



Impacted Schools Community Advisory Groups Areas I & II and Area V

1. AREA OF FOCUS

The opening of new schools in the 2016-17 has created extra space in some existing schools. Decisions need to be made about the sustainable use of learning space across our system. Plans may be implemented for the 2017-18 school year or later.

2. MANDATE

There will be two advisory groups with the same mandate, one for Areas I & II and one for Area V. The Mandate of the Impacted Schools Community Advisory Groups is as follows:

- To provide advice on effectively engaging stakeholders in the engagement process.
- To provide advice and feedback on the options the CBE considers for using learning space across our system.
- To participate in the engagement process as defined by the engagement plan, in order to help collect information for consideration and analysis.

3. GUIDING PRINCIPLES

The Impacted Schools Community Advisory Groups are committed to advising the CBE on the sustainable use of learning space across our system by:

- Honouring the CBE Values
 - Students come first.
 - Learning is our central purpose.
 - Public education serves the common good.
- Following and considering the engagement principles identified in the CBE's community engagement framework, [*dialogue*](#).
 - **Accountable:** Outcomes and actions will be consistent with commitments made early in the process.
 - **Honest:** Communication and dialogue will be clear, candid and forthright.
 - **Inclusive:** Community capabilities and preferences for engagement and communication are reasonably accommodated, and barriers are addressed wherever possible.
 - **Mutual Respect:** Dialogue will be conducted with respect for all participants.
 - **Responsive:** We are committed to hearing and understanding the views of stakeholders.
- Balancing the various needs and interests of individuals and communities to consider the opportunities that will be most beneficial overall.

- Respecting the confidentiality of all discussions undertaken in their advisory capacity.

4. COMPOSITION

Core members include:

- a) Area Director(s)
- b) Director, Planning and Transportation
- c) Manager, Planning
- d) Manager, Community Engagement
- e) Advisor, Community Engagement
- f) Planning Analyst
- g) Urban Planner
- h) At least two parents from each school community impacted by scenarios under consideration.
- i) Other stakeholders as identified

Optional members (participate to listen and understand):

- j) Principals from each impacted school community
- k) Members of the Board of Trustees

5. DURATION

The mandate of the Community Advisory Group shall terminate by January 2017.

6. QUORUM

Two thirds of core members

7. MEETING FREQUENCY

The Community Advisory Groups are expected to meet two-three times. Additional meetings will be negotiated with members as needed.

8. LIMITATIONS

The committee will take into consideration and adhere to:

- Operational Expectations,
- Administrative Regulations,
- System Student Accommodation Plan,
- Three Year School Capital Plan,
- Three Year Education Plan,
- Requirements of Alberta Education Policies and Regulations,
- Infrastructure and Transportation Policies and Regulations.

The Area Director and Director, Planning and Transportation will take primary responsibility for ensuring these are considered.

