COMPANY GST 88936582

**Additional Drivers**

No Additional Drivers are authorized to drive the vehicle with the exception of the drivers listed below.  
 (Additional driver names listed here if applicable)

Please keep this Rental Agreement Summary with you in the vehicle during the rental.

**Local Addenda**

**ACKNOWLEDGEMENT OF LOCAL ADDENDUM**

Electronically signed

**TERMS AND CONDITIONS**

[Click to view Terms and Conditions](#)

FORM# C59ALB-JK\_UC16

**ACKNOWLEDGEMENT OF THE ENTIRE AGREEMENT**

I HAVE READ AND AGREE TO THE TERMS AND CONDITIONS ON THIS RENTAL AGREEMENT SUMMARY AND THE RENTAL AGREEMENT JACKET, INCORPORATED HEREIN BY REFERENCE (COLLECTIVELY, THE "AGREEMENT"). THE AGREEMENT IS THE ENTIRE AGREEMENT BETWEEN RENTER AND OWNER. BY MY SIGNATURE BELOW, I AM THE "RENTER."

Electronically signed



66Y72D

Terms and Conditions electronically accepted by the Renter  
 16/11/16 at 4:38 PM

Final  
 cost  
 \$42.15

USIC Quarterly Meeting  
 Edmonton, AB  
 November 17, 2016

Rental Vehicle

USIC Quarterly Meeting  
Edmonton, AB  
November 17, 2016

Gas for rental vehicle

7-ELEVEN  
AIRPORT & N SERVICES  
EDMONTON AB T5J 2T2  
7888903209

2016-11-17 14:52:15

STORE #: 33343  
TERM ID: 33343SEC  
MERCH #: 40082555704  
INVOICE NO: 005818  
TRANS #: 223036  
GST #: R104855488

PUMP 2  
REGULAR  
22.92L AT \$0.829

SALE \$ 19.01

GST INCLUDED \$ 8.91

TOTAL \$ 19.01

INVOICE # 005818  
AUTH# 165841

MASTERCARD  
\*\*\*\*\* C  
A0000000041010  
0000008000  
E808

PRE-AUTH COMPLETION

REF:313001001238  
ACI/ISO 001/00  
APPROVED 165841

THANK YOU

J  
WELCOME

Shell Canada  
1304 14 STREET SW  
T3C 1C5  
CALGARY AB  
(403) 229-0499  
XXXXXXXXXXXX  
MASTERCARD  
PURCHASE C

INV No. 0014296747  
2016/11/18 06:24  
MasterCard  
AID A0000000041010  
IVR 0000008000  
TSI E800

Bronze  
PUMP No. 02  
LITRES 25.870  
PRICE/L \$0.819  
TOTAL FUEL \$21.19  
01 APPROVED - THANK  
YOU 001

APPROVAL No. 082440  
TERMINAL No.  
89001420  
VERIFIED BY PIN

IMPORTANT  
retain this copy for  
your records

FUEL INCLUDES  
GST - Fuel \$1.01  
No. 137400032RT

TOTAL SALE \$21.19

STORE: C00142  
TRAN: 2693330  
2016/11/18 06:26:20

YOUR OPINION COUNTS  
Tell us about your  
recent visit at  
www.shell.ca/opinion  
and you could win a  
\$500 Shell Gift Card  
\*Receipt Required

THANK YOU  
Questions?  
1-800-661-1600

Total  
\$40.20

**Mobile**  
**Bill Date: November 17, 2016**  
**Brad Grundy**  
**Mobile Ref.**  
**1221 8 ST SW**  
**CALGARY, AB T2R 0L4**  
**Finance**

**Account #**  
**Next Bill Date: December 17, 2016**

**400of 1783**

**CURRENT CHARGES**

**Monthly charges billed to Dec 16, 2016**

|                                       |         |       |
|---------------------------------------|---------|-------|
| Corp Smartshare Unltd 55 BES Plan 36M | \$55.00 |       |
| less 14.55% Promotional Discount      | -8.00   | 47.00 |
| Includes: 3 Way Calling               |         |       |
| Call Waiting                          |         |       |
| Alberta Government 911 fee            |         | 0.44  |
| Call Forwarding                       | \$3.00  |       |
| less 100.00% Promotional Discount     | -3.00   | 0.00  |
| Message Centre                        |         | 0.00  |
| 1GB Shared Data - BlackBerry          |         | 5.00  |
| Corporate Data Flex Zone 1            |         | 0.00  |
| Corporate Data Flex Zone 2            |         | 0.00  |
| Corporate Data Flex Zone 3            |         | 0.00  |
| Call Display                          |         | 0.00  |
| Corporate Data Flex USA               |         | 0.00  |
| Corporate Text Flex Zone1             |         | 0.00  |
| Corporate Text Flex Zone2             |         | 0.00  |
| Corporate Text Flex Zone3             |         | 0.00  |
| Corporate Voice Flex Zone1            |         | 0.00  |
| Corporate Voice Flex Zone2            |         | 0.00  |
| Corporate Voice Flex Zone3            |         | 0.00  |
| Etelesolv                             |         | 1.25  |
| Member to Member Local Calling        |         | 0.00  |
| Messaging Pack Unlimited              |         | 0.00  |
| Includes: Picture Messaging           |         |       |
| Image Messaging                       |         |       |
| Incl. Messages                        |         |       |
| Unlimited Incoming Messages           |         |       |
| Unlimited Canadian LD                 | \$10.00 |       |
| less 100.00% Promotional Discount     | -10.00  | 0.00  |
| Unlimited Local Talking               |         | 0.00  |
| U.S. Travel -Calling \$0.20/min       |         | 0.00  |
| Travel US Text Saver                  | \$10.00 |       |
| less 100.00% Promotional Discount     | -10.00  | 0.00  |

| <b>FOR YOUR INFORMATION...</b>          |                |
|-----------------------------------------|----------------|
| <b><u>Discount Summary</u></b>          |                |
| Total discounts                         | \$31.00        |
| <b>Total this month</b>                 | <b>\$31.00</b> |
| <b><u>Usage Summary</u> min:sec</b>     |                |
| Weekday                                 | 38:00          |
| Weekend                                 | 1:00           |
| <b>Total time used</b>                  | <b>39:00</b>   |
| <b><u>Event Summary</u></b>             |                |
| Total Events                            | 30             |
| Total this month                        | \$0.00         |
| <b><u>Packet Plan Usage Summary</u></b> |                |
| Total megabytes                         | 1,526.4472     |
| Total this month                        | \$0.00         |



000041-010589 41\_208\_916 6

Mobile  
Bill Date: November 17, 2016  
Brad Grundy  
Mobile Ref.  
Finance

Account #  
Next Bill Date: December 17, 2016

401 of 1783

## CURRENT CHARGES

### Usage and long distance

|                                                       |               |      |
|-------------------------------------------------------|---------------|------|
| 1GB Shared Data - BlackBerry Data Usage               |               |      |
| @\$.00/MB                                             | 1,526.4472 MB | 0.00 |
| Unlimited Local Talking Unlimited Usage               |               |      |
| @\$.00/minute                                         | 39:00 min:sec | 0.00 |
| Text message                                          | 5 events      | 0.00 |
| Corporate Text Flex Zone3 Unlimited Incoming Messages |               |      |
|                                                       | 15 events     | 0.00 |
| Messaging Pack Unlimited Incl. Messages               |               |      |
|                                                       | 10 events     | 0.00 |

### Taxes

|     |  |      |
|-----|--|------|
| GST |  | 2.68 |
|-----|--|------|

**Total current charges**

**\$56.37**

000041-010590

ENTERPRISE RENT A CAR, 14371 MACLEOD TRAIL SW, CALGARY, AB T2Y1M7 (403) 216-3630

RENTAL AGREEMENT REF#  
105468 6BZY23

**SUMMARY OF CHARGES**

**RENTER**  
GRUNDY, BRAD

**DATE & TIME OUT**  
01/12/2016 05:34 PM

**DATE & TIME IN**  
02/12/2016 05:34 PM

| Charge Description            | Date          | Quantity | Per | Rate    | Total          |
|-------------------------------|---------------|----------|-----|---------|----------------|
| TIME & DISTANCE               | 01/12 - 02/12 | 1        | DAY | \$35.15 | \$35.15        |
| REFUELING CHARGE              | 01/12 - 02/12 |          |     |         | \$0.00         |
| <b>Subtotal:</b>              |               |          |     |         | <b>\$35.15</b> |
| <b>Taxes &amp; Surcharges</b> |               |          |     |         |                |
| GOODS AND SERVICES TAX        | 01/12 - 02/12 |          |     | 5%      | \$1.79         |
| VEHICLE LICENSE FEE           | 01/12 - 02/12 | 1        | DAY | \$0.60  | \$0.60         |
| RECOVERY                      |               |          |     |         |                |
| <b>Total Charges:</b>         |               |          |     |         | <b>\$37.54</b> |

**BILLING CYCLE**  
24-HOUR

**CAR CLASS CHARGED**  
ECAR

**Total Estimated Amount Due** \$37.54

**VEH #1 2015 NISN ALTI 4DRS**  
VIN# 1N4AL3AP8FN316336  
LIC# K84363  
KM DRIVEN 672  
CAR CLASS: FCAR

**PAYMENT INFORMATION**

|                    |             |                           |
|--------------------|-------------|---------------------------|
| <b>AMOUNT PAID</b> | <b>TYPE</b> | <b>CREDIT CARD NUMBER</b> |
| \$37.54            | Mastercard  | XXXXXXXXXX                |

December 2, 2016  
Metro Boards CFO Meeting  
Edmonton, AB

Rental Car  
2 people

December 2, 2016  
Metro Boards CFO Meeting  
Edmonton, AB

Fuel for rental car

WELCOME

Shell Canada  
15 Millrise Blvd SW  
T2Y 1N6  
Calgary AB  
(403) 254-0900  
XXXXXXXXXXXX8288  
MASTERCARD  
PURCHASE C

INV No. 4412997576  
2016/12/03 08:50  
MasterCard  
AID A0000000041010  
TVR 0000008000  
TSI E800

Bronze  
PUMP No. 05  
LITRES 52.140  
PRICE/L \$0.959  
TOTAL FUEL \$50.00  
01 APPROVED - THANK  
YOU 001  
APPROVAL No. 105018  
TERMINAL No.  
89441290  
VERIFIED BY PIN

IMPORTANT  
retain this copy for  
your records

FUEL INCLUDES  
GST - Fuel \$2.38  
No. 137400032RT

TOTAL SALE \$50.00

STORE: C44129  
TRAN: 2818415  
2016/12/03 08:52:42

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recent visit at  
[www.shell.ca/opinion](http://www.shell.ca/opinion)  
and you could win a  
\$500 Shell Gift Card  
\*Receipt Required

THANK YOU  
Questions?  
1-800-661-1600



**Mobile**  
**Bill Date: December 17, 2016**  
**Brad Grundy**  
**Mobile Ref.**  
**1221 8 ST SW**  
**CALGARY, AB T2R 0L4**  
**Finance**

**Account #**  
**Next Bill Date: January 17, 2017**

**CURRENT CHARGES**

**Monthly charges billed to Jan 16, 2017**

|                                       |         |       |
|---------------------------------------|---------|-------|
| Corp Smartshare Unltd 55 BES Plan 36M | \$55.00 |       |
| less 14.55% Promotional Discount      | -8.00   | 47.00 |
| Includes: 3 Way Calling               |         |       |
| Call Waiting                          |         |       |
| Alberta Government 911 fee            |         | 0.44  |
| Call Forwarding                       | \$3.00  |       |
| less 100.00% Promotional Discount     | -3.00   | 0.00  |
| Message Centre                        |         | 0.00  |
| 1GB Shared Data - BlackBerry          |         | 5.00  |
| Corporate Data Flex Zone 1            |         | 0.00  |
| Corporate Data Flex Zone 2            |         | 0.00  |
| Corporate Data Flex Zone 3            |         | 0.00  |
| Call Display                          |         | 0.00  |
| Corporate Data Flex USA               |         | 0.00  |
| Corporate Text Flex Zone1             |         | 0.00  |
| Corporate Text Flex Zone2             |         | 0.00  |
| Corporate Text Flex Zone3             |         | 0.00  |
| Corporate Voice Flex Zone1            |         | 0.00  |
| Corporate Voice Flex Zone2            |         | 0.00  |
| Corporate Voice Flex Zone3            |         | 0.00  |
| Etelesolv                             |         | 1.25  |
| Member to Member Local Calling        |         | 0.00  |
| Messaging Pack Unlimited              |         | 0.00  |
| Includes: Picture Messaging           |         |       |
| Image Messaging                       |         |       |
| Incl. Messages                        |         |       |
| Unlimited Incoming Messages           |         |       |
| Unlimited Canadian LD                 | \$10.00 |       |
| less 100.00% Promotional Discount     | -10.00  | 0.00  |
| Unlimited Local Talking               |         | 0.00  |
| U.S. Travel -Calling \$0.20/min       |         | 0.00  |
| Travel US Text Saver                  | \$10.00 |       |
| less 100.00% Promotional Discount     | -10.00  | 0.00  |

| <b>FOR YOUR INFORMATION...</b>          |                |
|-----------------------------------------|----------------|
| <b><u>Discount Summary</u></b>          |                |
| Total discounts                         | \$31.00        |
| <b>Total this month</b>                 | <b>\$31.00</b> |
| <b><u>Usage Summary</u></b>             |                |
|                                         | <i>min:sec</i> |
| Weekday                                 | 102:00         |
| Weekend                                 | 10:00          |
| <b>Total time used</b>                  | <b>112:00</b>  |
| <b><u>Event Summary</u></b>             |                |
| Total Events                            | 22             |
| Total this month                        | \$0.00         |
| <b><u>Packet Plan Usage Summary</u></b> |                |
| Total megabytes                         | 1,460.9514     |
| Total this month                        | \$0.00         |



000040-010345 40\_209\_909 6

Mobile  
Bill Date: December 17, 2016  
Brad Grundy  
Mobile Ref.  
Finance

Account #  
Next Bill Date: January 17, 2017

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## CURRENT CHARGES

### Usage and long distance

|                                                       |                |      |
|-------------------------------------------------------|----------------|------|
| 1GB Shared Data - BlackBerry Data Usage               |                |      |
| @\$.00/MB                                             | 1,460.9514 MB  | 0.00 |
| Unlimited Local Talking Unlimited Usage               |                |      |
| @\$.00/minute                                         | 112:00 min:sec | 0.00 |
| Free Bell Message                                     | 2 events       | 0.00 |
| Text message                                          | 5 events       | 0.00 |
| Corporate Text Flex Zone3 Unlimited Incoming Messages |                |      |
|                                                       | 8 events       | 0.00 |
| Messaging Pack Unlimited Incl. Messages               |                |      |
|                                                       | 7 events       | 0.00 |

### Taxes

|     |  |      |
|-----|--|------|
| GST |  | 2.68 |
|-----|--|------|

**Total current charges**

**\$56.37**

000040-010346