

expense | monthly tracking report

claimant | Dennis, Marilyn

position | Trustee

level | Board of Trustees

reporting period | March 1 to April 30, 2020

date of report | June 12, 2020



**Calgary Board
of Education**

Description	Date (mm/dd/yyyy)	Details and/or Rationale	Amount (CDN\$)	Category	Expense Type
Mtg. w/ Education Minister re Individual Admin Mtg.	03/09/2020	Rental Vehicle	\$50.54	travel	BUS airfare/bus/rail
Mtg. w/ Education Minister re Individual Admin Mtg.	03/09/2020	Parking	\$15.00	travel	BUS airfare/bus/rail
Mtg. w/ Education Minister re Individual Admin Mtg.	03/09/2020	Meals	\$6.47	travel	BUS food/non alcoholic beverage
Mtg. w/ Education Minister re Individual Admin Mtg.	03/09/2020	Meal	\$4.40	travel	BUS food/non alcoholic beverage
Mtg. w/ Education Minister re Individual Admin Mtg.	03/09/2020	Fuel	\$48.04	travel	BUS airfare/bus/rail



Must be completed upon return from every business trip for reporting purposes and any out of pocket expenditures. Completed form will be submitted to Accounts Payable.

Date: March 11 2020

Details of Trip | Please Print

Trustee's Name Marilyn Dennis, Chair & Trustee Wards 5 & 10

Purpose of Trip / Name of Conference: Individual School Admin. Mtg with Education Minister

Departure and Return Date March 9 2020 Destination: Edmonton

Table with 6 columns: Description of Expenses, Total Cost, Exchange Rate, Amount Paid by CBE, Amount Paid By Claimant For Out of Pocket Expenditures, Alias to be Charged for Claimant's Expenses

Registration/Conference Fees

Travel Costs

Airfare

Insurance

Rail/Bus

Taxi/Shuttle Bus/Car Rental at Destination

50.54

50.54

Personal Vehicle Km @ 50¢/Km (submit via PeopleSoft)

Parking - at Destination

15.00

15.00

Accommodation

Nights @ \$ (Single Rate)

Telecommunication Charges

(Internet, Phone calls)

Meals - Receipts required

(Including tips, excluding meals covered by Conference or Others)

2 Breakfast(s) (Maximum \$12.00 each)

6.47

6.47

Lunch(es) (Maximum \$17.00 each)

1 Dinner(s) (Maximum \$26.00 each)

4.40

4.40

Other - Provide Details

48.04

Fuel

48.04

TOTAL COST OF TRIP

124.45

124.45

AMOUNT DUE TO CLAIMANT / <CBE>

GST Breakout Area

NOTE: Copies of amounts paid through the P-Card, Invoices and Mileage Claim Forms must also be attached to this claim, in addition to items claimed for all Out of Pocket Expenses.

Personal Information is collected under the authority of Alberta's Freedom of Information and Protection of Privacy Act (FOIP). The information included in this report is collected for the purpose of expense reporting and reimbursement and may be disclosed to the public as required by the CBE's policies and practices, Alberta Government policies and legislation, or a FOIP request. I have reviewed the attachments to ensure that confidential information has been removed or redacted. I certify that the above claim is correct.

Claimant's Signature

Payment Authorization

RENTAL AGREEMENT NUMBER 952665792

RESERVATION NUMBER 34719515-CA-5

Customer Name : DENNIS, MARILYN
Drivers Lic Number : CAABXXXXX
Avis Worldwide Disc : CANADA Q1 -11 PROMO
Methods of Payment : VISA X

Avis Car Number : 3 4 8 6 9 6 5 6
Plate Number : AB E78164
Veh Description : SIL KIA SORENTO
Odometer Out : 37283 KM
Fuel Gauge Reading: Full

Pickup Date/Time : MAR 09, 2020 08:47 AM
Pickup Location : 2828 23 STREET NORTHEAST
CALGARY, AB, T2E 8T4, CA

Return Date/Time : MAR 10, 2020 08:30 AM
Return Location : 2828 23 STREET NORTHEAST
CALGARY, AB, T2E 8T4, CA

Additional Fee: May Apply If Changes Are Made To Your Return Date, Time And/Or Location.

YOUR ESTIMATED VEHICLE CHARGES

MIN 1 DAY. IF NOT MET DLY RT= 51.00 MAX 108 HRS
RATE CHART TIME AND MILEAGE
HRLY : 38.26
AD DY: 51.00
PER : 51.00 PR0 51.00=
KMs : Unlimited

Less 10.0% Discount = 5.10
Your Estimated Time & Mileage: 45.90
ENERGY RECOVERY FEE .33 /DY + .98
VEH LIC FEE + 1.25
Estimated Subtotal Charges: 48.13
YOUR ESTIMATED TOTAL CHARGES X : 50.54

YOUR OPTIONAL PRODUCTS/SERVICES

Loss Damage Waiver 32.00/Day Declined
Personal Accident Insurance Unavail
Personal Effects Protection Unavail

By my initials I accept or decline optional services/products as shown above. X

Please return the vehicle with the same fuel level as you received it. Please provide a receipt for fuel purchased. If you do not, additional fuel fees may apply.
.4367 per KM or 3.800 per Litre
I understand that important information on cashless toll roads and e-Toll services can be found at avis.com/etoll. X

-----NOTICES-----AVIS-----NOTICES-----AVIS-----NOTICES-----AVIS-----NOTICES-----

PRIVACY: BY SIGNING THIS FORM YOU CONSENT THAT AVISCAR (AVIS) MAY COLLECT, USE & DISCLOSE YOUR PERSONAL DATA (PII):
(1) FOR THE PURPOSES STATED IN AVIS' PRIVACY NOTICE INCLUDING BUSINESS MANAGEMENT, DEVELOPMENT & PROTECTION,
& (2) TO SEND YOU INFORMATION ABOUT PRODUCTS AND SERVICES PROVIDED BY AVIS, AVIS' AFFILIATES & AVIS SYSTEM LICENSEES.
WE MAY ALSO USE (BUT NOT DISCLOSE) YOUR PII TO OFFER YOU AVIS PROGRAM PARTNER PRODUCTS & SERVICES
X I DO NOT WISH TO RECEIVE INFORMATION ABOUT THE ABOVE PRODUCTS & SERVICES. I AGREE THE CHARGES LISTED ABOVE
ARE ESTIMATES AND THAT I HAVE RECEIVED ALL NOTICES AND TERMS HERE AND IN THE RENTAL JACKET. NO ADDITIONAL DRIVERS
ALLOWED WITHOUT PRIOR WRITTEN CONSENT. TICKETS, FINES AND ADMIN FEES TO BE CHARGED TO THIS RENTAL
THE TERMS AND CONDITIONS, THIS RENTAL AGREEMENT SIGNED BY YOU, AND A RETURN RECORD WITH COMPUTED RENTAL CHARGED TOGETHER
CONSTITUTE THE RENTAL AGREEMENT BETWEEN YOURSELF AND AVISCAR INC. OR THE INDEPENDENT AVIS LICENSEE IDENTIFIED ON THIS
RENTAL AGREEMENT.

If you have questions regarding this rental, call us at 403-571-3236 This vehicle was rented to you by HAIDAR

Commerce Place
Impark
RECEIPT C2

ENTRY TIME:
03/09/20 11:51
EXIT TIME:
03/09/20 14:51
PARK-DUR.: HRS:MIN
0:03:00

PURCHASE
Interac
Chequing
AMOUNT \$15.00
*****6920

Date: MAR-09-2020
Time: 14:50:50
662554770010010360C
Auth.#: 172764

Interac
A0000002771010
TVR: 0080008000
TSI: F800

00 APPROVED - THANK
YOU 001

VERIFIED BY PIN
*IMPORTANT - retain
this copy for your
records

CUSTOMER COPY
THANK YOU FOR YOUR
VISIT

Tin Hortons # 102349
37543 Hwy 2, Red Deer, AB, T4E1B1
(403) 309-9939

Drive-Thru
Order #: 184

1	Bgl - Everything	\$1.49
1	Toasted	
1	Plain Crn Chs	\$0.80
1	Btl Orange Juice	\$1.99
1	Deposit	\$0.10
1	Recycling	\$0.02

Subtotal:	\$4.40
GST:	\$0.22
Total Tax:	\$0.22

Grand Total: \$4.62

Cash: \$50.00
Change Due: \$45.38

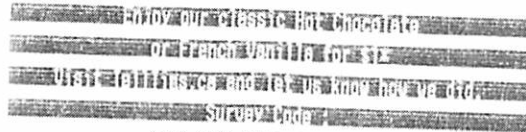
Rounded Change Due: \$45.40
Cashier: SHIFT 1

GST# 102653177

03-09-2020 10:11:47 AM

Receipt #: 211816402

Order ID: 105662001



0422-3100-2119-3000-00921

Upon survey completion enter validation code
here: _____

And return this receipt to a participating Tin Hortons
in Canada to receive offer.

*Plus tax. See website for full Terms and Conditions

Guest Copy
RECEIPT REPRINT

TRANSACTION RECORD

CALGARY HUSKY ESSO

2525 32 AVE NE
CALGARY AB T1Y 6B7

ESSO EXPRESS PAY

2020-03-09 18:25:02

TRANS #: 277415
STATION#: 00323532
GST #: 833623325R

PUMP 11
REGLR \$ 48.04
54.658L AT \$0.879/L

GST INCLUDED \$ 2.29
TOTAL : CAD\$ 48.04

TYPE: PURCHASE
VISA

REFERENCE #: 66473714 0010011770C
INVOICE NO: 164461
AUTH: 07290F

VISA CREDIT
A0000000031010
8080008000
7800

VERIFIED BY PIN

01/027 APPROVED
THANK YOU

LOYALTY: NO

GET ON THE ROAD TO
MORE REWARDS BY
EARNING ESSO EXTRA
OR PC OPTIMUM POINTS
ON GAS, CAR WASHES,
AND ELIGIBLE
CONVENIENCE
PURCHASES!

PC FINANCIAL POINTS
AWARDED WITHIN 72HRS
AND ARE NOT PRINTED
ON RECEIPT.

PC OPTIMUM
INQUIRIES:
1-866-727-6468
IMPERIAL INQUIRIES:
1-800-567-3776

RECONCILIATION ID:

0229214



Tin Hortons # 102349
37543 Hwy 2, Red Deer, AB, T4E1B1
(403) 309-9939

***FREE OFFER ON BACK!!!
Wendy's Restaurant #00006875
B Hwy #2, AB T4E 1B2
403-341-5432
HST/GST# 823323969

Drive-Thru
Order #: 225

#3121

1 HD Specialty Tea	\$1.76
1 English Breakfast	
1 Black	
1 Paper Cup	
Subtotal:	\$1.76
GST:	\$0.09
Total Tax:	\$0.09
Grand Total:	\$1.95
Cash:	\$5.00
Change Due:	\$3.15
Cashier: SHIFT 1	

Host: nazret 03/09/2020
#3121 4:43 PM
40110

Order Type: PUW

JBC 2.29
Small Fries 1.89

Total Items 2 4.18

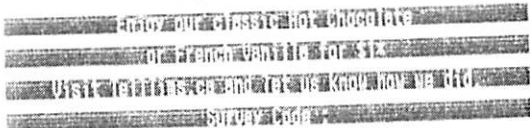
GST 5% Tax 0.21

Round 0.01
PUW Total 4.40
Canadian Dollar 1. 4.40
American Dollar 1.15 3.83

Cash \$ \$21.40
Auth:

Change \$17.00

GST# 102655177
03-09-2020 10:12:17 AM
Receipt #: 211816502
Order ID: 206919302



0492-3230-2119-3030-00900

Upon survey completion enter validation code
here:

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*Plus tax. See website for full Terms and Conditions

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--- Check Closed ---