

## expense | monthly tracking report

claimant | Fradgley, Catherine

position | Director, Facility Operations

level | Director

reporting period | January 1 to February 28, 2018

date of report | April-13-18



**Calgary Board  
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Cell Phone	16/01/2018	Monthly Service Plan	\$56.37	other disclosed	telecom/cell phone
Cell Phone	16/02/2018	Monthly Service Plan	\$56.37	other disclosed	telecom/cell phone
CBE Meeting at Education Centre	29/01/2018	Parking in Calgary	\$10.00	other disclosed	BUS general
CBE Meeting at Education Centre	12/02/2018	Parking in Calgary	\$5.00	other disclosed	BUS general
Meeting with the City of Calgary	14/02/2018	Parking in Calgary	\$2.10	other disclosed	BUS general
CUPE Negotiation Team/CBE	08/02/2018	Lunch for 5 people	\$99.56	working session	BUS food/non alcoholic beverage

**Mobile**  
**Bill Date: December 17, 2017**  
**CATHERINE FRADGELY**  
**Mobile Ref.**  
**HF-FACILITY OPERATIONS**

**Account #**  
**Next Bill Date: January 17, 2018**

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## CURRENT CHARGES for

### Monthly charges billed to Jan 16, 2018

Corp Smartshare Unltd 55 BES Plan 36M	\$55.00	
less 14.55% Promotional Discount	-8.00	47.00
Includes: 3 Way Calling		
Call Waiting		
Alberta Government 911 fee		0.44
Call Forwarding	\$3.00	
less 100.00% Promotional Discount	-3.00	0.00
Message Centre		0.00
1GB Shared Data - BlackBerry		5.00
Roam Flex Cuba - Data		0.00
Corporate Data Flex Zone 3		0.00
Call Display		0.00
Corporate Text Flex Zone3		0.00
Roam flex USA - Data		0.00
Corporate Voice Flex Zone3		0.00
Roam flex Zone 1- Data		0.00
Roam flex Zone 1 - Text		0.00
Roam flex Zone 1- Voice		0.00
Roam flex Zone 2- Data		0.00
Roam flex Zone 2 - Text		0.00
Roam flex Zone 2- Voice		0.00
Etelesolv		1.25
Member to Member Local Calling		0.00
Messaging Pack Unlimited		0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
Unlimited Canadian LD	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Unlimited Local Talking		0.00
U.S. Travel -Calling \$0.20/min		0.00
Travel US Text Saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00

FOR YOUR INFORMATION...	
<b>Discount Summary</b>	
Total discounts	\$31.00
<b>Total this month</b>	<b>\$31.00</b>
<b>Usage Summary</b> <span style="float: right;"><i>min:sec</i></span>	
Weekday	93:00
Weekend	1:00
Weeknight	1:00
<b>Total time used</b>	<b>95:00</b>
<b>Event Summary</b>	
Total Events	22
Total this month	\$0.00
<b>Packet Plan Usage Summary</b>	
Total megabytes	116.2617
Total this month	\$0.00



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Mobile  
Bill Date: December 17, 2017  
CATHERINE FRADGELY  
Mobile Ref.  
HF-FACILITY OPERATIONS

Account #  
Next Bill Date: January 17, 2018

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**CURRENT CHARGES** *for* (continued)

**Usage and long distance**

1GB Shared Data - BlackBerry Data Usage		
@\$.00/MB	116.2617 MB	0.00
Unlimited Local Talking Unlimited Usage		
@\$.00/minute	95:00 min:sec	0.00
Text message	10 events	0.00
Picture/Video/File messaging	4 events	0.00
Corporate Text Flex Zone3 Unlimited Incoming Messages		
	6 events	0.00
Messaging Pack Unlimited Incl. Messages		
	2 events	0.00

**Taxes**

GST		2.68
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**Total current charges** **\$56.37**

000044-011370

**Mobile**  
**Bill Date: January 17, 2018**  
**CATHERINE FRADGELY**  
**Mobile Ref.**  
**HF-FACILITY OPERATIONS**

**Account #** ...  
**Next Bill Date: February 17, 2018**



**CURRENT CHARGES for**

**Monthly charges billed to Feb 16, 2018**

Corp Smartshare Unltd 55 BES Plan 36M	\$55.00	
less 14.55% Promotional Discount	-8.00	47.00
Includes: 3 Way Calling		
Call Waiting		
Alberta Government 911 fee		0.44
Call Forwarding	\$3.00	
less 100.00% Promotional Discount	-3.00	0.00
Message Centre		0.00
1GB Shared Data - BlackBerry		5.00
Roam Flex Cuba - Data		0.00
Corporate Data Flex Zone 3		0.00
Call Display		0.00
Corporate Text Flex Zone3		0.00
Roam flex USA - Data		0.00
Corporate Voice Flex Zone3		0.00
Roam flex Zone 1- Data		0.00
Roam flex Zone 1 - Text		0.00
Roam flex Zone 1- Voice		0.00
Roam flex Zone 2- Data		0.00
Roam flex Zone 2 - Text		0.00
Roam flex Zone 2- Voice		0.00
Etelesolv		1.25
Member to Member Local Calling		0.00
Messaging Pack Unlimited		0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
Unlimited Canadian LD	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00
Unlimited Local Talking		0.00
U.S. Travel -Calling \$0.20/min		0.00
Travel US Text Saver	\$10.00	
less 100.00% Promotional Discount	-10.00	0.00

<b>FOR YOUR INFORMATION...</b>	
<b><u>Discount Summary</u></b>	
Total discounts	\$31.00
<b>Total this month</b>	<b>\$31.00</b>
<b><u>Usage Summary</u></b>	
	<i>min:sec</i>
Weekday	217:00
Weekend	1:00
<b>Total time used</b>	<b>218:00</b>
<b><u>Event Summary</u></b>	
Total Events	13
Total this month	\$0.00
<b><u>Packet Plan Usage Summary</u></b>	
Total megabytes	125.5196
Total this month	\$0.00

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Mobile  
Bill Date: January 17, 2018  
CATHERINE FRADGELY  
Mobile Ref.  
HF-FACILITY OPERATIONS

Account :  
Next Bill Date: February 17, 2018

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**CURRENT CHARGES** for (continued)

**Usage and long distance**

1GB Shared Data - BlackBerry Data Usage		
@\$.00/MB	125.5196 MB	0.00
Unlimited Local Talking Unlimited Usage		
@\$.00/minute	218:00 min:sec	0.00
Text message	8 events	0.00
Roam flex Zone 1 - Text Unlimited Incoming Messages		
	5 events	0.00

**Taxes**

GST		2.68
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**Total current charges** **\$56.37**

000045-011278



This form is to be completed for each credit card transaction that is not supported by a detailed receipt from the merchant. An image of this completed form must be linked to the appropriate transaction in BMO Spend Dynamics before the transaction can be reviewed by the Cardholders supervisor.

**CARDHOLDER**

Cardholder Name

Catherine Fradgley

Card Number

\* \* \* \* \*

Phone Number

Department / School

Facility Operations

Merchant Name

Impark

Transaction Date YYYY-MM-DD

2018-01-29

Transaction Amount

\$ 10.00

Description of purchase (what was purchased, why it was purchased, who was involved for things like PD or Food):

Parking payment for meeting in Ed Centre.

Reason detailed receipt / documentation is not available (steps taken to obtain missing receipt):

Meeting in Ed Centre. Transponder did not work. Parking payment machine did not print receipt.

**Cardholder Missing Receipt Acknowledgement**

- The information provided is a true and accurate description of the details of the purchase
  - I confirm that every attempt has been made to obtain a duplicate receipt by contacting the merchant. However, there has been failure to produce a receipt
  - All items purchased as part of this credit card transaction were for use by The CBE in my duties as an employee. No personal purchases were made
  - Original documentation is not in my possession and I will not seek reimbursement for the transaction
- I acknowledge that repeated lack of documentation could result in a cancelled relationship with the supplier and / or suspension of credit card privileges

Cardholder Signature

Date YYYY-MM-DD

6-2-18

IMPARK  
CBE - LOT 334  
RECEIPT

ENTRY TIME:  
02/12/18 15:03  
EXIT TIME:  
02/12/18 16:08  
PARK-DUR.: HRS:MIN  
0:01:05  
AMOUNT:  
\$ 5.00

KIND OF PAYMENT:

REF. 83

THANK YOU FOR YOUR  
VISIT  
INQUIRIES CONTACT  
IMPARK  
403-299-7275

Parking Payment

Meeting in CBE Feb 12, 2018

Education Centre.

\$5.00

Catherine Fradgley

Cash Receipt.

Meeting with City of Calgary  
Parking Payment  
#2-10.  
Feb 14, 2018  
Catherine Fradgley

Plate:  
Zone: **3181**

Pay for your parking online: [www.parkplus.ca](http://www.parkplus.ca)

Valid through:

**WEDNESDAY**  
**14 FEB 18**  
**11:00 AM**

START TIME: 2/14/2018 9:57 AM  
AMOUNT PAID: \$2.10 (GST Incl.)  
c 451401  
Auth No:  
Trn No: L  
Terminal:  
Receipt No: .

Pay

CALGARY PARKING AUTHORITY (403) 537-7000

CALGAR



Catherine Fradgley

2018/02/08

# 99.56

#84

Asian Buffet  
9125 Bonaventure Dr. SE  
Calgary, AB T2J 0P5  
Phone (403)252-6888 Fax (403)252-8893  
www.asianbuffet328.com  
Business # 839357555

ASIAN BUFFET  
9125 BONAVENTURE DR  
CALGARY, AB. T2J 0P9  
403-252-6888

SALE

Server #: 000001

REF#:

Date: Feb. 08. 2018 Time: 01:11PM  
Server:  
Bill: 44853 Table : 84

Batch #: 287  
02/08/18  
APPR CODE:  
Trace: 10

13:16:06

Chip  
\*\*/\*\*

5 Buffet 79.95  
2 Chinese Tea (per Person) 2.50  
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Subtotal 82.45  
GST 4.12

AMOUNT \$86.57  
TIP \$12.99  
TOTAL \$99.56

Total 86.57

APPROVED

Food 79.95  
Beverages 2.50

TVR: 00 00 00 80 00  
TSt: E8 00

Open Time : Feb 08, 2018 12:27PM

THANK YOU / MERCI

Printed By :

CUSTOMER COPY

Please Pay to Cashier!!  
Thank You.

Lunch CUPE Negotiation

Feb 8, 2018