

expense | monthly tracking report

claimant | Usih, Christopher
position | Chief Superintendent of Schools
level | Superintendent
reporting period | January 1 to February 28, 2020
date of report | April 9, 2020



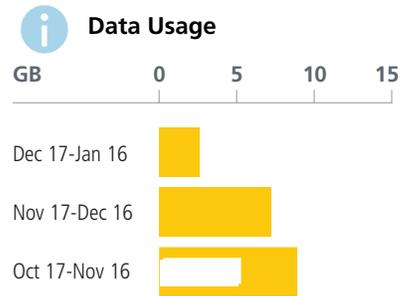
**Calgary Board
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Cell Phone	01/16/2020	monthly bill	\$49.09	other disclosed	telecom/cell phone
Cell Phone	02/16/2020	monthly bill	\$49.09	other disclosed	telecom/cell phone
AB Education Meeting	02/28/2020	bus fare	\$76.00	travel	BUS airfare/bus/rail
AB Education Meeting	02/28/2020	accommodation	\$111.15	travel	BUS accommodation
AB Education Meeting	02/28/2020	cab fare	\$10.30	travel	BUS general
AB Education Meeting	02/28/2020	meals	\$55.00	travel	BUS food/non alcoholic beverage



CHRISTOPHER USIH |

Monthly charges		\$
Flex Int'l SMS Roaming	Dec 17 - Jan 16	0.00
Flex Zone 1 Voice Roaming	Dec 17 - Jan 16	0.00
Corp Share: 3GB Pooled	Jan 17 - Feb 16	55.00
Savings: Monthly Service Fee	Jan 17 - Feb 16	-8.25
Unltd US/INT MSG & Unltd US LD	Jan 17 - Feb 16	0.00
Unltd Text/Pic/Video Messages	Jan 17 - Feb 16	0.00
Call Display w/Name Display	Jan 17 - Feb 16	0.00
Enhanced Voicemail	Jan 17 - Feb 16	0.00
Total monthly charges		46.75



Usage Summary		Ending Jan 16, 2020
Usage type	Used	\$
Voice		✓
Data (S)		✓
Msg		✓
Total used		0.00

Total before taxes	46.75
GST: 815781448	2.34

Total for Wireless \$49.09

Legend: (S) Shared Services | ✓ No charge

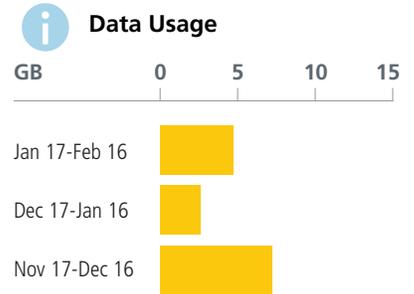
Unless otherwise stated, all voice minutes, messages and wireless internet details set out above and/or in your agreement refer to usage on our network (i.e. within Canada and to a Canadian number, as applicable).

Wireless

CHRISTOPHER USIH |

Monthly charges		\$
Flex Int'l SMS Roaming	Jan 17 - Feb 16	0.00
Flex Zone 1 Voice Roaming	Jan 17 - Feb 16	0.00
Corp Share: 3GB Pooled	Feb 17 - Mar 16	55.00
Savings: Monthly Service Fee	Feb 17 - Mar 16	-8.25
Unltd US/INT MSG & Unltd US LD	Feb 17 - Mar 16	0.00
Unltd Text/Pic/Video Messages	Feb 17 - Mar 16	0.00
Call Display w/Name Display	Feb 17 - Mar 16	0.00
Enhanced Voicemail	Feb 17 - Mar 16	0.00
Total monthly charges		46.75

Wireless savings \$8.25



Usage Summary		Ending Feb 16, 2020
Usage type	Used	\$
Voice	✓	
Data (S)	✓	
Msg	✓	
Total used		0.00
Total before taxes		46.75
GST: 815781448		2.34
Total for Wireless 403-978-0156		\$49.09

Legend: (S) Shared Services | No charge

Unless otherwise stated, all voice minutes, messages and wireless internet details set out above and/or in your agreement refer to usage on our network (i.e. within Canada and to a Canadian number, as applicable).



Must be completed upon return from every business trip for reporting purposes and any out of pocket expenditures.

Return completed form to Service Delivery, Education Centre

Details of Trip | Please Print

Date: _____

Employee's Name _____ Vendor #: _____

School / Department to mail cheque to _____

Purpose of Trip / Name of Conference _____

Departure and Return Dates _____ Destination: _____

Description of Expenses (Please attach receipts)	Total Cost (Canadian Dollars)	Exchange Rate (for information purposes)	Amount Paid by CBE Invoice/P-Card/ Amex/ Payroll for Mileage (including GST)	Amount Paid by Claimant For Out of Pocket Expenditures (including GST)	Alias to be charged for Claimant's Expenses
Registration/Conference Fees					
Travel Costs					
▪ Airfare (including trip cancellation insurance)					
▪ Rail/Bus					
▪ Taxi/Shuttle Bus/Car Rental in Calgary					
▪ Taxi/Shuttle Bus/Car Rental at Destination					
▪ Personal Vehicle _____ km @ 50¢/km (submit on Km Payment Form to Payroll)					Send original to Payroll for payment
Accommodations at Single Rate					
\$_____ @ _____ Nights					
Meals (including tips) (excluding meals covered by Conference or Others)					
▪ Breakfast _____ @ \$12.00					
▪ Lunch _____ @ \$17.00					
▪ Dinner _____ @ \$26.00					
▪ Or Actual Expense					
Telecommunication Charges (Internet, phone calls)					
Parking – in Calgary					
Parking – at Destination					
Other – Provide Details					
TOTAL COST OF TRIP					
CASH ADVANCE IF ANY–Ref # _____					
AMOUNT DUE TO (OWING BY) CLAIMANT					
GST Breakout Area					

I certify that the above claim is correct:

Claimant's Signature

Approved by Superordinate

NOTE | Copies of amounts paid through the P-Card, Amex Card, Invoices and Mileage Claim Forms must also be attached to this claim, in addition to items claimed for all Out of Pocket Expenses.



Edmonton, AB, T5J 1G3
 Tel: (780) 423-1925 Fax: (780) 424-5302

GST#: 828171926

02/28/20

Christopher Usih	Folio No. :	Room No. :
1221 - 8 Street SW	A/R Number :	Arrival : 02/27/20
Calgary AB T2R 0L4	Group Code :	Departure : 02/28/20
Canada	Company :	Conf. No. :
	Wyndham Rewards :	Rate Code :
	Invoice No. :	Page No. : 1 of 1

Date	Description	Charges	Credits
02/27/20	Room Charge	99.00	
02/27/20	GST 5%	4.95	
02/27/20	Provincial / Tourism Levy 4%	3.96	
02/27/20	Destination Marketing Fund 3%	2.97	
02/27/20	DMF GST 5%	0.15	
02/27/20	DMF Provincial/Tourism Levy 4	0.12	
02/28/20			111.15
	Total	111.15	111.15
	Balance	0.00	

Guest Signature: _____

Please contact the Manager about any issues with your stay. Days Inn or affiliates may contact you about goods and services unless you call 877-212-2733 or write to Wyndham Worldwide Hotels, Inc. 22 Sylvan Way, Parsippany, NJ 07054 to opt out. View our Days Inn website about privacy.

**Thank you for staying with us.
 It was our pleasure to serve you.**

Checker Taxi
316 Meridian Rd SE
Calgary, AB
T2A 1X2
(403) 299-9999
www.thecheckergroup.com

Feb 27, 20 15:38

Car#
Driver#
Driver Tax#
Booking#

From:
1221 8 St SW
Calgary
2020-02-27

To:
2020-02-27

Flagfall	\$3.80
Fare	\$5.00
Extras	\$0.00
Total + Tips	\$10.30
Subtotal	\$8.80

Tip	\$1.50
Card Charged	\$10.30
Tax	\$0.42

Approval

Card No
Entry Mode
Auth ^{TR}
MID
TID
Mode
AID
TVR
IAD

TSI E800
ARC 00
Mastercard

2020-02-27

Thank you for using Checker
Taxi!



ITINERARY/RECEIPT

2020-02-28

You can reach us at:

Website User

Corporate Sales

ORDER#	ORDERED	CUSTOMER#	P.O.	GROUP NAME	DEPARTING	RETURNING	SALES REP	SALES AGENT
2095303	2020-02-19				2020-02-27	2020-02-27	-	Website User

Travellers:

Usih/Christopher

PRODUCT DESCRIPTION	DURATION	OCCUPANCY	QTY	PRICE/UNIT	BILLED
	3 hrs 20 mins	Adult	1	\$ 72.38	\$ 76.00

Departs Calgary (CALTO / CTO 205 9 Ave SE)
 Arrives Edmonton (EDMTO / ETO 10014 104 St)
)

Payments Received

DATE	GUEST	REFERENCE	AMOUNT
2020-02-19			\$ 152.00

Base Price: \$ 72.38
Discounts: \$ 0.00
Service Charges: \$ 0.00

2020-02-
28

\$ -76.00

GST: \$ 3.62

**Invoice
Total:** \$ 76.00

**Payments
Received:** \$ 76.00

**Balance
Due:** \$ 0.00