

expense | monthly tracking report

claimant | Yee, Dianne
position | Director, Area III
level | Director
reporting period | September 1 to October 31, 2016
date of report | December-09-16



**Calgary Board
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Cell Phone Plan	09/17/2016	Monthly Service Plan	\$56.37	other disclosed	telecom/cell phone
Cell Phone Plan	10/17/2016	Monthly Service Plan	\$56.37	other disclosed	telecom/cell phone
Advisory Committee	10/20/2016	Parking at the Meeting (Edmonton)	\$15.00	other disclosed	PD general
Advisory Committee	10/26/2016	Airline Ticket (Edmonton)	\$380.36	other not disclosed	PD airfare/bus/rail

Mobile
 Bill Date: September 17, 2016
 DIANNE YEE
 Mobile Ref.
 Area III Office

Account #
 Next Bill Date: October 17, 2016

CURRENT CHARGES for 403-988-6461

Monthly charges billed to Oct 16, 2016

Corp Smartshare Unltd 55 BES Plan 36M	\$55.00	
less: 14.55% Promotional Discount	-8.00	47.00
Includes: 3 Way Calling		
Call Waiting		
Alberta Government 911 fee		0.44
Call Forwarding	\$3.00	
less: 100.00% Promotional Discount	-3.00	0.00
Message Centre		0.00
1GB Shared Data - BlackBerry		5.00
Corporate Data Flex Zone 1		0.00
Corporate Data Flex Zone 2		0.00
Corporate Data Flex Zone 3		0.00
Call Display		0.00
Corporate Data Flex USA		0.00
Corporate Text Flex Zone1		0.00
Corporate Text Flex Zone2		0.00
Corporate Text Flex Zone3		0.00
Corporate Voice Flex Zone1		0.00
Corporate Voice Flex Zone2		0.00
Corporate Voice Flex Zone3		0.00
Etelesolv		1.25
Member to Member Local Calling		0.00
Messaging Pack Unlimited		0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
Unlimited Canadian LD	\$10.00	
less: 100.00% Promotional Discount	-10.00	0.00
Unlimited Local Talking		0.00
U.S. Travel -Calling \$0.20/min		0.00
Travel US Text Saver	\$10.00	
less: 100.00% Promotional Discount	-10.00	0.00

Usage and long distance

1GB Shared Data - BlackBerry Data Usage		
@\$.00/MB	57.4814 MB	0.00

FOR YOUR INFORMATION...	
Discount Summary	
Total discounts	\$31.00
Total this month	\$31.00
Usage Summary min:sec	
Weekday	635:00
Weekend	30:00
Weeknight	9:00
Total time used	674:00
Event Summary	
Total Events	57
Total this month	\$0.00
Packet Plan Usage Summary	
Total megabytes	57.4814
Total this month	\$0.00

Mobile
Bill Date: September 17, 2016
DIANNE YEE
Mobile Ref.
Area III Office

Account #
Next Bill Date: October 17, 2016

CURRENT CHARGES

Unlimited Local Talking Unlimited Usage		
@\$.00/minute	674:00 min:sec	0.00
Text message	31 events	0.00
Picture/Video messaging	1 event	0.00
Messaging Pack Unlimited Incl. Messages		
	4 events	0.00
Travel US Text Saver Unlimited Incoming Messages		
	21 events	0.00
Taxes		
GST		2.68
<hr/>		
Total current charges		\$56.37

Mobile
Bill Date: October 17, 2016
DIANNE YEE
Mobile Ref.
Area III Office

Account #
Next Bill Date: November 17, 2016

CURRENT CHARGES

Monthly charges billed to Nov 16, 2016

Corp Smartshare Unltd 55 BES Plan 36M	\$55.00	
less 14.55% Promotional Discount	<u>-8.00</u>	47.00
Includes: 3 Way Calling		
Call Waiting		
Alberta Government 911 fee		0.44
Call Forwarding	\$3.00	
less 100.00% Promotional Discount	<u>-3.00</u>	0.00
Message Centre		0.00
1GB Shared Data - BlackBerry		5.00
Corporate Data Flex Zone 1		0.00
Corporate Data Flex Zone 2		0.00
Corporate Data Flex Zone 3		0.00
Call Display		0.00
Corporate Data Flex USA		0.00
Corporate Text Flex Zone1		0.00
Corporate Text Flex Zone2		0.00
Corporate Text Flex Zone3		0.00
Corporate Voice Flex Zone1		0.00
Corporate Voice Flex Zone2		0.00
Corporate Voice Flex Zone3		0.00
Etelesolv		1.25
Member to Member Local Calling		0.00
Messaging Pack Unlimited		0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
Unlimited Canadian LD	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Unlimited Local Talking		0.00
U.S. Travel - Calling \$0.20/min		0.00
Travel US Text Saver	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00

Usage and long distance

1GB Shared Data - BlackBerry Data Usage		
@\$.00/MB	42.1843 MB	0.00

FOR YOUR INFORMATION...	
Discount Summary	
Total discounts	\$31.00
Total this month	\$31.00
Usage Summary	
	<i>min:sec</i>
Weekday	462:00
Total time used	462:00
Event Summary	
Total Events	45
Total this month	\$0.00
Packet Plan Usage Summary	
Total megabytes	42.1843
Total this month	\$0.00

Mobile
Bill Date: October 17, 2016
DIANNE YEE
Mobile Ref.
Area III Office

Account #
Next Bill Date: November 17, 2016

CURRENT CHARGES for 403-988-6461 *(continued)*

Unlimited Local Talking Unlimited Usage		
@\$.00/minute	462:00 min:sec	0.00
Free Bell Message	2 events	0.00
Text message	21 events	0.00
Corporate Text Flex Zone1 Unlimited Incoming Messages		
	16 events	0.00
Messaging Pack Unlimited Incl. Messages		
	6 events	0.00
Taxes		
GST		2.68
<hr/>		
Total current charges		\$56.37

RECEIPT

NO IN AND OUT PRIVILEGES
LOT 32

License Plate Number

Expiration Date/Time

11:47 AM
OCT 20, 2016

Purchase Date/Time: 08:47am Oct 20 2016

Initial Parking: \$14.9

Initial Cost: \$0.7

Initial Due: \$15.30

Total Paid: \$15.00

Order #

Order #

Setting: 1

Mach Name: Meter 1

Rate: \$8.00 - 3 hours
Payment Type: Card

GET #1 87315638RT0000

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

AIR CANADA 

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Access your personalized Air Canada travel information

[View your planner > Opens in New Window](#)

Booking Information

Booking Reference:

Electronic Ticketing confirmed. This is your official itinerary/receipt.
Main Contact:

Customer Care
Air Canada
[1-888-247-2262](tel:1-888-247-2262)
Flight Arrivals and Departures
[1-888-422-7533](tel:1-888-422-7533)

Dr Dianne Yee

Mobile:

Home:

Online Services

[Manage](#) my booking online (view/change my booking; select seats*).

[Select Seats](#)

[Maple Leaf Lounge | Meal Vouchers | On My Way](#)

[Alert me](#) of flight status changes directly to my mobile phone or email.

[Flight Arrivals & Departures](#) - check online if my flight is on time.

[Check-in online](#) and print my boarding pass.

* [Can my booking be changed online?](#)

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8142 ¹	Calgary (YYC) Tue 01-Nov 2016 12:05	Edmonton, Edmonton Int'l (YEG) Tue 01-Nov 2016 12:55	0	0hr50	DH4	Flex. W	
AC8149 ¹	Edmonton, Edmonton Int'l (YEG) Wed 02-Nov 2016 13:30	Calgary (YYC) Wed 02-Nov 2016 14:22	0	0hr52	DH4	Flex. W	

Operated by:

¹ Air Canada Express - Jazz

Passenger Information

1: Dr Dianne Yee : Adult (16+), Ticket Number: [REDACTED]

Air Canada -
Aeroplan :

Meal Preference : **None**

Payment Card:

Special Needs: **None**



Seat Selection:

Purchase Summary

Fare Summary

Passenger Type	<u>Adult</u>
Air Transportation Charges	
Departing Flight - Flex	132.00
Return Flight - Flex	132.00
Surcharges	24.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	60.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	18.11
Air Travellers Security Charge (ATSC)	14.25
Total before options (per passenger)	<u>380.36</u>
Number of passengers	x 1
Total with options	<u>380.36</u>
Travel Insurance (declined)	<u>0.00</u>
Grand Total - Canadian dollars	\$380.36

Payment Information

Credit/Debit Card Amount paid: **\$380.36**

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$380.36 (Air Transp. Charges - per ticket)

Ticket number(s):

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - Flex

Return Flight Edmonton (YEG) To Calgary (YYC) - Flex

- **Changes:**
 - Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
 - **Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
 - **Same-day standby** is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on



flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).

- o Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
 - o Tickets are **non-refundable** and **non-transferable**.
 - o **Cancellations** can be made up to 45 minutes prior to departure.
 - o Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
 - o Customers who **no-show** their flight will forfeit the fare paid.
- **Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Air Canada will provide a full refund without penalty when you cancel a **new ticket** (i.e. when a new booking is made and you are assigned a booking reference) within 24 hours of purchase.
- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Baggage Allowance and Fees

Prepare your checked and carry-on baggage with the help of our [Baggage Guide Opens in New Window](#).

Carry-on Baggage Opens in New Window

When your flight is operated by Air Canada, Air Canada rouge or Air Canada Express, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Maximum weight for each item is 10 kg (22 lb). [View more details Opens in New Window](#).

Checked Baggage Opens in New Window

Please see below for details on the bags you plan to check in at the baggage counter.

Departing Flight : Calgary (YYC) To Edmonton (YEG) - Flex		
Return Flight : Edmonton (YEG) To Calgary (YYC) - Flex		

Regular Baggage

1st bag:

2nd bag: