

expense | monthly tracking report

claimant | Hehr, Richard
position | Trustee
level | Board of Trustees
reporting period | September 1 to October 31, 2018
date of report | December-14-18



**Calgary Board
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Premier's Pride Brunch	09/01/2018	Premier's Pride Brunch	\$65.99	other disclosed	PD food/non alcoholic beverage
TEBA Meeting	09/19-20/2018	TEBA Meeting Accommodation	\$144.82	travel	BUS accommodation



etixnow.com
 #309 10654 Whyte Avenue
 Edmonton, AB T6E 2A7
 877-ETIX-NOW <http://etixnow.com>

Order Details

This is NOT an e-ticket and is NOT valid for admission.

RT: 6476321

CALGARY BOARD OF EDUCATION
 1221 - 8 STREET SW
 CALGARY, AB
 T2R 0L4



IMPORTANT:
 This is a mailing barcode,
 not an e-ticket barcode.
 It cannot be used for admission.

Trustee Richard Hehr

Here are your order details & payment information:

Purchased Via: Calgary Board of Education

ID: 87275 Cx: MTkyLjEzOS4yNy4yMw==

Current Order Status: Confirmed

Order #94

Date: 2018-08-28

	Fees	Price	Amount
1 Premier's Pride Brunch for Camp fYrefly at Hyatt Regency Hotel (Calgary) - Sat Sep 1 2018 at 11:00 am - SINGLE TICKET <i>Ticket Type: Single Ticket;</i>	\$2.99	CAD \$63.00	\$63.00

Ticketing by: etixnow.com e-ticketing with combined e-tickets

Payment by: Visa / Mastercard (SC_STR)

Auth: ch_1D4B7iGKmM4T22bdSKIQ64ZX

Subtotal:	\$63.00
Ticketing & Fees:	\$2.85
Fee Taxes†:	\$0.14
Total:	\$65.99 (CAD)



Must be completed upon return from every business trip for reporting purposes and any out of pocket expenditures. Completed form will be submitted to Accounts Payable.

Details of Trip | Please Print

Date: Sept 25 2018

Trustee's Name Richard Hehr Trustee Wards 8 & 9

Purpose of Trip / Name of Conference: TEBA Meeting

Departure and Return Date Sept 19-20 2018

Destination: Edmonton

Description of Expenses Please attach receipts	Total Cost (Indicate currency If not Cdn)	Exchange Rate Adjusted Amount (If applicable)	Amount Paid by CBE Invoice/P-Card/ Payroll for Mileage (including GST)	Amount Paid By Claimant For Out of Pocket Expenditures (including GST)	Alias to be Charged for Claimant's Expenses
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Registration/Conference Fees

Travel Costs

Airfare

Insurance

Rail/Bus

Taxi/Shuttle Bus/Car Rental at Destination

Personal Vehicle Km @ 50¢/Km (submit via PeopleSoft)

Parking - at Destination

Accommodation

1 Nights @ \$ 144.82 (Single Rate)

144.82

144.82

Telecommunication Charges

(Internet, Phone calls)

Meals - Receipts required

(Including tips, excluding meals covered by Conference or Others)

Breakfast(s) (Maximum \$12.00 each)

Lunch(es) (Maximum \$17.00 each)

Dinner(s) (Maximum \$26.00 each)

Other - Provide Details

TOTAL COST OF TRIP

144.82

AMOUNT DUE TO CLAIMANT / <CBE>

144.82

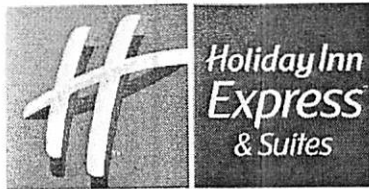
GST Breakout Area

NOTE: Copies of amounts paid through the P-Card, Invoices and Mileage Claim Forms must also be attached to this claim, in addition to items claimed for all Out of Pocket Expenses.

Personal Information is collected under the authority of Alberta's Freedom of Information and Protection of Privacy Act (FOIP). The information included in this report is collected for the purpose of expense reporting and reimbursement and may be disclosed to the public as required by the CBE's policies and practices, Alberta Government policies and legislation, or a FOIP request. I have reviewed the attachments to ensure that confidential information has been removed or redacted. I certify that the above claim is correct.

Claimant's Signature

Payment Authorization



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09-20-18

Richard Hehr	Folio No. :	Room No. :
	A/R Number :	Arrival : 09-19-18
	Group Code :	Departure : 09-20-18
	Company : Government Alberta	Conf. No. : 22153323
	Membership No. :	Rate Code : IPHQS
	Invoice No. :	Page No. : 1 of 1
	Ref.No. :	

Date	Description	Charges	Credits
09-19-18	*Accommodation	129.00	
09-19-18	*GST	6.64	
09-19-18	DMF	3.87	
09-19-18	*AB Tourism Levy	5.31	
09-20-18	Visa		144.82
Total		144.82	144.82

Balance 0.00

Tax Summary

*GST	6.64
*AB Tourism Levy	5.31
DMF	3.87
	0.00

Guest Signature: _____

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Holiday Inn Express & Suites
 18520 100th Ave
 Edmonton, AB T5S 0K6
 Telephone: (780) 756-2134 Fax: (780) 756-2135
 GST#866820160 RT0002

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