



Alberta Teachers Association

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Subject: Letter of Intent – CBE Interpretation of Letter of Understanding #11 – eLearn Teachers –Teacher staffing of CBE Learn for the 2021-2022 school year

CBE commits to the following for CBe-learn - Online Learning in Grades 1-9 for the 2021-2022 school year:

Minimum Hours of Instruction: Grade 1 to Grade 9

To ensure equitable access for Grade 1 to Grade 9 students, a minimum number of instructional hours is specified. The organization of schools at these grade levels is the responsibility of the school authority.

As per the *Funding Manual for School Authorities*, and to allow for a balanced program that leads to the student learning outcomes outlined in the Ministerial Order on Student Learning, schools must provide Grade 1 to Grade 9 students with a minimum of 950 hours of instruction per year in each grade.

Note: For individual Grade 1 students, alternative minimum times are permissible to ensure a smooth transition from ECS.

Definition of Instruction: Grade 1 to Grade 9

Instruction is the process in which Alberta certificated teachers take responsibility for ensuring that learning activities for students are directed toward achieving the outcomes of approved programs of study and/or individualized program plans/instructional support plans through

- interaction with students, either face-to-face or through technology, for the purpose of teaching and assessing student achievement of outcomes, and/or
- interaction with students who are engaged in classroom learning, independent study, online education and/or distance education, and/or
- supervision of student workplace learning

Division I & II

Generalist and Music Specialist

- Division I - The target range for the number of students assigned to One (1) Full Time Equivalent (FTE) for generalist teachers who provides instruction in an online environment in Division 1 will be 22-28 students in any generalist class. Instruction will be provided for all curricular areas except for music instruction.
 - The teacher would be responsible for 902.5 of 950 instructional hrs.
- Division II -The target range for the number of students assigned to One (1) Full Time Equivalent (FTE) for generalist teachers who provide all instruction in an online environment in Division 2 shall range between 24-30 students in any generalist class. Instruction will be provided for all curricular areas except for music instruction.
 - The teacher would be responsible for 902.5 of 950 instructional hrs.
- A music specialist would be hired to teach as an elementary music specialist and assigned up to 18 classes. Music represents 5% of the total instructional time per student ($950 \times 5\% = 47.5\text{hrs.}$) The teacher would be assigned 450-500 students and 855 instructional hours over the year ($47.5 \times 18 = 855$).

Division III

Assumptions:

- Jr High teacher, full time = 1.0 FTE
- Position is not split / shared between Jr & Sr High, or Jr High & Home Education
- Full-year classes (September - June)
- Minimal supervision (exams, including PAT where applicable)
- Minimal or no extracurricular

Move to a similar model as many middle schools and group students into classes of 65-75

- Teachers instructs Math/Science or ELA/Social Studies to the same group of students
- Instructor for Health / PE (117 students)
- Students provided a semester course in a Fine Arts – specifically Art and a semester of CTF taught by a designated teacher.
- Art and CTF Specialist will be assigned 117 students / semester (total 234)

For Information: Division IV

Division IV is status quo from our current practices.

Assumptions:

- Sr High teacher, full time = 1.0 FTE.
- Position is not split / shared between Jr & Sr High

- 2 semesters per school year (September – January; February – June)
- No homeroom
- No TA model in place
- No extracurricular
- Exam supervision expectations for Sr high teachers
- Decisions based on 5 credit, one-semester course (i.e. ELA 10-1 from September - January)

117 active students, at any given time

- 117 students per semester (2 semesters per school year)
- 3 credit courses (eg. CALM, Psychology, CTS) will be prorated appropriately
- Students, deemed “active” as per [CBe-learn engagement policies](#)

The CBE also commits to meeting with Local ATA at a minimum each semester commencing in November 2021 to discuss the operation of CBE Learn for divisions I – III and any issues of concern that may have arisen.



Karey Reilly
Director, Talent Management
Calgary Board of Education

May 31, 2021
Date