

# expense | monthly tracking report

claimant | Stevenson, David  
 position | Chief Superintendent of Schools  
 level | Superintendent  
 reporting period | March 1 to April 30, 2018  
 date of report | June-15-18



**Calgary Board  
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Cell Phone	03/17/2018	Monthly Service Plan	\$51.54	other disclosed	telecom/cell phone
Tablet	03/17/2018	Monthly Service Plan	\$7.87	other disclosed	telecom/tablet
2018 CASS /Alberta Education Annual	03/21/2018	Registration Fee	\$420.00	travel	PD course or registration fee
2018 CASS /Alberta Education Annual Learning Conference (March 21-23, 2018)	03/21/2018	Accommodation/Parking (2 nights)	\$391.50	travel	PD accommodation
2018 CASS /Alberta Education Annual Learning Conference (March 21-23, 2018)	03/21/2018	Car Rental	\$194.40	travel	PD general
2018 CASS /Alberta Education Annual Learning Conference (March 21-23, 2018)	03/21/2018	Fuel costs	\$56.20	travel	PD general
2018 CASS /Alberta Education Annual Learning Conference (March 21-23, 2018)	03/27/2018	Meals	\$43.00	travel	PD general
College of Alberta Psychologists	03/27/2018	Annual practice permit renewal Apr 1 2018-	\$750.00	other disclosed	membership, due, fees
uLead 2018 The Summit of Educational Leadership: Agile Leadership April 15-18, 2018	04/15/2018	Registration Fee	\$446.25	travel	PD course or registration fee
uLead 2018 The Summit of Educational Leadership: Agile Leadership April 15-18, 2018	04/15/2018	Accommodation/Parking (3 nights)	\$816.57	travel	PD general
uLead 2018 The Summit of Educational Leadership: Agile Leadership April 15-18, 2018	04/15/2018	National Park fees	\$24.90	travel	PD general
uLead 2018 The Summit of Educational Leadership: Agile Leadership April 15-18, 2018	04/17/2018	Meals	\$78.00	travel	PD general
Cell Phone	04/17/2018	Monthly Service Plan	\$117.34	other disclosed	telecom/cell phone
Tablet	04/17/2018	Monthly Service Plan	\$20.92	other disclosed	telecom/tablet

**Mobile**  
**Bill Date: March 17, 2018**  
**DAVID STEVENSON**  
**Mobile Ref.**  
**Office Chief Superintendent**

**Account #**  
**Next Bill Date: April 17, 2018**

**1330of 1733**

## CURRENT CHARGES for

### Monthly charges billed to Apr 16, 2018

Corp Smartshare Unltd 55 Plan 36M	\$55.00	
less 14.54% Promotional Discount	<u>-8.00</u>	47.00
Includes: 3 Way Calling		
Call Waiting		
Alberta Government 911 fee		0.44
Call Forwarding	\$3.00	
less 100.00% Promotional Discount	<u>-3.00</u>	0.00
Message Centre		0.00
Roam Flex Cuba - Data		0.00
Corporate Data Flex Zone 3		0.00
Call Display		0.00
1GB Shared Data - Smartphones		0.00
Corporate Text Flex Zone3		0.00
Roam flex USA - Data		0.00
Corporate Voice Flex Zone3		0.00
Roam flex Zone 1- Data		0.00
Roam flex Zone 1 - Text		0.00
Roam flex Zone 1- Voice		0.00
Roam flex Zone 2- Data		0.00
Roam flex Zone 2 - Text		0.00
Roam flex Zone 2- Voice		0.00
Etelesolv		1.25
Member to Member Local Calling		0.00
Messaging Pack Unlimited		0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
Unlimited Canadian LD	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Unlimited Local Talking		0.00
U.S. Travel -Calling \$0.20/min		0.00
Travel US Text Saver	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00

<b>FOR YOUR INFORMATION...</b>	
<b>Discount Summary</b>	
Total discounts	\$31.00
<b>Total this month</b>	<b>\$31.00</b>
<b>Usage Summary</b>	
	<i>min:sec</i>
Weekday	572:00
Weekend	57:00
Weeknight	11:00
<b>Total time used</b>	<b>640:00</b>
<b>Event Summary</b>	
Total Events	13
Total this month	\$0.00
<b>Packet Plan Usage Summary</b>	
Total megabytes	1,760.1065
Total this month	\$0.00



000003-012945 3\_708\_2941

**Mobile**  
**Bill Date: March 17, 2018**  
**DAVID STEVENSON**  
**Mobile Ref.**  
**Office Chief Superintendant**

**Account #**  
**Next Bill Date: April 17, 2018**

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**CURRENT CHARGES for**

*(continued)*

**Usage and long distance**

1GB Shared Data - Smartphones Data Usage		
@\$.00/MB	1,760.1065 MB	0.00
Unlimited Local Talking Unlimited Usage		
@\$.00/minute	640:00 min:sec	0.00
Corporate Text Flex Zone3 Unlimited Incoming Messages		
	9 events	0.00
Messaging Pack Unlimited Incl. Messages		
	4 events	0.00
Long distance		0.40

**Taxes**

GST		2.45
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**Total current charges**

**\$51.54**

As of April 6, compatible devices will receive emergency alerts from the government Alert Ready service. Alerts will notify you of possible life-threatening situations that need immediate attention. Act safely, especially if alerted while operating a vehicle. For more info and compatible devices, visit [bell.ca/alertready](http://bell.ca/alertready)

Mobile 403-863-6730

Bill Date: March 17, 2018

Account # 521225610

Next Bill Date: April 17, 2018

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**ITEMIZED LONG DISTANCE CALLS**

<i>no.</i>	<i>date</i>	<i>time</i>	<i>type</i>	<i>from</i>	<i>to</i>	<i>number called</i>	<i>min:sec</i>	<i>rate</i>	<i>long dist.</i>	<i>total</i>
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<b>Total usage</b>	<b>0.00</b>
<b>Total long distance</b>	<b>0.40</b>
<b>Subtotal</b>	<b>\$0.40</b>
<b>Total</b>	<b>\$0.40</b>



000003-012947 3\_709\_2941

Mobile .....  
 Bill Date: March 17, 2018  
 David Stevenson - iPad  
 Mobile Ref.

Account # !  
 Next Bill Date: April 17, 2018

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**Office Chief Superintendent**

## CURRENT CHARGES for

### Monthly charges billed to Apr 16, 2018

Corp SmartShare Tablet 15	\$15.00	
less 50.00% Promotional Discount	<u>-7.50</u>	7.50
Includes: Detailed account activity		
Roam Flex Cuba - Data		0.00
Corporate Data Flex Zone 3		0.00
OGB Shared Data		0.00
Roam flex USA - Data		0.00
Roam flex Zone 1- Data		0.00
Roam flex Zone 2- Data		0.00

### Usage and long distance

OGB Shared Data Data Usage		
@\$.00/MB	6,477.9513 MB	0.00

### Taxes

GST		0.37
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**Total current charges** **\$7.87**

FOR YOUR INFORMATION...	
<b>Discount Summary</b>	
Total discounts	\$7.50
<b>Total this month</b>	<b>\$7.50</b>
<b>Packet Plan Usage Summary</b>	
Total megabytes	6,477.9513
Total this month	\$0.00

As of April 6, compatible devices will receive emergency alerts from the government Alert Ready service. Alerts will notify you of possible life-threatening situations that need immediate attention. Act safely, especially if alerted while operating a vehicle. For more info and compatible devices, visit [bell.ca/alertready](http://bell.ca/alertready)



000003-011659 3\_65\_2941

Mobile  
Bill Date: March 17, 2018  
**ITEMIZED CALLS**  
Packet Data

Account #  
Next Bill Date: April 17, 2018

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<i>no.</i>	<i>date</i>	<i>type</i>	<i>details</i>	<i>data volume</i>	<i>rate</i>	<i>billed by</i>	<i>total</i>
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<b>Total usage</b>	<b>0.00</b>
<b>Subtotal</b>	<b>\$0.00</b>
<b>Total</b>	<b>\$0.00</b>

000003-011660

BMB0236ECS-3 MY 425003



Receipt # C00001601

10127 - 120 Avenue  
Grand Prairie AB, T8V 8H8  
Phone (780) 882-7988  
Fax

<b>Payer:</b>	<b>David Stevenson</b>
Primary Phone:	
Registrant Name:	David Stevenson
Payment Method:	
School:	Calgary Board of Education
Jurisdiction:	Calgary School District No. 19

Conference	Registrants	Per Registrant	Total
CASS / Alberta Education Annual Learning Conference Only	1	\$420.00	\$420.00
<b>GRAND TOTAL</b>			\$420.00

Paid At: Feb 23, 2018	\$420.00
Balance Due	\$0.00

Payment Method:	Credit
Card Number:	
Order ID:	
Registration Date:	Feb 23, 2018

Conference Information	
CASS / Alberta Education Annual Learning Conference Only	March 21, 2018 7:00pm - 11:00pm March 22, 2018 7:15am - 4:00pm March 23, 2018 7:15am - 12:45pm
<b>Location:</b> Chateau Lacombe Hotel 10111 Bellamy Hill, Edmonton, AB	

Session Information	
Chief Superintendents	
Date: March 23, 2018	Time: 8:40 AM - 9:45 AM
6. Connection is Key: Mental Health and High School Completion	
Date: March 23, 2018	Time: 10:15 AM - 11:15 AM
Chief Superintendents	

Date: March 23, 2018

Time: 11:15 AM - 12:30 PM

Notes:

Delegates are asked to pre-pay registration fees whenever possible. If you prefer to be invoiced for the registration fees, please choose "cheque" during registration and your invoice will be attached to your confirmation email. This may be combined with other organizations for one cheque to be sent to NRLC (include a copy of each invoice).

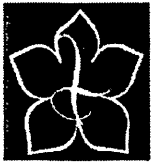
**Cancellations and Refunds:**

*This CASS Cancellation Policy supercedes the standard NRLC Cancellation Policy.*

Subject to the following administrative and/or expenses charges:

- Less than 14 Days: 15%
- Less than 7 Days: 50%
- No Notification: No Refund.



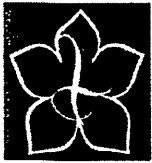


CHATEAU  
LACOMBE  
HOTEL

03-27-18

<b>Mr David Stevenson</b> <b>1221 - 8 Street Sw</b> <b>Calgary AB T2R0L4</b> <b>Canada</b>	Folio No. : A/R Number : Group Code : <b>20180313CO</b> Company : <b>CASS / AB Education Learning Con.</b> Membership No. :	Room No. : Arrival : <b>03-21-18</b> Departure : <b>03-23-18</b> Conf. No. : Rate Code : Page No. : <b>1 of 2</b>
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Date	Description	Charges	Credits
03-21-18	*Accommodation	165.00	
03-21-18	ERDMF-3%	4.95	
03-21-18	Tourism Levy	6.80	
03-21-18	Room GST	8.50	
03-21-18	Parking - Valet	10.00	
03-21-18	Parking GST	0.50	
03-22-18	*Accommodation	165.00	
03-22-18	ERDMF-3%	4.95	
03-22-18	Tourism Levy	6.80	
03-22-18	Room GST	8.50	
03-22-18	Parking - Valet	10.00	
03-22-18	Parking GST	0.50	
03-23-18	MasterCard		370.50
03-27-18	MasterCard		21.00



**CHATEAU  
LACOMBE**  
HOTEL

03-27-18

<b>Mr David Stevenson</b> <b>1221 - 8 Street Sw</b> <b>Calgary AB T2R0L4</b> <b>Canada</b>	Folio No. :	Room No. :
	A/R Number :	Arrival : <b>03-21-18</b>
	Group Code : <b>20180313CO</b>	Departure : <b>03-23-18</b>
	Company : <b>CASS / AB Education Learning Con.</b>	Conf. No. :
	Membership No. :	Rate Code :
		Page No. : <b>2 of 2</b>

Date	Description	Charges	Credits
		<b>Total</b>	<b>391.50</b>
		<b>Balance</b>	<b>0.00</b>

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

**Guest Signature: X** \_\_\_\_\_

**GST Summary:**

<b>Room</b>	<b>17.00</b>
<b>F&amp;B</b>	<b>13.60</b>
<b>Misc.</b>	<b>1.00</b>

**G.S.T. Registration Number: R816322242**

ENTERPRISE RENT A CAR, 4115 MACLEOD TRAIL SOUTH, CALGARY, AB T2G2R6 (403) 243-2100

RENTAL AGREEMENT REF#

**SUMMARY OF CHARGES**

**RENTER**  
STEVENSON, DAVID

**DATE & TIME OUT**  
21/03/2018 02:00 PM  
**DATE & TIME IN**  
23/03/2018 02:10 PM

**BILLING CYCLE**  
24-HOUR

**CAR CLASS CHARGED**  
ICAR

**VEH #1**  
**VIN#**  
**LIC#**  
**KM DRIVEN**  
**CAR CLASS: FCAR**

Charge Description	Date	Quantity	Per	Rate	Total
TIME & DISTANCE	21/03 - 23/03	2	DAY	\$66.98	\$133.96
DW	21/03 - 23/03	2	DAY	\$24.99	\$49.98
REFUELING CHARGE	21/03 - 23/03				\$0.00
<b>Subtotal:</b>					<b>\$183.94</b>
<b>Taxes &amp; Surcharges</b>					
GOODS AND SERVICES TAX	21/03 - 23/03			5%	\$9.26
VEHICLE LICENSE FEE	21/03 - 23/03	2	DAY	\$0.60	\$1.20
RECOVERY					
<b>Total Charges:</b>					<b>\$194.40</b>
<b>Total Estimated Amount Due</b>					<b>\$194.40</b>

**PAYMENT INFORMATION**

<b>AMOUNT PAID</b>	<b>TYPE</b>	<b>CREDIT CARD NUMBER</b>
\$194.40		

TRANSACTION RECORD

**ESSO**  
VICTORIA ESSO 37778  
1201 1 ST SE  
CALGARY, AB T2G 2H7

DATE: 2018-03-23 TIME: 14:57:33  
Paypoint: 126 TRANS #: 277092  
Station #: 00302250 Cashier: manager  
GST: R119335453

\*\*\* DUPLICATE \*\*\*

FUEL	(L)	(\$/L)	(\$)
Pump 12			
REGLR	45.729	1.229	56.20
<b>TOTAL CAD</b>	<b>\$</b>		<b>56.20</b>
<b>CREDIT CARD</b>	<b>\$</b>		<b>56.20</b>
* GST INCLUDED IN FUEL \$			2.68

**PIURCHASE**

INVOICE NO: TDDF6993  
AUTH #:

01 Approved - Thank You 027

VERIFIED BY PIN

Reconciliation ID:

-- IMPORTANT --  
Retain This Copy For Your Records

- Customer's Copy -

\*\*\* DUPLICATE \*\*\*

Reconciliation ID:

B - (null)&GST, - (null), G - GST



Must be completed upon return from every business trip for reporting purposes and any out of pocket expenditures.

Return completed form to Service Delivery, Education Centre

317268

Details of Trip | Please Print Date: APRIL 5/18

Employee's Name DAVID STEVENSON Vendor #: \_\_\_\_\_

School / Department to mail cheque to OFFICE OF THE CHIEF SUPERINTENDENT

Purpose of Trip / Name of Conference CASS LAB EDUCATION ANNUAL LEARNING CONF.

Departure and Return Dates MAY 21 - 23, 2018 Destination: Edmonton, AB

Description of Expenses (Please attach receipts)	Total Cost (Canadian Dollars)	Exchange Rate (for information purposes)	Amount Paid by CBE Invoice/P-Card/ Amex/ Payroll for Mileage (including GST)	Amount Paid by Claimant For Out of Pocket Expenditures (including GST)	Alias to be charged for Claimant's Expenses
Registration/Conference Fees	420		420-		
Travel Costs					
▪ Airfare (including trip cancellation insurance)					
▪ Rail/Bus					
▪ Taxi/Shuttle Bus/Car Rental in Calgary	194.40		194.40		
▪ Taxi/Shuttle Bus/Car Rental at Destination					
▪ Personal Vehicle _____ km @ 50¢/km (submit on Km Payment Form to Payroll)					Send original to Payroll for payment
Accommodations at Single Rate					
\$ <u>185.25</u> @ <u>2</u> Nights	370.50		370.50		
Meals (including tips) (excluding meals covered by Conference or Others)					
▪ Breakfast _____ @ \$12.00					
▪ Lunch <u>1</u> @ \$17.00	17			17	
▪ Dinner <u>1</u> @ \$26.00	26			26	
▪ Or Actual Expense					
Telecommunication Charges (Internet, phone calls)					
Parking - in Calgary					
Parking - at Destination	21-		21-		
Other - Provide Details <u>FUEL</u>	56.20		56.20		
TOTAL COST OF TRIP	1105.10				
CASH ADVANCE IF ANY-Ref # _____					
AMOUNT DUE TO (OWING BY) CLAIMANT					\$ 43.00
GST Breakout Area	\$29.94				

I certify that the above claim is correct:

Claimant's Signature

Approved by Superordinate

NOTE | Copies of amounts paid through the P-Card, Amex Card, Invoices and Mileage Claim Forms must also be attached to this claim, in addition to items claimed for all Out of Pocket Expenses.

COLLEGE OF ALBERTA PSYCHOLOGISTS  
2100 Sun Life Place  
10123 99 Street  
Edmonton, Alberta T5J 3H1  
Telephone: (780) 424-5070

Mr. David Stevenson

3/27/2018

**Receipt**

Receipt #: 34284

For: Mr. David Stevenson for 04/01/2018-03/31/2019 Registered Psychologist Dues

**PayPal**

<b>Fee:</b>	<b>\$750.00</b>
<b>Payment Received:</b>	<b>\$750.00 CR</b>
<b>Balance Owing:</b>	<b>\$0.00</b>

This is the only receipt which will be issued. Please keep this receipt for income tax purposes.



COLLEGE OF  
ALBERTA  
PSYCHOLOGISTS

**PRACTICE PERMIT**

This is to certify that:

**David Stevenson** is a Registered Psychologist with the College of Alberta Psychologists. This practice permit is issued pursuant to the *Health Professions Act, Chapter H-7*, of the Province of Alberta for the year April 1, 2018 - March 31, 2019.

Conditions on permit:

Registration No.

# uLead 2018 - The Summit of Educational Leadership: Agile Leadership

Now that you have registered for the conference, if you wish to register for a **Full-Day uLead 2018 Pre-Conference Workshop**, click on the button below.

[Register for a uLead Pre-Conference Workshop](#)

## General Options

**Name:**  
David Stevenson

**Email:**

**Title:**  
Chief Superintendent

**School/District/Organization:**  
Calgary Board of Education

**Address:**  
1221 8 Street SW

Calgary, Alberta T2R 0L4

Canada

**Number of People Registered:**  
1

**Confirmation Number:**  
*XZNC6N2WXJ4* (needed to modify your registration)

**Event Title:**  
uLead 2018 - The Summit of Educational Leadership: Agile Leadership

**Location:**  
Fairmont Banff Springs Hotel

405 Spray Avenue

Banff, Alberta, Alberta T1L 1J4

Canada

**Phone:**  
(403) 762-2211

**Date:**  
04/15/2018

**Time:**  
12:00 PM

## Current Registration Details

**David Stevenson**

### Agenda Items

Registration Item	Cost
Main Conference	CAD \$ 425.00

### Sessions

Date and Time	Session	Cost
04/15/2018 1:30 PM	Conference Registration	
04/15/2018 7:00 PM	Opening Ceremonies & Opening Evening Keynote Address	
04/16/2018	Breakfast	
04/16/2018 7:00 AM	Conference Registration (cont.)	

Date and Time	Session	Cost
04/16/2018 8:30 AM	Conference Opening	
04/16/2018 8:45 AM	Opening Keynote	
04/16/2018 11:00 AM	Monday Morning Concurrent Sessions	
04/16/2018 12:00 PM	Luncheon	
04/16/2018 1:00 PM	Afternoon Keynote Address	
04/16/2018 2:30 PM	Tuesday Afternoon Concurrent Sessions	
04/17/2018 7:00 AM	Breakfast	
04/17/2018 7:00 AM	Conference Registration	
04/17/2018 8:30 AM	Conference Updates	
04/17/2018 9:00 AM	Keynote: Panel Discussion with Distinguished Leaders	
04/17/2018 11:00 AM	Tuesday Morning Concurrent Sessions	
04/17/2018 12:00 PM	Luncheon	
04/17/2018 1:00 PM	Keynote	
04/17/2018 2:30 PM	Tuesday Afternoon Concurrent Sessions	
04/18/2018 7:00 AM	Breakfast	
04/18/2018 8:45 AM	Wednesday Morning Concurrent Sessions	
04/18/2018 10:30 AM	Closing Keynote Address	
04/18/2018 11:30 AM	Conference Closing & Prize Draws	

**Additional Fees**

Taxes	Tax Name	Tax Amount
	.gst tax	CAD \$ 21.25

**Order Summaries**

Order	Date	Type	Amt Ordered	Amt Paid	Amt Due
	02/06/2018 10:57 AM MT	online order	CAD \$ 446.25	CAD \$ 446.25	CAD \$ 0.00
<b>Total:</b>			<b>CAD \$ 446.25</b>	<b>CAD \$ 446.25</b>	<b>CAD \$ 0.00</b>

**Payment Details**

Details	Date	Type	Reference #	Amt Paid
	02/06/2018			CAD \$ 446.25



THE *Fairmont*  
**BANFF SPRINGS**

405 Spray Avenue  
P.O. Box 960  
Banff, Alberta Canada T1L 1J4  
T 403 762 2211 F 403 762 5755  
G.S.T. Registration # 84968 1721 RT0006

Alberta Teacher's Association (The)  
Chief David Stevenson  
Unknown

Room :  
Folio # :  
Cashier # : 351836  
Page # : 1 of 2  
Group Name : uLead 2018-Council for School Leaders  
Arrival : 04-15-18  
Departure : 04-18-18

INFORMATION INVOICE

Date	Description	Additional Information	Charges	Credits
04-15-18	Package Charge		223.00	
04-15-18	Tourism Improvement Fee (2%)		4.22	
04-15-18	Alberta Tourism Levy (4%)		8.61	
04-15-18	Room GST (5%)		10.76	
04-15-18	Self Parking		25.00	
04-15-18	Package GST (5%)		0.60	
04-16-18	Package Charge		223.00	
04-16-18	Tourism Improvement Fee (2%)		4.22	
04-16-18	Alberta Tourism Levy (4%)		8.61	
04-16-18	Room GST (5%)		10.76	
04-16-18	Self Parking		25.00	
04-16-18	Package GST (5%)		0.60	
04-17-18	Package Charge		223.00	
04-17-18	Tourism Improvement Fee (2%)		4.22	
04-17-18	Alberta Tourism Levy (4%)		8.61	
04-17-18	Room GST (5%)		10.76	
04-17-18	Self Parking		25.00	
04-17-18	Package GST (5%)		0.60	

For information or reservations, visit us at  
[www.fairmont.com](http://www.fairmont.com) or call Fairmont Hotels & Resorts from:  
United States or Canada 1 800 441 1414  
Pour information et réservations visitez notre web au  
[www.fairmont.com](http://www.fairmont.com) ou téléphoner au Hôtels Fairmont de:  
États-Unis ou Canada 1 800 441 1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges. Overdue balance subject to a surcharge at the rate of 1.5% per month after one month. (18.00% per annum)

Je me porte personnellement responsable du règlement total de cette note au cas où la compagnie, l'association ou son représentant désigné en refuserait le paiement. Les comptes en souffrance sont sujets à un intérêt de 1,5% par mois après un mois (18,00% par année)

Thank you for choosing to stay with Fairmont Hotels & Resorts  
Merci d'avoir choisi les Hôtels Fairmont

THE *Fairmont*  
**BANFF SPRINGS**

405 Spray Avenue  
 P.O. Box 960  
 Banff, Alberta Canada T1L 1J4  
 T 403 762 2211 F 403 762 5755  
 G.S.T. Registration # 84968 1721 RT0006

Alberta Teacher's Association (The)  
 Chief David Stevenson  
 Unknown

Room :  
 Folio # :  
 Cashier # : 351836  
 Page # : 2 of 2  
 Group Name : uLead 2018-Council for School Leaders

Arrival : 04-15-18  
 Departure : 04-18-18

INFORMATION INVOICE

Date	Description	Additional Information	Charges	Credits
		Total	816.57	0.00
		Balance Due		816.57

GST Summary

Room	32.28
F&B	0.00
Other	5.37
<b>Total</b>	<b>37.65</b>

Thank you for choosing Fairmont Hotels & Resorts.

To provide feedback about your stay please contact David Roberts, General Manager, at David.Robertsgm@fairmont.com.  
 We also invite you to share memories of your experience on our community forum - visit [www.everyonesanoriginal.com](http://www.everyonesanoriginal.com).

For information or reservations, visit us at  
[www.fairmont.com](http://www.fairmont.com) or call Fairmont Hotels & Resorts from:  
 United States or Canada 1 800 441 1414  
 Pour information et réservations visitez notre web au  
[www.fairmont.com](http://www.fairmont.com) ou téléphoner au Hôtels Fairmont de:  
 États-Unis ou Canada 1 800 441 1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges. Overdue balance subject to a surcharge at the rate of 1.5% per month after the 15th day of the month.

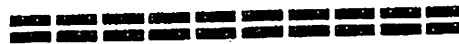
Je me porte personnellement responsable du règlement total de cette note au cas où la compagnie, l'association ou son représentant désigné en refuserait le paiement. Les comptes en souffrance sont sujets à un intérêt de 1.5% par mois après un mois. (18,00% par année)

Thank you for choosing to stay with Fairmont Hotels & Resorts  
 Merci d'avoir choisi les Hôtels Fairmont

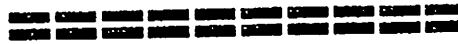


[parksCanada.gc.ca](http://parksCanada.gc.ca)  
[parcsCanada.gc.ca](http://parcsCanada.gc.ca)

Banff East Gate  
 12149 1807 RT  
 Alberta  
 #10040



**Expires:**  
**2018/04/18**  
**at 4pm**



# Sales Receipt

Transaction #: \_\_\_\_\_  
 Date: 15/04/2018 3:18:32 PM  
 Cashier/Cassier: 60 Register/Caisse #: 60

Item	Description	Amt/Mnt
20001	NP 61 Day/PN A1 per jour 3 @ \$9.50	\$24.90
	Sub Total/Sous-Total	\$23.71
	GST/TPS	\$1.19
	<b>Total</b>	<b>\$24.90</b>
	Visa Tendered	\$24.90
	Change Due/Argent Remis	\$0.00

Thank you for visiting  
 Merci de votre visite



# Travel & Subsistence Expense Report

**Must** be completed upon return from every business trip for reporting purposes and any out of pocket expenditures.  
Return completed form to Service Delivery, Education Centre

Details of Trip | Please Print Date: APR 19/18  
 Employee's Name David Stevenson Vendor #: \_\_\_\_\_  
 School / Department to mail cheque to Office of the Chief Superintendent  
 Purpose of Trip / Name of Conference ULead 2018-Summit of Educational Leadership  
 Departure and Return Dates APR 15-18, 2018 Destination: Banff, AB.

Description of Expenses (Please attach receipts)	Total Cost (Canadian Dollars)	Exchange Rate (for information purposes)	Amount Paid by CBE Invoice/P-Card/ Amex/ Payroll for Mileage (Including GST)	Amount Paid by Claimant For Out of Pocket Expenditures (Including GST)	Alias to be charged for Claimant's Expenses
Registration/Conference Fees	446.25		446.25		
<b>Travel Costs</b>					
▪ Airfare (including trip cancellation insurance)					
▪ Rail/Bus					
▪ Taxi/Shuttle Bus/Car Rental in Calgary					
▪ Taxi/Shuttle Bus/Car Rental at Destination					
▪ Personal Vehicle _____ km @ 50¢/km (submit on Km Payment Form to Payroll)					Send original to Payroll for payment
<b>Accommodations at Single Rate</b>					
\$ <u>246.59</u> @ <u>3</u> Nights	739.77		739.77		
<b>Meals (including tips) (excluding meals covered by Conference or Others)</b>					
▪ Breakfast _____ @ \$12.00					
▪ Lunch _____ @ \$17.00					
▪ Dinner <u>3</u> @ \$26.00	78-			78-	
▪ Or Actual Expense					
<b>Telecommunication Charges (Internet, phone calls)</b>					
<b>Parking - in Calgary</b>					
Parking - at Destination	76.80		76.80		
Other - Provide Details <u>Prov. Park Pass-</u>	24.90		24.90		
<b>TOTAL COST OF TRIP</b>	1365.72				
CASH ADVANCE IF ANY-Ref # _____					
<b>AMOUNT DUE TO (OWING BY) CLAIMANT</b>				78-	
<b>GST Breakout Area</b>	56.52				

I certify that the above claim is correct:

\_\_\_\_\_  
Claimant's Signature Approved by Superordinate

**NOTE | Copies of amounts paid through the P-Card, Amex Card, Invoices and Mileage Claim Forms must also be attached to this claim, in addition to items claimed for all Out of Pocket Expenses.**

**Mobile**  
**Bill Date: April 17, 2018**  
**DAVID STEVENSON**  
**Mobile Ref.**  
**Office Chief Superintendent**

**Account #**  
**Next Bill Date: May 17, 2018**

**1298of 1697**

**CURRENT CHARGES for**

**Monthly charges billed to May 16, 2018**

Corp Smartshare Unltd 55 Plan 36M	\$55.00	
less 14.54% Promotional Discount	<u>-8.00</u>	47.00
Includes: 3 Way Calling		
Call Waiting		
Alberta Government 911 fee		0.44
Call Forwarding	\$3.00	
less 100.00% Promotional Discount	<u>-3.00</u>	0.00
Message Centre		0.00
Roam Flex Cuba - Data		0.00
Corporate Data Flex Zone 3		0.00
Call Display		0.00
1GB Shared Data - Smartphones		0.00
Corporate Text Flex Zone3		0.00
Roam flex USA - Data		0.00
Corporate Voice Flex Zone3		0.00
Roam flex Zone 1- Data		0.00
Roam flex Zone 1 - Text		0.00
Roam flex Zone 1- Voice		0.00
Roam flex Zone 2- Data		0.00
Roam flex Zone 2 - Text		0.00
Roam flex Zone 2- Voice		0.00
Etelesolv		1.25
Member to Member Local Calling		0.00
Messaging Pack Unlimited		0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
Unlimited Canadian LD	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00
Unlimited Local Talking		0.00
U.S. Travel -Calling \$0.20/min		0.00
Travel US Text Saver	\$10.00	
less 100.00% Promotional Discount	<u>-10.00</u>	0.00

**Other charges and credits**

Zone1 Voice,data,txt Pass30day		60.00
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<b>FOR YOUR INFORMATION...</b>	
<b>Discount Summary</b>	
Total discounts	\$31.00
<b>Total this month</b>	<b>\$31.00</b>
<b>Usage Summary</b>	
	<i>min:sec</i>
Weekday	661:00
Weekend	137:00
Weeknight	45:00
<b>Total time used</b>	<b>843:00</b>
<b>Event Summary</b>	
Total Events	17
Total this month	\$0.00
<b>Packet Plan Usage Summary</b>	
Total megabytes	1,889.9197
Total this month	\$1.88



000002-007245 2\_682\_2824

**Mobile**  
**Bill Date: April 17, 2018**  
**DAVID STEVENSON**  
**Mobile Ref.**  
**Office Chief Superintendent**

**Account #**  
**Next Bill Date: May 17, 2018**

**1299of 1697**

**CURRENT CHARGES for**

*(continued)*

**Usage and long distance**

1GB Shared Data - Smartphones Data Usage		
@\$.00/MB	1,795.7020 MB	0.00
Unlimited Local Talking Unlimited Usage		
@\$.00/minute	843:00 min:sec	0.00
1GB Shared Data - Smartphones Data Usage		
@\$.02/MB	94.2177 MB	1.88
Free Bell Message	2 events	0.00
Text message	3 events	0.00
Roam flex Zone 1 - Text Unlimited Incoming Messages		
	3 events	0.00
Zone1 Voice,data,txt Pass30day Unlimited Incoming Messages		
	7 events	0.00
Messaging Pack Unlimited Incl. Messages		
	1 event	0.00
Roamer data usage		1.18
<b>Taxes</b>		
GST		5.59

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**Total current charges** **\$117.34**

As of April 6, compatible devices will receive emergency alerts from the government Alert Ready service. Alerts will notify you of possible life-threatening situations that need immediate attention. Act safely, especially if alerted while operating a vehicle. For more info and compatible devices, visit [bell.ca/alertready](http://bell.ca/alertready)

000002-007246

BMB0236ECS-3 MY 425003

**Mobile**

**Account #**

**1300of 1697**

**Bill Date: April 17, 2018**

**Next Bill Date: May 17, 2018**

**ITEMIZED LONG DISTANCE CALLS**

**Roamer**

<i>no.</i>	<i>date</i>	<i>time</i>	<i>type</i>	<i>from</i>	<i>to</i>	<i>number called</i>	<i>min:sec</i>	<i>airtime</i>	<i>long dist.</i>	<i>total</i>
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<b>Total usage</b>	<b>0.00</b>
<b>Subtotal</b>	<b>\$0.00</b>
<b>Total</b>	<b>\$0.00</b>

000002-007247 2\_688\_2824

**Mobile**  
**Bill Date: April 17, 2018**  
**David Stevenson - iPad**  
**Mobile Ref.**  
**Office Chief Superintendent**

**Account #**  
**Next Bill Date: May 17, 2018**

**120of 1697**

## CURRENT CHARGES for

### Monthly charges billed to May 16, 2018

Corp SmartShare Tablet 15	\$15.00	
less 50.00% Promotional Discount	<u>-7.50</u>	7.50
Includes: Detailed account activity		
Roam Flex Cuba - Data		0.00
Corporate Data Flex Zone 3		0.00
OGB Shared Data		0.00
Roam flex USA - Data		0.00
Roam flex Zone 1- Data		0.00
Roam flex Zone 2- Data		0.00

### Usage and long distance

OGB Shared Data Data Usage		
@\$.00/MB	4,112.0471 MB	0.00
OGB Shared Data Data Usage		
@\$.02/MB	621.1943 MB	12.43
Text message	3 events	0.00

### Taxes

GST		0.99
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**Total current charges** **\$20.92**

### FOR YOUR INFORMATION...

#### Discount Summary

Total discounts	\$7.50
<b>Total this month</b>	<b>\$7.50</b>

#### Event Summary

Total Events	3
Total this month	\$0.00

#### Packet Plan Usage Summary

Total megabytes	4,733.2414
Total this month	\$12.43

As of April 6, compatible devices will receive emergency alerts from the government Alert Ready service. Alerts will notify you of possible life-threatening situations that need immediate attention. Act safely, especially if alerted while operating a vehicle. For more info and compatible devices, visit [bell.ca/alertready](http://bell.ca/alertready)



Mobile  
Bill Date: April 17, 2018

Account #  
Next Bill Date: May 17, 2018

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**ITEMIZED CALLS**

**Packet Data**

<i>no.</i>	<i>date</i>	<i>type</i>	<i>details</i>	<i>data volume</i>	<i>rate</i>	<i>billed by</i>	<i>total</i>
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<b>Total usage</b>	<b>12.43</b>
<b>Subtotal</b>	<b>\$12.43</b>
<b>Total</b>	<b>\$12.43</b>

000002-006010

BMB0236ECS-3 NY 425003